

U N A D O P T E D M I N U T E S

of the Board of Trustees
Regular Board Meeting
January 28, 2014

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CALL TO ORDER

The meeting was called to order by Trustee Macias at 6:00 p.m.

Governing Board of Trustees present: Sylvia Macias, Jan Baird, Sharon Stys, Deborah Pacheco, Francisco "Javi" Santana.

Others present: Erich Kwek, Superintendent
Gail Baxter, Associate Superintendent of Educational Services
Cecilia Laidemitt, Associate Superintendent
Administrative Services & Personnel Management
Michael Krause, Associate Superintendent of Business Services

FLAG SALUTE

The flag salute was led by Lake Marie School student, Alondra Guzman.

SCHOOL PRESENTATION

Lake Marie School principal Michael Long and John Gaines, ThinkTogether Coordinator, presented previews from "The Life of Zero", a film written and performed by Lake Marie School students. The film blends math and the performing arts and showcases the after school program. The entire film will be presented on March 6th.

PUBLIC COMMENTS

There were no public comments.

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 6:16 p.m.

OPEN SESSION

The Board of Trustees resumed open session at 6:41 p.m. No action was taken in closed session.

PERSONNEL

Approval of appointment of a Superintendent

On a motion by Trustee Baird seconded by Trustee Stys on a vote of 4/0 with Trustee Pacheco casting the dissenting vote, Gail Baxter was appointed Superintendent.

Mrs. Baxter accepted the appointment adding that she was honored to be in this position.

PERSONNEL

Approval of terms of an employment agreement for a Superintendent

On a motion by Trustee Stys seconded by Trustee Baird and unanimously carried the terms of the Superintendent's employment agreement was approved.

COMMENTS BY TRUSTEES

Trustees enjoyed the introduction to the student written film, "Numeric Power of Zero" and all agreed they looked forward to viewing the entire film on March 6, 2014. Mr. Long, Mr. Gaines from ThinkTogether and the Lake Marie students were thanked for the excellent preview of the film.

Trustee Stys commented she was delighted that Mrs. Baxter accepted the appointment to the Superintendent's position. Most trustees agreed that there could not have been a better choice than Mrs. Baxter. Mrs. Baxter was congratulated by Trustees and the audience who presented her with a standing ovation.

REPORTS

Dr. Kwek congratulated Gail Baxter adding that he felt very good about the Boards' decision. He continued to say the district will be in good hands and the transition will be seamless.

The Superintendent commended Mr. Long, Mr. Gaines and the Lake Marie School students who showcased technology, performing arts and math in the preview. Dr. Kwek announced that a tentative agreement had been reached with the South Whittier Teachers Association. He also indicated that he would be attending a Superintendents Symposium where the latest budget information would be presented.

CONSENT

On a motion by Trustee Baird seconded by Trustee Santana and unanimously carried the consent portion of the agenda was approved.

Approval of Minutes

Approved the minutes of the regular meeting held January 14, 2014 and the workshop held January 21, 2014.

Purchase Order List No. 11

Approved purchase order list no. 11 for purchases submitted prior to January 28, 2014.

CONSENT

Contract List No. 11

Approved contract list no. 11 for services provided prior to January 28, 2014. Contracts include:

13-14-041A: contractor – Therapeutic Education Center, service – student services, duration – 07/01/2013 to 06/30/2014, amount - \$5,814.00;

13-14-069: contractor – Rossier Park Elementary School, service – student services, duration – 01/06/2014 to 06/30/2014, amount - \$23,120.00

Travel and Conference Report No. 11

Approved travel and conference report no. 11

BUSINESS

June 30, 2013 Audit Report

Ms. Shilo Gorospe, C.P.A., partner with Vavrinek, Trine, Day and Co., LLP, CPAs presented the 2012-2013 Audit Report. As reported by Ms. Gorospe, this audit report is an audit of each major district fund and financial statements ending June 30, 2013. The June 30, 2013 Audit Report was approved on a motion by Trustee Santana seconded by Trustee Baird and unanimously carried.

Resolution No. 13-14-12: Establishment of Fund 17 and Fund 40

On a motion by Trustee Stys seconded by Trustee Baird and unanimously carried, resolution no. 13-14-12 was approved. The district established Fund 17 and Fund 40 in order to track revenue and expenditures.

PUBLIC COMMENTS ON
CLOSED SESSION ITEMS

There were no comments on closed session items.

CLOSED SESSION

The Board of Trustee commenced closed session at 7:05 p.m.

OPEN SESSION

The Board of Trustee resumed open session at 7:30 p.m.
No action was taken in closed session.

PERSONNEL
CLASSIFIED

On a motion by Trustee Pacheco seconded by Trustee Baird and unanimously carried Classified Personnel Report No. 01-28-14-11 was approved.

Public Employee Appointment/Employment/Evaluation
2013-2014 Extra Pay Assignment – Ratification

From 12/2013 to 03/2014, the participants listed below will provide translation at parent/teacher conferences at McKibben School, not to exceed 10 hours each. Participants will receive their regular rate of pay plus benefits.

PERSONNEL
CLASSIFIED

Participants: Maria Cornejo, Inclusion Aide
Connie Guerra, Inclusion Aide
Olivia Morquecho, Health Clerk
Leticia Salas, Inclusion Aide

2013-2014 Special Sub Assignment – Monte Vista School
On 02/12-13/2014 a substitute will be needed to cover an Instructional Aide while she attends a two day CPI refresher training, six hours each day

Public Employee Discipline/Dismissal/Release

2013-2014 Resignation

Jasmine Layne Rich, Speech/Language Pathologist Assistant, Lake Marie School and Loma Vista School, effective 01/29/2014
Patricia Lafarga, Cafeteria Helper, Los Altos School, effective 01/17/2014

2013-2014 Retirement

Ann Marie Flores, Administrative Secretary, District Office, effective 02/28/2014

PERSONNEL
CERTIFICATED

On a motion by Trustee Stys seconded by Trustee Pacheco and unanimously carried Certificated Personnel Report No. 01-28-14-11 was approved.

2013-2014 – New Hires – District Wide Substitute Teachers

Part time on an as needed basis only, pending clearance from the Department of Justice (fingerprinting) and submission of required forms. Effective 01/2014 to 05/28/2014 – Ratification
Connor Casey, William Hein, Seng Hua, Miriam Perez, Esperanza Soto

2013-2014 Special Substitute Teacher Request

Los Altos School and Carmela School will need a substitute teacher to allow teachers to attend a Crisis Prevention Intervention Training at LACOE, effective 02/12-13/2014
Carmela School – 1 substitute needed
Los Altos School – 1 substitute needed

2013-2014 Extra Pay Assignment

Mathematics, Instructional Strategies and Assessments Training – Loma Vista School – effective 02/07/2014
Susana Francia, Audrey Radley, 2 alternates

PERSONNEL
CERTIFICATED

2013-2014 Extra Pay Assignment

Presenter Teachers write from the “Beginning: Thinking Maps” teacher training, Loma Vista School, effective 01/2014 to 03/2014 – Ratification

Gabriela Medina, Helia Adanto, Audrey Radley

Job Description – Administrative Secretary/Credential Analyst

On a motion by Trustee Santana seconded by Trustee Pacheco and unanimously carried the Administrative Secretary/Credential Analyst job description was approved.

ADJOURNMENT

Meeting adjourned at 7:31 p.m.