

SOUTH WHITTIER SCHOOL DISTRICT
11200 TELECHRON AVE.
WHITTIER, CA 90605

July 24, 2012
6:00 P.M.

AGENDA

1. PRELIMINARY

1.1 Call to Order. Roll call:

Trustees

Sharon Stys, President
Jorge Hernandez, Clerk
Layla Avila
Jan Baird
Sylvia Macias

Administrators

Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent
Administrative Services & Personnel Mgt.
Gail Baxter, Associate Superintendent of
Educational Services
Richard Holash, Associate Superintendent of
Business Services

1.2 Flag salute.

2. PUBLIC COMMENTS

During this time, persons – residents of the district, representatives of community organizations, representatives of district employee organizations – may, without arrangement, make representations to or address the Board on any topic of district related concern that is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

3. COMMENTS BY TRUSTEES

This item is provided as an opportunity for Trustees to report regarding District related topics.

4. REPORTS

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

4.1 The Superintendent will report to the Board about various matters involving the district.

5. **CONSENT**

- 5.1 **Approval of Minutes** (supplement). The Superintendent recommends approval of the minutes of the regular meeting held June 26, 2012.
- 5.2 **Purchase Order List No. 01** (supplement). The Superintendent recommends approval of Purchase Order List No. 01.
- 5.3 **Approval of Contract List No. 01** (supplement). The Superintendent recommends approval of Contract List No. 01.
- 5.4 **Travel and Conference Report No. 01** (supplement). The Superintendent recommends approval of travel and conference report no. 01.
- 5.5 **Institutional Membership – 2012-2013** (supplement). The Superintendent recommends approval of the 2012-2013 Institutional Membership list.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

6. **CURRICULUM**

- 6.1 **Memorandum of Understanding Between the South Whittier School District and the Presbyterian Intercommunity Hospital Care Force One** (supplement).

Approval of this Memorandum of Understanding maximizes the use of available community resources for our students and families. Care Force One Medical Unit will be located on the Carmela and/or Graves Middle School campuses monthly throughout the year to provide ambulatory preventive and acute care treatment services offered by the hospital including the following: Health Screenings – Diabetes, Tuberculosis, Scoliosis, Hemoglobin, Vision, Hearing and others as may be required by the Department of Health Services; Immunizations – Childhood immunizations as required by the Department of Health Services; Pharmaceutical Interventions – Review of medications, prescriptions as needed; Health Education – One on one education regarding health screenings and results, special health education classes in conjunction with the hospital Education Department; Medical Care – Basic primary health care; Referrals – Private physicians, PIH Family Practice Center, Community Clinics Social Worker and other agencies. The Superintendent recommends approval of the Memorandum of Understanding between the South Whittier School District and the Presbyterian Intercommunity Hospital Care Force One.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

7. **BUSINESS**

7.1 **Disposal of Surplus and Obsolete Equipment** (supplement). In accordance with Board Policy 3270, when district owned furniture and/or equipment becomes unusable, obsolete or no longer needed the Superintendent shall identify these items to the Board of Trustees. With Board approval, the Superintendent will arrange for disposal of these items. Cafeteria warming bins and refrigerators have been stored at the old district office. These items have weathered and cannibalized over the years. If the value of the property is insufficient to defray the costs of arranging a sale of the obsolete items, the property may be disposed of in the local public dump on order of any employee of the district empowered for that purpose by the Board. The Superintendent recommends approval of the disposal of the above described cafeteria warming bins and refrigerators.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

8. **GENERAL**

8.1 **Proposed Board Policy 0410 – Nondiscrimination In District Programs and Activities – First Reading** (supplement). The Board of Trustees will conduct a first reading of proposed Board Policy 0401 – Nondiscrimination In District Programs and Activities.

8.2 **Proposed Board Policy 5144.1 – Suspension and Expulsion/Due Process – First Reading** (supplement). The Board of Trustees will conduct a first reading of proposed Board Policy 5144.1 – Suspension and Expulsion/Due Process.

8.3 **Proposed Board Policy 5145.3 – Nondiscrimination/Harassment** (supplement). The Board of Trustees will conduct a first reading of proposed Board Policy 5145.3 – Nondiscrimination/Harassment.

8.4 **Proposed Board Policy 5145.7 – Sexual Harassment** (supplement). The Board of Trustees will conduct the first reading of proposed Board Policy 5145.7 – Sexual Harassment.

8.5 **Proposed Board Policy 4040 – Employee Use of Technology – Second Reading and Possible Adoption** (supplement). The Board of Trustees will conduct a second reading and possible adoption of proposed Board Policy 4040 – Employee Use of Technology.

9. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

10. CLOSED SESSION

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

10.1 Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association.

Agency Negotiators: Dr. Erich Kwek, Cecilia Laidemitt, Richard Holash
James C. Romo, Tina L. Kannarr.

10.2 Public Employee Appointment/Employment/Evaluation

10.2.1 Custodian

10.2.2 Bilingual Translator

10.2.3 Library clerk

10.2.4 Technology/Information Systems Specialist

10.2.5 Instructional Aide

10.2.6 Secretary

10.2.7 Director of Food Services job description

10.2.8 Principal

10.2.9 Director of Special Education/Student Services

10.2.10 Teachers

10.2.11 Director of Special Education/Student Services job description

10.2.12 Music/Band Director job description

10.3 Public Employee Discipline/Dismissal/Transfers/Release

10.3.1 Custodian

10.3.2 Teacher

11. OPEN SESSION

The Superintendent will report related to any action taken in closed session.

12. **PERSONNEL**

The Superintendent recommends approval of the Classified Personnel Report and the Certificated Personnel Report.

12.1 Classified Personnel Report No. 07-24-12-01 (supplement).

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

12.2 Certificated Personnel Report No. 07-24-12-01 (supplement).

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

13. **ADJOURNMENT**

Unless otherwise posted, the next regularly scheduled meeting will be held
August 14, 2012, 6:00 p.m., District Office Board Room, 11200 Telechron Ave.