

U N A D O P T E D M I N U T E S

of the Board of Trustees
Regular Board Meeting
August 23, 2011

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CALL TO ORDER

The meeting was called to order by Trustee Avila at 6:02 p.m.

Governing Board of Trustees present: Layla Avila, Jan Baird, Jorge Hernandez, Sylvia Macias, Sharon Stys.

Others present: Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent of Administrative
Services and Personnel Services
Gail Baxter, Associate Superintendent of Educational Services

FLAG SALUTE

The flag salute was led by Lake Marie School Principal, Michael Long.

PUBLIC COMMENTS

District employees, Josie Tafoya, Audrey Radley and Robert Martinez addressed the Board with various concerns. CSEA President, Laura Bribiescas, welcomed the new school year, new principals at Lake Marie School and Graves Middle School and expressed her wish for coming together for the betterment of students and employees in the negotiations process.

COMMENTS BY TRUSTEES

Board members congratulated their colleagues, Jan Baird and Sharon Stys who will be on the Board for the next four years. Mrs. Baird and Mrs. Stys were not opposed and are automatically reelected. Board members also welcomed everyone back to the new school year.

Trustee Hernandez commented on the Supervisor Knabe sponsored South Whittier Educate and Celebrate Festival held in August. Dr. Kwek, Graves Middle School Principal, Dr. Matt Fraijo and Armida Romero, Graves Middle School PTA President, manned a South Whittier School District booth.

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Dr. Kwek formally introduced Graves Middle School Principal, Dr. Matthew Fraijo and acknowledged Michael Long, new Lake Marie School Principal. Construction projects are ongoing in the district but schools will be ready for the start of school. Ray Coco, Working Director of Maintenance, has been busy overseeing the projects. Dr. Kwek reported to the Board about the Educate and Celebrate Festival adding it had been a very large event with many

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persons attending. It was a positive event and a good time to promote Graves Middle School. Dr. Kwek thanked Dr. Fraijo and Mrs. Romero for their assistance. Dr. Kwek congratulated Trustees Baird and Stys. Their bid for a Board seat was uncontested and they will be on the Board four more years.

CONSENT

On a motion by Trustee Macias seconded by Trustee Hernandez and unanimously carried the consent portion of the agenda was approved.

Approval of Minutes

The minutes of the regular meeting held August 9, 2011 were approved.

Purchase Order List No. 03

Approved purchase order list no. 03 for purchases submitted prior to August 23, 2011.

BUSINESS

Public Hearing: Approval of Specific Education Waiver to Waive Penalty and Allow Increase of Maximum Class Size for Grades Kindergarten to 3rd

A hearing was held to provide an opportunity for discussion on the Approval of Specific Education Waiver to Waive Penalty and Allow Increase of Maximum Class Size for Grades Kindergarten to 3rd. The hearing was open on a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried. There was no discussion on the waiver request. The hearing was closed on a motion by Trustee Hernandez seconded by Trustee Stys and unanimously carried.

Dr. Kwek stated this request is a part of the Budget Stabilization Plan and there are many districts applying for this waiver.

Approval of Specific Education Waiver to Waive Penalty and Allow Increase of Maximum Class Size for Grades Kindergarten to 3rd

On a motion by Trustee Baird seconded by Trustee Stys and unanimously carried the Specific Education Waiver to Waive Penalty and Allow Increase of Maximum Class Size for Grades Kindergarten to 3rd was approved.

BUSINESS

Public Hearing: Approval of General Education Waiver to Waive Penalty and Allow Increase of Maximum Class Size for Grades 4th to 8th

A hearing was held to provide an opportunity for discussion on the Approval of General Education Waiver to Waive Penalty and Allow Increase of Maximum Class Size for Grades 4th to 8th. The hearing was open on a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried. There was no discussion on the waiver request. The hearing was closed on a motion by Trustee Stys seconded by Trustee Hernandez and unanimously carried.

Approval of General Education Waiver to Waive Penalty and Allow Increase of Maximum Class Size for Grades 4th to 8th

On a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried the General Education Waiver to Waive Penalty and Allow Increase of Maximum Class Size for Grades 4th to 8th was approved.

GENERAL

Proposed Board Policy 6162.5 – Student Assessment

Board Policy, 6162.5 – Student Assessment was reviewed and it was decided this policy will remain the same. An Administrative Regulation will be provided to accompany this Board Policy.

Proposed Board Policy 6162.51 – Standardized Testing and Reporting Program

On a motion by Trustee Stys seconded by Trustee Hernandez and unanimously carried the CSBA version of Board Policy 6162.51, Standardized Testing and Reporting Program was approved.

Proposed Board Policy 6162.54 – Test Integrity/Test Preparation

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried the CSBA version of Board Policy 6162.54 – Test Integrity/Test Preparation was approved.

California School Boards Association – Nomination for Director-at-Large, American Indian, Black and County

Nominations for this position are being accepted by CSBA until September 30, 2011. The election will take place at the California School Boards Delegate Assembly meeting during the Annual CSBA Education Conference in December, 2011. The nominee must be a Board member from the CSBA member district or County Office of Education. The South Whittier School District Board of Trustees had no nominations.

PUBLIC COMMENTS ON
CLOSED SESSION ITEMS

There were no public comments on closed session items.

CLOSED SESSION The Board of Trustees commenced closed session at 6:48 p.m.

OPEN SESSION The Board of Trustees resumed open session at 7:55 p.m. No action was taken in closed session.

PERSONNEL On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried Classified Personnel Report No. 08-23-11-03 and Certificated Personnel Report No. 08-23-11-03 were approved.

CLASSIFIED 2011-2012 Reinstatement from Layoff Including Job Classification Change, Increase in Work Hours and Site Transfer – Effective 09/01/2011
Elia Herrera, from Instructional Aide/RSP, 5.5 hours/day, Loma Vista School to Office/Health Clerk, 7.0 hours/day, Carmela School

2011-2012 Substitute List – Secretary – District Wide – Ratification – Effective 08/18/2011
Cynthia Rodriguez

2011-2012 Increase in Work Hours and Site Transfer – Effective 09/01/2011
Agatha Martinez, from Noon Duty Supervisor, 1.0 hours/day at Lake Marie School to Noon Duty Supervisor, 2.0 hours/day at McKibben School

2011/2012 Increase in Work Hours – Noon Duty Supervisor – McKibben School – Effective 09/01/2011
Guillermina Vasquez from Noon Duty Supervisor, 2.0 hours/day to Breakfast/Noon Duty Supervisor, 3.0 hours/day

2011/2012 Extra Pay Assignment – Food Services Staff
On 08/30/2011, the cafeteria helpers listed below will attend a CPR re-certification workshop at Loma Vista School for a total of five hours each. Participants will be compensated at their regular rate of pay.

 On 08/31/2011 the cafeteria helpers listed below will work five hours each at various schools in order to prepare kitchens for the first day of school. Participants will be compensated at their regular rate of pay.

 Participants:
Sylvia Avila – Lake Marie; Robbie Boswell – Loma Vista;
Aurora Cisneros – Los Altos; Elsa Corona – Loma Vista;
Donna Davis – Loma Vista; Milagros Dimailig – McKibben;
Alicia Gomez – McKibben; Ana Maria Gutierrez – Lake Marie;

CLASSIFIED

Patricia LaFarga – Los Altos; Adela Lomeli – Carmela;
Maria Mariscal – Los Altos; Yolanda Michel – Graves Middle
Theresa Moreno – Carmela; Araceli Murillo – Loma Vista;
Pauline Ortega – Los Altos; Yolanda Pacheco – Los Altos;
Martha Rivas – Graves Middle School; Jill Wehner – McKibben;
Matilde Rodriguez – Loma Vista; Gloria Torres – Carmela;
Terri Rodríguez – Graves Middle School;
Alberta Yaun – Graves Middle School

2011-2012 Extension to Medical Leave of Absence – Paid

Lillian Garcia, Instructional Aide/SDC-SH, Monte Vista School,
effective 09/01/2011 through 01/12/2012

CERTIFICATED

2011-2012 Rehire from 2010-2011 Temporary Teacher, Non
Reemployed – Effective 09/01/2011 to 06/13/2012

Carmen Garcia, School Community Counselor – Graves Middle
School, Temporary Contract

2011-2012 Reappointment – SDC/SH Teacher – Lake Marie
School – Effective 09/01/2011 to 06/13/2012

Michelle Grunwald – SDC/SH, K-2nd grade Teacher
From: Probationary 1 Contracted Teacher
To: Probationary II Contracted Teacher

2011-2012 Reappointment – School Psychologist – District Wide –
Effective 09/01/2011 to 06/13/2012

Sarah Francev
From: Probationary I
To: Probationary II

Diana Huizar
From: Probationary I
To: Probationary II

2011-2012 New Hires – Substitute Teachers from Non Reelected
Teachers as per Education Code Sections 44956 and 44957 – To
Be Used On Call On An As Needed Basis Only – Effective
09/01/2011

Kimberly Pauls, Kristen Ryan, Carrie Galloway

2011-2012 Extra Pay Assignment – Assess Incoming Kindergarten
Students – Teachers – Los Altos School – Effective 08/26-27/2011

Michelle Pierce, Sophia Fontes, Gloria Berry-Siemers,
Karen Metcalfe

CERTIFICATED

2011-2012 Extra Pay Assignment – Leadership Team Meetings – Teachers – Los Altos School – Effective 08/25/2011

Michi Tanimoto, Sophia Fontes, Karen Metcalfe,
Carmen Cervantes

2011-2012 Extra Pay Assignment – Move Instructional Materials – Teachers – Carmela School – Not to Exceed 21 Hours – Effective 07/05/2011 to 08/31/2011 – Ratification

Shari Tanimoto

2011-2012 Extra Pay Assignment – Master Teachers – District Wide – Effective 09/01/2011 through 06/13/2012

Irene Maehara, Carrie Galloway, Tamara McGarry, Luz Frias,
Laura Stillman, Helia Adanto, Daniel Honeycutt, Donald Hotz,
Guy Sardo, Carol Dale, Stacy Pentel, Gladys Richardson

2011-2012 Extra Pay Assignment – BTSA Induction Program – Support Providers – Teachers – District Wide – Effective 09/01/2011 to 06/13/2012

Patricia Lopez, Todd Banner, Jeffrey Kearney, Lorrene Lake,
Tamara McGarry, Tonette Demoray

2011-2012 – Participating Teacher – BTSA Induction Program – Teacher – District Wide – Effective 09/01/2011 to 06/13/2012

Tracy Boeltl, year one

2011-2012 Teachers on Special Assignment – (TOSAs) Content Area Specialist/Coaches with ELD Emphasis T5 800.20.4(b) and Reading Intervention Teacher – Teachers Consent on File – Temporary Contracts for Categorical Funded Positions – Effective 09/01/2011 to 06/13/2012

Content Area Specialist/Coaches with ELD Emphasis:

Tiffany Baides, Kathleen Kivi, Kaylene Merrill

Reading Intervention Teacher:

Sarah Payne

Certification of Evaluators for the 2011-2012 School Year

The following administrators have met the approved criteria developed by the Superintendent in accordance with Education Code 35160.5 (a) (1):

Jose Alarcon, Gail Baxter, Dr. Matthew Fraijo, Michael Long,
Martha Mestanza-Rojas, Francisco Meza, Amin Oria,
Jaime Martinez, Rosa Pope

CERTIFICATED

Administrative Assignments for the 2011-2012 School Year

Dr. Erich Kwek: Superintendent of Schools

Cabinet:

Cecilia Laidemitt: Associate Superintendent –
Administrative Services and Personnel Management

Gail Baxter: Associate Superintendent –
Educational Services

Middle School Principal

Dr. Matthew Fraijo: Graves Middle School

Elementary Principals

Amin Oria: Carmela School

Michel Long: Lake Marie School

Rosa Pope: Loma Vista School

Francisco Meza: Monte Vista School

Martha Mestanza-Rojas: Los Altos School

Jose Alarcon: McKibben School

Middle School Assistant Principal

Jaime Martinez: Graves Middle School

Public Hearing – South Whittier School District Initial Contract Proposal to the California School Employees Association Chapter 348, 2011-2012

A hearing was held on the South Whittier School District Initial Contract Proposal to the California School Employees Association Chapter 348, 2011-2012. The hearing was open on a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried. There was no discussion on the initial contract proposal. The hearing was closed on a motion by Trustee Stys seconded by Trustee Hernandez and unanimously carried.

South Whittier School District Initial Contract Proposal to the California School Employees Association Chapter 348, 2011-2012

On a motion by Trustee Baird seconded by Trustee Stys and unanimously carried the South Whittier School District Initial Contract Proposal to the California School Employees Association Chapter 348, 2011-2012 was accepted.

CLASSIFIED

South Whittier School District and South Whittier California School
Employees Association Chapter 348, Memorandum of
Understanding

On a motion by Trustee Baird seconded by Trustee Stys and
unanimously carried the South Whittier School District and South
Whittier California School Employees Association Chapter 348
Memorandum of Understanding concerning unpaid furlough days
for the 2011-2012 school year was approved.

ADJOURNMENT

Meeting adjourned at 7:58 p.m.