

# U N A D O P T E D M I N U T E S

of the Board of Trustees  
Regular Board Meeting  
April 22, 2014

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## CALL TO ORDER

The meeting was called to order by Trustee Macias at 6:08 p.m.

Governing Board of Trustees present: Sylvia Macias, Jan Baird, Sharon Stys, Deborah Pacheco, Francisco "Javi" Santana.

Others present: Erich Kwek, Superintendent  
Gail Baxter, Associate Superintendent of Educational Services  
Cecilia Laidemitt, Associate Superintendent  
Administrative Services & Personnel Management  
Michael Krause, Associate Superintendent of Business Services

## FLAG SALUTE

The flag salute was led by Monte Vista School student, Chantal Morales.

## SCHOOL PRESENTATION

Los Altos School presented "Student Engagement." School Principal, Dr. Marti Ayala, commenced the presentation with a brief background of the eight priority areas associated with the LCAP and LCF Formula. One of the priorities is 'School Climate' and this is the area that was presented. Dr. Ayala reported that teacher, Mrs. Patti Martin, organized and implemented the 'Student Ambassadors' that reflects positive school climate. This program is a partnership between 3<sup>rd</sup> and 6<sup>th</sup> grade students from Monte Vista School. Monte Vista students must be in good standing and apply for the ambassadorship position. They establish organized games during recess, support anti-bullying, befriend the younger students, and serve as role models.

The Ambassadors who spoke about their experiences at the Board meeting included Samantha Stover, Dayna Chavez, Chantal Morales and Noraida Ramirez.

Third grade students sang the Los Altos School song that is meant to build school pride and also focuses on priority areas. The children included Allison Prillwitz, Krista Ramos, Daniel Santacruz, Aaren Ramos, Andrea Prillwitz, and Amy Armenta.

## PUBLIC COMMENTS

Los Altos Teacher, Lorrene Lake, congratulated and commended her Instructional Aide Assistant, Marissa Hernandez, on her selection as the statewide “California School Employees Association Member of the Year.”

Community member addressed the Superintendent and the Board of Trustees about his concern on the continued use of the Carmela School field for the soccer team he represents.

Monte Vista School principal, Francisco Meza, gave a ‘Certificate of Appreciation’ to Board members, on behalf of the Community Resource Fair Planning Committee, for their support of this event. Mr. Meza also thanked the Board for their confidence in him in appointing him to the position of Director of Special Programs, English Learners and Parent Involvement. Mr. Meza also expressed his heart-felt appreciation to the South Whittier school community for the support his family has received during this difficult time of his son’s illness.

Associate Superintendent of Administrative Services, Cecilia Laidemitt, introduced the teachers who attended the TESOL International Conference (Teaching English to Speakers of Other Languages) held in Portland, Oregon. Mrs. Laidemitt accompanied the teachers who volunteered to attend during the spring break. Teachers who attended the conference included Roxanne Grago, Susanna Francia, Carolyn Howard and Christopher Losoya. Each teacher addressed the Board thanking them for the opportunity to attend and gave an informative presentation of a few of the sessions they attended. All teachers were excited about the in-depth lessons learned at this conference that they will use in their classrooms but also realized that some of the concepts talked about by educational experts are already implemented in our district.

## COMMENTS BY TRUSTEES

Board members were delighted and inspired to hear from the teachers who attended the TESOL Conference (Teaching English to Speakers of Other Languages), hear their enthusiastic reports and the components of the various sessions they attended which the teachers will implement in the South Whittier School District curriculum. Board members also commended the Los Altos School student ambassadors and the students who presented the Los Altos School Fight Song. Several Board members attended the Whittier Community Resource Fair adding it had been an exceptionally great event, very successful, with many community resources represented. Francisco Meza and the staff were thanked for organizing the fair in partnership with Think Together.

## REPORTS

Dr. Kwek thanked Dr. Ayala, Mrs. Martin and the children for the impressive school presentation. The Superintendent was also glad to hear the reports from the teachers who attended the TESOL Conference adding that it had been Mrs. Gail Baxter who proposed the conference attendance. Report on school news included information that the student testing on computers has been going very well at all South Whittier schools. Teachers are doing a great job. The Community Resource Fair was a huge success with Mr. Meza as the coordinator. Mrs. Susanna Francia was thanked for the STEAM competition she organized, a competition to build a bridge. Both students and parents appreciated this event. As part of the budget process, Board meetings in June will include a hearing and then the approval (a two part process) of the LCAP (Local Control Accountability Plan). Dr. Kwek congratulated Marissa Hernandez for her selection as the "CSEA Member of the Year" State Recognition. Incoming Superintendent, Mrs. Gail Baxter, will attend the ceremony as Dr. Kwek will have been retired on the date it is planned.

## CONSENT

On a motion by Trustee Santana seconded by Trustee Baird and unanimously carried the consent portion of the agenda was approved.

### Approval of Minutes

Approved the minutes of the regular meeting held April 8, 2014.

### Purchase Order List No. 16

Approved purchase order list no.16 for purchases submitted prior to April 22, 2014.

### Contract List No. 16

Approved contract list no.16 for services provided prior to April 22, 2014. Contracts include:

13-14-079: Contractor – Frick, Frick & Jette, service – security upgrade to Carmela School, duration – 04/22/2014 to 12/31/2015, amount - \$53,205.00;

13-14-080: Contractor – AVID, service – ELL preparatory coursework, duration – 05/01/2014 to 04/30/2015, amount - \$24,320.00

### Travel and Conference Report No. 16

Approved travel and conference report no. 16.

BUSINESS

Notices of Bids for Loma Vista School, Monte Vista School, McKibben School, Lake Marie School, Los Altos School and Carmela School

On a motion by Trustee Baird seconded by Trustee Stys and unanimously carried the Notices of Bids for Loma Vista School, Monte Vista School, McKibben School, Lake Marie School, Los Altos School and Carmela School were approved. The Business Office will advertise for bid submittal for the various projects in the listed schools.

GENERAL

Consideration of modifying Board Meeting Date

On a motion by Trustee Baird seconded by Trustee Stys and unanimously carried the Board meeting held on July 8, 2014 was canceled due to the holiday schedule.

Graves Middle School Overnight Field Trip to the Catalina Island Marine Institute

On a motion by Trustee Stys seconded by Trustee Santana and unanimously carried the Graves Middle School Overnight Field Trip to the Catalina Island Marine Institute at Cherry Cove was approved. Students and chaperones will depart on May 7, 2014 and return on May 9, 2014.

PUBLIC COMMENTS ON  
CLOSED SESSION ITEMS

There were no comments on closed session items.

CLOSED SESSION

The Board of Trustee commenced closed session at 7:02 p.m.

OPEN SESSION

The Board of Trustees resumed open session at 9:09 p.m. Gail Baxter announced that in closed session the Board of Trustees had taken action to appoint four new principals effective July 1, 2014. On a motion by Trustee Santana seconded by Trustee Stys and unanimously carried new principals and their job site are: Lisa Palomino assigned to Lake Marie School, Tiffany Baides assigned to McKibben School, Andrea Larios assigned to Monte Vista School and Dr. Trena Salcedo-Gonzalez assigned to Carmela School.

PERSONNEL  
CLASSIFIED

On a motion by Trustee Baird seconded by Trustee Pacheco and unanimously carried Classified Personnel Report No. 04-22-14-16 was approved.

2013-2014 Resignation – Effective 04/02/2014

Martha Saldana, Intervention Aide, Los Altos School

PERSONNEL  
CERTIFICATED

On a motion by Trustee Stys seconded by Trustee Baird and unanimously carried Certificated Personnel Report No. 04-22-14-16 was approved.

2013-2014 Extra Pay Assignment – Participant will prepare for Thinking Maps (Write from the Beginning) Professional Development – District Office – Effective 04/22/2014 to 05/28/2014  
Participant: Tiffany Baides

2013-2014 Extra Pay Assignment – Presenter Teachers – Teacher Training of the Implementation of the new Standards Based Report Card – Effective 04/22/2014 to 05/28/2014  
Participants: Christina Corrales and Barbara Llamas

2013-2014 Extra Pay Assignment – Teachers Will Make Revisions and Edit the new Standards Based Report Card – Effective 04/22/2014 to 05/28/2014  
Participants: Christina Corrales and Barbara Llamas

2013-2014 Extra Pay Assignments – Teachers Will Chaperone Student Overnight Field Trip to Catalina Island – Effective 05/07/2014 to 05/09/2014  
Participants: Cheryl Jensen, George Palomino, 1 alternate

2013-2014 Special Substitute Request – Allow Teachers to Attend Common Core Conference – Effective 05/06/2014  
2 Substitute Teachers requested

2013-2014 Special Substitute Request – Allow Teacher to Chaperone Student Overnight Field Trip to Catalina Island – Effective 05/07/2014 to 05/09/2014  
1 Substitute Teacher requested

2013-2014 Summer Supplemental Program Positions – Graves Middle School – Effective 06/01/2014 to 06/26/2014 – Pending availability of funds, student enrollment and actual student attendance. The daily rate shall be .003 of the last year's salary in the South Whittier School District.  
Participants:

PERSONNEL  
CERTIFICATED

Special Education – 06/02/2014 to 06/26/2014 (16 days – Monday to Thursday)

Susana Seeget, SDC/MM (Mild to Moderate, 5<sup>th</sup> – 8<sup>th</sup> grade, GMS)  
Julee Abrahamson, SDC/MM, 2<sup>nd</sup> to 5<sup>th</sup> grade, GMS  
Joel Anderson, SDC/MM, 6<sup>th</sup> to 8<sup>th</sup> grade, GMS  
Maria Westbrook, SDC/MS (Moderate to Severe), Preschool, GMS  
Brandon Mitsunaga, SDC/MS, 1<sup>st</sup> to 4<sup>th</sup> grade, GMS  
Tracy Boeltl, SDC/MS, 3<sup>rd</sup> to 6<sup>th</sup> grade, GMS  
Carlos Rivera, SDC/MS, K to 2<sup>nd</sup> grade, GMS  
Danyelle Spirlin, SDC/MS, Preschool to Kindergarten, GMS  
Debra Hebert, Speech/Language Itinerant Teacher, District Wide,  
Melody Skaggs, Adapted P.E., District Wide

Graves Middle School – 06/02/2014 to 06/26/2014 (16 days – Monday to Thursday)

Jeff Kearney, CAHSEE Inst. Support Teacher, Math  
William McCoy, CAHSEE Inst. Support Teacher, Math  
Dale Chitwood, CAHSEE Inst. Support Teacher, Math  
Keith MacInnes, CAHSEE Ins. Support Teacher, Math  
Todd Banner, CAHSEE Inst. Support Teacher, E/LA  
Cheryl Jensen, CAHSEE Inst. Support Teacher, E/LA  
Amanda Riisager, CAHSEE Inst. Support Teacher, E/LA  
Lucy Cervantes, CAHSEE Inst. Support Teacher, E/LA/ELL  
Daniel Honeycutt, CAHSEE Inst. Support Teacher, Soc Sci  
Guy Sardo, CAHSEE Inst. Support Teacher, Soc Sci  
Donald Hotz, CAHSEE Inst. Support Teacher, Soc Sci

Monte Vista School – 06/02/2014 to 06/26/2014 (16 days – Monday to Thursday)

Mary Szak, 3<sup>rd</sup> grade  
Margaret Gardner, 3<sup>rd</sup> grade  
Trevor Shiffermiller, 3<sup>rd</sup> grade  
Susanna Francia, 4<sup>th</sup> grade  
Valerie Favrow, 4<sup>th</sup> grade  
Roxanne Grago, 4<sup>th</sup> grade  
Denise Andrews, 5<sup>th</sup> grade  
Audrey Radley, 5<sup>th</sup> grade  
Carolyn Watters-Luis, 6<sup>th</sup> grade  
Marjorie Coddling, 6<sup>th</sup> grade  
Greta Benavides, 6<sup>th</sup> grade

2013-2014 Retirement – Early Retirement

Rose Matthews, Loma Vista School teacher, effective 06/01/2014

ADJOURNMENT

Meeting adjourned at 9:12 p.m.