

# U N A D O P T E D M I N U T E S

of the Board of Trustees  
Regular Board Meeting  
August 18, 2015

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## CALL TO ORDER

The meeting was called to order by Trustee Macias at 6:00 p.m.

Governing Board of Trustees present: Sylvia Macias,  
Francisco “Javi” Santana, Jan Baird, Deborah Pacheco

Trustee Absent: Sharon Stys

Others present:

Gail Baxter, Superintendent

Cecilia Laidemitt, Associate Superintendent of  
Administrative Services and Personnel Management

Mark Keriakous, Associate Superintendent of Business Services

Martha Mestanza – Rojas, Associate Superintendent of Educational  
Services

## FLAG SALUTE

The flag salute was led by Mr. Joe Duardo

## PUBLIC COMMENTS

There were no public comments.

## COMMENTS BY TRUSTEES

Trustee Baird expressed how much she enjoyed seeing the children start the new school year which is off to a great start and she is looking forward to seeing what this school year will hold.

Trustee Santana wanted to announce that his appointed two year term as a Board Member expired. He met the August 7, 2015 deadline to file for re-appointment and there wasn't an opponent. Mr. Santana expressed that he is looking forward to serving the District, students and the community for another two years.

Trustee Macias welcomed everyone for the 2015-2016 school year and is very happy to hear that the new school year had a very smooth start. Trustee Macias expressed how much she would have enjoyed to have attended the “Welcome Back Breakfast” and was not able to due to foot surgery. Mrs. Macias stated that she is recovering well and will be up and walking in a few months. But very excited to be here and looking forward to this school year.

## COMMENTS BY TRUSTEES

Trustee Pacheco extended an apology to all Principals ahead of time as she will not be able to attend the dates scheduled for the Back to School Nights at each school site due to traveling to Virginia for her grandsons Military graduation.

## REPORTS

Mrs. Baxter reported that school opened very smoothly last week. Cabinet members were all out on the sites for opening day and Mrs. Baxter was able to visit all 7 sites that morning. She reported that our campuses looked clean and manicured and that students, parents and staff were all ready for school to begin. She also reported that each day we are enrolling a few more new students. She thanked the staff for all of their hard work in preparing for our students.

Mrs. Baxter also reported that we received a letter from LACOE on Friday afternoon stating that amendments are needed to our LCAP before it can be approved. In Section 2, there are four items that they would like amended; 1 section deals with how supplemental and concentration funding is apportioned on the basis of the number and concentration of unduplicated pupils, and three items regarding including additional information in the District's Annual Update portion of the template. Martha has been working closely with the staff at LACOE and we think we have already been able to address most of these items and Mark and Martha will be going to LACOE tomorrow to work directly with staff there to ensure we are meeting the requirements. In Section 3, there are two items that need amending. They both have to do with use of supplemental and concentration grant funds. More clarification is needed to describe how the dollars are being used and specifically how supplemental and concentration funds are being used in a districtwide manner. In ongoing conversations between our staff and LACOE staff, there is always a focus on what "increased and improved" services our students are receiving through the use of these funds and how that use is effective in meeting the district's goals for unduplicated pupils. Once LACOE receives written notification that the board has received this letter, our budget will be released and we will have until October 8<sup>th</sup> to make the amendments to the LCAP. (Mrs. Baxter provided a copy of the letter to the board.)

PRESENTATION

Chet Wang and Jenny Brayer from Keygent LLC, presented an overview of a General Obligation Bond Refinancing opportunity that the board has available to them for consideration. According to the Keygent analysis and proposal the estimated result of the refinancing would be a savings of \$773,813 to tax payers between now and 2029.

CONSENT

On a motion by Trustee Santana seconded by Trustee Pacheco and unanimously carried the consent portion of the agenda was approved.

Approval of Minutes

Approved the minutes of the regular meeting held July 28, 2015 with the correction to reflect that Mrs. Sharon Stys was absent.

Purchase Order List No. 02

Approved Purchase Order List No. 02

Contract List No. 02

Approved Contract List No. 02

Memorandum of Understanding with G.L.A.D. (Guided Language Acquisition Design)

Travel and Conference Report No. 02

Approved the Travel and Conference Report No. 02

GENERAL

Resolution No. 15-16-04 – Provide for Board Member salary Payment

On a motion by Trustee Baird seconded by Trustee Santana and unanimously carried Resolution No. 15-16-04 Provide for Board Member Salary Payment – Sharon Stys was approved.

Proposed New Board Policy 3551 Food Service Operations / Cafeteria Fund (Second Reading)

The Board of Trustees conducted a second reading of proposed New Board Policy 3551 Food Service Operations / Cafeteria Fund and on a motion by Trustee Baird seconded by Trustee Santana and unanimously carried proposed New Board Policy 3551 Food Service Operations / Cafeteria Fund was approved.

Proposed New Administrative Regulation 3551 Food Service Operations / Cafeteria Fund (Second Reading)

The Board of Trustees conducted a second reading of proposed New Administrative Regulation 3551 Food Service Operations / Cafeteria Fund and on a motion by Trustee Baird seconded by Trustee Pacheco and unanimously carried proposed New Board Policy 3551 Food Service Operations / Cafeteria Fund was approved.

Proposed Board Policy 4121 – Certificated Personnel – Temporary /Substitute Personnel (Second Reading)

The Board of Trustees conducted a second reading of proposed Board Policy 4121 – Certificated Personnel – Temporary/Substitute Personnel and on a motion by Trustee Santana seconded by Trustee Baird and unanimously carried proposed Board Policy 4121 – Certificated Personnel – Temporary/Substitute Personnel was approved.

Proposed Administrative Regulation 4161.1/4361.1 – Certificated Personnel – Personal Illness/Injury Leave (Second Reading)

The Board of Trustees conducted a second reading of proposed Administrative Regulation 4161/4361.1 – Certificated Personnel – Personal Illness/Injury Leave and on a motion by Trustee Pacheco seconded by Trustee Baird and unanimously carried proposed Administrative Regulation 4161.1/4361.1 Certificated Personnel – Personal Illness/Injury Leave was approved.

Proposed Administrative Regulation 4161.2/4261.2/4361.2 – All Personnel – Personal Leaves (Second Reading)

The Board of Trustees conducted a second reading of proposed Administrative Regulation 4161.2/4261.2/4361.2 – All Personnel – Personal Leaves and on a motion by Trustee Santana seconded by Trustee Pacheco and unanimously carried proposed Administrative Regulation 4161.2/4261.2/4361.2 – All Personnel – Personal Leaves was approved.

GENERAL

Proposed Administrative Regulation 4261.1 – Classified Personnel – Personal Illness/Injury Leave (Second Reading)

The Board of Trustees conducted a second reading of proposed Administrative Regulation 4261.1 – Classified Personnel – Personal Illness/ Injury Leave and on a motion by Trustee Baird seconded by Trustee Pacheco and unanimously carried proposed Administrative Regulation 4261.1 – Classified Personnel – Personal Illness/Injury Leave was approved.

PUBLIC COMMENTS  
ON CLOSED SESSION  
ITEMS

There were no public comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 6:26 p.m.

OPEN SESSION

The Board of Trustees resumed open session at 6:59 p.m. There was one item pulled from the closed session agenda. Item 9.6 – Public Employee Personal Leave/Unpaid, Classified – 9.6.1 #HP7084019 was pulled from the agenda.

PERSONNEL

Classified Personnel Report No. 08-18-15-22

On a motion by Trustee Santana seconded by Trustee Baird and unanimously carried the Classified Personnel Report No. 08-18-15-22 was approved.

Certificated Personnel Report No. 08-18-15-02

On a motion by Trustee Baird seconded by Trustee Pacheco and unanimously carried the Certificated Personnel Report No. 08-18-15-02 was approved.

ADJOURNMENT

The meeting was adjourned at 7:01 p.m.