

U N A D O P T E D M I N U T E S

of the Board of Trustees
Regular Board Meeting
November 8, 2011

PAGE 51

CALL TO ORDER

The meeting was called to order by Trustee Avila at 6:00 p.m.

Governing Board of Trustees present: Layla Avila, Jan Baird, Jorge Hernandez, Sylvia Macias, Sharon Stys.

Others present: Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent of Administrative Services and Personnel Services
Gail Baxter, Associate Superintendent of Educational Services
Richard Holash, Associate Superintendent of Business Services

FLAG SALUTE

The flag salute was led by Trustee Avila.

SCHOOL PRESENTATION

Graves Middle School: "Come See the Difference at Graves Middle School" - Principal, Dr. Matt Fraijo, gave a report on the progress being noticed at Graves Middle School. Dr. Fraijo's belief is that a loving and respectful environment must be created for students and they in turn will be respectful. New procedures have been initiated at GMS such as all students must wear identification badges at all times while on campus as this controls behavior. Rewards are earned by the students and a Student of the Month program has been initiated. Dr. Fraijo's plan consists of four focus points: Instructional emphasis, School wide classroom discipline plans, Program development and marketing and Reducing the number of Interdistrict permits. He expanded the information on each of the four focus points. Dr. Fraijo believes that everyone at GMS must emphasize positive behavior. In addition, an employee Social Committee has been developed and an Employee of the Month is awarded to a deserving employee. He emphasizes to the teaching staff that they must have control of their classroom and promote academic enjoyment. With the AVID program at GMS, Dr. Fraijo believes that our middle school has the ability to become a demonstration school. Dr. Fraijo sees continuing improvement with students and enthusiastically supports a respectful and loving school environment.

PUBLIC COMMENTS

Assemblyman Tony Mendoza, 56th District, was welcomed to the Board meeting. The Assemblyman enjoyed and commended Dr. Fraijo for the excellent Graves Middle School presentation. He found it to be impressive. The Assemblyman thanked all administrators for the great job being done here despite all the

PUBLIC COMMENTS

sacrifices that our district has had to make. On state issues, Assemblyman Mendoza said the Department of Finance will announce revenue projections on December 15th. It is not known at this time if triggers (automatic reductions) will occur and if so, it is not clear in what exact amount. The Assemblyman is sponsoring a toy drive through December 7th. He thanked South Whittier School District for allowing him to attend this Board meeting.

COMMENTS BY TRUSTEES

Board members thanked Dr. Fraijo for his excellent and informative presentation.

REPORTS

Dr. Kwek announced that he would travel to Sacramento during the next two days to testify before the State Board of Education on the district's class size waiver requests. The Superintendent joined other area superintendents, invited by the Rio Hondo President, to a Superintendents meeting. At this gathering the group discussed articulation, STEM and a science academy that may be offered in the summer. Articulation with Rio Hondo and our district was discussed in the area of Arts for All. Dr. Kwek wished everyone a Happy Thanksgiving.

CONSENT

On a motion by Trustee Macias seconded by Trustee Baird and unanimously carried the consent portion of the agenda was approved with the addition of the following: Contract List No. 7 – amendment 10-11-065 add dates under the heading of duration: January 1, 2011 to December 31, 2011.

Approval of Minutes

Approved the minutes of the meeting held October 25, 2011.

Approval of Purchase Order List No. 08

Approved purchase order list no. 08 for purchases submitted prior to November 8, 2011.

Approval of Contract List No. 07

Approved contract list no. 07 for services provided prior to November 8, 2011. Contracts include:

Amendment #1 – 10-11-065: contractor – Vavrinek, Trine, Day & Co. LLP CPAs, service – certified public accountants, duration – 01/01/2011 to 12/31/2011, amount – additional \$25,000.00.

Amendment #1 – 11-12-012: contractor – Roger Salinas, service – consultant/principal for Carmela School, duration – extended 11/01/2011 to 06/30/2012, amount – additional \$78,203.00.

Travel and Conference Report No. 07

Approved Travel and Conference Report no. 07.

BUSINESS

Approval of Budget Adjustments

On a motion by Trustee Macias seconded by Trustee Hernandez and unanimously carried budget adjustments were approved.

Adoption of the South Whittier School District 2012-2013 Budget Calendar

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried the South Whittier School District 2012-2013 budget calendar was approved.

GENERAL

Call for Nomination for CSBA Delegate Assembly

On a motion by Trustee Baird seconded by Trustee Stys and unanimously carried Sylvia Macias was nominated as a candidate for the Region 24, CSBA Delegate Assembly. The delegate will serve from April 1, 2012 through March 31, 2014.

Proposed Board Policy 3280 – Sale or Lease of District Owned Real Property

The Board of Trustees conducted the first reading of proposed Board Policy 3280 – Sale or Lease of District Owned Real Property.

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no public comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 7:00 p.m.

OPEN SESSION

The Board of Trustees resumed open session at 7:35 p.m. No action was taken in closed session.

PERSONNEL

On a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried Classified Personnel Report No. 11-08-11-08 and Certificated Personnel Report No. 11-08-11-08 were approved.

CLASSIFIED PERSONNEL

2011-2012 New Hire: Part Time Custodian at the District Office and Substitute Custodian – District Wide – Effective 11/09/2011

Evangelina Gutierrez, Custodian, 3.5 hours/day, 12 months, D.O. Martin Cerda, Sub Custodian, D.W.

2011-2012 Extra Pay Assignment – Provide Translating Support for Parent/Teacher Conferences at Loma Vista School

From 11/15/2011 to 02/28/2012, the participants listed below will work a total of 20 additional hours each to serve as translators. Participants will receive compensation at their regular rate of pay.

Participants:

Maria Angeles Quijano, Instructional Aide/RSP
Maria Ankeney, Library Clerk

2011-2012 Extra Pay Assignment - Provide Technical Support of Hardware and Software in Computer Labs for Intervention and Enrichment Programs at McKibben School

From 11/2011 to 05/2012, the participants listed below will work a total of 115 additional hours to provide technical support.

Participant will receive compensation at her regular rate of pay.

Participant:

Dawn Camargo, Library Clerk, one alternate

2011-2012 Extra Pay Assignment - Provide Translating Support to the Teaching Staff at Monte Vista School

From 11/9/2011 to 6/13/2012, the participants listed below will work an additional 20 hours each to provide translating support.

Participants will receive compensation at their regular rate of pay.

Participants:

Laura Tovar, Library Clerk

Flor Garcia, Instructional Aide/RSP

Victoria Beas-Gonzalez, Instructional Aide

Maritza Dionisio, Instructional Aide/SH

2011-2012 Extra Pay Assignment - Provide Student Support in Homework Center at Monte Vista School

From 11/09/2011 to 06/13/2012, the participants listed below will work an additional 20 hours each to provide student support.

Participants will receive compensation at their regular rate of pay.

Participants:

Dennis Arnold, Custodian

Elizabeth Morris, Instructional Aide/SH

Laura Tovar, Library Clerk

2011-2012 Extra Pay Assignment – Support Staff Will Provide Enrichment Activities to Targeted Students and Parent Groups at Monte Vista School

From 11/09/2011 to 06/13/2012, the participants listed below will work an additional 30 hours each to provide enrichment activities.

Participants will receive compensation at their regular rate of pay.

Participants:

Stephanie Gonzales, Office/Health Clerk

Linda Delao, Instructional Aide/SH

Josie Tafoya, Instructional Aide/SH

Cintia Mejia, Noon Duty Supervisor

Elsy Cenicero, Noon Duty Supervisor

Tenita Cordova, Noon Duty Supervisor

3 alternates

CLASSIFIED
PERSONNEL

2011-2012 Extra Pay Assignment – Support Staff Will Provide Child Care During Parent Training at Monte Vista School

From 11/09/2011 to 06/13/2012, the participants listed below will work an additional 30 hours each to provide child care. Participants will receive compensation at their regular rate of pay.

Participants:

Cintia Mejia, Noon Duty Supervisor
Tenita Cordova, Noon Duty Supervisor

2011-2012 Medical Leave of Absence – Paid – Ratification

Yolanda Pacheco, Cafeteria Helper, Los Altos School, Effective 10/20/2011 to 11/28/2011

CERTIFICATED
PERSONEL

2011-2012 Reappointment – From 2010-2011 Non Reemployed Permanent Teacher Per Education Code 44956 – Lake Marie School – Effective 11/01/2011 through 06/15/2012 – Ratification

Carrie Galloway, 1st Grade Teacher, Temporary Contract

2011-2012 Extra Pay Assignment – Supplemental After School Instructional Program Intervention/Enrichment – Monte Vista School – Effective 11/09/2011 through 06/2012

Participants:

Jennifer Yanagi, Allison Nakamura, Lisa Allen,
Olegario Acosta, Marjorie Coddling, Priscilla Lopez,
Karen Fuller, Margaret Gardner, 4 alternates

2011-2012 Extra Pay Assignment – Provide Parent Training – Monte Vista School – Effective 11/09/2011 through 06/2012

Participant:

Olegario Acosta, 1 alternate

2011-2012 Extra Pay Assignment – Graves Middle School – Effective 11/07/2011 – Ratification

Align Standards with Benchmark Assessments

Jeffrey Kearney, 1 alternate

To Meet and Facilitate Data – Benchmarks

Todd Banner, Heather Brannan, Kathryn Cardiff,
Dale Chitwood, Joanne Espinosa, Vincent Fabella,
Heriberto Frias, Edna Gibson, Eric Gier,
Kelly Hernandez, Daniel Honeycutt, Donald Hotz,
Cheryl Jensen, Jeff Kearney, Kevin LeDuff,
Patricia Lopez, Keith MacInnes, William McCoy,
Lynn McIntosh, Brandon Mitsunaga, Ai-Minh Nguyen,
Odelisa Orellana, George Palomino, Amanda Riisager,
Guy Sardo, Brooke Sens, Shari Tanimoto, 3 alternates

CERTIFICATED
PERSONNEL

20110-2012 Extra Pay Assignment – Home/Hospital Program For Homebound or in Hospital Students – District Wide – Effective 10/2011 through 06/2012 – Ratification
Margaret Gardner, Monte Vista School
Lorenda Gonzales, McKibben School

2011-2012 Extra Pay Assignment – Move Instructional Materials – Graves Middle School – Effective 06/16/2011 through 08/30/2011 – 21 Hours – Ratification
Joanne Espinosa, Edna Gibson, Ai-Minh Nguyen

2011-2012 Resignation - Ratification
Ella Hurley, Teacher, Lake Marie School, Effective 11/01/2011

2011-2012 Resignation – Ratification
Diana Muska, SDC/SH Teacher, Monte Vista School, Effective 11/02/2011

2011-2012 Maternity Leave of Absence – Paid – Teacher – Lake Marie School
Employee ID: TM44 197 14, Effective 01/09/2012 through 03/23/2012

School Nurse Job Description
On a motion by Trustee Macias seconded by Trustee Baird and unanimously carried the School Nurse job description was approved.

Superintendent's Contract
Superintendent's contract was approved.

ADJOURNMENT

Meeting adjourned at 7:40 p.m.