

**SOUTH WHITTIER SCHOOL DISTRICT
11200 TELECHRON AVE.
WHITTIER, CA 90605**

**February 24, 2015
6:00 P.M.**

AGENDA

1. PRELIMINARY

1.1 Call to Order. Roll call:

Trustees

Sharon Stys, President
Sylvia Macias, Vice President
Francisco “Javi” Santana, Clerk
Jan Baird, Member
Deborah Pacheco, Member

Administrators

Gail Baxter, Superintendent
Cecilia Laidemitt, Associate Superintendent
Administrative Services & Personnel Mgt.
Martha Mestanza Rojas, Associate
Superintendent of Educational Services
Michael Krause, Associate Superintendent of
Business Services

1.2 Flag salute.

2. PUBLIC COMMENTS

During this time, persons – residents of the district, representatives of community organizations, representatives of district employee organizations – may, without arrangement, make representations to or address the Board on any topic of district related concern that is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

3. SCHOOL PRESENTATION

Loma Vista School will present: “PTA and Student Achievement.”

4. FOUNDATION PRESENTATION

South Whittier Community Education Foundation Overview. Francisco Meza and a Foundation member(s) will make a presentation.

5. COMMENTS BY TRUSTEES

This item is provided as an opportunity for Trustees to report regarding District related topics.

6. REPORTS

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

6.1 The Superintendent will report to the Board about various matters involving the district.

7. CONSENT

7.1 Approval of Minutes (supplement). The Superintendent recommends approval of the minutes of the regular meeting held February 10, 2015.

7.2 Purchase Order List No. 14 (supplement). The Superintendent recommends approval of Purchase Order List No. 14.

7.3 Approval of Contract List No. 13 (supplement). The Superintendent recommends approval of Contract List No. 13.

7.4 Travel and Conference Report No. 13 (supplement). The Superintendent recommends approval of Travel and Conference Report No. 13.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

8. BUSINESS

8.1 Notification of Bids (supplement). The Superintendent recommends approval of the Notification of Bids.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

8.2 Disposal of Surplus and Obsolete Equipment (supplement). In accordance with Board Policy 3270, when district owned equipment becomes unusable, obsolete or no longer needed, the Superintendent shall identify these items to be obsolete and no longer needed. Graves Middle School requests approval of the Board of Trustees to dispose of student chairs, desks, double desks, metal file cabinet, tables, and a chalkboard. The Superintendent recommends approval of the request from Graves Middle School to dispose of obsolete equipment.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

8.3 Approval of Fencing at Various School Sites Summation (supplement). The Superintendent recommends approval of fencing summation at various school sites.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

9. **GENERAL**

9.1 **Proposed Board Policy 5145.7 – Sexual Harassment – Second Reading and Possible Adoption** (supplement). The Board of Trustees will conduct a second reading and possible adoption of Board Policy 5145.7.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

9.2 **Proposed Board Policy 6174 – Education for English Language Learners – Second reading and Possible Adoption** (supplement). The Board of Trustees will conduct a second reading and possible adoption of Board Policy 6174 – Education for English Language Learners.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

9.3 **2015 California School Boards Association Delegate Assembly Election** (supplement). Call for election of a representative(s) to the CSBA Delegate Assembly, Region 24, to serve from April 1, 2015 to March 31, 2017. Election of candidate(s) is in order.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

9.4 **Consideration of Modifying Board Meeting Date.** The Superintendent recommends canceling the March 24, 2015 Board meeting due to the spring holiday break.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

10. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

11. CLOSED SESSION

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

11.1 Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association.

Agency Negotiators: Gail Baxter, Cecilia Laidemitt, Martha Mestanza-Rojas, James C. Romo, Tina L. Kannarr.

11.2 Public Employee Appointment/Employment/Evaluation

- 11.2.1 School Secretary (13.1)
- 11.2.2 Speech and Language Pathologist Assistant (13.1)
- 11.2.3 Substitute School Secretary (13.1)
- 11.2.4 Substitute Custodian (13.1)
- 11.2.5 Substitute Gardener (13.1)
- 11.2.6 Substitute Instructional Aide (13.1)
- 11.2.7 Substitute Health Clerk (13.1)
- 11.2.8 Administrative Secretary (13.1)
- 11.2.9 Information Specialist (13.1)
- 11.2.10 Administrative Analyst (13.1)
- 11.2.11 Fiscal Services Technician (13.1)
- 11.2.12 Substitute Teacher (13.2)
- 11.2.13 Teacher (13.2)
- 11.2.14 Business Services Secretary (13.3)
- 11.2.15 Associate Superintendent of Business Services (13.2)

11.3 Public Employee Discipline/Dismissal/Transfers/Release

- 11.3.1 Physical Education Instructional Aide (13.1)
- 11.3.2 Custodian (13.1)
- 11.3.3 Inclusion Aide (13.1)
- 11.3.4 Noon Duty Supervisor (13.1)
- 11.3.5 Instructional Aide (13.1)
- 11.3.6 Teacher (13.2)
- 11.3.7 Temporary Teachers (13.2)

11.4 Conference Real Property Negotiator

- 11.4.1 The property under consideration is situated at Carmela School field, 13300 Lakeland Road, Whittier, CA 90605

12. OPEN SESSION

The Superintendent will report related to any action taken in closed session.

13. PERSONNEL

The Superintendent recommends approval of the Classified Personnel Report and the Certificated Personnel Report

13.1 Classified Personnel Report No. 02-24-15-13 (supplement).

Motion: _____ **Second:** _____ **Vote: Yes** ____ **No** ____ **Abstain**____ **Absent** _____

13.2 Certificated Personnel Report No. 02-24-15-13 (supplement).

Motion: _____ **Second:** _____ **Vote: Yes** ____ **No** ____ **Abstain**____ **Absent** _____

13.3 Job Description – Business Services Secretary – Business Services/ Maintenance and Operations (supplement). The Superintendent recommends approval of the Business Services Secretary job description.

Motion: _____ **Second:** _____ **Vote: Yes** ____ **No** ____ **Abstain**____ **Absent** _____

13.4 South Whittier Teachers Association Initial Contract Proposal for 2014-2015 (supplement). The South Whittier Teachers Association initial contract proposal for 2014-2015 is submitted to the South Whittier School District for action. The Superintendent recommends acceptance of the South Whittier Teachers Association initial contract proposal.

Motion: _____ **Second:** _____ **Vote: Yes** ____ **No** ____ **Abstain**____ **Absent** _____

13.5 Public Hearing: South Whittier Teachers Association Initial Contract Proposal for 2014-2015 (supplement 13.4). A public hearing is in order for the initial proposal as submitted to provide an opportunity for communication on the initial contract proposal by any interested party.

a). Motion to open hearing

Motion: _____ **Second:** _____ **Vote: Yes** ____ **No** ____ **Abstain**____ **Absent** _____

b). Motion to close hearing

Motion: _____ **Second:** _____ **Vote: Yes** ____ **No** ____ **Abstain**____ **Absent** _____

- 13.6 South Whittier School District Initial Contract Proposal for 2014-2015 (supplement). The South Whittier School District Initial Contract Proposal for 2014-2015 is submitted to the South Whittier Teachers Association. The Superintendent recommends approval of the South Whittier School District Initial Contract Proposal for 2014-2015 and submittal to the South Whittier Teachers Association.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 13.7 Public Hearing: The South Whittier School District Initial Contract Proposal for 2014-2015 (supplement 13.6). A public hearing is in order for the initial contract proposal as submitted to provide an opportunity for communication on the initial contract proposal by any interested party.

a). Motion to open hearing

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

b). Motion to close hearing

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

14. **ADJOURNMENT**

Unless otherwise posted, the next regularly scheduled meeting will be held March 10, 2015, 6:00 p.m., District Office Board Room, 11200 Telechron Ave.
