

**SOUTH WHITTIER SCHOOL DISTRICT  
11200 TELECHRON AVE.  
WHITTIER, CA 90605**

**BOARD OF TRUSTEES MEETING  
Regular Board Meeting**

**April 19, 2016  
6:00 PM**

**AGENDA**

**1. PRELIMINARY**

**1.1. Call to Order. Roll call:**

**BOARD OF TRUSTEES:**

Sylvia V. Macias, President  
Francisco "Javi" Santana, Vice President  
Jan Baird, Clerk  
Deborah Pacheco, Member  
Elias Alvarado, Member

**ADMINISTRATORS:**

Gail Baxter, Superintendent  
Cecilia Laidemitt, Associate Superintendent of Personnel & Administrative Services  
Martha Mestanza-Rojas, Associate Superintendent of Educational Services  
Mark Keriakous, Associate Superintendent of Business Services

**1.2. Flag salute.**

**2. PUBLIC COMMENTS**

During this time, Members of the public – may, without arrangement, make representations to or address the Board on any topic of district related concern that is or is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

**3. SCHOOL PRESENTATION:** Dr. Salcedo-Gonzalez will present Carmela's focus on College and Career Readiness. She will highlight the process that was used to establish the school's purpose and how it has been shared with community members to create buy-in. She will also present the winners of the College and Career Readiness Writing Competition.

**4. COMMENTS BY TRUSTEES**

This item is provided as an opportunity for Trustees to report regarding District related topics.

**5. REPORTS**

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

**5.1.** The Superintendent will report to the Board about various matters involving the District.

**6. CONSENT**

**6.1. Approval of Minutes, March 15, 2016 (Supplement)**

The Superintendent recommends approval of the regular board meeting minutes on March 15, 2016

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_ NO \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_

**6.2. Purchase Order List No. #10 (Supplement)**

The Superintendent recommends approval of Purchase Order List No. #10.

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_ NO \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_

**6.3. Contracts/Memorandum of Understanding (MoU) List No.#10 FY 15-16 (Supplement)**

The Superintendent recommends approval of Contract/MoU List No.# 10 FYI 15-16

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_ NO \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_

**6.4. Contract/Memorandum of Understanding (MoU) List No. #001 FY 16-17 (Supplement)**

The Superintendent recommends approval of Contract/MoU List No. #001 FY 16-17

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_ NO \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_

**6.5. Travel and Conference Report No.# 09 (Supplement)**

The Superintendent recommends approval of Travel and Conference Report No. #09

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_ NO \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_

**6.6. Williams Second Quarter Report on Uniform Complaints 2015-2016 (Supplement)**

As required by Education Code § 1240(c)(2)(H) pursuant to the Williams Settlement, the Second Quarter 2015-2016 Results of Site Visits, Reviews and Uniform Complaint Data has been submitted to the board. This report presents the results of the visits and reviews at school sites for the period of October 1 to December 31, 2015. No Complaints were filed with any school in the district during the quarter indicated. The Superintendent recommends approval of the Williams Second Quarter Report on Uniform Complaints 2015-2016.

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_ NO \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_

**7. EDUCATIONAL SERVICES**

**7.1. PRESENTATION:** Local Control Accountability Plan Part 2 - Update on revision of Goals 3, 4 & 5. Current outcomes, related actions and strategies and next steps.

Martha Mestanza-Rojas, Associate Superintendent of Educational Services will be presenting a PowerPoint presentation to the Board of Trustees on the Local Control Accountability Plan Part 2 - Update on revision of Goals 3, 4 & 5. Current outcomes, related actions and strategies and next steps.

**8. BUSINESS SERVICES/PERSONNEL**

**8.1. Public Disclosure of Proposed Collective Bargaining Agreement in accordance with AB 1200 (Chapter 1213/Statutes 1992), AB 2756 (Chapter 52/Statutes 2004), GC 3547.5 with the South Whittier Teachers Association (SWTA) dated March 30th, 2016. (Supplement)**

The information provided in this document summarizes the financial implications of the proposed tentative agreement with SWTA dated 3-30-16 and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Sections 3540.2(a) and 3547.5.

The Superintendent recommends approval of the Public Disclosure of Proposed Collective Bargaining Agreement as presented.

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_\_ NO \_\_\_\_ Abstain \_\_\_\_ Absent \_\_\_\_

**8.2. Resolution No. 15-16-13: Authorizing the procurement of district-wide waste handling and related services without competitive bidding. (Supplement)**

The Superintendent recommends approval of Resolution No. 15-16-13: Authorizing the procurement of district-wide waste handling and related services without competitive bidding.

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_\_ NO \_\_\_\_ Abstain \_\_\_\_ Absent \_\_\_\_

**8.3. Resolution No. 15-16-14 Notice of Completion - IBN (Supplement)**

The attached document, Notice of Completion, (NOC), accepts that this project is completed per the recognized architectural and/or the engineering drawings and the project specifications, as contractually presented to and accepted by the contractor, and was awarded per the Public Contract Code of California.

The Notice of Completion, (NOC), was duly Recorded/Filed in Official Records, Recorder's Office, Los Angeles County, California on April 06, 2016.

The Superintendent recommends approval of Resolution No. 15-16-14 Notice of Completion – IBN .

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_\_ NO \_\_\_\_ Abstain \_\_\_\_ Absent \_\_\_\_

**9. GENERAL**

**9.1. Resolution No. #15-16-15: California Day of the Teacher (Supplement)**

The Superintendent recommends approval of Resolution No. 15-16-15: California Day of the Teacher, proclaiming May 11, 2016 as "Day of the Teacher".

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_\_ NO \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_

**9.2. Resolution No. #15-16-16: Classified Employee Week (Supplement)**

The Superintendent recommends approval of Resolution No. 15-16-16: Classified Employee Week declaring May 16-20, 2016 as "Classified Employee Week".

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_\_ NO \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_

**9.3. Consideration of cancellation of June Regular Board Meeting/Modifying June Board Meetings.**

The Superintendent is requesting that June 21, 2016 Regular Board Meetings be scheduled on June 14, 2016 and June 28, 2016 in order to conduct required District business.

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_\_ NO \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_

**10. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

**11. CLOSED SESSION**

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

**11.1. Conference with Agency Labor Negotiators:** South Whittier Teachers Association and California School Employees Association. Agency Negotiators:Gail Baxter, Cecilia Laidemitt, Martha Mestanza-Rojas,Mark Keriakous,James C. Romo, Tina L.Kannarr

**11.2. Conference Real Property Negotiator**

**11.2.1.** The property under consideration is situated at Carmela School field, 5.1 acres of land at 13300 Lakeland Road, Whittier, CA 90605,which property is known generally as a portion of the District's Carmela Elementary School site ("Property"). South Whittier School District(Proposed Lessor), Real Property is known generally as a portion of the District's Carmela Elementary School Site ("Property"). South Whittier School District (Proposed Lessor), Real Property Negotiators, Superintendent Gail Baxter,(along with real estate consultants and legal counsel, Andreas Chialtas); and Storm Properties which may lease the property pursuant to applicable California law (Proposed Lessee(s). Instruction to negotiators will concern price and terms of payment associated with the possible lease of the identified Property, or portion thereof.

**11.3. Public Employee Appointment/Employment/Evaluation - Classified**

**Public Employee Appointment/Employment/Evaluation**

CLASSIFIED

11.3.1	Instructional Aide	13.1)
11.3.4	Breakfast/Noon Duty Supervisors	(13.1)
11.3.5	School Secretaries	(13.1)
11.3.6	LVN/Health Clerk	(13.1)
11.3.7	Library Clerk	(13.1)
11.3.8	Spec. ED Instructional Aides	(13.1)
11.3.9	Summer School Substitutes	(13.1)
11.3.10	Substitute Instructional Aide	(13.1)
11.3.11	Substitute Custodian	(13.1)
11.3.12	Substitute Breakfast Duty Supervisor	(13.1)
11.3.13	Substitute Noon Duty Supervisor	(13.1)
11.3.14	Substitute Cafeteria Helper	(13.1)
11.3.15	LVN/Health Clerk	(13.1)

**11.4. Dismissal/Release/Discipline/Transfers/Reassignments/Retirement - Classified**

**Dismissal/ Release/ Discipline / Transfers/ Reassignments/Retirement**

CLASSIFIED

11.4.1	Employee #QN5774070	(13.1)
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**11.5. Request for Medical Leave of Absence/Paid - Classified**

**Request for Medical Leave of Absence/Paid**

CLASSIFIED

11.5.1	Employee #GY1868942	(13.1)
11.5.2	Employee #XX7568388	(13.1)
11.5.3	Employee #ER4532326	(13.1)

**11.6. Request for Medical Leave of Absence/Unpaid - Classified**

**Request for Medical Leave of Absence/Unpaid**

CLASSIFIED

11.6.1	Employee #VA2891549	(13.1)
11.6.2	Employee #AT2981990	(13.1)
11.6.3	Employee #AT2981990	(13.1)

**11.7. Classified / Other**

**11.8. Public Employee Appointment/Employment/Evaluation - Certificated**

**11.8 Public Employee Appointment/Employment/Evaluation**

CERTIFICATED

11.8.1	Substitute Teachers	(13.2)
11.8.2	Teachers	(13.2)
11.8.3	Early Retirement Contract (Loretta Martinez-Davis-Employee #AH3469774)	(13.2)
11.8.4	Teachers – Summer Supplemental Program Positions	(13.2)
11.8.5	Teachers – Summer School Special Ed Positions	(13.2)

**11.9. Dismissal/Release/Discipline/Transfers/Reassignments/Retirement - Certificated**  
**Dismissal/ Release/ Discipline / Transfers/ Reassignments/Retirement**

CERTIFICATED

- |                            |        |
|----------------------------|--------|
| 11.9.1 Employee #ZQ3121747 | (13.2) |
| 11.9.2 Employee #VF7614981 | (13.2) |
| 11.9.3 Employee #GS0061051 | (13.2) |
| 11.9.4 Employee#FD3290678  | (13.2) |
| 11.9.5 Employee#TM8844045  | (13.2) |
| 11.9.6 Employee#YW5030388  | (13.2) |

**11.10. Request for Medical Leave of Absence/Paid - Certificated**  
**Request for Medical Leave of Absence/Paid**

CERTIFICATED

- |                             |        |
|-----------------------------|--------|
| 11.10.1 Employee #TE3253793 | (13.2) |
|-----------------------------|--------|

**12. OPEN SESSION**

The Superintendent will report related to any action taken in closed session.

**13. PERSONNEL**

**13.1. Classified Personnel Report No.# 04-19-16-10 (Supplement)**

The Superintendent recommends approval of the Classified Personnel Report No. 04-19-16-10

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_\_ NO \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_

**13.2. Certificated Personnel Report No.# 04-19-16-10 (Supplement)**

The Superintendent recommends approval of the Certificated Personnel Report No. 04-19-16-10

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_\_ NO \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_

**13.3. Public Hearing: Declaration of Need for Fully Qualified Educators for the 2016-2017 School Year. Title V Regulations. (Supplement)**

Public Hearing: Declaration of Need for Fully Qualified Educators for the 2016-2017 School Year. Title V Regulations. The Board of Trustees will provide an opportunity to comment on the Proposed Declaration of Need for Fully Qualified Educators.

**13.3.1. a) Motion to Open Hearing (Supplement 13.3)**

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_\_ NO \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_

**13.3.2. b) Motion to Close Hearing (Supplement 13.3)**

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_\_ NO \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_

**13.4. South Whittier Teachers Association Initial Contract Proposal for 2016-2017 (SWTA) (Supplement).**

South Whittier Teachers Association Initial Contract Proposal for 2016-2017 . The South Whittier Teachers Association initial contract proposal for 2016-2017 is submitted to the South Whittier School District for action.

The Superintendent recommends acceptance of the South Whittier Teachers initial contract proposal.

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain\_\_\_ Absent \_\_\_\_

**13.5. Public Hearing: South Whittier Teachers Association Initial Contract Proposal for 2016-2017 (Supplement 13.4).**

Public Hearing: South Whittier Teachers Association Initial Contract Proposal for 2016-2017. A public hearing is in order for the initial proposal as submitted to provide an opportunity for communication on the initial contract proposal by any interested party.

**13.5.1. a) Motion to Open Hearing (Supplement 13.4)**

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain\_\_\_ Absent \_\_\_\_

**13.5.2. b) Motion to Close Hearing (Supplement 13.4)**

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain\_\_\_ Absent \_\_\_\_

**13.6. South Whittier School District Proposal for 2016-2017. (SWSD) (Supplement)**

South Whittier School District (SWSD) Initial Contract Proposal for 2016-2017. The South Whittier School District Initial Contract Proposal for 2016-2017 is submitted to the South Whittier Teachers Association (SWTA).

The Superintendent recommends approval of the South Whittier School District initial Contract Proposal for 2016-2017 and submitted to the South Whittier Teachers Association.

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain\_\_\_ Absent \_\_\_\_

**13.7. Public Hearing: The South Whittier School District Initial Contract Proposal for 2016-2017. (Supplement 13.6)**

Public Hearing: The South Whittier School District Initial Proposal for 2016-2017. A public hearing is in order for the initial contract proposal as submitted to provide an opportunity for communication on the initial contract proposal by any interested party.

**13.7.1. a) Motion to Open Hearing (Supplement 13.6)**

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain\_\_\_ Absent \_\_\_\_

**13.7.2. b) Motion to Close Hearing (Supplement 13.6)**

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain\_\_\_ Absent \_\_\_\_

**13.8. Certificated Contract Signature Page dated August 1, 2014 to July 31, 2017 (SWSD & SWTA) (Supplement)**

The Superintendent recommends approval of the Certificated Contract Signature Page dated August 1, 2014 to July 31, 2017.

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_\_ NO \_\_\_\_ Abstain \_\_\_\_ Absent \_\_\_\_

**13.9. Tentative Agreement between the South Whittier Teachers Association and the South Whittier School District for the 2015-2016 school year. (Supplement)**

Tentative Agreement between the South Whittier Teachers Association and the South Whittier School District for the 2015-2016 school year.

The Superintendent recommends approval of the Tentative Agreement between the South Whittier Teachers Association and the South Whittier School District for the 2016-2017 School Years.

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_\_ NO \_\_\_\_ Abstain \_\_\_\_ Absent \_\_\_\_

Typo corrected on Board Agenda after agenda was posted.

**14. ADJOURNMENT**

Unless otherwise posted, the next regularly scheduled meeting will be held

**May 17, 2016 at 6:00 PM**

District office Board Room, 11200 Telechron Ave., Whittier, CA 90605