

SOUTH WHITTIER SCHOOL DISTRICT
11200 TELECHRON AVE.
WHITTIER, CA 90605

August 28, 2012 -- 6:00 P.M.

AGENDA

1. PRELIMINARY

1.1 Call to Order. Roll call:

Trustees

Sharon Stys, President
Jorge Hernandez, Clerk
Layla Avila
Jan Baird
Sylvia Macias

Administrators

Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent
Administrative Services & Personnel Mgt.
Gail Baxter, Associate Superintendent of
Educational Services
Richard Holash, Associate Superintendent of
Business Services

1.2 Flag salute.

2. PUBLIC COMMENTS

During this time, persons – residents of the district, representatives of community organizations, representatives of district employee organizations – may, without arrangement, make representations to or address the Board on any topic of district related concern that is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

3. COMMENTS BY TRUSTEES

This item is provided as an opportunity for Trustees to report regarding District related topics.

4. REPORTS

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

4.1 The Superintendent will report to the Board about various matters involving the district.

5. CONSENT

5.1 **Approval of Minutes** (supplement). The Superintendent recommends approval of the minutes of the regular meeting held August 14, 2012.

5.2 **Purchase Order List No. 03** (supplement). The Superintendent recommends approval of Purchase Order List No. 03.

5.3 **Approval of Contract List No. 03** (supplement). The Superintendent recommends approval of Contract List No. 03.

5.4 **Travel and Conference Report No. 02** (supplement). The Superintendent recommends approval of travel and conference report no. 02.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain ____ Absent ____

6. **BUSINESS**

- 6.1 **Acceptance of Donation: Edison International, Edison Gifts** (supplement). Edison International is providing Carmela School two checks: One in the amount of \$75.00 and the other in the amount of \$150.00. After approval, a letter of appreciation will be forwarded to Edison International for their support of Carmela School and the South Whittier School District and to Carmela School parent, Mr. Rolando Lopez, for his participation in the Employee Contribution Campaign. The Superintendent recommends acceptance of this donation.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent ____

7. **GENERAL**

- 7.1 **Proposed Board Policy 7110 – Facilities Master Plan – Second Reading and Possible Adoption** (supplement). The Board of Trustees will conduct a second reading and possible adoption of proposed Board Policy 7110 – Facilities Master Plan.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent ____

- 7.2 **Proposed Board Policy 7214 – General Obligation Bonds – Second Reading and Possible Adoption** (supplement). The Board of Trustees will conduct a second reading and possible adoption of proposed Board Policy 7214 – General Obligation Bonds. The recommended modification of adding “.....submit the most recent audits” has been added on page two of the policy.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent ____

8. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

9. **CLOSED SESSION**

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

- 9.1 **Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association.**
Agency Negotiators: Dr. Erich Kwek, Cecilia Laidemitt, Richard Holash
James C. Romo, Tina L. Kannarr.

9.2 Public Employee Appointment/Employment/Evaluation

- 9.2.1 Custodian
- 9.2.2 Bilingual Translator
- 9.2.3 Office/Health Clerk
- 9.2.4 Food Services Manager
- 9.2.5 Teachers
- 9.2.6 Administrators

9.3 Public Employee Discipline/Dismissal/Transfers/Release

- 9.3.1 Teachers

10. OPEN SESSION

The Superintendent will report related to any action taken in closed session.

11. PERSONNEL

The Superintendent recommends approval of the Classified Personnel Report and the Certificated Personnel Report.

11.1 Classified Personnel Report No. 08-28-12-03 (supplement).

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

11.2 Certificated Personnel Report No. 08-28-12-03 (supplement).

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

11.3 Food Services Manager Pay Range (supplement)

The Board of Trustees will consider adjusting the pay range of the Food Services Manager position. The Superintendent recommends adjustment of the pay range for this position.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

11.4 2012-2013 Daily Time Schedule (supplement). The schedule describes each school schedule for students, teachers and school secretaries. The Superintendent recommends approval of the 2012-2013 daily time schedule.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

12. ADJOURNMENT

Unless otherwise posted, the next regularly scheduled meeting will be held
September 11, 2012, 6:00 p.m., District Office Board Room, 11200 Telechron Ave.