

U N A D O P T E D M I N U T E S

Of the Board of Trustees
Regular Board Meeting
January 17, 2017

1. PRELIMINARY

1. Call to Order. Roll call: Call to order was called at 6:03 PM

Minutes:

All Board of Trustees present at Roll Call.

All Administrators present at Roll call as listed.

2. Flag salute.

Minutes:

Pledge of Allegiance was led by Josie Tafoya, CSEA President

2. Approval of Agenda

Motion Passed: Superintendent recommends approval of the January 17, 2017 Agenda as presented.

Motion: ___ Seconded: ___ VOTE: YES 5 NO 0 Abstain 0 Absent 0

By general consent of the Board, Agenda for January 17, 2017 Regular Board meeting was approved with the correction to Classified Personnel Report- Classified - Public Employee 2016-2017 on 39-month Re-employment List as Per Ed Code Section 45192, for Employee # YT7400724 (Closed Section, items 12.5.1, 12.5.2)effective date should read February 1, 2017.

Passed with a motion by Sylvia Macias and a second by Deborah Pacheco.

Yes Elias Alvarado

Yes Jan Baird

Yes Sylvia Macias

Yes Deborah Pacheco

Yes Francisco "Javi" Santana

3. COMMENTS BY TRUSTEES

Minutes:

Trustee Alvarado had no comment.

Trustee Pacheco hoped that everyone had a wonderful holiday and Happy New Year and wished everyone to continue to have a wonderful new year.

Trustee Baird hoped that everyone had a wonderful holiday and a great New Year 2017.

Trustee Macias welcomed everyone back from the holidays. She is under the weather fighting a cold.

Trustee Santana welcomed everyone back from the holidays and hope that everyone had a wonderful time.

4. PUBLIC COMMENTS

Minutes:

Josie Tafoya - CSEA President addressed the Board of Trustees to introduce the new executive boards member to CSEA.

The elections for the CSEA executive board were held and the following are members that comprise the CSEA Executive Board after election results:

President - Josie Tafoya
1st Vice President - Stephanie Gonzalez
2nd Vice President - Xochitl Diaz
Secretary - Gloria Gonzales
Treasurer - Kala Hamilton

Eva Fernandez stepped down to spend more time with her granddaughters. This moved Stephanie Gonzalez up a step to becoming the 1st VP. Xochitl Diaz was elected to be 2nd VP and Gloria Gonzalez remains Secretary and Josie will remain as President of CSEA for two more years.

Josie is looking forward to continue the positive communication with the District. She appreciates the availability when she reaches out on behalf of the members and enjoys that there is positive communication and open transparency that allows for effective communication.

5. REPORTS

1. The Superintendent will report to the Board about various matters involving the District.

Minutes:

Superintendent, Gail Baxter wished everyone a Happy New Year. She handed the Board of Trustees the Governance Calendar as a reminder to the Board and edification to the audience of its purpose. The Governance Calendar is a pacing guide for the Board, which helps them see the things that they have to deal with at certain times during the month. This calendar should be referenced by the Board periodically to ensure that they are on track on tasks that need to be completed on a specific time or month throughout the year. The yellow highlighted areas are what would be done in the month of January. In review of the calendar the Board is on track.

Superintendent Baxter reported on the exciting upcoming parent events that are scheduled. Spirit Family Services will be conducting a family communications program called “Windows” for the next 8 consecutive Wednesday’s at the District office. Spirit will be working with parents on strengthening their communication with their children and the entire family.

The parent group is taking another parent field trip to Cal High on Monday, January 30, 2017. This will allow parents to tour the campus and be provided with information and have questions answered about the A-G requirements and the high schools recommendations. Prior to the holidays the parents took a field trip to Rio Hondo and were able to tour the campus and see what programs they had to offer.

Superintendent Baxter thanked Mr. Moe, the Maintenance team, maintenance workers at each school site as well as all our teachers and staff. Upon returning from a long Christmas break, immediately had a Williams visit scheduled. Over that break we had a lot of rain. The District had the successful passage of a bond that will help in mitigating issues with our facilities such as leaky roofs and other issues throughout of District. She reported that on this Williams visit, there was an exceptional rating at Carmela. The first time ever that an exemplary rating at Carmela Elementary School was received and we had a good rating, which is a next level of rating at Lake Marie which is a 98.39%, and that is because everybody worked together and they wanted those schools to look nice for when the inspectors came through and they did a great job. Now that is team work!

Lastly, Superintendent Baxter stated that we often talk about our curricular programs and what the District is doing for our students to help them achieve academic success and included are also a lot of wrap around services that are implemented to provide support to the students as a whole child. We all know that we have a counselor at GMS and through the counselor they are going to be starting a very special program there. She directed the board to a pamphlet that was printed out with the information of the program. SPCA takes at risk kids and teams them with dogs that are in shelters. And the program teaches them compassion and how to work with the animal. The training sessions are held after school for 2 hours and go over a 4 week period. At the end of the training the students get to see and meet the adoptive home that the dog is going into. The whole purpose is to help break a cycle of violence. It is a violence prevention program. The program will be comprised of some of the students that have really struggled and are working with our counselor, giving them another opportunity and another way to build compassion and social skills. It has to be approved by the parents. Parents have to attend a meeting and agree to it. The way students are selected is that there is a group of students that see the counselor on a regular basis and were invited to apply. They had to fill out an application and then the first 12 students will be given the opportunity to work on this first round. Mrs. Sears is doing a great job at GMS with bringing in new programs that help our students and looking at all aspects when looking at services. Currently this is a service provided to the Middle and High Schools and can accept 12 students at a time. After the first round the program will be revisited. This service is at no charge to the District.

6. CONSENT

Motion Passed: The Superintendent recommends the Board of Trustees approval for Consent agenda items 6.1, 6.2, 6.3, 6.4, 6.5, 6.6

Motion: __ Seconded: __ VOTE: YES 5 NO 0 Abstain 0 Absent 0

Passed with a motion by Deborah Pacheco and a second by Elias Alvarado.

Yes Elias Alvarado

Yes Jan Baird

Yes Sylvia Macias

Yes Deborah Pacheco

Yes Francisco "Javi" Santana

1. Approval of Minutes December 20, 2016 (Supplement)

2. Purchase Order List No. #07 (Supplement)

3. Contract/Memorandum of Understanding (MoU) List No. # 11 FY 16-17 (Supplement)

Minutes:

16-17-074 - CONTRACTOR: HIGHMARK ADMINISTRATION & CONSULTING; SERVICE: PROVIDE CONSULTING AND ADMINISTRATIVE SERVICES IN CONNECTION WITH THE VOLUNTARY RETIREMENT PROGRAM THAT THE DISTRICT HAS ADOPTED; DURATION: 12/21/2016 TO REMAIN IN EFFECT FOR DURATION OF THE FUNDING PERIOD OF THE PLAN; COST: COST TO THE DISTRICT WILL DEPEND ON PARTICIPATION

4. Travel and Conference Report No.# 09 (Supplement)

5. Acceptance of Donations

Minutes:

There were no donations received to report for this agenda.

6. Written Communication to the Board of Trustees

1. Letter from the Los Angeles County Office of Education (LACOE): 2016-2017 First Quarter Results of Site Visits, Reveiws, and Uniform Complaint Data EC 1240 (Supplement)

2. Letter from the Los Angeles County Office of Education (LACOE): 2016-2017 First Interim Report (supplement)

7. BUSINESS SERVICES

1. ANNUAL FINANCIAL REPORT AND BUILDING FUND (MEASURE I) FINANCIAL AND PERFORMANCE AUDIT FOR THE YEAR ENDED JUNE 30, 2016 (Supplement)

Motion Passed: The Superintendent requests acceptance of the 2015-2016 Annual Financial Report and Building Fund (Measure I) Financial and Performance Audit as presented.

Motion: __ Seconded: __ VOTE: YES 5 NO 0 Abstain 0 Absent 0

Passed with a motion by Deborah Pacheco and a second by Sylvia Macias.

Yes Elias Alvarado

Yes Jan Baird

Yes Sylvia Macias

Yes Deborah Pacheco

Yes Francisco "Javi" Santana

Minutes:

Bobby Patel – CPA Audit Manager at Vavrinek, Trine and Day accounting firm reviewed the South Whittier School District report and Performance Audit Report. Mr. Patel stated that the audit report is a way to provide reasonable assurance that the financials are free from material misstatement and the highest level a District can earn is an “Unmodified Opinion”. An opinion is expressed in three areas: Financial Statements, Federal & State Compliance. Mr. Patel reported that the South Whittier School District earned the “Unmodified Opinion” and this year there were no findings related to either of the areas previously mentioned. Regarding the Bond Report there are separate areas that are reported: Financial and Performance Audit. Both are areas auditors have determined that the District obtained an “Unmodified Opinion” and tested that 90% of the all the transactions that were dealt with were building fund monies. Mr. Patel concluded his report by stating that there are No issues with the Bond.

2. RESOLUTION NO. 16-17-20 CERTIFYING TO THE BOARD OF SUPERVISORS OF LOS ANGELES COUNTY ALL PROCEEDINGS IN THE NOVEMBER 8, 2016 GENERAL OBLIGATION BOND ELECTION (Supplement)

Motion Passed: The Superintendent recommends approval of Resolution No. 16-17-20 as presented certifying to the Board of Supervisors of Los Angeles that Bond Measure QS has been approved by more than 55% of the votes cast at the Bond Election on November 8, 2016.

Motion: __ Seconded: __ VOTE: YES 5 NO 0 Abstain 0 Absent 0

Passed with a motion by Jan Baird and a second by Deborah Pacheco.

Yes Elias Alvarado

Yes Jan Baird

Yes Sylvia Macias

Yes Deborah Pacheco

Yes Francisco "Javi" Santana

3. PRESENTATION: THE ISSUANCE AND SALE OF GENERAL OBLIGATION BONDS, ELECTION OF 2016, SERIES 2017A

Minutes:

John Isom from Isom Advisors discussed the next steps related to the issuing of General Obligation Bonds (G.O. Bonds). This resolution sets forth all of the terms and conditions of the issuance of a first series of bonds pursuant to the District's successful November 2016 Bond Measure. The Bonds are proposed to be issued as traditional, tax-exempt current interest Bonds pursuant to the terms of the California Government Code. Capital appreciation bonds are not authorized. The Resolution authorizes the sale of the bonds by negotiation to the underwriting firm of Raymond James & Associates, which will buy all of the bonds from the District, and thereafter have the responsibility of placing the bonds with separate investors and bond funds. The terms of the sale will be documented in the Bond Purchase Agreement which is approved as to form in the Resolution. The resolution authorizes the Superintendent and Assistant Superintendent to finalize other items relating to the issuance of the Bonds. This includes the Preliminary Official Statement (the "POS"), which is the document which will be used to provide disclosure to potential investors regarding the repayment terms and security features of the bonds (ad valorem property tax collections) and other matters meeting industry standards. The POS must contain all material information and not include any material misstatements or omissions. District staff is authorized in the Resolution to work with the financing team following approval to ensure the POS is complete and accurate before it is circulated to bond investors.

For further detail on the presentation from Isom Advisors, please visit:

<http://agendaonline.net>

4. RESOLUTION NO. 16-17-21 AUTHORIZING THE ISSUANCE AND SALE OF GENERAL OBLIGATION BONDS, ELECTION OF 2016, SERIES 2017A, IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$10,000,000, AND APPROVING RELATED DOCUMENTS AND ACTIONS.(Supplement)

Motion Passed: The Superintendent recommends approval of Resolution No. 16-17-21 Authorizing the Issuance and Sale of General Obligation Bonds, Election of 2016, Series 2017A as presented.

Motion: Seconded: VOTE: YES 5 NO 0 Abstain 0 Absent 0

Passed with a motion by Jan Baird and a second by Sylvia Macias.

Yes Elias Alvarado
Yes Jan Baird
Yes Sylvia Macias
Yes Deborah Pacheco
Yes Francisco "Javi" Santana

5. RESOLUTION NO.16-17-22 ADOPTING BYLAWS GOVERNING MEASURE QS CITIZENS OVERSIGHT COMMITTEE

Motion Passed: The Superintendent recommends the adoption of Resolution No. 16-17-22 - Adopting Bylaws Governing Measure QS Citizens Oversight Committee as presented.

Motion: ___ Seconded: ___ VOTE: YES 5 NO 0 Abstain 0 Absent 0

Passed with a motion by Sylvia Macias and a second by Deborah Pacheco.

Yes Elias Alvarado
Yes Jan Baird
Yes Sylvia Macias
Yes Deborah Pacheco
Yes Francisco "Javi" Santana

8. EDUCATIONAL SERVICES

1. PRESENTATION: Foster Youth Support Program and Physical Fitness Test Results & Impact on Students.

Minutes:

Mr. Meza in a collaborative presentation with the District RN Araceli Segovia presented a PowerPoint presentation highlighting the Physical Fitness Test Results & Impact on Students, the Wellness Policy Guidelines Brochures and the Children in Foster Care Support Program.

The programs are implemented to helping students achieve academic success while committed to providing a school environment that promotes healthy eating and physical activity. The Foster Youth programs provide information and resources that are conducive to providing the support students in the foster care system need to achieve academic success. For details on the PowerPoint presentations, please visit:

<http://agendaonline.net>

9. GENERAL

10. REVIEW AND ADOPTION OF BOARD POLICIES, ADMINISTRATIVE REGULATIONS, AND BOARD BYLAWS

- 1. Board Bylaw 9220 Governing Board Elections - FIRST READING (Supplement)**
- 2. Board Policy 4151 Employee Compensation - (FIRST READING) (Supplement)**
- 3. Board Policy 3470 Debt Issuance and Management -(FIRST READING)(Supplement)**

Minutes:

First reading and discussion was conducted to BB 9220. Board of Trustees elected options to include in the Board Bylaw according to the suggestions made from CSBA. The revised Board Bylaw will be included in the February Regular Board meeting for a second reading and possible approval.

First reading was conducted to BP4151 & BP 3470. Board Policies will return to the February Regular Board meeting for a second reading and possible approval.

11. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

Minutes:

There were no public comments on Closed Session Items.

12. CLOSED SESSION

Minutes:

By general consent of the Board, the Board moved to Closed Session at 7:26 PM

1. Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association. Agency Negotiators: Gail Baxter, Cecilia Laidemitt, Martha Mestanza-Rojas, Mark Keriakous, James C. Romo, Tina L. Kannarr

2. Conference Real Property Negotiator

1. The property under consideration is situated at Carmela School field, 5.1 acres of land at 13300 Lakeland Road, Whittier, CA 90605, which property is known generally as a portion of the District's Carmela Elementary School site ("Property"). South Whittier School District (Proposed Lessor), Real Property is known generally as a portion of the District's Carmela Elementary School Site ("Property"). South Whittier School District (Proposed Lessor), Real Property Negotiators, Superintendent Gail Baxter, (along with real estate consultants and legal counsel, Andreas Chialtas); and Storm Properties which may lease the property pursuant to applicable California law (Proposed Lessee(s). Instruction to negotiators will concern price and terms of payment associated with the possible lease of the identified Property, or portion thereof. Instruction to Negotiators will concern price and terms of payment associated with the possible amendment of lease terms for the identified Property.

3. Classified -Public Employee Appointment/Employment/Evaluation

**4. Classified - Public Employee
Dismissal/Release/Discipline/Transfers/Reassignments/Retirement**

5. Classified - Public Employee 2016-2017 Placement on 39-Month Re-employment List as Per ED Code Section 45192

6. Certificated - Public Employee Appointment/Employment/Evaluation

**7. Certificated - Public Employee
Dismissal/Release/Discipline/Transfers/Reassignments/Retirement**

8. Superintendent's Evaluation

13. OPEN SESSION

Minutes:

By general consent of the Board, the Board reconvened to Open Session at 8:27 PM

The Superintendent reported that no action was taken in Closed Session.

14. PERSONNEL SERVICES

1. Classified Personnel Report No.# 01-17-17-07 (Supplement)

Motion Passed: The Superintendent recommends approval of the Classified Personnel Report No. # 01-17-17-07

Motion: ____ Seconded: ____ VOTE: YES 5 NO 0 Abstain 0 Absent 0

Classified Personnel Report was approved by the Board of Trustees with the correction to the effective date to item titled "2016-2017 Placement on 39-month reemployment list as per Ed Code 45192" effective date to read "February 1, 2017" for employee # YT7400724",

Passed with a motion by Deborah Pacheco and a second by Elias Alvarado.

Yes Elias Alvarado
Yes Jan Baird
Yes Sylvia Macias
Yes Deborah Pacheco
Yes Francisco "Javi" Santana

2. Certificated Personnel Report No. # 01-17-17-07(Supplement)

Motion Passed: The Superintendent recommends approval of the Certificated Personnel Report No. # 01-17-17-07

Motion: ____ Seconded: ____ VOTE: YES 5 NO 0 Abstain 0 Absent 0

Passed with a motion by Sylvia Macias and a second by Deborah Pacheco.

Yes Elias Alvarado
Yes Jan Baird
Yes Sylvia Macias
Yes Deborah Pacheco
Yes Francisco "Javi" Santana

15. ADJOURNMENT

Minutes:

By general consent of the Board, the meeting was adjourned at 8:28 PM to our next regularly scheduled meeting of February 21, 2017 at 6:00 PM, unless otherwise posted, at the District Office - Board Room.