

U N A D O P T E D M I N U T E S

of the Board of Trustees
Regular Board Meeting
February 12, 2013

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CALL TO ORDER

The meeting was called to order by Trustee Stys at 6:04 p.m.

Governing Board of Trustees present: Layla Avila, Jan Baird, Sylvia Macias, Sharon Stys.

Trustee absent: Jorge Hernandez.

Others present: Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent of Administrative
Services and Personnel Management
Gail Baxter, Associate Superintendent of Educational Services
Michael Krause, Associate Superintendent of Business Services

FLAG SALUTE

The flag salute was led by Loma Vista School teacher, Monica Fernandez.

PUBLIC COMMENTS

There were no public comments.

COMMENTS BY TRUSTEES

Trustee Macias reported she attended the Superintendent's Advisory Committee meeting adding that it was evident that parents attending this meeting were pleased with the reports. Mrs. Macias also attended the Graves Middle School Winter Concert. It was a very nice concert as Trustee Macias reported. The beginning band members were very impressive.

REPORTS

The Superintendent's Advisory Committee recently held a meeting. One outcome at this meeting is that a parent, Mr. Otto Prillwitz, has volunteered to chair the South Whittier Community Education Foundation.

Dr. Kwek attended the yearly Superintendents Symposium. Experts on budget information made presentations to the superintendents at this conference. The consensus is that Governor Brown is committed to increasing funding to education and that his Local Control Funding Formula will be approved. At this conference, a group of superintendents met and are moving ahead with the "Superintendents One Voice Initiative." The group agreed on a platform which will center around Common Core Implementation, Personnel Practices and implementation of the Local Control Funding Formula.

REPORTS

The Superintendent was pleased to announce that all construction projects and the paper work from former years have been closed out. The district is now able to move forward with summer projects. The district's plans are now at the Division of State Architect's office for final approval.

CONSENT

On a motion by Trustee Macias seconded by Trustee Baird and unanimously carried the consent portion of the agenda was approved.

Approval of Minutes

Approved the minutes the regular meeting held January 22, 2013.

Approval of Purchase Order List No. 12

Approved purchase order list no. 12 for purchases submitted prior to February 12, 2013

Contract List No. 10

Approved contract list no.10 for services provided prior to February 12, 2013. Contracts include:

Amendment 12-13-021: contractor – Speech and Language Development Center, service – provide services to district students, duration – 07/01/2012 to 06/30/2013, amount – additional \$11,237.50;

12-13-058: contractor – Rossier Park Elementary School, service – provide services to district students, duration – 01/07/2013 to 06/30/2013, amount – not to exceed \$18,607.80;

12-13-059: contractor – Speech and Language Development Center, service – provide services to district students, duration – 01/07/2013 to 06/30/2013, amount – not to exceed \$19,230.00;

12-13-060: contractor – Karen Jansen, service – Special Education Consultant, duration – 01/28/2013 to 06/30/2013, amount – not to exceed \$9,000.00

Travel and Conference Report No. 10

Approved travel and conference report no. 10

BUSINESS

Bond Audit Presentation

Associate Superintendent of Business Services, Michael Krause, presented a Measure I Bond audit report from the 2004 election. Mr. Krause was happy to report that there were no findings on this audit and that the bond measure has been used as was intended to: improve student safety and to repair and upgrade all South Whittier School District schools.

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| BUSINESS | <p><u>Memorandum of Understanding</u> On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried the Memorandum of Understanding between the South Whittier School District and La Habra Dental was approved.</p> |
| GENERAL | <p><u>2013 CSBA Delegate Assembly Election</u> On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried the six listed candidates on the Delegate Assembly Ballot for Region 24, Los Angeles County, were approved for nomination. The delegates include: Maynard Law (ABC Unified School District); Mark Morris (Downey Unified School District); Joseph Rivera (El Rancho Unified School District); Sharon Stys (South Whittier School District); Sophia Tse (ABC Unified School District); and Ana Valencia (Norwalk La Mirada Unified School District).</p> |
| PUBLIC COMMENTS ON CLOSED SESSION ITEMS | <p>There were no comments on closed session items.</p> |
| CLOSED SESSION | <p>The Board of Trustees commenced closed session at 6:16 p.m.</p> |
| OPEN SESSION | <p>The Board of Trustees resumed open session at 7:16 p.m. No action was taken in closed session.</p> |
| PERSONNEL CLASSIFIED | <p>On a motion by Trustee Baird seconded by Trustee Avila and unanimously carried Classified Personnel Report No. 02-12-13-12 was approved.</p> <p><u>2012-2013 Reinstatement From Layoff – Effective February 13, 2013</u> Rita Cisneros, Cafeteria Helper, 5.0 hours/day, 10 months</p> <p><u>2012-2013 Substitute List</u> Substitute Instructional Aides/Noon Duty Supervisors – District Wide – Ratification – Effective 02/13/2013 or pending processing completion Participants: Francisco Arriola, Melissa Sanchez, Corbin Irland, Allison Harre, Mabel Peña, Jocelyn Ramirez, Carl Young, Lisa Young</p> <p><u>Substitute Custodian – District Wide – Ratification - Effective 02/13/2013 or pending processing completion</u> Participant: Jorge Cepeda</p> <p><u>Substitute Office/Health Clerk – District Wide – Ratification – Effective 02/01/2013</u> Participant: Maria Maturino</p> |

PERSONNEL
CLASSIFIED

Extra Pay Assignments

Ratification: From 01/23/2013 to 06/11/2013 the participant listed below will meet one hour weekly to plan school wide activities that will enhance students' leadership. Participant will be compensated at her regular rate of pay including benefits.

Participant: Josie Tafoya, Instructional Aide/SH
One Alternate

On 05/20-21/2013 the participants listed below will receive training on the Olweus Anti-Bullying Program for 2.0 hours each day at McKibben School. Participants will be compensated at their regular rate of pay plus benefits.

Participants: Jacquelyn Marquez, Noon Duty Supervisor
Lorraine Demendoza, Noon Duty Supervisor

Ratification: From 01/2013 to 06/2013 the participant listed below will maintain compliance with a new Medi-Cal billing program requirement by working additional 2.5 hours for 63 days at the Student Service Center office. Participant will be compensated at her regular rate of pay including benefits.

Participant: Dawn Camargo

2012-2013 Medical Leave of Absence – Paid – Instructional Aide/SH, Monte Vista School – Effective 01/30/2013 to 03/04/2013
Employee ID # KP3 710 364

PERSONNEL
CERTIFICATED

On a motion by Trustee Baird seconded by Trustee Avila and unanimously carried certificated personnel report no. 02-12-13-12 was approved.

2012-2013 Extra Pay Assignment – Supplemental Instructional Program – Outdoor Science Camp – Effective 12/03/2012 to 12/06/2013 – Ratification

Participant: Monica Fernandez

2012-2013 Extra Pay Assignment – Tutor Intervention Training Lobo Learning Club – Targeted Intervention to Students in Grades K – 1 – Teacher – Loma Vista School – Effective 12/2012 to 06/2013 – Ratification

Participant: Sarah Payne

2012-2013 Extra Pay Assignment – District Art Contest Coordinator Teacher – Lake Marie School – Effective 02/13/2013 to 06/01/2013

Participant: Patricia Vega Jeter

PERSONNEL
CERTIFICATED

2012-2013 Extra Pay Assignment – AVID Teacher/Coordinator
Field Trip Chaperones – “College Road Trip” – Teachers – Graves
Middle School – Effective 02/15-16/2013
Participants: Daniel Honeycutt, Guy Sardo

2012-2013 Special Substitute Requests – Schools – District Wide
Graves Middle School – To release certificated staff to attend
Training/meeting “Project Lead the Way” for STEM
Program – Effective 01/25/2013 – Ratification
One Substitute Needed

Graves Middle School – To release certificated staff to participate
In Alternative Governance Walk – Effective 02/05/2013 –
Ratification
Four Substitutes Needed

Graves Middle School – To release AVID teacher/coordinator to
Attend AVID “College Road Trip” – Effective 02/15/2013
Two Substitutes Needed

Loma Vista School – To release Leadership Team to participate
In Learning Walks with Administrator and the ALS coach –
Effective 02/19/2013 and 04/23/2013
Four Substitutes Needed

Loma Vista School – To release classroom teachers to attend
Training in the Olweus Anti-Bullying Program – Effective
05/20 - 21/2013
Six Substitutes Needed

2012-2013 Extra Pay Assignment – Summer School Principal
of Graves Middle School and Special Education –
Effective 02/13/2013 through 07/12/2013
Participant: Jaime Martinez, One Alternate

2012-2013 Retirement
Monica Fernandez, 6th Grade Teacher, Loma Vista School,
Effective at the end of the day 06/13/2013

2012-2013 Maternity Leave of Absence – Paid
Employee ID # RB0 032 207, Effective 02/12/2013 to 04/08/2013

PERSONNEL
CERTIFICATED

Classroom Calendar for the 2013-2014 School Year

On a motion by Trustee Avila seconded by Trustee Baird and unanimously carried the classroom calendar for the 2013-2014 school year was approved.

Trimester Classroom Calendar for the 2013-2014 School Year
McKibben School

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried the trimester classroom calendar for the 2013-2014 school year, McKibben School, was approved.

Data Entry Clerk Job Description

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried the Data Entry Clerk job description was approved.

ADJOURNMENT

Meeting adjourned at 7:20 p.m.