

**SOUTH WHITTIER SCHOOL DISTRICT  
11200 TELECHRON AVE.  
WHITTIER, CA 90605**

**BOARD OF TRUSTEES MEETING  
REGULAR BOAR MEETING**

**February 16, 2016  
6:00 P.M.**

**AGENDA**

**1. PRELIMINARY**

1.1. Call to Order. Roll Call:

**Trustees**

Sylvia Macias, President  
Francisco “Javi” Santana, Vice President  
Jan Baird, Clerk  
Deborah Pacheco, Member  
Elias Alvarado, Member

**Administrators**

Gail Baxter, Superintendent  
Cecilia Laidemitt, Associate,  
Superintendent of Personnel &  
Administrative Services  
Martha Mestanza-Rojas, Associate  
Superintendent of Educational Services  
Mark Keriakous, Associate  
Superintendent of Business

1.2. Flag Salute

**2. PUBLIC COMMENTS**

During this time, Members of the public – may, without arrangement, make representations to or address the Board on any topic of district related concern that is or is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

**3. SCHOOL PRESENTATION**

Kaylene Merrill, Principal at Loma Vista School will introduce to the Board of Trustees a presentation entitled “PBIS for Academic Success”.

**4. COMMENTS BY TRUSTEES**

This item is provided as an opportunity for Trustees to report regarding District related topics.

**5. REPORTS**

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

**5.1.** The Superintendent will report to the Board about various matters involving the District.

**6. CONSENTS**

**6.1. Approval of Minutes** (Supplement). The Superintendent recommends approval of the corrected minutes of regular board meeting held on December 15, 2015.

**6.2. Approval of Minutes** (Supplement). The Superintendent recommends approval of the minutes of regular board meeting held on January 19, 2016.

**6.3. Purchase Order List No. 08** (Supplement). The Superintendent recommends approval of Purchase Order List No. 08

**6.4. Contract List No. 08** (Supplement). The Superintendent recommends approval of Contract List No. 08

**6.5. Travel and Conference Report No. 08** (Supplement). The Superintendent recommends approval of Travel and Conference Report No. 08

**Motion:\_\_\_\_\_ Second:\_\_\_\_\_ Vote: Yes\_\_\_\_\_ No\_\_\_\_\_ Abstain\_\_\_\_\_ Absent \_\_\_\_\_**

**7. DISCUSSION ITEM**

**7.1 Review of Board Policy 0000 Vision** (Supplement)

According to BP 0000 the Board shall review the district vision statements at least every three years or whenever a new Board member or Superintendent joins the district. Following these reviews the Board may revise or reaffirm the direction it has established for the district. Included for review are the current Motto, Mission Statement, Vision Statement, Belief Statement and Value Statement. In addition, BP 0000 Vision, BP 0200 Goals for the School District, have been included for review. Mrs. Macias, Board President, will open the floor for discussion and seek direction from the Board as to how they wish to proceed with the review process.

**8. EDUCATIONAL SERVICES**

**8.1. PRESENTATION:** Martha Mestanza- Rojas, Associate Superintendent of Educational Services will present a mid-year update on our LCAP progress.

**8.2. Single Plan for Student Achievement (Lake Marie, Loma Vista, Los Altos, Monte Vista & McKibben) (SPSA)** (Supplement) The Purpose of the Single Plan for Student Achievement (SPSA) is to coordinate all educational services at the school. The Single Plan for Student Achievement will help identify the use of funds and allocation of funds, develop a deep understanding of student academic challenges, and implement research-based instructional strategies to raise student achievement to meet state standards. Summary sheets are included in the board packet and the entire PDF file of each plan is on-line at [www.swhittier.net](http://www.swhittier.net) . The Superintendent recommends acceptance of the Single Plan for Student Achievement (Lake Marie, Loma Vista, Los Altos, Monte Vista & McKibben).

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Vote: Yes**\_\_\_\_\_ **No**\_\_\_\_\_ **Abstain**\_\_\_\_\_ **Absent** \_\_\_\_\_

**8.3. 2016 Comprehensive School Safety Plans (Carmela, Lake Marie, Monte Vista, Los Altos, McKibben & Graves Middle School).** (Supplement). Staff members and the School Site Councils at each of our schools have reviewed, updated, and approved, their Comprehensive School Safety Plans to ensure that they reflect current laws, ed. code regulations, district policies, administrative regulations and site practices. One sample plan (Carmela) has been included in your packet. All remaining plans can be found on the District website at [www.swhittier.net](http://www.swhittier.net) . The Superintendent recommends acceptance of the 2016 Comprehensive School Safety Plans (Carmela, Lake Marie, Monte Vista, Los Altos, McKibben & Graves Middle School).

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Vote: Yes**\_\_\_\_\_ **No**\_\_\_\_\_ **Abstain**\_\_\_\_\_ **Absent** \_\_\_\_\_

**9. GENERAL**

**9.1. 2016 CSBA Delegate Assembly Election** (Supplement). Call for election of a representative(s) to the CSBA Delegate Assembly, Region 24, to serve from April 1, 2016 to March 31, 2018. Election of candidate(s) is in order.

**Motion:**\_\_\_\_\_ **Second:**\_\_\_\_\_ **Vote: Yes**\_\_\_\_\_ **No**\_\_\_\_\_ **Abstain**\_\_\_\_\_ **Absent** \_\_\_\_\_

**9.2. Proposed Board Policy 4154, 4254, 4354 Health and Welfare Benefits – Personnel (Second Reading)** (Supplement) The Board of Trustees will conduct a second reading and possible approval of the Proposed Board Policy 4154, 4254, 4354 Health and Welfare Benefits – Personnel.

**Motion:**\_\_\_\_ **Second:**\_\_\_\_ **Vote: Yes**\_\_\_\_ **No**\_\_\_\_ **Abstain**\_\_\_\_ **Absent**\_\_\_\_

**9.3. Proposed Administrative Regulation 4154, 4254, 4354 Health and Welfare Benefits – Personnel (Second Reading)** (Supplement) The Board of Trustees will conduct a second reading and possible approval of the Proposed Board Policy 4154, 4254, 4354 Health and Welfare Benefits – Personnel.

**Motion:**\_\_\_\_ **Second:**\_\_\_\_ **Vote: Yes**\_\_\_\_ **No**\_\_\_\_ **Abstain**\_\_\_\_ **Absent**\_\_\_\_

#### **10. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

#### **11. CLOSED SESSION**

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code §§3459.1, 54956.6, 54956.8, 54957, 54957.6 and Education Code §§35146, and 48914

**11.1.** Conference with Agency Labor Negotiators: South Whittier School Teachers Association and California School Employees Association. Agency Negotiators: Gail Baxter, Cecilia Laidemitt, Martha Mestanza-Rojas, Mark Keriakous, James C. Romo, Tina L. Kannarr

**11.2. Conference Real Property Negotiator**

11.2.1. The property under consideration is situated at Carmela School field, 5.1 acres of land at 1300 Lakeland Road, Whittier, CA 90605, which property is known generally as a portion of the District's Carmela Elementary School site ("Property"). South Whittier School District (Proposed Lessor), Real Property Negotiators, Superintendent Gail Baxter (along with real estate consultants and legal counsel, Andreas Chialtas); and one or more potential unidentified lessees which may lease the property pursuant to applicable California law (Proposed Lessee(s)). Instruction to Negotiators will concern price and terms of payment associated with the possible lease of the identified Property, or portion thereof.

**11.3. Public Employee Appointment/Employment/Evaluation**

CLASSIFIED

11.3.1 Noon Duty Supervisor	(13.1)
11.3.2 Instructional Aide SDC/SH	(13.1)
11.3.3 Instructional Aide RSP	(13.1)
11.3.4 Instructional Aide Interventionist	(13.1)
11.3.5 Substitute Breakfast Duty Supervisor	(13.1)
11.3.6 Substitute Breakfast Noon Duty Supervisor	(13.1)
11.3.7 Substitute Custodian	(13.1)
11.3.8 Substitute Cafeteria Helper	(13.1)
11.3.9 Substitute Warehouse Delivery Person	(13.1)
11.3.10 Classified staff for Spanish Interpretation	(13.1)
11.3.11 Interventionist	(13.1)
11.3.12 Instructional Aide Alternate	(13.1)

CERTIFICATED

11.3.13 Substitute Teachers	(13.2)
11.3.14 Speech & Language Specialist	(13.2)
11.3.15 District Nurse	(13.2)
11.3.16 Teacher with Special Assignment	(13.2)
11.3.17 Teachers	(13.2)

**11.4. Dismissal / Release/ Transfers / Reassignments / Retirement**

CERTIFICATED

11.4.1 Employee # FE9642814	(13.2)
11.4.2 Employee # JG2256250	(13.2)

**11.5. Request for Medical Leave of Absence/Paid**

CLASSIFIED

11.5.1 Employee # VA2891549 (13.1)

11.5.2 Employee # XX7568388 (13.1)

**11.6. Request for Medical Leave of Absence/Unpaid**

CLASSIFIED

11.6.1 Employee # TM6707607 (13.1)

**12. OPEN SESSION**

The Superintendent will report related to any action taken in closed session.

**13. PERSONNEL**

The Superintendent recommends approval of the Classified Personnel Report and the Certificated Personnel Report.

**13.1. Classified Personnel Report No. 02-16-16-08 (Supplement)**

**Motion:\_\_\_\_\_ Second:\_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_**

**13.2. Certificated Personnel Report No. 02-16-16-08 (Supplement)**

**Motion:\_\_\_\_\_ Second:\_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_**

**13.3. Resolution No. 15-16-11: Resolution Regarding Non-Reelection and Release from Employment of Temporary Certificated Employees**

(Supplement) The Superintendent recommends approval of Resolution No. 15-16-11: Resolution Regarding Non-Reelection and Release from Employment of Temporary Certificated Employees.

**Motion:\_\_\_\_\_ Second:\_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_**

**14. ADJOURNMENT**

Unless otherwise posted, the next regularly scheduled meeting will be held

**March 15, 2016 6:00 P.M.**

District Office, Board Room, 11200 Telechron Ave., Whittier, CA 90605