

U N A D O P T E D M I N U T E S

of the Board of Trustees
Regular Board Meeting
June 25, 2013

PAGE 131

CALL TO ORDER

The meeting was called to order by Trustee Stys at 6:07 p.m.

Governing Board of Trustees present: Sharon Stys, Jan Baird, Sylvia Macias, Layla Avila, Jorge Hernandez.

Others present: Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent of Administrative
Services and Personnel Services
Gail Baxter, Associate Superintendent of Educational Services
Michael Krause, Associate Superintendent of Business Services

FLAG SALUTE

The flag salute was led by CSEA President, Laura Bribiescas.

PUBLIC COMMENTS

Laura Bribiescas, CSEA President, remarked and had questions related to pay for vacation days. Mrs. Bribiescas also thanked district office staff and the Board for increasing the hours of two classified district office employees and for taking their issues regarding the food services area and addressing them.

COMMENTS BY TRUSTEES

Trustees extended their condolences to the families of the Carmela School students, the Duque family and the Enriquez family, who lost their lives very tragically. The South Whittier community has rallied around the families and provided assistance.

REPORTS

Dr. Kwek extended his condolences to the Carmela School families that lost children and also thanked the community for their support. Monetary donations have been gathered through car washes, sales of food and through the posting of a web site for each of the children who died where donations can be made.

Dr. Kwek and Trustee Baird participated in the California High School graduation which was an impressive event. They recognized South Whittier School District graduates. Dr. Kwek appreciates the invitation to participate in the graduation ceremony.

Dr. Kwek stated a budget report would be presented on this evening but after the Governor signs the Local Control Funding Formula the budget will have to be adjusted and presented for approval. Districts have not been made aware how LCFF will impact and affect the budget.

REPORTS

Dr. Kwek was proud to announce that the South Whittier School District had received the highest short term rating by Standard and Poor's scale for its finances. This information was related to the district by Piper Jaffray. The district has greatly improved its credit worthiness in the past few years.

CONSENT

On a motion by Trustee Avila seconded by Trustee Hernandez and unanimously carried the consent portion of the agenda was approved.

Approval of Minutes

Approved the minutes of the special meeting held June 6, 2013 and the regular meeting held June 11, 2013.

Purchase Order List No. 20

Approved purchase order list no. 20 for purchases submitted prior to June 25, 2013.

Contract List No. 16

Approved contract list no. 16 for services provided prior to June 25, 2013. Contracts include:

13-14-001: contractor – Database Depot, Inc., dba Red Schoolhouse Software – OARS, service – data tracking service, duration – 07/01/2013 to 06/30/2014, amount – not to exceed \$17,025.00;

13-14-002: contractor – Los Angeles County Office of Education, service – software systems and fiscal support, duration – 07/01/2013 to 06/30/2014, amount – not to exceed tiered actual costs;

13-14-003: contractor – School Services of California, service – fiscal budget services, duration – 07/01/2013 to 06/30/2014, amount – not to exceed \$2,460.00;

13-14-004: contractor – Ruthe Janine Johnson, service – consultant, duration – 7/01/2013 to 08/31/2013, amount – not to exceed \$7,500.00.

Travel and Conference Report No. 18

Approved travel and conference report no. 18.

BUSINESS

Public Hearing – On the Adoption of the 2013-2014 Budget

A public hearing was held to provide an opportunity to comment on the proposed 2013-2014 budget.

BUSINESS

On a motion by Trustee Hernandez seconded by Trustee Avila and unanimously carried the hearing was open. There was no comment on the proposed 2013-2014 budget. The hearing was closed on a motion by Trustee Macias seconded by Trustee Baird and unanimously carried.

Adoption of the 2013-2014 Budget

On a motion by Trustee Avila seconded by Trustee Macias and unanimously carried the 2013-2014 Budget was adopted. Michael Krause, Associate Superintendent of Business Services, presented a report on the proposed 2013-14 budget. Mr. Krause explained the district's legal requirements of having to adopt a budget by July 1st and the requirement to submit it to the County Superintendent of Schools. Mr. Krause offered an explanation of the district's revenue and expenditures in most categories as well as projected assumptions in services and expenditures. Mr. Krause emphasize that the proposed 2013-2014 budget would be adjusted to include the Local Control Funding Formula once approved by the Governor.

GENERAL

Williams Uniform Complaint Quarterly Report Summary

On a motion by Trustee Baird seconded by Trustee Avila and unanimously carried the Williams Uniform Complaint Quarterly Report Summary was approved. Provisions of the Williams legislation require that all schools report summarized data on the nature and resolution of all complaints on a quarterly basis. There were no complaints to report for this quarter for the South Whittier School District.

PUBLIC COMMENTS
ON CLOSED SESSION
ITEMS

There were no public comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 6:40 p.m.

OPEN SESSION

The Board of Trustees resumed open session at 7:50 p.m. No action was taken in closed session.

PERSONNEL

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried Classified Personnel Report No. 06-25-13-20 was approved.

PERSONNEL
CLASSIFIED

2013-2014 Extra Pay Assignment

On 08/01/2013 the participant listed below will attend an orientation for implementation of OLWEUS Anti Bullying Program for a total of five hours. Participant will receive her regular rate of pay plus benefits.

Participant: Stephanie McDade, Noon Duty Supervisor

2013-2014 Change in Work Year and/or Increase in Work Hours – Effective 07/01/2013

Rosa Gonzales, Educational Services Secretary – increase work year from 11 months to 12 months

Maria de la Torre, Translator – increase work hours from 6.0/day to 8.0/day, 12 months

2013-2014 Increase in Work Hours – Library Clerks – Effective 08/14/2013

Maria Ankeney, Loma Vista School, from 3.5 hours to 4.5 hours

Teresa Burto, Los Altos School, from 3.5 hours to 4.5 hours

Dawn Camargo, McKibben School, from 3.5 hours to 5.5 hours

Mayra Rivera, Lake Marie School, from 3.5 hours to 4.5 hours

Laura Tovar, Monte Vista School, from 3.5 hours to 4.5 hours

2012-2013 Resignation from Employment – Supervisor of Food Services – Effective 06/30/2013 at the end of the day

Employee ID # GB 0282 836

PERSONNEL
CERTIFICATED

On a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried Certificated Personnel Report No. 06-25-13-20 was approved.

2012-2013 Summer Supplemental Instructional Program Regular Teacher Substitutes – Effective 06/17/2013 to 07/19/2013 – Monday to Friday - Ratification

Listed teachers will be paid the daily rate of .003 of the last year's salary in the South Whittier School District. Substitutes are to be used on call on an as needed basis only.

Greta Benavides, Kathryn Cardiff, William McCoy, Donald Hotz

2012-2013 Summer Supplemental Instructional Program Day-to-Day Substitute Teachers – Effective 06/17/2013 to 07/19/2013 - Ratification

Substitute teachers will be paid the daily rate of pay of \$78.00 per day for a four hour work day. Substitute teacher to be used on call on an as needed basis only.

Noelle Heusser

PERSONNEL
CERTIFICATED

2013-2014 Rehire 2012-2013 Temporary Teachers from 2011-2012
Non-Reemployed Teachers – Effective 08/12/2013 to 05/28/2014

Monte Vista School – Sophia Fontes, Temporary Contract,
5th / 6th grade teacher

Loma Vista School – Yolanda Holguin, Temporary Contract,
5th / 6th grade teacher

McKibben School – Barbara Llamas, Temporary Contract,
4th / 5th grade teacher

2013-2014 Special Substitute Request – Effective 10/8-9/2013 and
11/05-06/2013

To allow teachers to attend “Thinking Maps Write from the
Beginning” training. Loma Vista School teachers.

Three substitute teachers needed

2013-2014 Extra Pay Assignment – “Thinking Maps” – Trainer of
Trainers – Loma Vista School – Effective 07/29/2013 to 08/01/2013

Helia Adanto, Gabriela Medina, Audrey Radley

2013-2014 Extra Pay Assignment – Effective 08/01/2013 and
08/09/2013 (3 days between these dates)

Relocation of instructional materials. Teacher at Graves Middle
School

Joel Anderson

2013-2014 Extra Pay Assignment – Effective 08/01/2013

Training – Plan and Implementation of OLWEUS Anti Bullying
Program - Teachers at McKibben School

Carolyn Howard, Irene Maehara, Stacy Pentel, Maria Westbrook

2012-2013 and 2013-2014 Revision to Extra Pay Assignment –
Effective 06/01/2013 to 06/30/2014

Presenter teachers for CELDT training - teachers

Kathleen Kivi, Tiffany Baides

2012-2013 and 2013-2014 Revision to Extra Pay Assignment –
Effective 06/01/2013 to 06/30/2014

Teacher training – CELDT training

Tiffany Baides, Tracy Boeltl, James Brannan, Valerie Favrow,
Susanna Francia, Roxanne Grago, Lucila Gutierrez, Donald Hotz,
Kathleen Kivi, Alicia Lizarzaburu, Ai-Minh Nguyen, Sara Payne,
Audrey Radley, Elisabel Santos-Scott, Esther Vargas-Hollar,
Debra Wease, Jennifer Woodward, 6 alternates

PERSONNEL
CERTIFICATED

2013-2014 Recommendations from Probationary I Status to Probationary II Status – Teachers – Effective 08/12/2013
Lake Marie School – Stephanie Walton-Leonard, Pre-K SDC/SH Teacher

Graves Middle School – Garrett Carrington, Math Teacher
Danielle Rodriguez – SDC/SH Teacher
Donald Shiffermiller – Band/Music Teacher
Susana Seeget – RSP/Mild Moderate Disabilities Teacher
District Wide – Monica Klingsporn, School Psychologist

2013-2014 New Hire – Los Altos School Principal – Effective 2013-2014 School Year – Pending Employment Processing and DOJ Clearance
Dr. Marti Ayala

2012-2013 and 2013-2014 Extension to Medical Leave of Absence – Paid – Teacher – Lake Marie School – Effective 06/14/2013 to 08/02/2013 – Ratification
Employee # QU 41667 96

Resolution No. 12-13-24: Resolution Regarding Layoff of Classified Employee
On a motion by Trustee Avila seconded by Trustee Baird and unanimously carried Resolution no. 12-13-24 – Resolution Regarding Layoff of Classified Employee was approved.

Assistant Food Services Supervisor/Cafeteria Manager Job Description
On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried the Assistant Food Services Supervisor/Cafeteria Manager job description was approved.

Student Services Center Clerk Job Description
On a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried the Student Services Center Clerk job description was approved.

ADJOURNMENT

Meeting adjourned at 7:55 p.m.