

U N A D O P T E D M I N U T E S

of the Board of Trustees
Regular Board Meeting
January 13, 2015

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CALL TO ORDER

The meeting was called to order by Trustee Stys at 6:05 p.m.

Governing Board of Trustees present: Sharon Stys, Sylvia Macias.
Francisco "Javi" Santana, Jan Baird, Debbie Pacheco.

Others present: Gail Baxter, Superintendent
Cecilia Laidemitt, Associate Superintendent
Administrative Services & Personnel Management
Martha Mestanza Rojas, Associate Superintendent of
Educational Services
Michael Krause, Associate Superintendent of Business Services

FLAG SALUTE

Flag salute was led by Francisco Meza, Director of Special Programs, English Learners and Parent Involvement.

PUBLIC COMMENTS

Josie Tafoya, newly elected CSEA Chapter President, introduced herself as well as the new CSBA Board: Eva Fernandez, 1st Vice President; Debbie Harich, 2nd Vice President; Kayla Hamilton, Treasurer; and Gloria Gonzales, Secretary. Ms. Tafoya thanked outgoing CSEA Chapter President, Laura Bribiescas, for the excellent job she did as President. Ms. Bribiescas will continue her involvement with CSEA as a regional representative. Ms. Tafoya extended an invitation to the Board and Administrators to a reception that will honor Marisa Hernandez, Classified Employee of the Year, to be held on February 5th, 5:30 p.m. at Los Altos School.

COMMENTS BY TRUTEES

Board members welcomed everyone back from the winter break and wished all a Happy New Year.

Trustee Pacheco announced that she attended a meeting of the Rio Hondo Over-Site Bond Committee. Trustee Pacheco represents the district on this committee. According to Ms. Pacheco, Rio Hondo committed to continue collaboration with the South Whittier School District.

Trustee Baird announced that she will seek re-election to the Board of Trustees and looks forward to it. Mrs. Baird added that she enjoys being a Trustee.

COMMENTS BY TRUSTEES

Trustee Macias said she appreciates receiving invitations to the various school events in a timely fashion. It makes it easier for Trustees to attend when events can be scheduled on their calendars ahead of time. Mrs. Macias attended the Loma Vista School Holiday Program adding the children and their performance was delightful. She also attended the Graves Middle School Holiday Program and noticed that the band is not very large in numbers of participating students. Mrs. Macias discussed zero period classes at GMS and said she would like to see zero period be reinstated at GMS.

Trustee Stys attended the CSBA Annual Education Conference in December saying that Board members come away very well versed in education matters as they attend many interesting sessions conducted by excellent and informative speakers.

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Gail Baxter, Superintendent, attended the CSBA Annual Education Conference and said there were many general sessions with good information provided.

Mrs. Baxter commented on how well the first set of parent conferences went using the new Standards Based Report Cards. There were many people involved in preparing these report cards, the committee who developed the report cards, the school secretaries who had to make sure they were put into the system, and teachers who had to organize them and present them to the parent. Parent conferences were a professional development session for the parents as they learned how to interpret the new report cards. Mrs. Baxter thanked all staff profoundly who participated in the process. The updating of report cards was long overdue as they had not been updated in over 30 years. The process was a success as there were no parent complaints, concerns or questions about the new report card system.

The Superintendent, Administrators and Association Presidents will attend a Governor's Budget Workshop sponsored by School Services of California tomorrow. The group will get more information on the Governor's 2015-2016 Budget proposals. Generally, the information is very positive for education, revenues are higher than anticipated. The Governor wants LCFF to be fully implemented during his term and is proposing increased revenues for education, has promised no more deferrals, districts will get their money on time and is looking at increasing COLAs in categoricals not under LCFF (this would include special education, nutrition programs, Foster Youth). Also included is more revenues for

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declining school buildings. The South Whittier School District will conduct a Facilities Use Study. Facilities in the District are in need of repair. The District will also review Prop 39 as a way to generate energy conservation dollars. In order to continue the District needs to develop a plan this year that will lead the District in ways of conserving energy. In further discussion, Mrs. Baxter told the Board they will receive a sample resolution that CSBA recommends, asking that the CAP on the 3% limit on reserves be removed. Many districts have adopted this resolution.

Superintendent Baxter reminded everyone that the South Whittier Community Education Foundation will sponsor a "Pancake Breakfast" on January 31st, here at the District Office. All are encouraged to attend.

CONSENT

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried the consent portion of the agenda was approved.

Approval of Minutes

Approved the minutes of the regular Board meeting held December 9, 2014.

Purchase Order List No. 11

Approved purchase order list no.11 for purchases submitted prior to January 13, 2015.

Contract List No. 10

Approved contract list no. 10 or services provided prior to January 13, 2015 Contracts include:

14-15-048A: contractor – Rossier Parks School, service – student support, duration – 09/29/2014 to 06/30/2015, amount – (decrease to \$30,842.42);

14-15-088: contractor – Dr. Taras, service – RX Compliance LEA/MAA, duration - 01/14/2015 to 06/30/2015, amount - \$720.00;

14-15-089: contractor – VTD, service – financial training, duration – 01/14/2015 to 12/31/2015, amount – not to exceed \$15,000.00

Travel and Conference Report No. 10

Approved travel and conference report no. 10.

CURRICULUM

Memorandum of Understanding – WestEd

On a motion by Trustee Santana seconded by Trustee Pacheco and unanimously carried the Memorandum of Understanding between the South Whittier School District and WestEd was approved.

CURRICULUM

Appointment of Community Advisory Council (CAC) Agency Parent Representative and a District Representative to the Whittier Area Cooperative Special Education Program (WACSEP)

On a motion by Trustee Macias seconded by Trustee Pacheco and unanimously carried Ms. Cheryl Goodman was appointed as the parent representative and Ms. Tracy Boeltl, Special Education Teacher, as the South Whittier School District's representatives of the Community Advisory Council (CAC) to the Whittier Area Cooperative Special Education Program. The representatives are appointed for two years, January 10, 2015 through January 10, 2017.

Williams Uniform Complaint Quarterly (Two Quarters) Report Summary

On a motion by Trustee Baird seconded by Trustee Santana and unanimously carried the Williams Uniform Complaint Quarterly (two quarters) Reports were approved. Provisions of the Williams legislation require that all schools report summarized data on the nature and resolution of all complaints on a quarterly basis to the County Superintendent of Schools. Both reports (July 1, 2014 to September 30, 2014) and (October 1, 2014 to December 31, 2014) indicate zero complaints.

Williams Annual Report of Findings of School Visits and Monitoring

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried the Williams Annual Report of Findings of School Visits and Monitoring was approved. The visits and monitoring during 2013-2014 focused on three key areas: conditions of facilities, sufficiency of textbooks and teacher assignments. The District was found to be compliant in all three key areas.

GENERAL

Proposed Board Policy 1312.3 – Uniform Complaint Procedure – First Reading

The Board of Trustees conducted the first reading of Proposed Board Policy 1312.3.

Proposed Board Policy 5131.2 – Bullying

The Board of Trustees conducted the first reading of Proposed Board Policy 5131.2 – Bullying. Several suggested modifications in wording will be incorporated in this proposed board policy and will be included in the second reading of this proposed board policy.

Proposed Board Policy 5145.3 – Nondiscrimination/Harassment – First Reading

The Board of Trustees conducted the first reading of proposed Board Policy 5145.3 – Nondiscrimination/Harassment.

PUBLIC COMMENTS ON
CLOSED SESSION ITEMS

There were no public comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 6:35 p.m.

OPEN SESSION

The Board of Trustees resumed open session at 6:55 p.m. In closed session a correction was made under Classified Personnel - Leticia Salas – Inclusion Aide – McKibben School, date of resignation changed to January 30, 2015.

PERSONNEL
CLASSIFIED

On a motion by Trustee Baird seconded by Trustee Santana and unanimously carried Personnel Report No. 01-13-15-10 was approved.

2014-2015 Substitute Custodians – New Hires
(pending clearance from the Department of Justice)
Substitute Employees: Eusebio Nava, Joshua Fuentes

2014-2015 Substitute Instructional Aides, District Wide
(pending clearance from the Department of Justice)
Jeremy Klingsporn, Silvia Perez, Debbie Swopes

2014-2015 Substitute Noon Duty Supervisors, District Wide
(pending clearance from the Department of Justice)
Teresa Miranda, Debbie Swopes, Laura Ruiz, Maria Baltazar, Gloria Muro.

2014-2015 Extra Pay Assignments
The approved participants listed below will provide translation and interpreting support for parent events, IEPs and Parent-Teacher conferences, Monte Vista School – effective December 2014 to May 2015 - Ratification
Participants: Laura Tovar, Library Clerk
Elsy Cenicerros, Noon Duty Supervisor
Cintia Mejia, Noon Duty Supervisor
Maria Vasquez, Instructional Aide
Jocelyn Ramirez, Health Aide

The approved participant listed below will provide translation and interpreting support for Parent-Teacher conferences, parent training and school wide documents (Title 1), Carmela School, effective December 2014 to May 2015 - Ratification
Participant: Amor Hernandez, Instructional Aide

2014-2015 Resignations
Guillermina Arteaga, Speech and Language Pathology Assistant, Lake Marie School, effective January 23, 2015

PERSONNEL
CLASSIFIED

Miguel de la Torre, Instructional Aide, Carmela School, effective
January 15, 2015

Leticia Salas, Inclusion Aide, McKibben School, effective
January 30, 2015

Terrah Carroll, Interventionist Aide, Loma Vista School, effective
December 19, 2014 – Ratification

2014-2015 Request for Extension to Medical Leave/Unpaid
Araceli Murillo, Cafeteria Helper, Loma Vista School, effective
January 8, 2015 to March 19, 2015

2014-2015 Request for Extension to Medical Leave/Paid –
Ratification
Araceli Murillo, Cafeteria Helper Loma Vista School, effective
August 13, 2014 to January 7, 2015

2014-2015 Request for Extension to Medical Leave/Paid
Cynthia Rodriguez, Library Clerk, Graves Middle School, effective
December 28, 2014 to February 2, 2015

2014-2015 Request for Extension to Medical Leave/Paid
Wendy Barrios, Instructional Aide TK, Lake Marie School, effective
January 5, 2015 to January 19, 2015

2014-2015 Early Retirement
Effective at the end of the day March 20, 2015
Araceli Murillo, Cafeteria Helper, Loma Vista School

PERSONNEL
CERTIFICATED

On a motion by Trustee Santana seconded by Trustee Baird
and unanimously carried Certificated Personnel Report No. 01-13-
15-10 was approved.

2014-2015 New Hires – Substitute Teachers
District wide, day to day substitute teachers, on an on call basis as
needed only, pending clearance from the Department of Justice
(fingerprinting) and submission of required documents – effective
January 14, 2015 to May 29, 2015
Participants: Alma Aguirre, Gabriel Ybarra, Enrique Macias,
Christopher Orcutt

2014-2015 Extra Pay Assignment
BTSA Induction Program, support providers, Teacher, district wide,
effective January 1, 2015 to May 29, 2015
Participant: Tonette Demoray

PERSONNEL
CERTIFICATED

2014-2015 Special Substitute Request

Substitute teachers will provide release time for Resource Specialist Teachers with high caseloads in order to complete legal compliant IEPs and Progress Reports, effective December 16, 2014 to February 28, 2015

Participants: 3 Substitute Teachers

2014-2015 Request for Extension of Medical Leave of Absence

Request for extension to Medical Leave of Absence, paid, Teacher, Carmela School, effective August 18, 2014 to January 18, 2015

Participant: Linda Andersen

ADJOURNMENT

Meeting adjourned 7:05 p.m.