

**SOUTH WHITTIER SCHOOL DISTRICT
11200 TELECHRON AVENUE
WHITTIER, CA 90605**

**March 10, 2015
6:00 P.M.**

AGENDA

1. PRELIMINARY

1.1 Call to Order. Roll Call:

Trustees

Sharon Stys, President
Sylvia Macias, Vice President
Francisco "Javi" Santana, Clerk
Jan Baird, Member
Deborah Pacheco, Member

Administrators

Gail Baxter, Superintendent
Cecilia Laidemitt, Associate
Superintendent Administrative Services &
Personnel Mgt.
Martha Mestanza Rojas Associate
Superintendent of Educational Services

1.2 Flag salute.

2. PUBLIC COMMENTS

During this time, persons – Members of the public – may, without arrangement, make representations to or address the Board on any topic of district related concern that is or is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

3. COMMENTS BY TRUSTEES

This item is provided as an opportunity for Trustees to report regarding District related topics.

4. REPORTS

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

1.3 The Superintendent will report to the Board about various matters involving the district.

5. **CONSENT**

5.1 Approval of Minutes (supplemental). The Superintendent recommends approval of the minutes of the Board workshop held on February 21, 2015.

5.2 Approval of Minutes(supplemental). The Superintendent recommends approval of the minutes of the regular meeting held on February 24, 2015.

5.3 Purchase Order List No. 15 (supplemental). The Superintendent recommends approval of Purchase Order List No. 15.

5.4 Approval of Contract List No. 14 (supplemental). The Superintendent recommends approval of approval of Contract List No. 14.

5.5 Travel and Conference Report No. 14 (supplemental). The Superintendent recommends approval of Travel and Conference Report No. 14.

Motion: ____ Second: ____ Vote: Yes ____ No ____ Abstain ____ Absent ____

6. **Educational Services**

6.1 Comprehensive School Safety Plans 2015. (supplemental). The Superintendent recommends approval of School Safety Plans. Staff members and the School Site Councils at each of our schools have reviewed, updated, and approved, their Comprehensive School Safety Plans to ensure that they reflect current laws, Ed. Code regulations, district policies, administrative regulation and site practices. It is recommended that the Comprehensive School Safety Plans be approved for all sites.

Motion: ____ Second: ____ Vote: Yes ____ No ____ Abstain ____ Absent ____

7. **BUSINESS**

7.1 2014-2015 Second Interim Report. (supplement). The Education Code requires school districts to submit interim financial reports twice a year. The First Interim report reflects actual transactions through October 31, 2014 and must be adopted by the Governing Board by December 15, 2014. The Second Interim report reflects transactions as of January 31, 2015 and must be adopted by the Governing Board by March 15, 2015. The Superintendent recommends approval of the 2014-2015 Second Interim Report.

Motion: ____ Second: ____ Vote: Yes ____ No ____ Abstain ____ Absent ____

7.2 INFORMATIONAL STUDY SESSION REGARDING POTENTIAL LEASE OF DISTRICT SURPLUS PROPERTY PURSUANT TO A REQUEST FOR PROPOSAL PROCEDURE (District’s Carmela Elementary School Site). (supplement). The Superintendent recommends approval of Informational Study Session.

Discussion/Summary: The District owns approximately 5.1 acres of land located at 13300 Lakeland Road, Whittier, California 90605, which property is known generally as the District’s Carmela Elementary School site (“Property”). The District declared the Property surplus and decided to pursue leasing the Property. Pursuant to Education Code section 33050 et seq., the District received a waiver from the California Department of Education allowing it to forgo the traditional competitive bidding procedure typically used when leasing school district surplus property. Instead, the waiver granted the District permission to use an alternative request for proposal (“RFP”) procedure in which the District solicits offers from interested parties for the lease of the Property. The RFP will set out the guidelines and minimum requirements for the lease of a designated portion of the Property. The District will then assess all proposals and negotiate with the proposers to determine the best options for the District. The District’s Board will review the proposals received, as well as staff recommendations related to such proposals, in order to determine if a lease agreement can be reached that is in the best interest of the District.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

8. GENERAL

8.1 Adoption of District Goals 2014-2015. (supplemental)The District Goals as presented are in direct alignment with the South Whittier School District, Local Control Accountability Plan (LCAP). The Superintendent recommends approval of the Adoption of Districts Goals.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

9. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items.)

10. CLOSED SESSION

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

10.1 CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8) Negotiating Parties: Gail Baxter, Superintendent (along with real estate consultant and legal counsel)

Property:

Approximately 5.1 acres of land located at 13300 Lakeland Road, Whittier, California 90605, which property is known generally as the District's Carmela Elementary School site("Property).

Negotiating Parties:

South Whittier School District (Proposed Lessor), Real Property Negotiators, Superintendent Gail Baxter, (along with real estate consultant and legal counsel;and

One or more potential unidentified lessees which may lease the property pursuant to applicable California law (Proposed Lessee(s)

Under Negotiation;

Instruction to Negotiators will concern price and terms of payment associated with the possible lease of the identified Property, or portion there of.

10.2 Public Employee Appointment/Employment/Evaluation

10.2.1 Substitute Teachers (12.3)

10.2.2 Substitute Noon Duty Supervisor (12.2)

10.2.3 Substitute Breakfast Duty Supervisor (12.2)

10.2.4 Substitute Warehouse Delivery Person (12.2)

10.2.5 Associate Superintendent of Business Services (12.2)

10.2.6 Classified Management Job Description/Salary Schedule M.1

Associate Superintendent Business Services

- 10.3 Public Employee Discipline/Dismissal/Transfers/Release
 - 10.3.1 Cafeteria Helper (11.1)
 - 10.3.2 Library Clerk (11.1)
 - 10.3.3 Special Education Instructional Aide (11.1)

11. **OPEN SESSION**

The Superintendent will report related to any action taken in closed session.

12. **PERSONNEL**

The Superintendent recommends approval of the Classified Personnel Report and the Certificated Personnel Report.

- 12.1 Classified Management Salary Schedule M.1 (Associate Superintendent Business Services) and Job Description. (supplementals)

Motion: _____ Second: _____ Vote: Yes ___ No ___ Abstain ___ Absent _____

- 12.2 Classified Personnel Report No. 03-10-15-14 (supplemental).

Motion: _____ Second: _____ Vote: Yes ___ No ___ Abstain ___ Absent _____

- 12.3 Certificated Personnel Report No. 03-10-15-14 (supplemental).

Motion: _____ Second: _____ Vote: Yes ___ No ___ Abstain ___ Absent _____

13. **ADJOURNMENT**

Unless otherwise posted, the next regularly scheduled meeting of the Board of Trustees will be held April 14, 2015, 6:00 p.m., South Whittier School District Office Board Room.