

**SOUTH WHITTIER SCHOOL DISTRICT
11200 TELECHRON AVE.
WHITTIER, CA 90605**

April 23, 2013 -- 6:00 P.M.

AGENDA

1. PRELIMINARY

1.1 Call to Order. Roll call:

Trustees

Sharon Stys, President
Jan Baird, Vice President
Sylvia Macias, Clerk
Layla Avila
Jorge Hernandez

Administrators

Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent
Administrative Services & Personnel Mgt.
Gail Baxter, Associate Superintendent
Educational Services
Michael Krause, Associate Superintendent
Business Services

1.2 Flag salute.

2. SCHOOL PRESENTATION

Lake Marie School will present: An Action Research Case Study – Staff Morale in the School Setting.

3. PUBLIC COMMENTS

During this time, persons – residents of the district, representatives of community organizations, representatives of district employee organizations – may, without arrangement, make representations to or address the Board on any topic of district related concern that is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

4. COMMENTS BY TRUSTEES

This item is provided as an opportunity for Trustees to report regarding District related topics.

5. REPORTS

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

5.1 The Superintendent will report to the Board about various matters involving the district.

6. **CONSENT**

- 6.1 **Approval of Minutes** (supplement). The Superintendent recommends approval of the minutes of the regular meeting held March 26, 2013.
- 6.2 **Approval of Purchase Order List No. 16** (supplement). The Superintendent recommends approval of purchase order list no. 16.
- 6.3 **Approval of Contract List No. 12** (supplement). The Superintendent recommends approval of contract list no. 12.
- 6.4 **Approval of Travel and Conference Report No. 14** (supplement). The Superintendent recommends approval of travel and conference report no. 14.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

7. **CURRICULUM AND INSTRUCTION**

- 7.1 **Comprehensive School Safety Plan** (supplement). Staff members and the School Site Councils at each of the district's seven schools have reviewed, updated and approved their Comprehensive School Safety Plans using a new template to ensure that they reflect current laws, education code regulations, district policies, administrative regulations and site practices. The complete copy of the Monte Vista School Comprehensive Safety Plan is presented here. All other plans are based on the same template and have been scanned and sent to the Board of Trustees as well as uploaded to each school's website. The Superintendent recommends approval of the Comprehensive School Safety Plan for Monte Vista School, Carmela School, Lake Marie School, Loma Vista School, Los Altos School, McKibben School and Graves Middle School.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 7.2 **Memorandum of Understanding between 'K to College' and the South Whittier School District** (supplement). The Superintendent recommends approval of the Memorandum of Understanding between 'K to College' and the South Whittier School District.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 7.3 **Project Lead the Way – Contract No. 12-13-065** (supplement). The Superintendent recommends approval of Contract No. 12-13-065 – Project Lead the Way.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

8. **BUSINESS**

8.1 **Declaration of Indefinite Salaries** – As a result of financial uncertainties, negotiations, legislation and other factors, the Board hereby declares that all certificated employee’s salaries are declared indefinite for the 2013-2014 school year.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

8.2 **Declaration of Indefinite Salaries** – As a result of financial uncertainties, negotiations, legislation and other factors, the Board hereby declares that all classified employee’s salaries are declared indefinite for the 2013-2014 school year.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

8.3 **Declaration of Indefinite Salaries** – As a result of financial uncertainties, negotiations, legislation and other factors, the Board hereby declares that all management, confidential and other unrepresented employee’s salaries are declared indefinite for the 2013-2014 school year.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

9. **GENERAL**

9.1 **Public Hearing: Approval of Specific Education Waiver to Waive Penalty and Allow Increase of Maximum Class Size for Grades Kindergarten to 3rd** (supplement). The Board of Trustees will provide an opportunity to comment on the waiver request. Under current law, the maximum average class size for Kindergarten is 31:1, with no class exceeding 33:1. For grades 1st to 3rd, the average class size is limited to 30:1, with no individual class exceeding 32:1. Districts that exceed these class size limits receive a penalty. The waiver request would allow the district to increase the average class size to 34:1 for grades Kindergarten to 3rd, with no individual class exceeding 36:1 and would waive the penalty. The period of the waiver would be from July 1, 2013 through June 29, 2015.

a). Motion to open hearing

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

b). Motion to close hearing

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 9.2 Approval of Specific Education Waiver to Waive Penalty and Allow Increase of Maximum Class Size for Grades Kindergarten to 3rd** (supplement 9.1). Under current law the maximum average class size for Kindergarten is 31:1, with no class exceeding 33:1. For grades 1st to 3rd, the average class size is limited to 30:1, with no individual class exceeding 32:1. Districts that exceed these class size limits receive a penalty. The waiver request would allow the district to increase the average class size to 34:1 for grades Kindergarten to 3rd, with no individual class exceeding 36:1 and would waive the penalty. The period of the waiver would be from July 1, 2013 through June 29, 2015. The Superintendent recommends approval of the specific education waiver to waive penalty and allow increase of maximum class size for grades Kindergarten to 3rd.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 9.3 Public Hearing: Approval of General Education Waiver to Waive Penalty and Allow Increase of Maximum Class for Grades 4th to 8th** (supplement). The Board of Trustees will provide an opportunity to comment on the waiver request. Under current law, the maximum average class size for grades 4th to 8th is 29:5. Districts that exceed the class size limits receive a penalty. The waiver request would allow the district to increase the average class size to 34:1 for grades 4th to 8th and would waive the penalty. The period of the waiver would be from July 1, 2013 through June 29, 2015.

a). Motion to open hearing

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

b). Motion to close hearing

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 9.4 Approval of General Education Waiver to Waive Penalty and Allow Increase of Maximum Class Size for Grades 4th – 8th** (supplement 9.3). Under current law, the maximum average class size for grades 4th to 8th is 29:5. Districts that exceed the class size limits receive a penalty. The waiver request would allow the district to increase the average class size to 34:1 for grades 4th to 8th and would waive the penalty. The period of the waiver would be from July 1, 2013 through June 29, 2015. The Superintendent recommends approval of this general education waiver to waive penalty and allow increase of maximum class size for grades 4th to 8th.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 9.5 Resolution No. 12-13-17: Ordering Governing Board Member Election** (supplement). Pursuant to education codes 5302, 5304 and 5322, Governing Boards of school districts are required to schedule and hold an election on November 5, 2013 and to take action to initiate the regular Biennial Governing Board election. The Superintendent recommends adoption of this resolution that complies with these requirements. The Superintendent recommends approval of resolution no. 12-13-17: Ordering Governing Board Member Election.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 9.6 Proposed Board Policy 5141.33 - Head Lice – First Reading** (supplement). The Board of Trustees will conduct the first reading of proposed Board Policy 5141.33 – Head Lice.

10. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

11. CLOSED SESSION

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

- 11.1** Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association.
Agency Negotiators: Dr. Erich Kwek, Cecilia Laidemitt, Michael Krause, James C. Romo, Tina L. Kannarr.

11.2 Public Employee Appointment/Employment/Evaluation

- 11.2.1 Cafeteria Helpers
- 11.2.2 Health Clerk
- 11.2.3 Library Clerk
- 11.2.4 Custodian
- 11.2.5 Teacher
- 11.2.6 Director of Curriculum, Instruction and Special Programs

11.3 Public Employee Discipline/Dismissal/Release

- 11.3.1 Cafeteria Helper
- 11.3.2 Instructional Aide
- 11.3.3 Information Specialist
- 11.3.4 Teacher
- 11.3.5 Supervisor of Food Services

11.4 Conference with Real Property Negotiator

11.4 The properties under negotiations are situated at:

Former district office building, 10120 So. Painter Ave., Whittier, CA 90605

Carmela School field, 13300 Lakeland Road, Whittier, CA 90605

Park adjacent to Los Altos School, 12001 Bona Vista, Whittier, CA 90604

Eric Hall of Eric Hall & Associates will discuss price and terms of payment of said properties.

12. OPEN SESSION

The Superintendent will report related to any action taken in closed session.

13. PERSONNEL

The Superintendent recommends approval of the Classified Personnel Report, the Certificated Personnel Report and Resolution No. 12-13-19.

13.1 Classified Personnel Report No. 04-23-13-16 (supplement).

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

13.2 Certificated Personnel Report No. 04-23-13-16 (supplement).

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

13.3 Resolution No. 12-13-19: Resolution Implementing Certificated Layoff and Providing Direction to Issue Precautionary Notifications to Temporary Certificated Employees Whose Services are Terminated – (supplement).

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

14. ADJOURNMENT

Unless otherwise posted, the next regularly scheduled meeting will be held
May 14, 2013, 6:00 p.m., District Office Board Room, 11200 Telechron Ave.