

**SOUTH WHITTIER SCHOOL DISTRICT
11200 TELECHRON AVE.
WHITTIER, CA 90605**

**April 24, 2012
6:00 P.M.**

AGENDA

1. PRELIMINARY

1.1 Call to Order. Roll call:

Trustees

Sharon Stys, President
Jorge Hernandez, Clerk
Layla Avila
Jan Baird
Sylvia Macias

Administrators

Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent
Administrative Services & Personnel Mgt.
Gail Baxter, Associate Superintendent of
Educational Services
Richard Holash, Associate Superintendent of
Business Services

1.2 Flag salute.

2. SCHOOL PRESENTATION

Lake Marie School will present: "Windows into Lake Marie."

3. PUBLIC COMMENTS

During this time, persons – residents of the district, representatives of community organizations, representatives of district employee organizations – may, without arrangement, make representations to or address the Board on any topic of district related concern that is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

4. COMMENTS BY TRUSTEES

This item is provided as an opportunity for Trustees to report regarding District related topics.

5. REPORTS

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

5.1 The Superintendent will report to the Board about various matters involving the district.

6. CONSENT

- 6.1 Approval of Minutes** (supplement). The Superintendent recommends approval of the minutes of the meeting/workshop held March 27, 2012 and the regular meeting held March 27, 2012.
- 6.2 Purchase Order List No. 16** (supplement). The Superintendent recommends approval of Purchase Order List No. 16.
- 6.3 Approval of Contract List No. 15** (supplement). The Superintendent recommends approval of Contract List No. 15.
- 6.4 Travel and Conference Report No. 14** (supplement). The Superintendent recommends approval of the travel and conference report.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

7. CURRICULUM

- 7.1 "Arts for All" Report.** Gail Baxter, Associate Superintendent of Educational Services will present an "Arts for All" report.

8. GENERAL

- 8.1 Proposed Administrative Regulation 3541 – Transportation Routes and Services – Second Reading and Possible Adoption** (supplement). The Board will conduct a second reading and possible adoption of proposed administrative regulation 3541 – Transportation Routes and Services.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 8.2 Proposed Board Policy 3553 – Free and Reduced Price Meals – Second Reading and Possible Adoption** (supplement). The Board will conduct a second and possible adoption of proposed board policy 3553 – Free and Reduced Price Meals.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 8.3 Memorandum of Understanding** (supplement). Memorandum of Understanding between SPIRITT Family Services and the South Whittier School District. SPIRITT will provide after school programs to identified Graves Middle School students with the SERENA (Self-Empowerment Resources to Educate, Nurture and Advocate) program and the CLARO program (Challenging Latinos to Access Resource Opportunities). The Superintendent recommends approval of this Memorandum of Understanding.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 8.4 Resolution No. 11-12-19: California Day of the Teacher** (supplement). The California State Legislature has designated the second Wednesday in May as the “Day of the Teacher.” The South Whittier School District recognizes all efforts teachers make to provide an excellent educational environment for their students. The Superintendent recommends that May 9, 2012 be approved and declared “Day of the Teacher” in the South Whittier School District.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

9. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

10. CLOSED SESSION

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

- 10.1** Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association.

Agency Negotiators: Dr. Erich Kwek, Cecilia Laidemitt, Richard Holash
James C. Romo, Tina L. Kannarr.

- 10.2** Public Employee Appointment/Employment/Evaluation

10.2.1 Substitute School Secretary

10.2.2 Teacher

10.2.3 Occupational Therapist Job Description

- 10.3** Public Employee Discipline/Dismissal/Transfers/Release

10.3.1 Instructional Aide

10.3.2 School Secretary

10.3.3 Teacher

11. OPEN SESSION

The Superintendent will report related to any action taken in closed session.

12. PERSONNEL

The Superintendent recommends approval of the Classified Personnel Report and the Certificated Personnel Report.

12.1 Classified Personnel Report No. 04-24-12-16 (supplement).

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

12.2 Certificated Personnel Report No. 04-24-12-16 (supplement).

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

12.3 Classroom Calendar for the 2012-2013 School Year (supplement). The Superintendent recommends approval of the 2012-2013 school year.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

12.4 Trimester Classroom Calendar for the 2012-2013 School Year – McKibben School (supplement). The Superintendent recommends approval of the Trimester Classroom Calendar for the 2012-2013 School Year – McKibben School.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

12.5 Ten Month Classified Calendar, 2012-2013 (supplement). The Superintendent recommends approval of the Ten Month Classified Calendar, 2012-2013

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

13. ADJOURNMENT

Unless otherwise posted, the next regularly scheduled meeting will be held
May 8, 2012, 6:00 p.m., District Office Board Room, 11200 Telechron Ave.