

**SOUTH WHITTIER SCHOOL DISTRICT  
11200 TELECHRON AVE.  
WHITTIER, CA 90605**

January 22, 2013 -- 6:00 P.M.

**AGENDA**

**1. PRELIMINARY**

1.1 Call to Order. Roll call:

**Trustees**

Sharon Stys, President  
Jan Baird, Vice President  
Sylvia Macias, Clerk  
Layla Avila  
Jorge Hernandez

**Administrators**

Dr. Erich Kwek, Superintendent  
Cecilia Laidemitt, Associate Superintendent  
Administrative Services & Personnel Mgt.  
Gail Baxter, Associate Superintendent  
Educational Services  
Michael Krause, Associate Superintendent  
Business Services

1.2 Flag salute.

**2. SCHOOL PRESENTATION**

Howard J. McKibben School's presentation is "Supporting All Learners".

**3. PUBLIC COMMENTS**

During this time, persons – residents of the district, representatives of community organizations, representatives of district employee organizations – may, without arrangement, make representations to or address the Board on any topic of district related concern that is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

**4. COMMENTS BY TRUSTEES**

This item is provided as an opportunity for Trustees to report regarding District related topics.

**5. REPORTS**

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

5.1 The Superintendent will report to the Board about various matters involving the district.

6. **CONSENT**

- 6.1 **Approval of Minutes** (supplement). The Superintendent recommends approval of the minutes of the regular meeting held January 8, 2013.
- 6.2 **Purchase Order List No. 11** (supplement). The Superintendent recommends approval of purchase order list no. 11.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_ No \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_\_

7. **BUSINESS**

- 7.1 **State Budget Update.** Superintendent, Dr. Kwek, will give an update on the state budget.
  
- 7.2 **Resolution no. 12-13-06: Resolution to Protest Fee for Clean Water, Clean Beaches Measure** (supplement). The Superintendent recommends approval of resolution no. 12-13-06: Resolution to Protest Fee for Clean Water, Clean Beaches Measure.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_ No \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_\_

- 7.3 **Resolution No. 12-13-07: Certification of Signatures** (supplement). This resolution, required by law, authorizes Michael Krause, Associate Superintendent of Business Services, to sign warrant orders for salary payment, notices of employment and contracts effective January 23, 2013 through December 10, 2013. The Superintendent recommends approval of resolution no. 12-13-07.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_ No \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_\_

- 7.4 **Resolution No. 12-13-08: Resolution designating Authorized Agent to Sign School Orders (Commercial Warrants)** (supplement). This resolution is to authorize Michael Krause, Associate Superintendent of Business Services, to sign any and all school orders in the name of the South Whittier School District. The Superintendent recommends approval of resolution no. 12-13-08.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_ No \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_\_

- 7.5 Resolution No. 12-13-09: Resolution for Change of Revolving Cash Fund Custodian (Education Code 42800-5)** (supplement). This resolution designates Michael Krause, Associate Superintendent of Business Services, as the new custodian of the Revolving Cash Fund. The Superintendent recommends approval of resolution no. 12-13-09.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain\_\_\_\_\_ Absent \_\_\_\_\_

- 7.6 Resolution No. 12-13-10: Resolution of the Board of Trustees of the South Whittier School District Approving Office of Public School Construction State Funding Applications Identification of District Positions** (supplement). This resolution designates Lily Huntenburg, Director of Fiscal Services and Michael Krause, Associate Superintendent of Business Services as district representatives and are authorized to file applications on behalf of the district with the Office of Public School Construction and are also designated as CEQA (California Environmental Quality Act) Officers. Further, Michael Krause, Associate Superintendent of Business, is authorized signatory for contracts, agreements and change orders that have been approved by the Board of Trustees. The Superintendent recommends approval of resolution no. 12-13-10.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain\_\_\_\_\_ Absent \_\_\_\_\_

- 7.7 Appointment of District Employee to Serve on the Whittier Area Liability and Property Self Insurance Authority Committee (WALPSIA), Whittier Self Insurance Authority (WASIA) and the Whittier Area Pupil Transportation Cooperative (PTC).** The Superintendent recommends approval of the appointment of Michael Krause, Associate Superintendent of Business Services, to serve as the district's representative on the following:

Whittier Area Liability and Property Self Insurance Authority  
Committee (WALPSIA)  
Whittier Self Insurance Authority (WASIA)  
Whittier Area Pupil Transportation Cooperative (PTC)

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain\_\_\_\_\_ Absent \_\_\_\_\_

**8. GENERAL**

- 8.1 Graves Middle School “College Road Trip” to San Diego** (supplement).  
Twenty nine 8<sup>th</sup> grade AVID students will take a “college road trip” to San Diego. Students will tour three of the following universities: Cal State University San Marcos, San Diego State University, UC San Diego and Point Loma Nazarene University. The college tour will take place on February 15-16, 2013. The cost for the excursion is \$125.00 and includes all transportation costs and some meals. The students and chaperones will stay at Sea World Camp and will participate in an overnight marine science adventure.. Teachers accompanying the students are Mr. Guy Sardo and Mr. Daniel Honeycutt. In addition, AVID tutors who will chaperone are Danielle Linke, Miguel de la Torre, Mary Ayala, Mariana Paniagua and Mrs. Sanchez, a parent. The group will travel by chartered bus. The Superintendent recommends approval of this student trip.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_ No \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_\_

**9. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

**10. CLOSED SESSION**

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

- 10.1** Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association.  
Agency Negotiators: Dr. Erich Kwek, Cecilia Laidemitt, Michael Krause, James C. Romo, Tina L. Kannarr.
- 10.2** Public Employee Appointment/Employment/Evaluation
- 10.2.1 Inclusion Aide
  - 10.2.2 Substitute Secretary
  - 10.2.3 Substitute Office/Health Clerk
  - 10.2.4 Substitute Noon Duty Supervisor
  - 10.2.5 Substitute Custodian
  - 10.2.6 Instructional Aide
  - 10.2.7 Library Clerk
  - 10.2.8 Information Specialist
  - 10.2.9 Teacher
  - 10.2.10 Substitute Teachers

**10.3 Public Employee Discipline/Dismissal/Release**

- 10.3.1 Instructional Aide
- 10.3.2 Principal
- 10.3.3 Speech/Language Teacher

**10.4 Conference with Legal Counsel, Anticipated Litigation – Initiation of litigation pursuant to subdivision (c) of Government Code section 54956.9, 1 case**

**11. OPEN SESSION**

The Superintendent will report related to any action taken in closed session.

**12. PERSONNEL**

The Superintendent recommends approval of the Classified Personnel Report and the Certificated Personnel Report.

12.1 Classified Personnel Report No. 01-22-13-11 (supplement).

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_ No \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_\_

12.2 Certificated Personnel Report No. 01-22-13-11 (supplement).

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_ No \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_\_

12.3 Resolution No. 12-13-11 Regarding Layoff of Classified Personnel (supplement).

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_ No \_\_\_\_ Abstain\_\_\_\_ Absent \_\_\_\_\_

**13. ADJOURNMENT**

Unless otherwise posted, the next regularly scheduled meeting will be held  
February 12, 2013, 6:00 p.m., District Office Board Room, 11200 Telechron Ave.