

# U N A D O P T E D M I N U T E S

of the Board of Trustees  
Regular Board Meeting  
February 14, 2012

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## CALL TO ORDER

The meeting was called to order by Trustee Stys at 6:00 p.m.

Governing Board of Trustees present: Sharon Stys, Jorge Hernandez, Jan Baird, Layla Avila, Sylvia Macias.

Others present: Dr. Erich Kwek, Superintendent  
Cecilia Laidemitt, Associate Superintendent of Administrative  
Services and Personnel Services  
Gail Baxter, Associate Superintendent of Educational Services  
Rick Holash, Associate Superintendent of Business Services

## FLAG SALUTE

The flag salute was led by Rosa Pope.

## PUBLIC COMMENTS

There were no public comments.

## COMMENTS BY TRUSTEES

Trustees commented on the excellent manner in which an incident was handled by the staffs at Lake Marie School, Carmela School and Graves Middle School. All students were safe and protected during the incident.

Trustee Macias commended the staff and principal, Dr. Fraijo, for the excellent Parent Visit event at Graves Middle School. Mrs. Macias stated the reported issues were relevant and the parents were impressed. Mrs. Macias thanked SWTA president, Audrey Radley for the invitation to attend the CTA Legislative Breakfast. Mrs. Macias said eleven legislators addressed the group on important issues. Mrs. Macias attended the Superintendent's Advisory Committee meeting. Budget information was the main topic provided for the parents attending this meeting. In closing, Mrs. Macias investigated the report of many broken chairs being used by students at Graves Middle School. She was happy to report that there were no broken chairs found.

Trustee Avila also reported on the Graves Middle School and Lake Marie School Parent Visit event. Mrs. Avila thanked all the parents who attended and asked that the staffs be commended for readying the schools. It was a very well organized event. Trustee Avila thanked Superintendent, Dr. Kwek, for the constant updates provided during the incident that occurred near Graves Middle

## COMMENTS BY TRUSTEES

School, Lake Marie School and Carmela School. She said it was very helpful to be fully informed. Mrs. Avila also attended the Superintendent's Advisory Committee meeting. Parents received a budget presentation that emphasized the potential budget reductions being faced by the district.

## REPORTS

Dr. Kwek commended the Carmela School, Lake Marie School and Graves Middle School principals for their quick action and keeping our students safe during the incident that occurred this week.

The district will hold a Community Resource Fair on May 12, 2012. With the expertise of THINK Together this resource fair has been planned. Many other partners will participate in this event. Rose Hills has made a substantial donation. It is expected that over 1,000 persons will attend the fair. It will be an excellent community event.

Dr. Kwek was pleased to announce that the district will receive recognition and an award from the California Middle Grades Alliance for Graves Middle School's outstanding support of middle school education. Trustees Stys and Baird and Dr. Fraijo will attend the recognition luncheon.

Lake Marie School held an event today that continues to create a positive and caring atmosphere at Lake Marie. Mr. Long held an event, "Muffins for Moms". Moms were also treated to a long stemmed rose. Next event planned by Mr. Long will be "Donuts for Dads."

## CONSENT

On a motion by Trustee Macias seconded by Trustee Hernandez and unanimously carried the consent portion of the agenda was approved with the following correction: Correction to the minutes of January 24, 2012 – under Contract List no. 10 – need to add contract 11-12-062, PCH Architects, LLP, which was inadvertently left off the minutes. This contract was approved at the January 24, 2012 Board meeting.

Approval of Minutes – January 24, 2012.

Approved the minutes of January 24, 2012 as corrected.

Approval of Purchase Order List No. 12

Approved purchase order list no.12 for purchases submitted prior to February 14, 2012.

CONSENT

Approval of Contract List No. 11

Approved contract list no. 11 for services provided prior to February 14, 2012. Contracts include:

11-12-065: contractor – Speech and Language Development Center, service – provide services to district students, duration – 01/01/2011 to 06/30/2012, amount – not to exceed \$38,109.00;

11-12-066: service – Altamarc Inc., service – allows our district to participate and maintain e-rate, duration – 07/01/2009 to 06/30/2012, amount – not to exceed \$25,633.80;

Amendment 11-12-066: contractor – Altamarc Inc., service – allows our district to participate and maintain e-rate, duration – 07/01/2012 to 06/30/2014, amount – amended not to exceed \$22,744.80;

11-12-067: contractor – Terry H. Kappe, service – provide services to district students, duration – 02/15/2012 to 06/30/2012, amount – not to exceed \$2,200.00.

Approval of Travel and Conference Report No. 10

Approved travel and conference report no. 10

CURRICULUM

Single Plans for Student Achievement

On a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried the Single Plans for Student Achievement were approved. The Single Plans for Student Achievement are brought annually to the Board for approval. An Update Summary Page indicating changes made to each plan since the last Board approval was provided for the Board. All plans met all legal requirements. Complete copies of all plans are located on the district website, in each school office and in the and in the Curriculum Office at the district upon request. School budgets and plan revisions have been approved by the School Site Councils for the following schools: Carmela School, Lake Marie School, Loma Vista School, Los Altos School, McKibben School, Monte Vista School and Graves Middle School.

School Accountability Report Cards

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried the School Accountability Report Cards were approved. The Board is required to approve the SARC's annually ensuring that all compliance items have been met. The SARC's are available through the school district website.

GENERAL

Call for Nomination(s) for CSBA Delegate Assembly

On a motion by Trustee Baird seconded by Trustee Avila and unanimously carried the seven listed delegates on the Delegate Assembly Ballot for Region 24-Los Angeles County were approved

GENERAL

for nomination. The delegates include; Sylvia V. Macias, South Whittier School District; Leighton Anderson, Whittier Union High School District; Darryl R. Adams, Norwalk-La Mirada Unified School District; Donald E. LaPlante, Downey Unified School District; Ann M. Phillips, Lawndale School District; Carol Raines-Brown, Inglewood Unified School District; Emma Sharif, Compton Unified School District. In addition, the Board included a write-in candidate: Dr. Eugene Krank, Hawthorne School District.

PUBLIC COMMENTS ON  
CLOSED SESSION ITEMS

There were no public comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 6:20 p.m.

OPEN SESSION

The Board of Trustees resumed open session at 6:30 p.m. No action was taken in closed session.

PERSONNEL

On a motion by Trustee Macias seconded by Trustee Avila and unanimously carried Classified Personnel Report No. 02-14-12-12 was approved.

CLASSIFIED

New Hire: MAA Clerk (Medi-Cal Services) – District Office  
Dawn Camargo, effective 03/01/2012

2011-2012 Extra Pay Assignment

Provide translating support services during spring Parent Conferences at Carmela School. From 02/15/2012 to 02/17/2012 the participants listed below will work a maximum of eight hours each to provide translating/interpreting support services for the teaching staff.

Participants: Jannet Vasquez, Noon Duty Supervisor  
Martha Lopez, Noon Duty Supervisor

Provide translating/interpreting support services for the teaching staff at Monte Vista School. From 02/15/2012 to 06/08/2012 the participants listed below will work up to 20 additional hours to provide translating/interpreting support services.

Participants: Victoria Beas-Gonzalez, Instructional Aide/SH  
Maritza Dionisio, Instructional Aide/SH  
Flor Garcia, Instructional Aide/RSP  
Laura Tovar, Library Clerk

Provide translating support services at parent training and at IEPs at the Early Learning Center. From 02/15/2012 to 06/08/2012 the participant listed below will work up to 20 additional hours to provide translating support services.

Participant: Maritza Dionisio, Instructional Aide/SH

CLASSIFIED

Provide enrichment activities for targeted students at Monte Vista School. From 02/15/2012 to 06/08/2012 the participants listed below will work additional hours as listed to provide enrichment activities.

Participants: Maritza Dionisio, Instructional Aide/SH, 15 hours  
Silvia Chacon, Noon Duty Supervisor, 15 hours  
Tenita Cordova, Noon Duty Supervisor, 30 hours  
Josie Tafoya, Instructional Aide/SH, 30 hours

Provide child care during parent training at Monte Vista School. From 02/15/2012 to 06/08/2012 the participants will work additional hours to provide child care during parent training/IEPs.

Participants: Cintia Mejia, Noon Duty Supervisor, 30 hours  
Tenita Cordova, Noon Duty Supervisor, 30 hours  
Victoria Beas-Gonzalez, Instructional Aide/SH

Provide support in Homework Center at Monte Vista School. From 02/15/2012 to 06/08/2012 the participants will work 80 additional hours each to provide student support in the Homework Center.

Participants: Dennis Arnold, Custodian  
Elizabeth Morris, Instructional Aide/SH  
Laura Tovar, Library Clerk

CERTIFICATED

On a motion by Trustee Hernandez seconded by Trustee Avila and unanimously carried Certificated Personnel Report No. 02-14-12-11 was approved.

2011-2012 New Hires – Substitute Teachers – To Be Used On An On Call Basis – District Wide – Effective 09/02/2011 – Ratification

Laurel Ann Porro  
Myrna Salazar

2011-2012 Special Substitute Requests – Teachers – District Wide  
Lake Marie School – to release a teacher to attend SCATC training through the SELPA

Effective 03/14-15/2012 – San Gabriel Valley SELPA  
One substitute teacher needed for two days

Loma Vista School – to release teacher to attend an Autism Conference

Effective 02/22-24/2012

One substitute teacher needed for three days

2011-2012 Extra Pay Assignment

Substitute pay for dispersal of students to classroom – teachers – Carmela School – effective 11/08/2011 – Ratification

Gina Shepherd, Christine Thornton

ADJOURNMENT

Meeting adjourned at 6:34 p.m.