

U N A D O P T E D M I N U T E S

of the Board of Trustees
Regular/Organizational Meeting
December 14, 2010

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CALL TO ORDER

The meeting was called to order by Trustee Avila at 6:03 p.m.

Governing Board of Trustees present: Layla Avila, Jan Baird,
Jorge Hernandez, Sylvia Macias, Sharon Stys.

Others present: Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent, Administrative Services and
Personnel Management
David Rivera, Assistant Superintendent, Business Services

FLAG SALUTE

The flag salute was led by Mr. Joel Anderson.

ORGANIZATION OF THE BOARD

Election of Officers

Election of the President

On a motion by Trustee Baird seconded by Trustee Hernandez and
unanimously carried, Layla Avila was elected President of the Board.

Election of the Vice President

On a motion by Trustee Macias seconded by Trustee Hernandez and
unanimously carried, Sharon Stys was elected Vice President of the Board.

Election of the Clerk

On a motion by Trustee Hernandez seconded by Trustee Stys and
unanimously carried, Jan Baird was elected Clerk of the Board.

Election of the Secretary of the Board

On a motion by Trustee Stys seconded by Trustee Macias and
unanimously carried, Superintendent Erich Kwek was elected Secretary of
the Board.

Election of the Board representative for electing members to the County Committee on School District Organization.

On a motion by Trustee Hernandez seconded by Trustee Stys, Sylvia
Macias was elected the Board representative for election members to the
County Committee on School District Organization.

Selection of the Board's voting delegate to the annual meeting of the Los Angeles County School Trustees Association
Trustee Sharon Stys will be the Board's voting delegate to the annual meeting of the Los Angeles County School Trustees Association.

Selection of the Board's representative to the Whittier Area School Trustees Association
Trustee Sharon Stys will be the Board's representative to the Whittier Area School Trustees Association.

Election of the representative and the alternate to the Trustee Review Committee of the Pupil Transportation Cooperative
On a motion by Trustee Stys seconded by Trustee Baird and unanimously carried, Trustee Jorge Hernandez was elected as the representative and Trustee Sylvia Macias was elected as the alternate to the Trustee Review Committee of the Pupil Transportation Cooperative.

Election of the representative and alternate to the Trustee Review Committee of the Whittier Area Cooperative Special Education Program
On a motion by Trustee Hernandez seconded by Trustee Stys and unanimously carried Trustee Jan Baird was elected as the representative and Trustee Sylvia Macias was elected as the alternate to the Trustee Review Committee of the Whittier Area Cooperative Special Education Program.

Election of two Board members to serve on the Hearing Committee to Consider Student Expulsion
On a motion by Trustee Macias seconded by Trustee Stys and unanimously carried, Trustee Baird and Trustee Hernandez were elected to serve on the Hearing Committee to Consider Student Expulsion.

Selection of two Board members to serve on the Fiscal Advisory Committee
Trustee Jan Baird and Trustee Jorge Hernandez were selected to serve on the Fiscal Advisory Committee. Trustee Layla Avila was selected as the alternate.

Superintendent or Designee to be appointed to serve on various committees
On a motion by Trustee Stys seconded by Trustee Macias and unanimously carried, Superintendent Erich Kwek or his designee, was appointed as the Board representative to the Whittier Area Cooperative Special Education Program, Whittier Area Pupil Transportation Cooperative, School Attendance Review Board, Whittier Area Self Insurance Authority, Whittier Area Liability and Property Self Insurance Authority, South East Educational Technology Consortium and Whittier Area Consortium.

Board Meeting Day and Time

On a motion by Trustee Stys seconded by Trustee Macias and unanimously carried the Board adopted the second Tuesday and fourth Tuesday of each month as the regular meeting time at the District Office Board Room, 11200 Telechron Ave., Whittier, with the Call to Order at 6:00 p.m.

Adoption of Resolution No. 10-11-08 – Certification of Signatures

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried the Board adopted Resolution No. 10-11-08 – Certification of Signatures. This resolution authorizes Dr. Erich Kwek, Cecilia Laidemitt, David A. Rivera, Lily Huntenburg and Gail Baxter to sign warrant orders for salary payment, notices of employment and contracts effective December 14, 2010 through December 13, 2011.

STUDENT PRESENTATION

Howard J. McKibben School Student Council members presented “Holly Jolly Day at McKibben.” Students talked about the various activities student council members are a part of, the activities that parents can participate in and talked about after school activities sponsored by ThinkTogether. Students from Telechron School were welcomed in a very special way to McKibben at the start of the school year. The students who participated in the presentation included: Kevin Samame, Gerardo Jimenez, April Rodriguez, Alisa Perez, Laura Caballero, Marissa Rodriguez and Johnathan Lopez.

PUBLIC COMMENTS

Two teachers expressed their concerns to the Board and district administration.

A Carmela School parent commended the Carmela School principal and her skills in motivating parents and providing many opportunities for parents to participate in various committees at Carmela School.

COMMENTS BY TRUSTEES

Board members thanked the McKibben school students for their excellent presentation.

All Board members wished everyone a happy and safe holiday celebration.

Trustees Stys and Baird attended the CSBA Annual Education Conference. Both Trustees were very pleased with the information received at the conference and stated the speakers were informative and there were many educational conference strands to attend.

REPORTS

Superintendent Kwek thanked the McKibben School Student Council for their excellent presentation. Dr. Kwek reported that teachers had met at their grade levels with other teachers to collaborate and review their test scores. Teachers felt this was a productive staff development activity.

Dr. Kwek also attended the CSBA Annual Education Conference. He heard the latest and best information available on the state budget.

Today Dr. Kwek participated as a listener in a teleconference from UCLA as the future Governor of California, Jerry Brown talked about education. It is expected that there will be no mid year cuts in funding to education.

CONSENT

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried the consent portion of the agenda was approved.

Approval of Minutes

Approved the minutes of the Board Workshop held November 22, 2010 and the minutes of the regular Board meeting held November 22, 2010.

Purchase Order List No. 10

Approved Purchase Order List No. 10 for purchases submitted prior to December 14, 2010.

Contract List No. 09

Approved Contract List no. 09 for services provided prior to December 14, 2010. Contracts include:

10-11-045: contractor – LACOE, service – outdoor science camp, duration – 05/16/2011 to 05/20/2011, amount – not to exceed \$12,690.00;

10-11-046: contractor – Vavrinek, Trine, Day & Co., LLP, CPAs, service – certified public accountants, duration – 12/15/2010 to 01/14/2014, amount – not to exceed \$131,000.00;

10-11-047: contractor – Summit Speech Pathology Service, Inc., service – services provided for district students, duration – 12/03/2010 to 01/31/2011, amount – not to exceed \$9,000.00;

10-11-048: contractor – Atkinson, Andelson, Loya, Ruud & Romo, a Professional Law Corporation, service – legal advice and support on personnel and business matters, duration – 01/01/2011 to 12/31/2011, amount – not to exceed tiered fee schedule;

10-11-049: contractor – Ruthe Janine Johnson, service – business services consultant, duration – 12/15/2010 to 07/31/2011, amount – not to exceed \$23,400.00;

Amendment – 08-09-076: contractor – School Wise Press, service – school accountability report cards, duration – 07/03/2008 to 06/30/2011, amount– amended (\$595.00);

Amendment – 08-09-103: contractor – California State University, Los Angeles, service – student teacher agreement, duration – 07/01/2010 to 06/31/2011, amount – amended \$400.08.

Travel and Conference Report No. 08

Approved travel and conference report no. 08 as submitted.

BUSINESS

Public Hearing: Resolution No. 10-11-09 of the Board of Trustees of the South Whittier Elementary School District, Los Angeles County, California, Authorizing the Issuance of South Whittier Elementary School District (Los Angeles County, California) Election of 1966 General Obligation Bonds, Series C, and Actions Related Thereto

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried the public hearing on Resolution No. 10-11-09 of the Board of Trustees of the South Whittier Elementary School District, Los Angeles County, California, Authorizing the Issuance of the South Whittier Elementary School District (Los Angeles County, California) Election of 1966 General Obligation Bonds, Series C, and Actions Related Thereto. An opportunity for public discussion of Resolution No. 10-11-09 was provided. The hearing was closed on a motion by Trustee Stys seconded by Trustee Baird and unanimously carried.

Approval of Resolution No. 10-11-09 of the Board of Trustees of the South Whittier Elementary School District, Los Angeles County, California, Authorizing the Issuance of South Whittier Elementary School District (Los Angeles County, California) Election of 1966 General Obligation Bonds, Series C and Actions Related Thereto

On a motion by Trustee Stys seconded by Trustee Baird and unanimously carried Resolution No. 10-11-09 of the Board of Trustees of the South Whittier Elementary School District, Los Angeles County, California, Authorizing the Issuance of South Whittier Elementary School District (Los Angeles County, California) Election of 1966 General Obligation Bonds, Series C and Actions Related Thereto was approved.

Public Hearing: Resolution No. 10-11-10 of the Board of Trustees of the South Whittier Elementary School District Authorizing the Issuance and Sale of South Whittier Elementary School District (Los Angeles County, California) 2011 General Obligation Refunding Bonds. This is a Refunding of the 1999 Original Issuance

On a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried the public hearing on Resolution No. 10-11-10 of the Board of Trustees of the South Whittier Elementary School District Authorizing the Issuance and Sale of South Whittier Elementary School District (Los Angeles County, California) 2011 General Obligation Refunding Bonds was open. This is a Refunding of the 1999 Original Issuance. An opportunity for public discussion of Resolution No. 10-11-10 was provided. The hearing was closed on a motion by Trustee Macias seconded by Trustee Baird and unanimously carried.

Approval of Resolution No. 10-11-10 of the Board of Trustees of the South Whittier Elementary School District Authorizing the Issuance and Sale of South Whittier Elementary School District (Los Angeles County, California) 2011 General Obligation Refunding Bonds. This is a Refunding of the 1999 Original Issuance

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried Resolution No. 10-11-10 of the Board of Trustees of the South Whittier Elementary School District Authorizing the Issuance and Sale of South Whittier Elementary School District (Los Angeles County, California) 2011 General Obligation Refunding Bonds. This is a Refunding of the 1999 Original Issuance.

Public Hearing: Flexibility Transfers for 2010-2011

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried the public hearing on Flexibility Transfers for 2010-2011 was open. An opportunity for discussion on the proposed Flexibility Transfers for 2010-2011 was provided. The hearing was closed on a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried.

Authorization of Flexibility Transfers for 2010-2011

On a motion by Trustee Baird seconded by Trustee Stys and unanimously carried Authorization of Flexibility Transfers for 2010-2011 was approved.

First Period Interim Report

Assistant Superintendent of Business Services, David Rivera, presented the First Period Interim Report. On a motion by Trustee Stys seconded by Trustee Baird and unanimously carried the Board accepted the First Period Interim Report. This report is a requirement of the State and it reports the major changes that have taken place since the last interim report. Based on current estimates, the District will have adequate reserve levels to comply with the mandated 3% reserve requirements at this time and positive certification was recommended. Mr. Rivera expressed appreciation for the hard work and hours spent in preparation of this report by Lily Huntenburg, Director of Fiscal Services.

CURRICULUM AND
INSTRUCTION

DAIT Team Presentation

Dr. Katy Schneider, DAIT lead, presented the final report to the Board on the progress of the DAIT team recommendations and talked about the Transition Plan. The goal of the DAIT team was to assist the school district in improving student achievement and to assist in exiting Program Improvement. For the past two years the team has worked collaboratively with district staff to build the districts' capacity and to guide it in student achievement. The DAIT team believes the district now has a solid foundation in place that will result in raising the levels of student

CURRICULUM AND INSTRUCTION

achievement. Other team members who were present at this Board meeting included, co-lead Marcia Avent, Della Larimore and Howard Bryan. Also part of the team are Le Anderson, Eric Hall, Sarah Brown, Karen Greer and Octavio Castelo. Dr. Judy Quinn from LACOE also attended the meeting.

GENERAL

Consideration of Modifying Board Meeting Date

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried the December 28, 2010 Board meeting was canceled due to the winter break.

Review and Adoption of CSBA Professional Governance Standards for School Boards

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried the CSBA Professional Governance Standards for School Boards was adopted.

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no public comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 8:08 p.m.

OPEN SESSION

The Board of Trustees resumed open session at 8:25 p.m. No action was taken in closed session.

PERSONNEL

On a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried Classified Personnel Report No. 12-14-10 and Certificated Personnel Report No. 12-14-10 were approved.

CLASSIFIED PERSONNEL

Substitute List – As needed

Ricardo Dimailig, Custodian, District wide, effective 12/15/2010

2010-2011 Extension to Medical Leave of Absence – Paid

Sheila Chavez, Instructional Aide/SH, McKibben School, effective 11/29/2010 through 01/14/2011

2010-2011 Extra Pay Assignment

Reading Intervention and Enrichment Program, McKibben School, effective between 11/2010 and 05/2011

Participants: Dawn Camargo, Sheila Chavez, Sherri Womack, Lorraine Jauregui, two alternates

CLASSIFIED PERSONNEL

Child Care for Parent Training, Los Altos School, effective between 01/2011 and 06/2011
Participants: Connie Guerra, one alternate

CERTIFICATED PERSONNEL

2010-2011 New Hire – Speech/Language Pathologist Specialist, Pre-K to 8th Grade, Effective Date 12/15/2010 to 06/15/2011 – Probationary – Provisional Waivered Contract
Pamela A. Tomblin

2010-2011 Extra Pay Assignment – Move Instructional Materials – Teacher – Monte Vista – Effective Date Between 11/01/2010 and 12/17/2010 – Three days/21 Hours – Ratification
Carolyn Wright

2010-2011 Special Substitute Request – Teachers – District Wide CELDT & STAR Testing – Effective 04/2011 through 05/2011
Participant: Michelle Ryan, GMS, Specially Trained Substitute
Teacher Visitation – Excellent School Visitation – Effective 01/2011
Participants: Loma Vista, two substitutes needed

Teacher Training – Southern California Autism Training Collaborative – Effective 02/09-10/2011

Participants: Six substitutes needed to release Special Education Teachers, District Wide

Teacher Staff Development – Writing Legally Defensible - Behavior Support Plans (BSP) – Special Education Teachers, Loma Vista, McKibben – Effective 12/08/2010 – Ratification
Participants: Two substitutes needed

2010-2011 Extra Pay Assignment – AVID Summer Institute – AVID Coordinator and Elective Teacher – Graves Middle School – Effective: Summer 2011
Participants: Daniel Honeycutt, Guy Sardo

2010-2011 Extra Pay Assignment – Saturday Supplemental Instructional Programs – Teachers – Graves Middle School – Effective 01/2011 through 06/2011
Participants: David Crabtree, Daniel Honeycutt, Mariella Ponce, Todd Banner, Cheryl Jensen, April Jensen, Amanda Riisager, five alternates

CERTIFICATED PERSONNEL

2010-2011 Extra Pay Assignment – Master Teachers – District Wide – Effective 12/15/2010 through 06/15/2011

Participants: Carol Dale, ELC, SDC/SH Pre-K – ELC/CR site
Stacy Pentel, MN
Gladys Richardson, LV

2010-2011 Leave of Absence/Paid – Teacher – Lake Marie – Effective 12/09/2010 through 03/11/2011 – Ratification

Participant:

2010-2011 Extension to Medical Leave of Absence – Paid – Teacher – Graves Middle School – Effective 12/04/2010 through 01/03/2011 – Ratification

Participant: Employee ID # KV 702 45 08

2010-2011 Involuntary Transfer – Teacher – Monte Vista – Effective 09/01/2010 – Ratification

Participant: Carolyn Wright, from Speech/Language Pathologist, MV to Speech/Language Pathologist, LA

Public Hearing: Initial Variable Term Waiver Request – Speech/Language Pathologist Services Credential

A public hearing on the Initial Variable Term Waiver Request – Speech/Language Pathologist Services Credential was held. A Speech/Language Pathologist Specialist is needed for students per their IEPs. An Initial Variable Term Waiver is being requested for Pamela A. Tomblin. The effective dates of the Initial Variable Term Waiver are: December 1, 2010 to June 30, 2011.

The hearing was open on a motion by Trustee Macias seconded by Trustee Hernandez and unanimously carried. An opportunity was given for discussion of the Initial Variable Term Waiver Request. There was no discussion on the matter. The hearing was closed on a motion by Trustee Stys seconded by Trustee Baird and unanimously carried.

Approval of the Initial Variable Term Waiver Request – Speech/Language Pathologist Services Credential

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried the Initial Variable Term Waiver Request – Speech/Language Pathologist Services Credential was approved. A Speech/Language Pathologist Specialist is needed for students is needed per their IEPs. An Initial Term Waiver was requested and approved for Pamela A. Tomblin. The effective dates of the Initial Variable Term Waiver are from December 1, 2010 through June 30, 2011.

Public Hearing on the South Whittier School District and South Whittier California School Employees Association, Chapter 348, Memorandum of Understanding Concerning Layoff Effects

A public hearing on the South Whittier School District and South Whittier California School Employees Association, Chapter 348, Memorandum of Understanding Concerning Layoff Effects was held to provide an opportunity for discussion on the matter.

On a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried the hearing was open. There was no discussion on the matter. The hearing was closed on a motion by Trustee Stys seconded by Trustee Macias and unanimously carried.

Approval of the South Whittier School District and South Whittier California School Employees Association, Chapter 348, Memorandum of Understanding Concerning Layoff Effects

On a motion by Trustee Stys seconded by Trustee Baird and unanimously carried the South Whittier School District and South Whittier California School Employees Association, Chapter 348, Memorandum of Understanding Concerning Layoff Effects was approved.

Public Hearing on the South Whittier School District and South Whittier California School Employees Association, Chapter 348, Memorandum of Understanding Concerning Furlough Days for 2010-2011 School Year

A public hearing was held on the South Whittier School District and South Whittier California School Employees Association, Chapter 348, Memorandum of Understanding Concerning Furlough Days for 2010-2011 School Year to provide an opportunity for discussion on the matter.

On a motion by Trustee Stys seconded by Trustee Hernandez and unanimously carried the public hearing was open. There was no discussion on the matter. The hearing was closed on a motion by Trustee Stys seconded by Trustee Macias and unanimously carried.

Approval of the South Whittier School District and South Whittier California School Employees Association, Chapter 348, Memorandum of Understanding Concerning Furlough Days for 2010-2011 School Year

On a motion by Trustee Baird seconded by Trustee Stys and unanimously carried the Board approved the South Whittier School District and South Whittier California School Employees Association, Chapter 348, Memorandum of Understanding Concerning Furlough Days for the 2010-2011 School Year.

ADJOURNMENT

Meeting adjourned at 8:30 p.m.