

# U N A D O P T E D M I N U T E S

of the Board of Trustees  
Regular Board Meeting  
October 23, 2012

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## CALL TO ORDER

The meeting was called to order by Trustee Stys at 6:07 p.m.

Governing Board of Trustees present: Sharon Stys,  
Jan Baird, Sylvia Macias.

Members absent: Layla Avila, Jorge Hernandez.

Others present: Dr. Erich Kwek, Superintendent  
Cecilia Laidemitt, Associate Superintendent of Administrative  
Services and Personnel Management  
Gail Baxter, Associate Superintendent of Educational Services  
Rick Holash, Associate Superintendent of Business Services

## FLAG SALUTE

The flag salute was led by Graves Middle School teacher,  
Bill McCoy.

## SCHOOL PRESENTATION

Graves Middle School students made a PowerPoint presentation on STEM (science, technology, engineering, mathematics). Dr. Fraijo thanked the students who attended to make this presentation and their families. Graves Middle School teacher, Mr. Bill McCoy, explained the students had arranged the presentation in its entirety on their own and included a brochure about STEM that is student produced. The students explained what STEM is and what they are learning in this class. Their reports were done in groups or individually. Students reported on Botball, a robotic program they are learning. The students are hoping to participate in a Botball competition in the spring, 2013. Presenting students included: Christian Gutierrez, Lafleche Boudreau, Daisy Garcia, Emily Blanco, Rene Vasquez, Celeste Casillas, Brian Guzman, Andrew Navarro, Gabriela Duarte, John Nelson, and Nick Torres.

## PUBLIC COMMENTS

There were no public comments.

## COMMENTS BY TRUSTEES

Trustees Stys and Macias reported they attended the official unveiling of the 'Teachers of the Year' photo gallery. They both commented it had been a very pleasant event and it was nice to see the past recipients who attended. The teachers were referred to "as an elite team of teachers." Trustee Macias reported she also attended the Superintendent's Advisory Committee meeting. Mrs. Macias enjoyed seeing new parents attend this meeting and commended them on the quality of the questions asked about the various topics discussed. Mrs. Macias thanked Dr. Kwek for his outstanding presentation of current events affecting our school district.

## REPORTS

Dr. Kwek commented the unveiling of the Teacher of the Year photos had been a very nice event. He enjoyed meeting former teachers/recipients who attended. The Superintendent attended a Whittier Area School Trustees Association dinner meeting. Presenters at this meeting talked about Propositions 30 and 38. Last Thursday the district participated in the annual county wide Earthquake Shakeout. The exercise went very well. All our schools have their earthquake preparedness procedures in place. The Superintendent announced information about an event to be held at Pioneer High School on November 14, 2012. It is a "Team Science" launch of new STEM programs that will be offered in partnership with the Whittier Union High School District, Los Nietos School District, Whittier City School District and our school district. Attendees of this event will receive specific information about this new program.

Dr. Kwek again thanked former Board members Joe Duardo and Toby Chavez for being instrumental in bringing STEM information to our school district. Both Graves Middle School and McKibben School are STEM schools.

## CONSENT

On a motion by Trustee Macias seconded by Trustee Baird and unanimously carried the consent portion of the agenda was approved with a modification to Contract List No.06. Contract Number 12-13-04, Verizon Wireless, was removed from the agenda.

### Approval of Minutes

Approved the minutes the regular meeting held October 9, 2012.

### Approval of Purchase Order List No. 07

Approved purchase order list no. 07 for purchases submitted prior to October 23, 2012.

### Approval of Contract List No. 06

Approved contract list no.06 for services provided prior to October 23, 2012. Contract number 12-13-04, Verizon Wireless, was removed from the agenda. Contract includes:

12-13-033: contractor – Eric Hall & Associates, LLC, service – asset management study, duration – 10/23/2012 to 06/30/2013, amount – not to exceed \$22,500.00.

### Travel and Conference Report No. 06

Approved travel and conference report no. 06.

Memorandum of Understanding – University of Southern California – Commitment to Participate in the National Science Foundation Sponsored Research Study

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried the Memorandum of Understanding – University of Southern California – Commitment to Participate in the National Science Foundation Sponsored Research Study was approved. This research study will allow Graves Middle School students to participate in STEM (science, technology, engineering, mathematics) related activities. The National Science Foundation will cover the \$2,500.00 registration fee for the Graves Middle School team to participate in the Greater Los Angeles Regional Botball Tournament. It will also provide a \$1,000.00 stipend and \$500.00 toward travel costs for a Graves Middle School teacher to attend the Botball Teacher Workshop and the Greater Los Angeles Regional Botball Tournament.

Accountability Progress Report, Phase II

Gail Baxter, Associate Superintendent of Educational Services presented an Accountability Progress Report of STAR Test 2012-Phase II data. Mrs. Baxter gave an in-depth accountability progress report. She reported progress on both the state's API scores and the federal AYP results. Overall, in API, the schools are in a positive trend. The AYP results indicate student achievement in all subgroups in the district. The specific needs of each school will be met with interventions and other practices for the underperforming students.

Approval of Revisions to the Local Educational Agency (LEA) Plan

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried the Revisions to the Local Educational Agency (LEA) Plan were approved. The LEA Plan was last fully revised and approved on March 10, 2009 as part of the DAIT process. At this time, the plan was rewritten to be in alignment with the required Nine Essential Program Components, identified by the California Department of Education. Monitoring of the plan is an ongoing process conducted by the District Advisory Committee, District English Learner Advisory Committee and the District School Leadership Team. Revisions to the current version of the plan include routine updates of dates, student achievement data, titles of personnel responsible for tasks and names of specific instructional materials used, budgets and timelines.

Annual Approval of the Single Plan for Student Achievement (SPSA) for Lake Marie School, Loma Vista School, Los Altos School, McKibben School, Monte Vista School and Graves Middle School

CURRICULUM AND  
INSTRUCTION

On a motion by Trustee Macias seconded by Trustee Baird and unanimously carried the Annual Approval of the Single Plan for Student Achievement for Lake Marie School, Loma Vista School, Los Altos School, McKibben School, Monte Vista School and Graves Middle School was approved. The Carmela School Plan was approved June 2012, at which time the PI Year 5 Restructuring Plan was written into the SPSA and approved by the Board]. Single Plans for Student Achievement for each school are approved by a legally constituted School Site Council at each site and the local Board of Trustees annually. The SPSAs are aligned to the LEA Plan and are based on the Nine Essential Program Components. Implementation of the plan is monitored by the School Site Council and English Learner Advisory Council at the site level. Annual revisions include routine updates of dates, student achievement data, titles of personnel responsible for tasks and names of specific instructional materials used, budget and timelines. New initiatives or the implementation of new programs are also written into the plan. An electronic copy of the entire plan is available for public review on the district website at [www.swhittier.k12.ca.us](http://www.swhittier.k12.ca.us). Each plan is posted on each individual school web site and can be accessed through the district home page. Hard copies of the plan are available upon request.

GENERAL

Proposed Board Policy 0200

The Board of Trustees conducted the first reading of proposed board policy 0200, Goals for the School District.

PUBLIC COMMENTS ON  
CLOSED SESSION ITEMS

There were no comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 6:50 p.m.

OPEN SESSION

The Board of Trustees resumed open session at 7:45 p.m. No action was taken in closed session.

PERSONNEL  
CLASSIFIED

On a motion by Trustee Macias seconded by Trustee Baird and unanimously carried Classified Personnel Report No. 10-23-12-07 was approved.

2012-2013 Substitute List – Cafeteria Helper – District Wide –  
Effective 10/24/2012

Jessica Gilbertson

PERSONNEL  
CLASSIFIED

2012-2013 Extra Pay Assignment – Ratification

On 10/22/2012 the participants listed below attended a Rosetta Stone Training for a total of two hours each. Participants will be compensated at their regular rate of pay plus benefits.

Dawn Camargo, Library Clerk

Asuncion Gomez, Library Clerk

Mayra Rivera, Library clerk

Laura Tovar, Library Clerk

Sheila Chavez, Inclusion Aide

PERSONNEL  
CERTIFICATED

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried Certificated Personnel Report No. 10-23-12-07 was approved.

2012-2013 Extra Pay Assignment – Teacher Training – Rosetta Stone – Effective 10/22/2012 - Ratification

Todd Banner, Heather Brannan, Valerie Favrow, Margaret Gardner, Elyse Kenney-Shiller, Christopher Losoya, Susana Seeget, two additional teachers to be determined

2012-2013 Extra Pay Assignment – Presenter Teacher – Rosetta Stone Program – Teacher – Loma Vista School – Effective 10/22/2012 – Ratification

Susanna Francia

2012-2013 Extra Pay Assignment – Administrative Designee – Support with Administrative Duties – Teacher – Los Altos School – Effective 09/26/2012 to 05/2013 – Ratification

Lisa Palomino

2012-2013 Extra Pay Assignment – After School Supplemental Instructional Program – Assist Targeted EL Students Using Rosetta Stone Program – Teachers – Graves Middle School – Effective 10/2012 to 06/2013 – Ratification

Patricia Lopez, Brandon Mitsunaga, One Alternate

2012-2013 Request for Medical Leave of Absence – Teacher – Loma Vista School – Effective 11/05/2012 to 11/16/2012  
Employee # QR 444 635

ADJOURNMENT

Meeting adjourned at 7:46 p.m.