



11200 TELECHRON AVE.
WHITTIER, CA 90605

BOARD OF TRUSTEES REGULAR BOARD MEETING

District Office – Board Room

July 19, 2016

6:00 PM

Vision/Mission

The South Whittier School District holds students and staff to rigorous standards in order to prepare every scholar for 21st Century success in college and the workforce, within a safe and supportive environment.

Our students are challenged to reach their full potential and develop their curiosity and thirst for discovery.

Our district celebrates our families' diverse traditions, cultures, and languages as foundations for learning

AGENDA

1 PRELIMINARY

1.1 Call to Order. Roll call:

BOARD OF TRUSTEES:

Sylvia V. Macias, President

Francisco "Javi" Santana, Vice President

Jan Baird, Clerk

Deborah Pacheco, Member

Elias Alvarado, Member

ADMINISTRATORS:

Gail Baxter, Superintendent

Cecilia Laidemitt, Associate Superintendent of Personnel & Administrative Services

Martha Mestanza-Rojas, Associate Superintendent of Educational Services

Mark Keriakous, Associate Superintendent of Business Services

1.2 Flag salute

2 Approval of Agenda

Superintendent recommends approval of the July 19, 2016 Agenda as presented.

Motion: ____ Seconded: ____ VOTE: YES ___ NO ___ Abstain___ Absent ____

3 COMMENTS BY TRUSTEES

This item is provided as an opportunity for Trustees to report regarding District related topics.

4 PUBLIC COMMENTS

During this time, Members of the public – may, without arrangement, make representations to or address the Board on any topic of district related concern that is or is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

5 REPORTS

The Board may ask questions and seek clarification during the board reports presented or refer matters to staff however, no action will be taken unless listed as a subsequent agenda item. There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda. .

5.1 The Superintendent will report to the Board about various matters involving the District.

6 CONSENT

At each meeting, the Board approves a group of routine action items typically referred to as the Consent Agenda. They will be acted on by the Board as one item, without discussion. Items may be pulled and acted on individually. If any Board member or the Superintendent requests that an item be removed from the Consent Agenda, it will be taken up in the order indicated on the agenda.

6.1 Approval of Minutes June 28, 2016 (Supplement)

6.2 Purchase Order List No. #01 FY 16-17(Supplement)

6.3 Contract/Memorandum of Understanding (MoU) List No. # 05 FY 16-17 (Supplement)

6.4 Travel & Conference Report No.03 FY 16-17 (Supplement)

6.5 Institutional Memberships List 2016-2017 (Supplement)

The Superintendent recommends approval of the Consent Agenda items No. 6.1, 6.2, 6.3, 6.4, 6.5 on the agenda as presented

Motion: ____ Seconded: ____ VOTE: YES ___ NO ___ Abstain___ Absent __

7 GENERAL

7.1 Board Meeting - (Supplement)

It is recommended that the Board adopt the third Tuesday of each month as the regular meeting time at the South Whittier School District Administrative Offices at 11200 Telechron Ave., Whittier, CA 90605 with Call to Order at 6:00 PM with the exceptions as listed on the schedule.

Motion: ____ Seconded: ____ VOTE: YES ___ NO ___ Abstain___ Absent ___

7.2 Resolution No. 16-17-09 - Authorization to Provide for Board Member Salary Payment (Supplement)

The Superintendent recommends approval of Resolution No. # 16-17-009 for hardship absence of Trustee Elias Alvarado.

Motion: ____ Seconded: ____ VOTE: YES ___ NO ___ Abstain___ Absent ___

7.3 Board Policy 3350 Travel Expenses Business and Non-Instructional Operations and Administrative Regulation 3351 Travel Expenses (SECOND READING)

The Superintendent recommends the Board approval of Board Policy 3350 and Administrative Regulation 3351 Travel and Expenses as presented.

Motion: ____ Seconded: ____ VOTE: YES ___ NO ___ Abstain___ Absent ___

7.4 Board Policy 0460 Local Control and Accountability Plan (First Reading)

The following Board Policy is submitted to the Board for a first reading and review. All questions and/or recommendations for additions or revisions should be directed to the Superintendent prior to the next Board Meeting.

8 BUSINESS SERVICES

8.1 2016-17 Certificated Salary Schedules (Supplement)

The attached certificated salary schedules are for a 186 day work year. The Superintendent recommends approval of the attached Certificated Salary Schedules.

Motion: ____ Seconded: ____ VOTE: YES ___ NO ___ Abstain___ Absent ___

9 PUBLIC COMMENTS ON CLOSED SESSION ITEMS

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

10 CLOSED SESSION

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

10.1 Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association. Agency Negotiators: Gail Baxter, Cecilia Laidemitt, Martha Mestanza-Rojas, Mark Keriakous, James C. Romo, Tina L. Kannarr

10.2 Conference Real Property Negotiator

10.2.1 The property under consideration is situated at Carmela School field, 5.1 acres of land at 13300 Lakeland Road, Whittier, CA 90605, which property is known generally as a portion of the District's Carmela Elementary School site ("Property"). South Whittier School District (Proposed Lessor), Real Property is known generally as a portion of the District's Carmela Elementary School Site ("Property"). South Whittier School District (Proposed Lessor), Real Property Negotiators, Superintendent Gail Baxter, (along with real estate consultants and legal counsel, Andreas Chialtas); and Storm Properties which may lease the property pursuant to applicable California law (Proposed Lessee(s)). Instruction to negotiators will concern price and terms of payment associated with the possible lease of the identified Property, or portion thereof.

10.3 Public Employee Appointment/Employment/Evaluation

CLASSIFIED

- 10.3.1 Instructional Aides SpEd-SH (12.1)
- 10.3.2 Speech & Language Pathologist Assistant (12.1)
- 10.3.3. Library Clerks (12.1)
- 10.3.4 Instructional Aides RSP (12.1)
- 10.3.5 Health Clerks (12.1)
- 10.3.6 Child Welfare & Attendance Clerk (12.1)
- 10.3.7 LVN/Health Clerk (12.1)
- 10.3.8 Inclusion Aides (12.1)
- 10.3.9 Instructional Aide (Interventionist) (12.1)
- 10.3.10 School Secretary (12.1)
- 10.3.11 Noon Duty Supervisor (12.1)
- 10.3.12 Café Manager/Assistant Supervisor Food Services (12.1)
- 10.3.13 Instructional Aide Mild to Moderate (12.1)

**10.4 Public Employee Dismissal/ Release/ Discipline / Transfers/
Reassignments/Retirement**

CLASSIFIED

- 10.4.1 Library Clerks (12.1)
- 10.4.2 Instructional Aide-SDC/SH (12.1)
- 10.4.3 Employee # CP8197921 (Ratification-Resignation) (12.1)
- 10.4.4 Employee # RK4901447 (Ratification-Resignation) (12.1)
- 10.4.5 Employee # TM6707607 (Resignation) (12.1)
- 10.4.6 Employee # AT2981990 (Retirement) (12.1)

10.5 Public Employee Request for Medical Leave of Absence/Unpaid

CLASSIFIED

- 10.5.1 Employee # AT2981990 (12.1)

10.6 Public Employee Request for Personal Leave of Absence/Unpaid

CLASSIFIED

- 10.6.1 Employee # GQ0626189 (12.1)

**10.7 Public Employee Appointment/Evaluation/-Classified Certification of
Evaluators for the 2016-2017 School Year**

- 10.7.1 Mark Keriakous (12.1)
- 10.7.2 James (Kent) Burrows (12.1)
- 10.7.3 Ruthe (Janine) Johnson (12.1)
- 10.7.4 Irving R. Sanchez (12.1)
- 10.7.5 Minh Phuong Tran (12.1)

10.8 Public Employee Classified Administrative Assignments for the 2016-2017 School Year

Cabinet:	10.8.1 Associate Superintendent Business Services Mark Keriakous	(12.1)
District office:	10.8.2 Director of Fiscal Services Minh Phuong Tran	(12.1)
	10.8.3 Food Services Supervisor Ruthe (Janine) Johnson	(12.1)
	10.8.4 Director of Information Technology Irving R. Sanchez	(12.1)
	10.8.5 Supervisor of Maintenance & Operations James Kent Burrows	(12.1)
	10.8.6 Director II of Facilities, Maintenance, & Operations	(12.1) TBD

10.9 Public Employee Appointment/Employment/Evaluation

CERTIFICATED

10.9.1 Substitute Teachers	(12.3)
10.9.2 Principal	(12.3)
10.9.3 Teachers	(12.3)
10.9.4 TOSA Special Education	(12.3)
10.9.5 Avid Coordinator/Avid Teachers	(12.3)
10.9.6 TOSAs Instructional Coaches	(12.3)

10.10 Public Employee Dismissal/ Release/ Discipline / Transfers/ Reassignments/Retirement

10.10.1 Employee #ZP4437815 (Resignation) 7/8 Math Teacher	(12.3)
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10.11 Public Employee Request for Maternity Leave of Absence/Paid

10.11.1 Employee #AX2173677 SDC/SH Preschool Teacher	(12.3)
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10.12 Public Employee Appointment/Employment/Evaluation – Certificated Certification of Evaluators for the 2016-2017 School Year.

The following administrators have met the approved criteria developed by the Superintendent in accordance with Education Code 35160.1:

- 10.12.1 Martha Mestanza-Rojas (12.3)
- 10.12.2 Francisco Meza (12.3)
- 10.12.3 Monica Klingsporn (12.3)
- 10.12.4 Dr. Trena Salcedo Gonzalez (12.3)
- 10.12.5 Lisa Palomino (12.3)
- 10.12.6 Loma Vista: TBD (12.3)
- 10.12.7 Andrea Larios (12.3)
- 10.12.8 Dr. Marti Ayala (12.3)
- 10.12.9 Sandra Gallegos (12.3)
- 10.12.10 Dr. Mathew Fraijo (12.3)
- 10.12.11 Jaime Martinez (12.3)

10.13 Administrative Assignments for the 2016-2017 School Year

It is recommended that the Board of Trustees approve the following administrative assignments:

- 10.13.1 Superintendent of Schools: Gail Baxter (12.3)
- Cabinet:
- 10.13.2 Associate Superintendent, Administrative Services and Personnel Management, Cecilia Laidemitt (12.3)
- 10.13.3 Associate Superintendent, Educational Services Martha Mestanza-Rojas (12.3)
- 10.13.4 Director, School/Community Relations and Program Compliance Francisco Meza (12.3)
- 10.13.5 Special Education Psychologist/Coordinator Monica Klingsporn (12.3)
- 10.13.6 Richard L. Graves Middle School Principal Dr. Matthew Fraijo (12.3)
- 10.13.7 Middle School Assistant Principal: Jaime Martinez (12.3)

11 OPEN SESSION

The Superintendent will report related to any action taken in closed session.

12 PERSONNEL SERVICES

12.1 Classified Personnel Report No.# 07-19-16-01 (Supplement)

The Superintendent recommends approval of the Classified Personnel Report No. # 07-19-16-01

Motion: ____ Seconded: ____ VOTE: YES ___ NO ___ Abstain____ Absent ___

12.2 Job Description: Director, School/Community Relations and Program Compliance (Supplement)

The Superintendent recommends approval of Job Description: Director, School/Community Relations and Program Compliance.

Motion: ____ Seconded: ____ VOTE: YES ___ NO ___ Abstain____ Absent ___

12.3 Certificated Personnel Report No.# 07-19-16-01 (Supplement)

The Superintendent recommends approval of the Certificated Personnel Report No. # 07-19-16-01

Motion: ____ Seconded: ____ VOTE: YES ___ NO ___ Abstain____ Absent ___

13 ADJOURNMENT

Unless otherwise posted, the next regularly scheduled meeting will be held **August 16, 2016 at 6:00 p.m.** District office Board Room, 11200 Telechron Ave., Whittier, CA 90605