

SOUTH WHITTIER SCHOOL DISTRICT  
11200 TELECHRON AVE.  
WHITTIER, CA 90605

August 13, 2013  
6:00 P.M.

**AGENDA**

**1. PRELIMINARY**

**1.1** Call to Order. Roll call:

**Trustees**

Sharon Stys, President  
Jan Baird, Vice President  
Sylvia Macias, Clerk  
Layla Avila  
Jorge Hernandez

**Administrators**

Dr. Erich Kwek, Superintendent  
Cecilia Laidemitt, Associate Superintendent  
Administrative Services & Personnel Mgt.  
Gail Baxter, Associate Superintendent of  
Educational Services  
Michael Krause, Associate Superintendent of  
Business Services

**1.2** Flag salute.

**2. PUBLIC COMMENTS**

During this time, persons – residents of the district, representatives of community organizations, representatives of district employee organizations – may, without arrangement, make representations to or address the Board on any topic of district related concern that is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

**3. COMMENTS BY TRUSTEES**

This item is provided as an opportunity for Trustees to report regarding District related topics.

**4. REPORTS**

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

**4.1** The Superintendent will report to the Board about various matters involving the district.

5. **CONSENT**

- 5.1 **Approval of Minutes** (supplement). The Superintendent recommends approval of the minutes of the regular meeting held July 23, 2013 and the minutes of the workshop held July 30-31, 2013.
- 5.2 **Purchase Order List No. 02** (supplement). The Superintendent recommends approval of Purchase Order List No. 02.
- 5.3 **Approval of Contract List No. 02** (supplement). The Superintendent recommends approval of Contract List No. 02.
- 5.4 **Travel and Conference Report No. 02** (supplement). The Superintendent recommends approval of travel and conference report no. 02.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_ No \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_\_

6. **CURRICULUM**

- 6.1 **Instructional Minutes** (supplement). Instructional Minutes must be reviewed and approved annually by the Board of Trustees to ensure that students are receiving at least the required number of instructional minutes as outlined in Education Code. All South Whittier sites meet the minimum requirements for the 2013-2014 school year as presented. The Superintendent recommends approval of the instructional minutes as presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_ No \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_\_

- 6.2 **Accountability Progress Report – Part 1.** Gail Baxter, Associate Superintendent of Educational Services, will present an overview of the Accountability Progress Report on Student Achievement based on the 2012-2013 STAR Test that was administered to all students in grades 2<sup>nd</sup> through 8<sup>th</sup>.

7. **BUSINESS**

- 7.1 **2013-2014 Budget Revisions Executive Summary** (supplement). Michael Krause, Associate Superintendent of Business, will present an update on the 2013-2014 Budget Revisions Executive Summary. These budget revisions reflect new budget assumptions for 2013-2014 and will be submitted for approval to the County Office of Education. The Superintendent recommends adoption of the budget revisions as presented for the 2013-2014 fiscal year.
- 7.2 **Agreement with InterSchola for Surplus Property** (supplement). Michael Krause, Associate Superintendent of Business, will give an explanation of the details involved in the selling of district surplus property. The Superintendent recommends approval of the agreement with the InterSchola company.

**8. GENERAL**

**8.1 Proposed District Vision and Value Statement** (supplement). The Board of Trustees will discuss, give input and take possible action on the proposed District Vision and Value Statement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_

**8.2 Board Self - Evaluation.** The Board of Trustees will consider canceling the Board Self-Evaluation scheduled for August 27, 2013. Board Self-Evaluations would resume after a new process and instrument is developed.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_

**9. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

**10. CLOSED SESSION**

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

**10.1 Conference with Agency Labor Negotiators:** South Whittier Teachers Association and California School Employees Association.  
Agency Negotiators: Dr. Erich Kwek, Cecilia Laidemitt, Michael Krause, James C. Romo, Tina L. Kannarr.

**10.2 Public Employee Appointment/Employment/Evaluation**

- 10.2.1 Library Clerk
- 10.2.2 Instructional Aide
- 10.2.3 Clerk Typist
- 10.2.4 Health Clerk
- 10.2.5 Office Clerk
- 10.2.6 Inclusion Aide
- 10.2.6 Food Services Supervisor
- 10.2.7 Teacher
- 10.2.8 Teaching Vice Principal
- 10.2.9 Superintendent

**10.3 Public Employee Discipline/Dismissal/Transfers/Release**

- 10.3.1 Library Clerk
- 10.3.2 MAA/LEA Clerk
- 10.3.3 Teacher

**10.4 Conference with Real Property Negotiator**

- 10.4.1 The properties under negotiations are situated at:
  - Former district office building, 10120 So. Painter Ave., Whittier, CA 90605
  - Carmela School field, 13300 Lakeland Road, Whittier, CA 90605
  - Park adjacent to Los Altos School, 12001 Bona Vista, Whittier, CA 90604Dr. Erich Kwek will serve as the real property negotiator and will discuss said properties.

**11. OPEN SESSION**

The Superintendent will report related to any action taken in closed session.

**12. PERSONNEL**

The Superintendent recommends approval of the Classified Personnel Report and the Certificated Personnel Report.

- 12.1 Classified Personnel Report No. 08-13-13-02 (supplement).

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_ No \_\_\_\_ Abstain \_\_\_\_ Absent \_\_\_\_

- 12.2 Certificated Personnel Report No. 08-13-13-02 (supplement).

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_ No \_\_\_\_ Abstain \_\_\_\_ Absent \_\_\_\_

- 12.3 2013-2014 Daily Time Schedule (supplement) The schedule describes each school schedule for students, teachers and school secretaries. The Superintendent recommends approval of the 2013-2014 Daily Time Schedule.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_ No \_\_\_\_ Abstain \_\_\_\_ Absent \_\_\_\_

**13. ADJOURNMENT**

Unless otherwise posted, the next regularly scheduled meeting will be held August 27, 2013, 6:00 p.m., District Office Board Room, 11200 Telechron Ave.