

# UNADOPTED MINUTES

Of the Board of Trustees  
Regular Board Meeting  
November 15, 2016

## 1. PRELIMINARY

### 1. Call to Order. Roll call:

Minutes:

Meeting was Called to Order at 6:00 PM

All Board Members present as listed.

All Administrators present as listed.

### 2. Flag salute.

Minutes:

Pledge of Allegiance was led by Josie Tafoya, CSEA President

## 2. Approval of Agenda

**Motion Passed:** Superintendent recommends approval of the November 15, 2016 Agenda as presented.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ VOTE: Yes: 5 No: 0 Abstain: 0 Absent: 0

Passed with a motion by Francisco "Javi" Santana and a second by Deborah Pacheco.

Yes Elias Alvarado  
Yes Jan Baird  
Yes Sylvia Macias  
Yes Deborah Pacheco  
Yes Francisco "Javi" Santana

## 3. COMMENTS BY TRUSTEES

Minutes:

Trustee Alvarado thanked CTA and NEA for the banquet dinner invitation he attended and found it enjoyable and informative.

Trustee Pacheco wished everyone a Happy Thanksgiving.

Trustee Baird thanked CTA for the banquet dinner invitation she attended and wished everyone a Happy Thanksgiving.

Trustee Santana thanked CTA for the banquet dinner invitation he attended and wished everyone a Happy Thanksgiving.

Trustee Macias thanked CTA for the banquet dinner invitation she attended with the other Board members. She reported that she also attended the Wellness Committee meeting and how informative it is. Trustee Macias has extended an invitation to Mr. Meza so at a future Board meeting he can provide the Board with an update on the Wellness Committee.

Trustee Macias congratulated everyone on the successful passing of the Measure QS Bond. She highlighted that the it was announced that the bond passed by an 82.19% approval. This speaks volumes of the community entrusting our District with the Bond money for future improvements to our schools. Trustee Macias thanked the volunteers for all of their hard work and efforts in helping disseminate the information for a successful passing of the Bond Measure QS.

#### **4. PUBLIC COMMENTS**

Minutes:

Josie Tafoya - CSEA President opened her comment by congratulating the Board and District for the successful passing of Bond Measure QS. She proceeded to state that this demonstrates that South Whittier community members value education. Another accolade for the public education system is also the passing of Proposition 55 and this will help in having a solid budget.

Josie addressed the Board of Trustees voicing the CSEA members concerns about the upcoming negotiations. She reminded the Board of Trustees that a few Board meetings ago she remarked that there will be moments that as CSEA President she will bring up topics for discussion on behalf of the CSEA members. This is in prelude of the upcoming CSEA negotiations that will be entering as of Thursday, November 17, 2016. Josie is voicing the concern of the CSEA members, that throughout the negotiations process CSEA feels that when negotiating the District imposes on the negotiating team instead of preserving the process of negotiations. Meaning that when the negotiating team comes to the table, the District states that "this what the District is offering and this is what the Board is allowing". Josie reminded the Board of Trustees that on numerous occasions she has highlighted day-to-day duties of the Classified staff and she and the members would like to see that the District demonstrates that they value the staff through the negotiating process. The District could not run efficiently without the dedicated support staff caring for the students. Administrators and Board of Trustees will come and go over time, however the CSEA contract is the one protection that staff has in this negotiation process that will stand the test of time. On behalf of the CSEA staff, she requested that through this negotiation, Administrators take into account all of the jobs duties and all of the hard work that is done by the staff in order to help our students be successful. Josie promises the CSEA members that if during the negotiation process administration states that what they are offering is "all that can be offered and all the Board is allowing", she will make it a point to visit each Board Member personally to have an open discussion. For years the staff has been continuously working hard for a lot less money. This is the appropriate time, especially with the shift in government to take everything into account and the staff deserves more and to preserve the negotiation process. She stated that one of the items for discussion the staff is requesting is to be shown that they are valued by increasing their salaries. She reminded administrators and the Board of Trustees that the South Whittier School District is very fortunate to have a caring staff that respects the institution to help in the welfare and success of the students. Josie closed her comment by stating that she is looking forward to start the conversations of negotiations on Thursday.

## 5. REPORTS

### 1. The Superintendent will report to the Board about various matters involving the District.

Minutes:

Superintendent Baxter stated that classified staff is appreciated and that the District could not run without their dedicated support and work.

Superintendent Baxter was excited to announce the passage of the Bond Measure QS. The bond passed with an 82% passage rate. This is the 7th highest passage rate in the state. This speaks volumes of the community and the hard work that was put in by all of the volunteers to help in the pursuit of this Bond. Superintendent Baxter thanked Mr. Keriakous, Mr. Meza, and Armida Romero in organizing all of the volunteers. The volunteers helped with phone banking and also on walking the precincts. She also thanked both Mrs. Macias and Mrs. Baird for opening up their homes and preparing dinner for the volunteers while doing phone banking. On tonight's agenda, in a collaborative presentation, Mr. Keriakous and Mr. Moe will be presenting the steps that will need to be taken now that the bond has passed. There are three measures, Measure 51 which will allow us to see if we qualify for matching funds from the state. Measure 55 is an extension from Proposition 30 which allows money to go directly into the School District. Measure 58 which overturns Proposition 227 which addresses the non-english language instruction in the classroom and at this time we do not know what that plan from the state looks like. Over the next months we will receive information and be able to proceed in taking the steps to implement the instruction according to the state.

The community is concerned about President elect Trumps deportation plan. All Districts in the Whittier area are watching carefully and once information is received it will be sent out. Our website will be updated with information and resource information. All of our responsibility is to make sure that our kids know that they are cared for and we are here to support them.

We have developed a new model to visit school sites. The team is comprised of 10 people. The team visits every classroom at each school. The team has already visited Loma Vista classes 2 times. After each visit, the team debriefs and gives explicit input on the next things that can be done for improvement and provide support in any way that we can. This new collaboration is powerful and getting feedback from the administrators to have an extra pair of eyes to see things in a different perspective is welcomed.

At this time the school sites visited are Los Altos, Monte Vista, Graves Middle School and Carmela in December.

We send our condolences to the family of Eduardo Jara. Several community partners were able to help the family as much as they could. Lifetouch put together a memory book of pictures. Counseling services are made available to the entire family. Collections have been taken throughout the school sites and the community. Carmela has been supporting the family and the family will be able to have a very respectful service for their son tomorrow. Please keep the family in your thoughts and prayers.

**6. CONSENT**

**Motion Passed:** Motion passed with inclusion of agenda item 6.6 as part of the Consent Agenda.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ VOTE: Yes: 5 No: 0 Abstain: 0 Absent: 0  
Passed with a motion by Deborah Pacheco and a second by Jan Baird.

Yes Elias Alvarado  
Yes Jan Baird  
Yes Sylvia Macias  
Yes Deborah Pacheco  
Yes Francisco "Javi" Santana

- 1. Approval of Minutes October 18, 2016, (Supplement)**
- 2. Purchase Order List No. #05 (Supplement)**
- 3. Contract/Memorandum of Understanding (MoU) List No. # 09 FY 16-17 (Supplement)**

Minutes:

16-17-041A CONTRACTOR: MARSHA ESCALANTE; SERVICE: CONSULTING SERVICES TO ASSIST AND TRAIN NEW SPECIAL EDUCATION COORDINATOR DURATION: 09/07/2016-06/30/2017; COST TO DISTRICT: NOT TO EXCEED \$6,000.00

16-17-063 CONTRACTOR: UNIVERSITY OF LA VERNE; SERVICE: THE UNIVERSITY WILL PROVIDE TEACHING EXPERIENCES THROUGH DIRECTED TEACHING AND FIELDWORK IN SCHOOLS AND CLASSES FOR THE DISTRICT FOR STUDENTS OF THE UNIVERSITY; DURATION: BEGINNING 07/20-2016-UNTIL EITHER PARTY TERMINATES; COST TO DISTRICT: NO COST TO THE DISTRICT

16-17-064 CONTRACTOR: RAMON LEON; SERVICE: AFTER SCHOOL DANCE PROGRAM INSTRUCTOR; DURATION: 01/09/2017-05/27/2017; COST TO DISTRICT: NO COST TO THE DISTRICT-PAID THROUGH SOUTH WHITTIER COMMUNITY EDUCATION FOUNDATION.

16-17-065- CONTRACTOR: ROSALINDA ROCHA; SERVICE: AFTER SCHOOL DANCE PROGRAM INSTRUCTOR; DURATION: 01/09/2017-05/27/2017; COST TO DISTRICT: NOT TO EXCEED \$2,000.00

16-17-066 CONTRACTOR: VMA COMMUNICATIONS; SERVICE: DISTRICT COMMUNICATION SERVICES OPTION 1; DURATION: 11/15/2016-06/30/2017; COST TO THE DISTRICT: NOT TO EXCEED \$75,000.00, PLUS PRE-APPROVED REIMBURSEMENTS /EXPENSES ESTIMATED TO BE \$25,000.00

- 4. Travel and Conference Report No.# 07, (Supplement)**
- 5. Acceptance of Donations**
- 6. WRITTEN COMMUNICATION TO THE BOARD**
  - 1. Letter from the City of La Mirada (Supplement)**

**7. GENERAL**

**1. Resolution No. 16-17-16 - Authorization to Provide Board Member Salary (Supplement)**

**Motion Passed:** The Superintendent recommends the Board approve Resolution No. 16-17-16 - for hardship absence of Board Member - Deborah Pacheco.

Motion:\_\_\_\_Second:\_\_\_\_VOTE: Yes: 5 No: 0 Abstain: 0 Absent: 0  
Passed with a motion by Jan Baird and a second by Francisco "Javi" Santana.

Yes Elias Alvarado  
Yes Jan Baird  
Yes Sylvia Macias  
Yes Deborah Pacheco  
Yes Francisco "Javi" Santana

**8. REVIEW AND ADOPTION OF BOARD POLICIES, ADMINISTRATIVE REGULATIONS, AND BOARD BYLAWS**

**1. Adoption of Governance Handbook (Supplement)**

**Motion Passed:** As a product developed by the entire Governance Team, at a public, advertised Board Workshop, held on October 26, 2016, the Governance Handbook outlines the Unity of Purpose, Roles, Responsibilities, and Norms and Protocols, agreed to by the Team. The Superintendent recommends the approval and adoption of the South Whittier School District Governance Handbook, dated November 15, 2016.

Motion:\_\_\_\_Second:\_\_\_\_VOTE: Yes: 5 No: 0 Abstain: 0 Absent: 0

By general consent of the Board, with a vote of Yes: 5 No: 0, the motion passed with the correction as noted, the word "agreement" will be changed to the word "document". Signature page to read - "Page 18 - We have received, read and reviewed the Government Team Handbook. We shall review this document annually". Passed with a motion by Jan Baird and a second by Deborah Pacheco.

Yes Elias Alvarado  
Yes Jan Baird  
Yes Sylvia Macias  
Yes Deborah Pacheco  
Yes Francisco "Javi" Santana

**2. Board Bylaw 9250 Remuneration, Reimbursement and Other Benefits - (First Reading and Possible Adoption) (Supplement)**

**Motion Passed:** Recommendations for revised language to Board Bylaw 9250 reflect current language as recommended by CSBA. The new language included for consideration is noted in italic, bold, font. If no questions or discussion is required, the Superintendent recommends approval of revised BB 9250 as presented.

Motion:\_\_\_\_Second:\_\_\_\_VOTE: Yes: 5 No: 0 Abstain: 0 Absent: 0  
Passed with a motion by Deborah Pacheco and a second by Jan Baird.

Yes Elias Alvarado  
Yes Jan Baird  
Yes Sylvia Macias  
Yes Deborah Pacheco  
Yes Francisco "Javi" Santana

**3. Board Bylaw 9012: Board Members Electronic Communication - (Supplement)**

**4. Board Policy 3320 Claims and Actions Against the District- (SECOND READING) (Supplement)**

**Motion Passed:** The Board of Trustees will conduct a second reading and possible approval of the Proposed Board Policy 3320 Claims and Actions Against the District.

Motion:\_\_\_\_\_Second:\_\_\_\_\_VOTE: Yes: 5 No: 0 Abstain: 0 Absent: 0  
Passed with a motion by Jan Baird and a second by Francisco "Javi" Santana.

Yes Elias Alvarado  
Yes Jan Baird  
Yes Sylvia Macias  
Yes Deborah Pacheco  
Yes Francisco "Javi" Santana

**5. Administrative Regulation 3320 Claims and Actions Against the District - (SECOND READING) (Supplement)**

**Motion Passed:** The Board of Trustees will conduct a second reading and possible approval of the Proposed Administrative Regulation 3320 Claims and Actions Against the District.

Motion:\_\_\_\_\_Second:\_\_\_\_\_VOTE: Yes: 5 No: 0 Abstain: 0 Absent: 0  
Passed with a motion by Elias Alvarado and a second by Deborah Pacheco.

Yes Elias Alvarado  
Yes Jan Baird  
Yes Sylvia Macias  
Yes Deborah Pacheco  
Yes Francisco "Javi" Santana

**9. EDUCATIONAL SERVICES**

**1. PRESENTATION: Overview of the New State Accountability System**

Minutes:

Mrs. Rojas presented the PowerPoint presentation providing an overview of the new state accountability system. Mr. Rojas highlighted that the Board of Education has adopted key elements with the new state accountability system. This will be different from the Academic Performance Index that was used in the past. This system will provide a clearer rating system that includes an overall assessment of school quality in addition to the currently proposed multiple measures. This goes hand in hand with the LCAP. The LCAP sets 8 priorities that the school districts must address. They include implementing academic standards, involving parents in school decisions, creating and engaging school climate and raising student achievement. This will allow Districts to determine how to help low performing schools and in what areas they need help the most. The state has chosen 7 performance indicators for which there is or will be reliable data for Districts and schools. The academic indicators are for English Language Arts, Math, Science, English Language Learner, High School Readiness, and a college and career indicator. Mrs. Rojas highlighted the 4 local indicators that correspond to the priorities set by the state that fall under Local Control Funding Formula (LCFF). Mrs. Rojas highlighted all of the data that is taken into consideration to ensure student achievement and success. She stated that the Board of Education's newly adopted State accountability system will allow the data to be analyzed

with multiple measures versus a single measure, with the ability to evaluate schools and districts using a variety of measures of school conditions and student achievement.

## **10. BUSINESS SERVICES**

### **1. Facilities/Bond Update Presentation**

#### Minutes:

In a collaborative presentation, Mr. Keriakous, Associate Superintendent of Business and Mr. Stuart Moe, Director II, Facilities, Maintenance & Operations presented a PowerPoint presentation describing the steps and the timeline that will need to be followed since the successful passing of Bond Measure QS. Mr. Keriakous provided Measure QS financial update, highlighting that Bond Measure QS will provide the District with \$29 million to improve campus infrastructure. The measure would cost property owners \$30 per \$100,000 of assessed property value. He also highlighted steps of how the General Obligation Bond measure works. He stated that there will be an Independent Bond Oversight Committee comprised of community members that will serve for a two (2) year term with the purpose of informing the public at least annually in a written report concerning the expenditure of the bond proceeds. Both Mr. Keriakous and Mr. Moe highlighted the current alignments and steps that are to be taken once the Bond measure passes, such as how to make adjustments to the budget due to the bond passing, assigning expenditure amounts to projects to coordinate the projects and planning, coordinate with other funding efforts, stay alert for legal updates with all documents, and look at potential contracts, existing contracts, and starting long lead items. Mr. Moe stated that it will be important to understand what is currently out in the industry to get a better grasp of cost and selection of contractors and services that will be needed for projects.

In conclusion, Mr. Keriakous stated that aside from the Citizen's Bond Oversight Committee reporting out the progress and expenditures to the community, both he and Mr. Moe will be reporting and updating the Board of Trustees and the community on a regular basis with updates.

Mr. Keriakous thanked Mrs. Macias, Mrs. Baird and Mr. Meza and all of the volunteers that helped in the passage of Bond Measure QS.

## **11. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

#### Minutes:

There were no public comments on closed session items.

## 12. CLOSED SESSION

Minutes:

By general consent of the Board, the Board moved to closed session at 7:30 PM

1. Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association. Agency Negotiators: Gail Baxter, Cecilia Laidemitt, Martha Mestanza-Rojas, Mark Keriakous, James C. Romo, Tina L. Kannarr

2. Conference Real Property Negotiator

1. The property under consideration is situated at Carmela School field, 5.1 acres of land at 13300 Lakeland Road, Whittier, CA 90605, which property is known generally as a portion of the District's Carmela Elementary School site ("Property"). South Whittier School District (Proposed Lessor), Real Property is known generally as a portion of the District's Carmela Elementary School Site ("Property"). South Whittier School District (Proposed Lessor), Real Property Negotiators, Superintendent Gail Baxter, (along with real estate consultants and legal counsel, Andreas Chialtas); and Storm Properties which may lease the property pursuant to applicable California law (Proposed Lessee(s)). Instruction to negotiators will concern price and terms of payment associated with the possible lease of the identified Property, or portion thereof.

3. Classified - Public Employee Appointment/Employment/Evaluation

4. Classified - Public Employee Dismissal/Release/Discipline/Transfers/Reassignments/Retirement

5. Classified - Public Employee Request for Medical Leave of Absence/Paid

6. Classified - Public Employee Request for Leave of Absence/UnPaid

7. Certificated - Public Employee Appointment/Employment/Evaluation

8. Certificated - Public Employee Dismissal/Release/Discipline/Transfers/Reassignments/Retirement

9. Superintendent's Evaluation

## 13. OPEN SESSION

Minutes:

By general consent of the Board, the board reconvened to Open Session at 9:20 PM. The Superintendent reported that no action was taken in Closed Session.

**14. PERSONNEL SERVICES**

**1. Classified Personnel Report No.# 11-15-16-05 (Supplement)**

**Motion Passed:** The Superintendent recommends approval of the Classified Personnel Report No. # 11-15-16-05

Motion:\_\_\_\_\_Second:\_\_\_\_\_VOTE: Yes: 5 No: 0 Abstain: 0 Absent: 0

Passed with a motion by Deborah Pacheco and a second by Jan Baird.

Yes Elias Alvarado  
Yes Jan Baird  
Yes Sylvia Macias  
Yes Deborah Pacheco  
Yes Francisco "Javi" Santana

**2. Certificated Personnel Report No.# 11-15-16-05(Supplement)**

**Motion Passed:** The Superintendent recommends approval of the Certificated Personnel Report No. 11-15-16-05

Motion:\_\_\_\_\_Second:\_\_\_\_\_VOTE: Yes: 5 No: 0 Abstain: 0 Absent: 0

Passed with a motion by Elias Alvarado and a second by Francisco "Javi" Santana.

Yes Elias Alvarado  
Yes Jan Baird  
Yes Sylvia Macias  
Yes Deborah Pacheco  
Yes Francisco "Javi" Santana

**3. Unrepresented Salary Schedule 7 (Supplement)**

**Motion Passed:** The Superintendent recommends approval of the Unrepresented Substitute Salary Schedule 7 as presented.

Motion:\_\_\_\_\_Second:\_\_\_\_\_VOTE: Yes: 5 No: 0 Abstain: 0 Absent: 0

Passed with a motion by Jan Baird and a second by Deborah Pacheco.

Yes Elias Alvarado  
Yes Jan Baird  
Yes Sylvia Macias  
Yes Deborah Pacheco  
Yes Francisco "Javi" Santana

**15. ADJOURNMENT**

Minutes:

By general consent of the Board, the meeting was adjourned at 9:22 PM to our next regularly scheduled meeting of December 20, 2016 at 6:00 PM at the District Office - Board Room.