

U N A D O P T E D M I N U T E S

of the Board of Trustees
Regular Board Meeting
July 19, 2011

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CALL TO ORDER

The meeting was called to order by Trustee Avila at 6:03 p.m.

Governing Board of Trustees present: Layla Avila, Jan Baird, Jorge Hernandez, Sylvia Macias, Sharon Stys.

Others present: Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent of Administrative
Services and Personnel Services.

FLAG SALUTE

The flag salute was led by Mr. Toby Chavez.

PUBLIC COMMENTS

Mr. Joe Duardo presented an update on STEM (science, technology, engineering, mathematics) initiatives. Unfortunately, the Whittier Union High School District, who was to partner with several school districts including the South Whittier School District, was not able to continue in its support of the STEM project at this time. However, an organization, Great Minds in STEM, may be able to pilot a STEM project. Mr. Duardo is waiting to get the results on the grant proposal from Great Minds and how the project will be administered in the district. Mr. Duardo also commended the district for presenting an opportunity for several students to visit the Columbia Memorial at the request of another former Board member who is involved with STEM, Mr. Jerry Blackburn.

COMMENTS BY TRUSTEES

Board members thanked Mr. Chavez, Mr. Duardo and Mr. Blackburn for their continuing support and promotion of STEM studies in the South Whittier School District.

Trustee Baird announced that she will seek re-election for a Board of Trustees position in November.

Trustee Stys announced that she will seek re-election for a Board of Trustees position in November.

Trustee Macias extended condolence to the family of Shelly Ody. Mrs. Ody was a long time member of the McKibben School family and a tireless volunteer. Mrs. Ody passed away suddenly. News of her passing has been devastating to the school community.

REPORTS

Dr. Kwek also extended his sympathy to the family of Shelly Ody who was a noon aide and co-PTA President at McKibben School. Mrs. Ody was an active volunteer for many years and will be greatly missed.

Dr. Kwek thanked Joe Duardo, Toby Chavez and Jerry Blackburn for all their efforts in STEM and for applying for a STEM grant, the results of which are still pending. The South Whittier School District is an advocate of STEM and will continue to present these studies to our students despite the District's limited resources.

Dr. Kwek introduced Eric Hall and his associates, Victoria Carreón and Susan Ryan who will be assisting the Business Office until the new Assistant Superintendent of Business is hired. The team will provide assistance in the business operations, fiscal reports, payroll reports and in accounts payable/receivable during the interim. Ms. Ryan assisted with the Real Property Advisory Committee and composed the groups' report.

The Superintendent presented an update on the State Budget gleaned from the School Services Budget Conference he attended. He reported on the positive and negative aspects of the State Budget. The positive includes the budget being passed on time, provides flat funding for education temporarily and provides \$80 billion of real money to school districts. Some negative impacts include creation of more debt to schools, there could be mid year cuts and prevents fiscal oversight of county offices of education. The final budget includes deferral payments to school districts. The waiver our district applied for has been approved and there will be no deferrals for the South Whittier School District. If there are reductions to education, school districts will be informed during the time the Second Interim reporting period. School Services has advised districts to continue to use multi-year projections.

CONSENT

On a motion by Trustee Macias seconded by Trustee Baird and unanimously carried the consent portion of the agenda was approved.

Approval of Minutes

The minutes of the regular meeting held June 28, 2011 and June 28, 2011-II were approved.

Purchase Order List No. 01

Approved purchase order list no.01 for purchases submitted prior to July 19, 2011.

CONSENT

Contract List No. 01

Approved contract list no. 01 for services provided prior to July 19, 2011. Contracts include:

11-12-001: contractor – Whittier Union High School District, service – Administrative Services Business and Educational Services, duration – 08/29/2011 to 06/15/2012, amount – not to exceed \$35,376.70;

11-12-002: contractor – KNA Consulting Engineering, Inc, service – contracting with a structural engineer, duration – 06/20/2011 to 12/31/2012, amount – not to exceed \$35,500.00;

11-12-003: contractor – Hancock, Gonos and Park, Inc., service – consultant for facility hardship funding, duration – 06/20/2011 to 12/31/2012, amount – not to exceed \$15,000.00;

11-12-005: contractor – School Services of California, service - Consultant for General Fiscal Services, duration – 07/01/2011 to 06/30/2012, amount – not to exceed \$2,200.00;

Amendment – 10-11-072: contractor – Action Learning Systems, service – implementation of new reading series, duration – 06/20/2011 to 06/24/2011, amount – not to exceed \$300.00.

Travel and Conference Report No. 01

Approved travel and conference report no. 01.

BUSINESS

Salary Schedule – California School Employees Association

On a motion by Trustee Stys seconded by Trustee Hernandez and unanimously carried the salary schedule was re-approved. At the previous meeting of the Board of Trustees the wrong schedule was placed on the agenda and approved. No errors were made on paying employees. As previously negotiated, effective July 1, 2011, unless otherwise negotiated, the combination of salary schedule reductions and furlough days shall be equivalent to a nine percent (9%) decrease in the salary schedule from the 2008-2009 salary schedule.

Real Property Advisory Committee

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried the Real Property Advisory Committee Report was accepted and approved. Eric Hall introduced the RPAC members who attended the meeting: Mr. Ken Arnold (chair), Mr. Toby Chavez, Mr. Joe Duardo, Ms. Barbara George, Mr. Adrian Romero, and Mr. Gabriel Trinidad. Committee members not present at the meeting include: Ms. Elvira Moreno (co-chair), Melody Gonzalez, Jose Perez, and Tim Schneider. Committee members were thanked for their dedication, sincerity, and seriousness they exemplified with their duties as committee members in developing a priority list of acceptable space and real district property to be considered for surplus. Mr. Arnold, on behalf

BUSINESS

of the committee, thanked the Board for choosing them to be on the committee and thanked all members for their expertise and for providing all the required information. The committee was able to fulfill their duties and declared surplus properties using all the valuable information provided by the district administration.

Ms. Ryan reviewed the committee report listing the Committees' recommendation by site. The Committee agreed that all studied properties be declared surplus and recommended that these properties s not be sold.

Approval of Award Bid for Roof Removal and Replacement – Adco Roofing

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried Adco Roofing was approved. Adco Roofing proposes removal and replacement of roofs at Los Altos School, Carmela School and Graves Middle School. This bid includes roof removal, abatement, labor, purchase and installation of new roof applications at each school. Sealed bids from five roofing companies were accepted. Adco Roofing submitted the lowest bid at \$319,000.00.

Approval of Contract Agreement with Adco Roofing for Roof Removal and Replacement, 2011-00A

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried contract agreement 2011-00A with Adco Roofing was approved. This contract agreement includes roof removal, abatement, labor, purchase and installation of new roof applications at Los Altos School, Carmela School and Graves Middle School at a cost of \$319,000.00.

GENERAL

Board Policy 3610 – Fund Balance – Second Reading and Possible Adoption

The Board of Trustees conducted a second reading of proposed Board Policy 3610, Fund Balance. On a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried Board Policy 3610 was approved.

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 7:00 p.m.

OPEN SESSION

The Board of Trustees resumed open session at 8:00 p.m. No action was taken in closed session.

PERSONNEL

On a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried Classified Personnel Report No. 07-19-11-01 and Certificated Personnel Report No. 07-19-11-01 were approved.

CLASSIFIED PERSONNEL

2011-2012 New Hire – Night Custodian – Carmela School - Full Time – Ratification

Gregorio Martinez, effective 07/11/2011

2011-2012 New Hire – Technology and Information System Technician – Part Time –

Ernest Pullet, effective 07/20/2011

2011-2012 New Hire – Custodian – Substitute List, District Wide – Effective 07/20/2011

Evangelina Gutierrez
Joseph Arambula

2011-2012 Reinstatement from Lay Off – Cafeteria Helpers – District Wide – Effective 09/01/2011

Matilde Rodriguez, to 7 hours/day
Maria Mariscal, to 5 hours/day
Patricia Lafarga to 3 hours/day

2011-2012 Extra Pay Assignment

Between 07/2011 to 08/2011, the participants listed below will prepare and organize a library for Accelerated Reading Program in order to provide enrichment opportunities for students in reading at McKibben School

Participants: Dawn Camargo, Asuncion Gomez, one alternate

2011-2012 Placement on a 39 Month Reemployment List as per Education Code 45192 – Cafeteria Helper – Food Services – Ratification

Lynda Greenman, effective 06/06/2011

CERTIFICATED PERSONNEL

2011-2012 Change in Administrator Classification – Effective 07/01/2011 – Ratification

From: Gail Baxter, Assistant Superintendent, Educational Services
To: Gail Baxter, Associate Superintendent, Educational Services

2011-2012 Reappointment – From 2010-2011 Non Reemployed Probationary Teacher Per Education Code 44957 – Graves Middle School

Odelisa Orellana, 7th/8th grade History Social Science Teacher

CERTIFICATED PERSONNEL 2011-2012 Rehire from 2010-2011 Temporary Teacher Non Reemployed to a Probationary II Status – Effective 09/01/2011 to 06/13/2012 – Teacher – Graves Middle School
Kelly Hernandez, 7th/8th grade English/Language Arts

2011-2012 and 2011-2012 Extra Pay Assignment – Move Instructional Materials – Teachers – District Wide –
Loma Vista – Effective 06/2011 through 08/2011 – Ratification:
Helia Adanto, Monica Fernandez, Sarah Payne,
Carmen Cervantes, Myrna Sanpascual, Maria Westbrook
Los Altos – Effective 06/2011 through 08/2011 – Ratification:
Greta Benavides, Ella Hurley, Luz Maria Frias,
Karen Metcalfe
McKibben – Effective 08/2011: Roberta Ellis, Lorenda Gonzales,
Carolyn Howard, Jennifer Woodward, Roxanne Grago

2011-2012 Extra Pay Assignment – Teacher Training – “Raising Our Instructional Quality” – Teachers, District Wide, Effective 07/14/2011 – Ratification
Loma Vista – Susanna Francia, Monica Fernandez,
Gabriela Medina, Jennifer Woodward, one alternate
Carmela – Chris Losoya, Lucilla Gutierrez

2011-2012 – Special Substitute Request – To Allow Teacher to Attend a Workshop – Summer School Teacher – McKibben School – Effective 07/14/2011
One substitute needed

2011-2012 Extra Pay Assignment – Assessment of Incoming Kindergarten Students – Teachers – Effective 08/2011
McKibben – Carmen Ornelas, Lorena Martinez-Zavala,
one alternate
Loma Vista – Teresa Martinez, Gabriela Medina

2011-2012 Extra Pay Assignment – Leadership Team Meetings – Teachers
McKibben – Effective 07/2011 to 08/2011 – Ratification:
Cristina Corrales, Mary Hambright, Carolyn Howard,
Irene Maehara, Cynthia Murray, Stacy Pentel,
three alternates
Lake Marie – Effective 07/01/2011 to 12/30/2011 – Ratification:
Tamara Keiser, three teachers – to be determined,
one alternate
Graves Middle – Effective 07/01/2011 to 12/30/2011 – Ratification:
Cheryl Jensen, Dale Chitwood, Dan Honeycutt, Guy Sardo,
Jeff Kearney, Todd Banner, four alternates

CLASSIFIED PERSONNEL

Resolution No. 11-12-01: Regarding Layoff of Classified Personnel
On a motion by Trustee Stys seconded by Trustee Baird and unanimously carried Resolution No. 11-12-01 – Regarding Layoff of Classified Personnel was approved.

California School Employees Association Initial Contract Proposal for 2011-2012

On a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried the California School Employees Association Initial Contract Proposal for the 2011-2012 school year was accepted.

Public Hearing – California School Employees Association Initial Contract Proposal for 2011-2012

A public hearing was held on the California School Employees Association Initial Contract Proposal for 2011-2012. The hearing was open on a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried. There was no communication on the initial contract proposal. The hearing was closed on a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried.

ADJOURNMENT

Meeting adjourned at 8:05 p.m.