

U N A D O P T E D M I N U T E S

of the Board of Trustees
Regular Board Meeting
September 13, 2011

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CALL TO ORDER

The meeting was called to order by Trustee Avila at 6:05 p.m.

Governing Board of Trustees present: Layla Avila, Jan Baird, Jorge Hernandez, Sylvia Macias, Sharon Stys.

Others present: Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent of Administrative
Services and Personnel Services
Gail Baxter, Associate Superintendent of Educational Services

FLAG SALUTE

The flag salute was led by Audrey Radley.

PUBLIC COMMENTS

There were no public comments.

COMMENTS BY TRUSTEES

Board members reported they had attended the Employee Orientation/ Recognition in September. Some have also attended the Back-to-School Night events saying they are well attended and are happy to see so many enthusiastic parents.

REPORTS

Dr. Kwek announced the start of school was smooth and classroom adjustments were still being made. A new Kindergarten teacher will be hired and there may possibly be a need for an upper grade teacher. The Superintendent thanked teachers for their cooperation as classes are balanced. The Back-to-School events have been positive with parents telling the Superintendent they like what is going on at Lake Marie School and the schools looking good. Graves Middle School looks great and is well structured and organized. Murals were painted in the front office of the school. Before the start of school, staff development took place for three days by Action Learning Systems.

CONSENT

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried the consent portion of the agenda was approved.

Approval of Minutes

Approved the minutes of the regular meeting held August 23, 2011.

Purchase Order List No. 04

Approved purchase order list no. 04 for purchases submitted prior to September 13, 2011.

CONSENT

Contract List No. 03

Approved contract list no. 03 for services provided prior to September 13, 2011. Contracts include:

11-12-011: contractor – LA County Department of Mental Health (DMH), service – provide mental health services to Special Education students, duration - 07/01/2011 to 06/30/2012, amount – no charge.

Instructional Minutes

Approved instructional minutes. Bell schedules from each of the schools in the South Whittier School District indicate that all schools are meeting the minimum number of instructional minutes at all grade levels.

Resolution No. 11-12-02: Gann Limit Resolution

Approved resolution no. 11-12-02: Gann Limit Resolution.

Class Size Reduction Application, 2011-2012: Kindergarten to 3rd Grade

Approved the class size reduction application, 2011-2012: Kindergarten to 3rd grade.

Travel and Conference Report No. 03

Approved travel and conference report no. 03.

CURRICULUM AND INSTRUCTION

Accountability Progress Report

Gail Baxter, Associate Superintendent of Educational Services presented a report on the Accountability Progress Report on Student Achievement based on the 2011 STAR Test given to all students in grades 2nd through 8th. Scores indicate improvement overall. Principals, teachers and staff were commended for working together and for their focused efforts in improving student achievement. Principals will share data with parents.

BUSINESS

2010-2011 Unaudited Actuals Report

Eric Hall, Consultant in the Business Services Office presented a report on the 2010-2011 Unaudited Actuals. The report was approved on a motion by Trustee Baird seconded by Trustee Stys and unanimously carried. Mr. Hall presented a thorough report and recommended approval of the unaudited actuals based on the district having a positive financial status, meeting the 3% reserve and having sufficient revenues to meet the current year obligations.

BUSINESS

Acceptance of Compensation

On a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried the following amounts provided to the listed schools for their participation in a recycling program from Recycle International were approved: Carmela School - \$88.22; Lake Marie School - \$21.48; Loma Vista School - \$97.02; Los Altos School - \$59.30; Monte Vista School - \$39.85; Graves Middle School - \$550.14; District - \$126.00; Warehouse - \$13.94. A letter of appreciation and acceptance will be forwarded to Recycle International.

Public Hearing: 2011-2012 Categorical Flexibility

A public hearing on 2011-2012 Categorical Flexibility was provided for opportunity for discussion. The hearing was open on a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried. There was no discussion on the matter. The hearing was closed on a motion by Trustee Stys seconded by Trustee Macias and unanimously carried.

Adoption of 2011-2012 Categorical Flexibility

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried the 2011-2012 Categorical Flexibility was approved.

GENERAL

District Goals

The Board of Trustees discussed and gave their input to the District Goals. The goals will be presented at the next Board meeting for further discussion and possible acceptance.

PUBLIC COMMENTS ON
CLOSED SESSION ITEMS

There were no public comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 8:16 p.m.

OPEN SESSION

The Board of Trustees resumed open session at 9:20 p.m. No action was taken in closed session.

PERSONNEL

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried Classified Personnel Report No. 09-13-11-04 and Certificated Personnel Report No. 09-13-11-04 were approved.

CLASSIFIED

2011-2012 New Hires

Classified Management Position – Associate Superintendent of Business Services

Richard Holash, effective 09/19/2011

Inclusion Aides/SH – Ratification – Effective 09/01/2011

Marcia Rangel, 10 months, McKibben School

Lionel Melchor, 10 months, Los Altos School

Armida Romero, 10 months, Lake Marie School

AVID Tutors/Graves Middle School

Miguel De La Torre

Nancy Medina

2011-2012 Reinstatement From Layoff Including Job Classification Change, Site Transfer and/or Increase in Work Hours - Ratification Effective 09/01/2011

Maria Quijano: from Instructional Aide/LH, Carmela School
to Instructional Aide/RSP, Loma Vista School

Lorraine Jaurequi: from Inclusion Aide/SH, McKibben School
to Instructional Aide/SH, Carmela School

Xochitl Diaz: from Inclusion Aide/SH, McKibben School
to Instructional Aide/SH, Lake Marie School

Maria Elena Vega: from Inclusion Aide/SH, Lake Marie School
to Instructional Aide/SH, Carmela School

Connie Guerra: from Breakfast/Noon Duty Supervisor, Los Altos
to Instructional Aide/RSP, Los Altos School

2011-2012 Substitute List – Instructional Aide/SDC-SH Y LH/DW Effective 09/14/2011

Sashia Avila

2011-2012 Increase in Work Hours – Noon Duty Supervisor – McKibben School – Effective 09/01/2011 – Ratification

Maria Donosa from Noon Duty Supervisor, Los Altos School
to Breakfast/Noon Duty Supervisor, Los Altos School

CLASSIFIED

2011-2012 Extra Pay Assignment – Ratification

Sonia Andujo, Clerk Typist, Graves Middle School, worked 24 hours on 08/24, 25, 26/2011 to assist in the preparation of the first day of school. Participant will be compensated at her regular rate of pay.

Glenda Baca, Office/Health Clerk, Graves Middle School, worked seven hours on 08/17/2011 on immunization requirements. Participant will be compensated at her regular rate of pay.

2011-2012 Retirement - Effective 09/01/2011 – Ratification

Marieta Vest, Noon Duty Supervisor, McKibben School

2011-2012 Medical Leave of Absence – Paid – Effective 09/01/2011 through 09/23/2011 – Ratification

Sheila Chavez, Inclusion Aide/SH, McKibben School

2011-2012 Medical Leave of Absence – Paid – Effective 09/01/2011 through 10/24/2011 – Ratification

Lydia White, Noon Duty Supervisor, Graves Middle School

CERTIFICATED

2011-2012 New Hires – Teachers – Ratification

Brandon Misunaga, RSP Teacher-Mild/Moderate, Graves Middle School, Temporary Contract, effective 09/01/2011 to 06/13/2012

Vincent Fabella, 7th / 8th Grade Math Teacher, Graves Middle School, Temporary Contract, effective 09/01/2011 to 06/13/2012

Carlos Rivera, SDC/SH Kindergarten-2nd grade, Carmela School, Temporary Contract, effective 09/07/2011 to 06/13/2012

Melody Skaggs, Adapted PE Specialist, district wide, Probationary I Contract, effective 09/14/2011 to 06/13/2012

2011-2012 Reappointment From 2010-2011 Non-Reemployed Permanent Teacher Per Education Code 44956 – Effective 09/14/2011 to 06/13/2012

Kimberly Pauls, Teacher, Kindergarten, Loma Vista School

2011-2012 Extra Pay Assignment – Presenters – ELD/Coaches – District Wide – Effective 09/01/2011 – Ratification

Kathleen Kivi

Kaylene Murdock

CERTIFICATED

2011-2012 Extra Pay Assignments – Master Teachers for Student Teacher Agreements – Teachers – District Wide – Effective 09/01/2011 through 06/13/2012 – Ratification

Susanna Francia, Gabriela Medina, Teresa Maria Martinez

2011-2012 Extra Pay Assignments – Benchmark Assessments for ELA/Math – Teachers – District Wide – Effective 07/15/2011 through 10/01/2011 – Ratification

Roxanne Grago, Susanna Francia, Wendy King, Denise Killackey, Tiffany Baides

2011-2012 Extra Pay Assignments – Staff Development – STEM Program – Teacher – Graves Middle School – Effective 08/01/2011 to 06/30/2012 – Ratification

Brooke Sens

2011-2012 Participating Teacher – BTSA Induction Program – Teachers – District Wide – Effective 09/01/2011 to 06/13/2012 – Ratification

Melody Skaggs, Year One, APE Teacher – District Wide, McKibben School, Credential to Clear – (PE Preliminary Single Subject Credential)

Brandon Mitsunaga, Year One, RSP Teacher – Mild/Moderate, Graves Middle School, Credential to Clear – (Clear Level II Education Specialist Instr. Credential)

Carlos Rivera, Year One, SDC/SH Kindergarten to 2nd grade, Carmela School, Credential to Clear – (Clear Level II Education Specialist Instr. Credential)

2011-2012 T580020.4 a & b (Staff Developer) – Teacher Consent on File – Inclusion Specialist – District Wide – Effective 09/0/2011 to 06/13/2012 – Ratification

Tonette Demoray

2011-2012 – Local Teaching Assignment – Education Code Section 44265.1 and Assembly Bill (AB 2160 (Chap. 134, Stats. 2010) – Alternate Route to Provide Special Education Services to Students with Autism Special Education Teachers/District Wide – Effective 09/01/2011 through 06/13/2012

Each listed teacher has been verified to hold a credential authorizing services to students with mild to moderate disabilities, satisfies specific criteria and consents to the assignment. This

CERTIFICATED

Local Teaching Assignment allows teachers time to complete a Commission approved program and acquire the Added Authorization in Special Education in the area of Autism Spectrum Disorders.

SDC/LH Teachers

Shari Tanimoto, 7th/8th Grade, Graves Middle School

Joel Anderson, 5th/6th Grade, Lake Marie School

Heather Brannan, 7th/8th Grade, Graves Middle School

Resource Specialists Program Teachers

Allison Nakamura, Kindergarten to 6th Grade, Los Altos School and Monte Vista School

Jennifer Woodward, Kindergarten to 6th Grade, Loma Vista School

2011-2012 AVID Coordinator and AVID Elective Class Teacher – Effective 09/01/2011 through 06/13/2012 – As Per Title 5 80005 (b) and T5 80020.4.1.(a) – Consent of Teachers on File – Ratification

Daniel Honeycutt – AVID Coordinator T5 80005 (b) and AVID Elective Class Teacher T5 80020.4.1 (a)

Guy Sardo – AVID Elective Class Teacher T5 80020.4.1 (a)

2011-2012 Involuntary Transfers – Effective 09/01/2011 to 06/13/2012

Jennifer Woodward – RSP Teacher – Mild/Moderate Disabilities

From: Loma Vista/Mckibben School

To: Loma Vista School, 100%

Kathryn Jones – Speech/Language Pathologist

From: Monte Vista/McKibben School

To: McKibben School, 100%

2011-2012 Medical Leave of Absence – Paid – Teacher – Effective 09/01/2011 through 09/30/2011 – Ratification

Employee ID # FD32 906 78, Carmela School

2011-2012 Daily Time Schedule

On a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried the 2011-2012 Daily Time Schedule was approved. The schedule describes each school schedule for students, teachers and school secretaries.

ADJOURNMENT

Meeting adjourned at 9:21 p.m.