

U N A D O P T E D M I N U T E S

of the Board of Trustees
Regular Board Meeting
June 26, 2012

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CALL TO ORDER

The meeting called to order by Trustee Stys at 6:05 p.m.

Governing Board of Trustees present: Sharon Stys,
Jorge Hernandez, Jan Baird, Sylvia Macias.

Member absent: Layla Avila.

Others present: Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent of Administrative
Services and Personnel Management
Gail Baxter, Associate Superintendent of Educational Services
Rick Holash, Associate Superintendent of Business Services

FLAG SALUTE

The flag salute was led by Jorge Hernandez.

PUBLIC COMMENTS

There were no public comments.

COMMENTS BY TRUSTEES

No comments made.

REPORTS

Dr. Kwek stated that with school no longer in session the District is quiet. He reminded everyone that the next regular meeting of the Board of Trustees will be held July 24, 2012. In reference to the State Budget, Dr. Kwek said agreement had been reached between the Governor and the legislators. Trailer bills are in the process of being passed. The Governor's proposed initiatives on the November ballot will determine any further reductions (trigger cuts, now at \$457.00) to schools. Dr. Kwek announced that he will be the Chairperson for the Whittier Area Cooperative Special Education Program (WACSEP) for the coming school year. His duties will officially begin in July.

CONSENT

On a motion by Trustee Macias seconded by Trustee Baird and unanimously carried the consent portion of the agenda was approved.

Approval of Minutes

Approved the minutes of the regular meeting held June 12, 2012.

CONSENT

Approval of Purchase Order List No.20

Approved purchase order list no.20 for purchases submitted prior to June 26, 2012.

Approval of Contract List No. 19

Approved contract list no. 19 for services provided prior to June 26, 2012. Contracts include:

11-12-001 - Amendment: contractor – Whittier Union High School District, service – Administrative Services: Business and Education Services, duration – 08/29/2011 to 06/15/2012, amount – additional \$9,483.33;

11-12-007 - Amendment: contractor – Summit Speech Pathology Services, Inc., service- provide services to district students, duration – 09/01/2011 to 06/30/2012, amount – additional \$21,801.00;

11-12-090: contractor – Frontline Technologies, service – Annual Evaluation Subscription Fee, duration – 07/01/2012 to 06/30/2014, amount – not to exceed \$11,929.00;

11-12-091: contractor – Jeannine Janicke, RN, services – provide training and support for District Nurse, duration – 07/01/2012 to 06/30/2013, amount – not to exceed \$1,000.00;

11-12-092: contractor – Maria Martinik, service – provide training and support for District Nurse, duration – 09/01/2012 to 11/30/2012, amount – not to exceed \$1,200.00

Approval of Travel and Conference Report No. 17

Approved travel and conference report no.17.

CURRICULUM

Quarterly Report on William Uniform Complaints

On a motion by Trustee Hernandez seconded by Trustee Macias and unanimously carried the Quarterly Report on Williams Uniform Complaints was approved. Provisions of the Williams Legislation require that all school districts shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the County Superintendent of Schools. There were zero complaints to report to the County Superintendent of Schools.

BUSINESS

Public Hearing – On the Adoption of the 2012-2013 Budget

Rick Holash, Associate Superintendent of Business Services, presented a well-defined overview of the 2012-2013 proposed South Whittier School District budget. The budget is based on the most reasonable assumptions and recent information available to the district. After the November election, there may be numerous changes to the SWSD budget due the outcome of the Governors proposed tax initiatives. The district will maintain the required 3%

BUSINESS

reserve but must be cognizant of expenditures. The district will continue to anticipate declining enrollment. The district has prepared for cash flow with inter-fund and county borrowing being approved.

A public hearing was held on the Adoption of the 2012-2013 Budget to provide an opportunity for comments. The hearing was open on a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried. There were no public comments. The hearing was closed on a motion by Trustee Macias seconded by Trustee Baird and unanimously carried.

Adoption of the 2012-2013 Budget

The 2012-2013 Budget was adopted on a motion by Trustee Baird seconded by Trustee Macias and unanimously carried. The budget was prepared using the latest information provided by the state in the May Revision and the LACOE recommendations.

Public Hearing – On the New/Revised Five Year Deferred Maintenance Plan

A public hearing was held on the New/Revised Five Year Deferred Maintenance Plan to provide an opportunity for comments. The hearing was open on a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried. There were no public comments. The hearing was closed on a motion by Trustee Macias seconded by Trustee Hernandez and unanimously carried.

Adoption of the New/Revised Five Year Deferred Maintenance Plan

On a motion by Trustee Hernandez seconded by Trustee Macias and unanimously carried the New/Revised Five Year Deferred Maintenance Plan was adopted. The Deferred Maintenance Plan provides matching funds to assist school districts with expenditures for major repairs or replacement of existing school building components so that the educational process may safely continue. An annual Basic Grant is provided to districts for the major repair or replacement work listed on the Five Year Plan which is a projection of deferred maintenance work to be performed on a district wide basis over the next five years.

GENERAL

Proposed Board Policy 5131.2 – Bullying – Second Reading and Possible Adoption

On a motion by Trustee Macias seconded by Trustee Baird and unanimously carried proposed Board Policy 5131.2 – Bullying was adopted.

GENERAL

Proposed Board Policy 6163.4 – Student Use of Technology –
Second Reading and Possible Adoption

On a motion by Trustee Macias seconded by Trustee Hernandez and unanimously carried proposed Board Policy 6163.4 – Student Use of Technology was adopted.

Proposed Board Policy 4040- Employee Use of Technology – First Reading

The Board of Trustees conducted the first reading of proposed Board Policy 4040 – Employee Use of Technology.

INTRODUCTION

Dr. Kwek introduced Mrs. Lisa Wilson, the new Carmela Elementary School Principal, to the Board of Trustees.

PUBLIC COMMENTS ON
CLOSED SESSION ITEMS

There were no comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 6:37 p.m.

OPEN SESSION

The Board of Trustees resumed open session at 6:49 p.m. No action was taken in closed session.

PERSONNEL
CLASSIFIED

On a motion by Trustee by Trustee Hernandez seconded by Trustee Baird and unanimously carried Classified Personnel Report No. 06-26-12-20 was approved.

2011-2012 New Hire/Promotion – Effective 08/01/2012
Araceli Gonzalez, Secretary, Los Altos School

2011-2012 Extra Pay Assignment

Between 07/02–13/2012, the participant listed below will work eight hours per day at the District Office to perform related clerical work.

Participant: Rosa Gonzales

2011-2012 Retirement – Effective 06/30/2012
Luis Gomez, Custodian, Lake Marie School

Job Description

Approved the Speech and Language Pathology Assistant job description.

PERSONNEL
CERTIFICATED

On a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried Certificated Personnel Report No. 06-26-12-19 was approved.

PERSONNEL
CERTIFICATED

2011-2012 Extension to Extra Pay Assignment – Assist with Computer Technology – Los Altos School – Effective 03/2012 to 06/2012 – Ratification

Participant: Myrna San Pascual

2011-2012 Summer Supplemental Instructional Program, Day-to-Day Substitute Teachers – Substitute Teachers Will Be Paid The Daily Rate Of \$78.00 Per Day For A Four-Hour Work Day. Substitute Teachers To Be Used On Call On An As Needed Basis Only – Effective 06/18/2012 to 07/19/2012 – Ratification

Participants: Bernadette Fowler, Kelly Hickman

2012-2013 Change in Contract/Employment Status – Special Education Teachers – District Wide – Effective 08/24/2012 through 06/13/2013

Priscilla Lopez – SDC/SH Teacher K-8 – Probationary I to Probationary I (Late Hire)

Carlos Rivera – SDC/SH Teacher K-8 – Probationary I to Probationary II

Brandon Mitsunaga RSP/Mild Moderate K-8 Teacher – Probationary I to Probationary II

Melody Skaggs – Adapted P.E. Teacher- District Wide – Probationary I to Probationary II

2011-2012 Medical Leave of Absence/Paid – Teacher – McKibben School – Effective 06/01/2012 to 06/13/2012 – Ratification

Employee I.D. # CA 619 81 89

ADJOURNMENT

Meeting adjourned at 6:50 p.m.

