

# U N A D O P T E D M I N U T E S

of the Board of Trustees  
Regular Board Meeting  
May 8, 2012

PAGE 101

## CALL TO ORDER

The meeting/workshop was called to order by Trustee Stys at 6:04 p.m.

Governing Board of Trustees present: Sharon Stys, Jorge Hernandez, Jan Baird, Layla Avila, Sylvia Macias.

Others present: Dr. Erich Kwek, Superintendent  
Cecilia Laidemitt, Associate Superintendent of Administrative Services and Personnel Management  
Gail Baxter, Associate Superintendent of Educational Services  
Rick Holash, Associate Superintendent of Business Services

## FLAG SALUTE

The flag salute was led by Graves Middle School principal, Dr. Matt Fraijo.

## PUBLIC COMMENTS

There were no public comments.

## COMMENTS BY TRUSTEES

Trustee Macias reported she attended Loma Vista School's Open House which was well attended. The classrooms looked great and the science projects at the Science Fair were all very interesting.

## REPORTS

The Board received a copy of SWTAs 2012-2013 Contract Proposal to the SWSD. Dr. Kwek thanked Audrey Radley and the Association.

Dr. Kwek gave a reminder about the Community Resource Fair to be held on May 12<sup>th</sup> from 10:00 a.m. to 2:00 p.m. at Graves Middle School.

Dr. Kwek attended the California City School Superintendents Conference. A topic of discussion at this conference was Transitional Kindergarten. The district is moving forward with its plans for T.K. On this Board agenda a board policy will be considered. Transitional Kindergarten will be housed at Lake Marie School.

## REPORTS

Dr. Kwek, Rick Holash, Associate Superintendent of Business and Lily Huntentburg, Director of Fiscal Services will attend the May Revise Conference next week. The group will obtain additional information about the Governor's proposed budget at this meeting.

In order to provide the most current and up-to-date budget information, the Superintendent's Advisory Committee meeting was postponed to May 30, 2012.

## CONSENT

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried the consent portion of the agenda was approved.

### Approval of Minutes

Approved the minutes of the of the regular meeting held April 24, 2012.

### Approval of Purchase Order List No. 17

Approved purchase order list no. 17 for purchases submitted prior to May 8, 2012.

### Approval of Contract List No. 16

Approved contract list no. 16 for services provided prior to May 8, 2012. Contracts include:

11-12-080: contractor – School Innovations & Advocacy (SI&A), service – district wide consulting services, duration – 07/01/2012 to 06/30/2013, amount – not to exceed \$12,000.00;

11-12-081: contractor – University of Southern California, Rossier School of Education, service – student teaching agreement, duration – 07/01/2012 to 06/30/2015, amount – no cost;

11-12-082: contractor – Walnut Valley Consortium BTSA Induction Program, service – BTSA induction program, duration – 09/01/2011 to 06/30/2012, amount – no cost;

11-12-083: contractor – Biola University, service – student teaching agreement – duration – 09/01/2012 to 09/01/2014, amount – no cost

### Approval of Travel and Conference Report No. 15

Approved travel and conference report no. 15

CURRICULUM

Standards Based Report Cards

Gail Baxter, Associate Superintendent of Business Services, presented a report on the standards based report card being piloted at McKibben School. Mrs. Baxter explained the differences between the traditional report card and the new standards based report card. McKibben School will continue to pilot the SBRC during the 2012-2013 school year to refine the format. It is expected that all schools will transition to the SBRC in the 2014-2015 school year. During this time period, all other district schools will continue to utilize the traditional report card.

GENERAL

Proposed Board Policy 6170.1 – Transitional Kindergarten

The Board of Trustees conducted the first reading of proposed Board Policy 6170.1 – Transitional Kindergarten.

Graves Middle School Student East Coast Tour

On a motion by Trustee Avila seconded by Trustee Macias and unanimously carried the Graves Middle School student east coast tour was approved. Twenty six GMS students will participate in a nine day tour of Boston, New York, Gettysburg, Philadelphia and Washington, D.C from May 24, 2012 to June 1, 2012. Mr. Todd Banner and Mr. Jeff Kearney will chaperone the students. There will be six adults accompanying the students. This trip has been organized and is insured by Apple Tours & Travel, Inc. of El Cajon, CA.

Resolution No. 11-12-20: Classified Employee Week

On a motion by Trustee Avila seconded by Trustee Hernandez and unanimously carried, resolution no. 11-12-20: Classified Employee Week was approved. The week of May 21 to 25, 2012 has been designated as “Classified Employee Week.” The South Whittier School District recognizes all efforts made by classified employees to provide valuable services to the students and all South Whittier schools.

PUBLIC COMMENTS ON  
CLOSED SESSION ITEMS

There were no comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 6:40 p.m.

OPEN SESSION

The Board of Trustees resumed open session at 7:50 p.m. No action was taken in closed session.

PERSONNEL  
CLASSIFIED

On a motion by Trustee Avila seconded by Trustee Hernandez and unanimously carried Classified Personnel Report No. 05-08-12-17 was approved.

2011-2012 Extra Pay Assignment – CPI Training – Ratification

On 4/24-25/2012 the participant listed below attended CPI Training for a total of two hours. Participant will receive compensation at her regular rate of pay.

Participant: Anielia Tonkin, substitute Instructional Aide/SH

2011-2012 Medical Leave of Absence – Paid

Jill Wehner, Cafeteria Helper, McKibben, effective 05/17/2012 to 06/18/2012

Melissa Gonzalez, Administrative Analyst, Business Office, effective 04/24/2012 to 05/15/2012, ratification

New Job Description – Bilingual Translator/Interpreter

Approved a new job description: Bilingual Translator/Interpreter.

PERSONNEL  
CERTIFICATED

On a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried Certificated Personnel Report No. 05-08-12-17 was approved.

2011-2012 Extra Pay Assignment – Summer Supplemental Program Principal – GMS – effective 05/09/2012 to 07/19/2012

Principal: Francisco Meza

2011-2012 Extra Pay Assignment – CELDT Testing Coordinator District Wide – Effective 05/09/2012 to 08/23/2012

Coordinator: Jaime Martinez

Extra Pay Assignment – After School Supplemental Instructional Program – Effective 05/9/2012 to 05/31/2012

Gina Shepherd

One alternate

2011-2012 Resignation – Teacher – In Accordance with SWTA Contract Article 14.9.3 – Effective At The End of The Day – 06/13/2012

Heidy De La Rosa

South Whittier School District Initial Contract Proposal for 2012-2013 to the South Whittier Teachers Association

On a motion by Trustee Avila seconded by Trustee Baird and unanimously carried the South Whittier School District Initial Contract Proposal for 2012-2013 to the South Whittier Teachers Association was approved.

PERSONNEL  
CERTIFICATED

Resolution No. 11-12-21: Implementing Certificated Layoff (Terminating Services of Certificated Employees), Acting Upon Proposed Decision of Administrative Law Judge and Providing Direction to Issue Notifications to Employees Whose Services are Terminated

On a motion by Trustee Avila seconded by Trustee Macias and unanimously carried Resolution No 11-12-21: Implementing Certificated Layoff (Terminating Services of Certificated Employees), Acting Upon Proposed Decision of Administrative Law Judge and Providing Direction to Issue Notifications to Employees Whose Services are Terminated was approved.

Mr. Aaron O'Donnell, attorney with Atkinson, Andelson, Loya, Ruud and Romo, addressed the Board of Trustees and explained the process that led to resolution no. 11-12-21. Mr. O'Donnell provided follow up information to the hearings conducted by an Administrative Law Judge. These hearings concerned certificated layoffs. He explained that the Board had options in regard to the decision of the Administrative Law Judge.

ADJOURNMENT

Meeting adjourned at 8:05 p.m.