

# U N A D O P T E D M I N U T E S

of the Board of Trustees  
Regular Board Meeting  
August 13, 2013

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## CALL TO ORDER

The meeting was called to order by Trustee Stys at 6:00 p.m.

Governing Board of Trustees present: Sharon Stys, Jan Baird, Sylvia Macias, Layla Avila, Jorge Hernandez.

Others present: Dr. Erich Kwek, Superintendent  
Cecilia Laidemitt, Associate Superintendent of Administrative Services and Personnel Services  
Gail Baxter, Associate Superintendent of Educational Services  
Michael Krause, Associate Superintendent of Business Services

## FLAG SALUTE

The flag salute was led by Audrey Radley.

## PUBLIC COMMENTS

There were no public comments.

## COMMENTS BY TRUSTEES

Board members welcomed everyone back to the 2013-2014 school year. Several trustees attended and assisted at the annual Back-to-School Orientation and Employee Recognition held today at Graves Middle School. Trustees were glad to greet so many school personnel attending this event.

## REPORTS

Dr. Kwek also welcomed all back to the new school year and added that the Orientation and Employee Recognition was a nice start of the new school year. The orientation was followed by a two hour Common Core Standards presentation.

Dr. Kwek commented on erroneous information printed in the Whittier Daily News in a Parent Trigger Law article. The article mentioned Graves Middle School but gave the wrong API score. The middle school's API score is 749 and not below 700 as written in the article. The Superintendent was told that a retraction will appear in a future article.

Common Core Standards will be piloted in grades Kindergarten to third grade. Mrs. Baxter and Mrs. Rojas have spent countless hours getting ready to implement the CCS. Groups of teachers worked in the summer getting instructional materials ready. Teachers in grades K – 3<sup>rd</sup> received intensive staff development training last week.

School will start tomorrow and all is ready. Construction projects are going well. The Los Altos School cafeteria is not complete but will be by next week.

## CONSENT

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried the consent portion of the agenda was approved.

### Approval of Minutes

Approved the minutes of the regular meeting held July 23, 2013 and the minutes of the workshop held July 30-31, 2013.

### Purchase Order List No. 02

Approved purchase order list no. 02 for purchases submitted prior to August 13, 2013 after the removal of purchase order no. 9372, ECS Imaging, Inc.

### Contract List No. 02

Approved contract list no. 02 for services provided prior to August 13, 2013. Contracts include:

- 12-13-020: contractor – Speech and Language Development Center, service – provide services for district students, duration – 02/06/2013 to 06/30/2013, amount – additional \$10,098.00;
- 12-13-037: contractor – Vavrinek, Trine, Day & Co., LLP, service – provide services for district staff, duration – 07/01/2012 to 06/30/2013, amount - additional \$8,400.00;
- 13-14-023: contractor – Cathleen Rodriguez-School Psychologist Intern, service – provide services for students, duration – 08/14/2013 to 05/31/2014, amount – not to exceed \$10,000.00;
- 13-14-024: contractor – Julie O’Connell-Registered Nurse, service – provide training for new District Nurse, duration – 08/01/2013 to 05/31/2014, amount not to exceed - \$1,260.00;
- 13-14-025: contractor – Sonal Badami-Awasthi-School Psychologist, service – provide services for district students, duration – 08/01/2013 to 05/31/2014; amount not to exceed \$20,400.00;
- 13-14-026: contractor – Gallagher Pediatric Therapy, service – provide services for students, duration – 07/01/2013 to 06/30/2014, amount not to exceed \$84,960.00;
- 13-14-027: contractor – Summit Speech Pathology Services, service – provide services for students, duration – 07/01/2013 to 06/30/2014, amount – not to exceed \$333,840.00;
- 13-14-028: contractor – Howard Taras, MD, service – provide services to comply with Medi-Cal, duration – 08/14/2013 to 06/30/2014, amount not to exceed \$720.00;
- 13-14-029: contractor – Rodric Rhodes, Ph.D., LCSW Clinical Psychologist, service – provide services for district students, duration – 08/14/2013 to 06/30/2014, amount not to exceed \$7,500.00;

## CONSENT

13-14-030: contractor – California State University of San Bernardino, service – training graduate students, duration – 08/01/2013 to 06/15/2014, amount – nc;

13-14-032: contractor – Whittier Union High School District, service – provide meals for students, duration – 08/14/2013 to 08/31/2013, amount – not to exceed \$7,000.00;

Total: \$484,178.00.

Travel and Conference Report No. 02

Approved travel and conference report no. 02.

## CURRICULUM

Instructional Minutes – 2013-2014

On a motion by Trustee Avila seconded by Trustee Hernandez and unanimously carried the instructional minutes were approved. Instructional minutes must be reviewed and approved annually by the Board of Trustees to ensure that students are receiving at least the required number of instructional minutes as outlined in Education Code. All South Whittier sites meet the minimum requirements for the 2013-2014 school year.

Accountability Progress Report – Part 1

Gail Baxter, Associate Superintendent of Educational Services, presented an overview of the Accountability Progress Report, Part 1 based on the 2012-2013 STAR Test that was administered to all students in grades 2<sup>nd</sup> through 8th. She commenced the report by stating that these scores are preliminary results as the official AYP and API scores will not be available until September or October. Mrs. Baxter reviewed each district goal clarifying the results and pointing out the percentage of increase from the previous year although the overall goal may not have been met. Each goal showed an increase and the English Language subgroup made progress at every elementary school in the district. Once the official scores are available the data will be reviewed and analyzed in depth for all sub groups to plan the identified programming needs.

## BUSINESS

2013-2014 Budget Revision Executive Summary

On a motion by Trustee Macias seconded by Trustee Baird and unanimously carried the 2013-2014 Budget Revision Executive Summary was approved. The budget revisions reflect new budget assumptions for 2013-2014 and will be submitted for approval to the County Office of Education.

Agreement with InterSchola for Surplus Property

On a motion by Trustee Avila seconded by Trustee Baird and unanimously carried the Agreement with InterSchola for Surplus Property was approved. InterSchola will auction obsolete/surplus district property at auction complying with Education Code. The District will receive a percentage of the funds after the auctions are completed.

GENERAL

Proposed District Vision and Value Statement

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried the District Vision and Value Statement was approved.

Board Self-Evaluation

On a motion by Trustee Baird seconded by Trustee Macias, on a vote of 4/1 with Trustee Avila casting the dissenting vote, the Board of Trustees canceled the Board Self-Evaluation scheduled for August 27, 2013. Board Self-Evaluations will resume after a new process and instrument is developed.

PUBLIC COMMENTS ON  
CLOSED SESSION ITEMS

There were no public comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 7:11 p.m.

OPEN SESSION

The Board of Trustees resumed open session at 8:29 p.m. No action was taken in closed session.

PERSONNEL

On a motion by Trustee Hernandez seconded by Trustee Macias, on a vote of 4/0 (one absentee, Trustee Avila left the meeting early) Classified Personnel Report No. 08-13-13-02 was approved.

CLASSIFIED

2013-2014 Extra Pay Assignments - Ratification

From 06/01 – 06/30/2013, the participants listed below participated in CELDT Training and Testing for the 2013-2014 school year for a total of 40 hours each, district-wide. Participants will receive their regular rate of pay plus benefits.

Participants: Maria Ankeney, Maritza Dionisio, Mayra Rivera, Asuncion Gomez, Cindy Rodriguez, 5 alternates

From 08/07-08/2013, the participants listed below will participate in behavior training (CPI) for a total of 12 hours each. Participants will receive their regular rate of pay plus benefits.

Participants: Jocelyn Ramirez, long term Instructional Aide  
Maria Maturino, long term Instructional Aide  
Debbie Harich, Sub Inclusion Aide, 1 alternate

CLASSIFIED

From 08/07-08/2013, the participants listed below will participate in behavior training offered by the SELPA CPI for a total of 12 hours. Participants will receive their regular rate of pay plus benefits.  
Participants: Rosa Chavez, Maritza Dionisio, Lorraine Jauregui,  
1 alternate

From 07/29/2013 to 08/23/2013, the participant listed below will provide support with the district wide inventory for a total of 24 hours. Participant will receive her regular rate of pay plus benefits.  
Participant: Mayra Rivera, Library Clerk, Carmela School

During 08/2013 the participant listed below will perform clerical work for the opening of the new school year at Graves Middle School for a total of 56 hours. Participant will receive her regular rate of pay plus benefits.  
Participant: Sonia Andujo, Clerk Typist

On 10/01/2013 the participants listed below will receive training on "The Role of the Health Clerk" at LACOE for a total of 4.5 hours each. Participants will receive their regular rate of pay plus benefits.  
Participants: Gloria Gonzalez, Olivia Morquecho, Alma Perez,  
Stephanie Conde

From 08/01 – 08/23/2013 the participant listed below will perform clerical duties as needed to support in the transition of the beginning of the school year. Participant will receive her regular rate of pay plus benefits.  
Participant: Alma Perez, Office/Health Clerk

2013-2014 New Hire – Effective 08/12/2013 – Ratification  
Debbie Harich, Inclusion Aide, 2.0 hours/10 months

2013-2014 Site Transfer and Increase in Work Hours – Library Clerks – Effective 08/12/2013 – Ratification  
Mayra Rivera from Library Clerk, Lake Marie School, 4.5. hours to  
Library Clerk, Carmela, 5.0 hours  
Asuncion Gomez, from Library Clerk, Carmela School, 5.0 hours to  
Library Clerk, McKibben, 5.5 hours

2013-2014 Substitute List - Effective 08/01/2013 – Ratification  
Stephanie Conde, Sub Office/Health Clerk, district wide, to be on  
call as needed  
Margarita Arroyo, Sub Clerk and Sub Secretary, district wide, to be  
on call as needed

CLASSIFIED

2013-2014 Resignation from Prior Job Assignments: Library Clerk MAA/LEA – effective 07/31/2013 at the end of the day, Ratification Dawn Camargo

CERTIFICATED

On a motion by Trustee Baird seconded by Trustee Hernandez, on a vote of 4/0 (one absentee, Trustee Avila left the meeting early) Certificated Personnel Report No. 08-13-13-02 was approved.

CERTIFICATED

2013-2014 New Hire – Effective 08/12/2013 to 05/28/2014 – Ratification

Camille Weiss, 7<sup>th</sup> and 8<sup>th</sup> grade Math Teacher, 4 hours, Graves Middle School, Probationary Contract – salary and benefits will be prorated

2013-2014 New Hire – Effective 08/01/2013 to 05/28/2014 - Ratification

Amanda Rice, Long Term Substitute Teacher, SDC/SH, Los Altos School, Temporary Contract

2013-2014 Rehires – Effective 08/12/2013 to 05/28/2014 – Ratification

Temporary Teachers from 2011-2012 Non-reemployed permanent Teachers per Education Code 44956 and Education Code 44909. Sophia Fontes, Monte Vista School, 5<sup>th</sup>/6<sup>th</sup> grade Teacher  
Barbara Llamas, McKibben School, 4<sup>th</sup>/5<sup>th</sup> grade Teacher  
Marjorie Coddling, Loma Vista School, 6<sup>th</sup> grade Teacher

2013-2014 Reappointment – Effective 08/12/2013 to 05/28/2014 - Ratification

Teacher from 2011-2012 Non-reemployed Teachers, Loma Vista School

Yolanda Holguin, Loma Vista School, 5<sup>th</sup>/6<sup>th</sup> grade Teacher

2013-2014 Extra Pay Assignment – Effective 08/06/2013 – Ratification

Leadership Team Meetings – Los Altos School  
Michelle Pierce, Laura Stillman, Karen Metcalfe,  
Michi Tanimoto, Carmen Cervantes

2013-2014 Extra Pay Assignment - Effective 08/07-08/2013 – Ratification

CPI Behavior Training by SEPLA  
Heather Brannan, Shari Tanimoto, Maria Westbrook,  
Joel Anderson, 1 alternate

CERTIFICATED

2013-2014 Extra Pay Assignment – Effective 08/01 – 08/11/2013  
Ratification

Training for New Nurse  
Elizabeth Cajayon-Purvis

2013-2014 Extra Pay Assignment – Effective 08/14/2013 to  
06/01/2014

Provide compensatory services to targeted students, Graves  
Middle School  
Brandon Mitsunaga

2013-2014 Involuntary Transfer – Effective 08/12/2013 to  
05/28/2014 – Ratification

Lisa Palomino – from 6<sup>th</sup> grade Teacher at Loma Vista School to  
Kindergarten Teacher at Los Altos School

2013-2014 Daily Time Schedule

On a motion by Trustee Baird seconded by Trustee Macias, on a  
vote of 4/0 (one absentee, Trustee Avila left the meeting early) the  
2013-2014 Daily Time Schedule was approved. The schedule  
describes each school schedule for students, teachers and the  
school secretaries.

ADJOURNMENT

Meeting adjourned at 8:36 p.m.