

PLEASE POST

**SOUTH WHITTIER SCHOOL DISTRICT
11200 TELECHRON AVE.
WHITTIER, CA 90605**

**August 18, 2015
6:00 P.M.**

AGENDA

1. PRELIMINARY

1.1 Call to Order. Roll call:

Trustees

Sharon Stys, President
Sylvia Macias, Vice President
Francisco “Javi” Santana, Clerk
Jan Baird, Member
Deborah Pacheco, Member

Administrators

Gail Baxter, Superintendent
Cecilia Laidemitt, Associate Superintendent
Administrative Services & Personnel Mgt.
Martha Mestanza-Rojas, Associate
Superintendent of Educational Services
Mark Keriakous, Associate Superintendent of
Business Services

1.2 Flag salute.

2. PUBLIC COMMENTS

During this time, Members of the public – may, without arrangement, make representations to or address the Board on any topic of district related concern that is or is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

3. COMMENTS BY TRUSTEES

This item is provided as an opportunity for Trustees to report regarding District related topics.

4. REPORTS

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

4.1 The Superintendent will report to the Board about various matters involving the District.

5. PRESENTATION

- 5.1 Chet Wang and Jenny Bruner with Keygent LLC are presenting a Bond Refinancing Opportunity.

6. CONSENTS

- 6.1 **Approval of Minutes** (Supplement). The Superintendent recommends approval of the minutes of the regular meeting held July 28, 2015.
- 6.2 **Purchase Order List No. 02** (Supplement). The Superintendent recommends approval of Purchase Order List No. 02
- 6.3 **Contract List No. 02** (Supplement). The Superintendent recommends approval of contract List No. 02
- 6.4 **Memorandum of Understanding with G.L.A.D. (Guided Language Acquisition Design)** (Supplement) This Memorandum of Understanding will provide professional development to our teachers with the research and strategies to be better equipped to support the needs of all our students with a special emphasis on supporting our English Language Learners. In addition it is aligned to our Local Control Accountability Plan, specifically our goal of increasing professional development opportunities for all staff to develop and hone personal skills and to ensure high quality instruction is provided to all students. The Superintendent recommends approval of the MoU with G.L.A.D. (Guided Language Acquisition Design).
- 6.5 **Travel and Conference Report No. 02** (Supplement). The Superintendent recommends approval of Travel and Conference Report No. 02

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

7. GENERAL

- 7.1 **Resolution No. 15-16-04 – Provide for Board Member Salary Payment** (Supplement) The Superintendent recommends approval of resolution No. 15-16-04 for hardship absence of Trustee Sharon Stys.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 7.2 **Proposed New Board Policy 3551 Food Service Operations/Cafeteria Fund (Second Reading)** (Supplement). The Board of Trustees will conduct a second reading and possible approval of the Proposed Board Policy 3551 Food Service Operations/Cafeteria Fund.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

7. **GENERAL** (continued)

7.3 Proposed New Administrative Regulation 3551 Food Service Operations/Cafeteria Fund (Second Reading) (Supplement). The Board of Trustees will conduct a second reading and possible approval of Proposed New Administrative Regulation – 3551 Food Service Operations/ Cafeteria Fund.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

7.4 Proposed Board Policy 4121 – Certificated Personnel – Temporary /Substitute Personnel (Second Reading) (Supplement). The Board of Trustees will conduct a second reading and possible approval of the Proposed Board Policy 4121 (a) – Certificated Personnel – Temporary / Substitute Personnel.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

7.5 Proposed Administrative Regulation 4161.1/4361.1 – Certificated Personnel – Personal Illness/Injury Leave (Second Reading) (Supplement). The Board of Trustees will conduct a second reading and possible approval of the Proposed Administrative Regulation 4161.1 (a) / Administrative Regulation 4361.1 – Certificated Personnel – Personal Illness / Injury Leave.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

7.6 Proposed Administrative Regulation 4161.2/4261.2/4361.2 – All Personnel – Personal Leaves (Second Reading) (Supplement). The Board of Trustees will conduct a second reading and possible approval of the Proposed Administrative Regulation 4161.2(a)/4261.2/4361.2 – All Personnel – Personal Leaves.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

7.7 Proposed Administrative Regulation 4261.1 – Classified Personnel – Personal Illness / Injury Leave (Second Reading) (Supplement). The Board of Trustees will conduct a second reading and possible approval of the Proposed Administrative Regulation 4261.1 – Classified Personnel Illness / Injury Leave.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

8. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

9. CLOSED SESSION

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

9.1 Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association.
Agency Negotiators: Gail Baxter, Cecilia Laidemitt, Martha Mestanza-Rojas, Mark Keriakous, James C. Romo, Tina L. Kannarr.

9.2 Conference Real Property Negotiator

9.2.1 The property under consideration is situated at Carmela School field, 5.1 acres of land at 13300 Lakeland Road, Whittier, CA 90605, which property is known generally as a portion of the District's Carmela Elementary School site ("Property"). South Whittier School District (Proposed Lessor), Real Property Negotiators Superintendent Gail Baxter (along with real estate consultant and legal counsel); and one or more potential unidentified lessees which may lease the property pursuant to applicable California law (Proposed Lessee(s)). Instruction to Negotiators will concern price and terms of payment associated with the possible lease of the identified Property, or portion thereof.

9.3 Public Employee Appointment/Employment/Evaluation

CLASSIFIED

- 9.3.1 Noon Duty Supervisors (11.1)
- 9.3.2 AVID Tutors (11.1)
- 9.3.3 Substitute Receptionist/Clerk, District Office (11.1)
- 9.3.4 Substitute Instructional Aides, District-Wide (11.1)
- 9.3.5 Substitute Custodians, District-Wide (11.1)
- 9.3.6 Substitute Breakfast Duty Supervisors, District-Wide (11.1)
- 9.3.7 Substitute Noon Duty Supervisors, District-Wide (11.1)
- 9.3.8 Substitute Warehouse Delivery Person, District-Wide (11.1)

9.3 Public Employee Appointment/Employment/Evaluation (continued)

CLASSIFIED (continued)

9.3.09 Instructional Aide, SpEd., Severe Handicap	(11.1)
9.3.10 Library Clerk	(11.1)
9.3.11 Instructional Aide, SpEd.	(11.1)
9.3.12 Health Clerk	(11.1)
9.3.13 Clerk Typist	(11.1)
9.3.14 Instructional Aide, Interventionist	(11.1)
9.3.15 Instructional Aide, RSP	(11.1)
9.3.16 Instructional Aide, Transitional Kinder Aide	(11.1)
9.3.17 Plant Manager	(11.1)
9.3.18 Technology/Information System Manager	(11.1)
9.3.19 Superintendent's Evaluation	

CERTIFICATED

9.3.20 Substitute Teachers, District-Wide	(11.2)
9.3.21 Teacher Consent / Inclusion Specialist	(11.2)
9.3.22 Substitute Teachers	(11.2)
9.3.23 Physical Education Teachers	(11.2)

9.4 Public Employee Discipline/Dismissal/ Transfers/Release/Reassignment

CLASSIFIED

9.4.1 Child Welfare & Attendance Clerk	(11.1)
9.4.2 Instructional Aide/TK Aide	(11.1)

CERTIFICATED

9.4.2 Teacher	(11.2)
9.4.3 Psychologist	(11.2)
8.4.4 Resource Specialist	(11.2)
9.4.5 Physical Education Teachers	(11.2)

9.5 Public Employee Medical Leave/Paid

CLASSIFIED

9.5.1 #AT2981990	(11.1)
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9.6 Public Employee Personal Leave/Unpaid

CLASSIFIED

9.6.1 #HP7084019	(11.1)
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10. **OPEN SESSION**

The Superintendent will report related to any action taken in closed session.

11. **PERSONNEL**

The Superintendent recommends approval of the Classified Personnel Report and the Certificated Personnel Report

11.1 **Classified Personnel Report No. 08-18-15-22** (Supplement)

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

11.2 **Certificated Personnel Report No.08-18-15-02** (Supplement)

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

12. **ADJOURNMENT**

Unless otherwise posted, the next regularly scheduled meeting will be held
September 15, 2015, 6:00 p.m.
District Office Board Room, 11200 Telechron Ave., Whittier, CA 90605