

# U N A D O P T E D M I N U T E S

of the Board of Trustees  
Regular Board Meeting  
April 24, 2012

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## CALL TO ORDER

The meeting was called to order by Trustee Stys at 6:05 p.m.

Governing Board of Trustees present: Sharon Stys,  
Jorge Hernandez, Jan Baird, Layla Avila, Sylvia Macias.

Others present: Dr. Erich Kwek, Superintendent  
Cecilia Laidemitt, Associate Superintendent of Administrative  
Services and Personnel Management  
Gail Baxter, Associate Superintendent of Educational Services  
Rick Holash, Associate Superintendent of Business Services

## FLAG SALUTE

The flag salute was led by Armida Romero.

## SCHOOL PRESENTATION

Lake Marie School principal, Mike Long, accompanied by students and teachers, presented "Windows into Lake Marie." The presentation commenced with a musical presentation by the choir made up of kindergarten, fourth grade and SDC students. Mr. Long pointed out that the sound system used by the choir had been installed by students. This was followed by a version of a "mini Open House" where students and teachers were given the opportunity of answering any Board member questions as they viewed the various art projects brought to the meeting. The presentation showcased the impact the arts have had on Lake Marie School.

## PUBLIC COMMENTS

There were no public comments.

## COMMENTS BY TRUSTEES

All Board members thanked Mr. Long, the staff and the students for the awesome presentation and musical performance. They enjoyed the alternate style of presenting the Lake Marie School student projects.

Trustee Hernandez thanked Mr. Long for holding the Fitness Challenge/Canned Food Drive held at Lake Marie. The great event was very successful and collected over 3,000 food items for the Interfaith Food Center. The next challenge is planned in October. Trustee Baird also attended the Fitness Challenge event stating it was well attended and everyone enjoyed the activities. Trustee Macias attended the McKibben School Founders Day where she made presentation in Shelly Ody's memory. Mrs. Macias attended the Monte Vista School "Family Fund Raiser for

COMMENTS BY TRUSTEES

the Arts.” She said it was very well attended and very enjoyable. Trustee Avila very excitedly reported on teacher activities she judged during interviews for a fellowship award that is awarded to teachers who are making a significant impact on their students. This interview process took place on the east coast. Mrs. Avila extended her congratulations to Mike Long for selection to participate in a leadership program at Yale University this summer.

REPORTS

The Superintendent thanked the Lake Marie School teachers who participated in this evening’s school presentation commenting it had been a great way to promote Lake Marie’s Arts for All Program.

Mike Long will participate in a leadership program this summer at Yale University. Only 20 administrators were chosen world-wide. He was nominated due to the fact that he had a perfect score on the PhD program qualifying exam. We are all very proud of Mr. Long. He is at the helm of many activities going on at Lake Marie including the successful food drive event held for the Interfaith Food Center.

Forthcoming events: For the next two weeks, state testing will take place. Teachers and support staff have prepared the students for the testing. Interviews for the Carmela School principal position will be held on April 30, 2012. Dr. Kwek announced that he planned to attend the City School Superintendents Conference in San Diego.

CONSENT

On a motion by Trustee Macias seconded by Trustee Baird and unanimously carried the consent portion of the agenda was approved.

Approval of Minutes

Approved the minutes the meeting/workshop held March 27, 2012 and the regular meeting held March 27, 2012.

Approval of Purchase Order List No. 16

Approved purchase order list no. 16 for purchases submitted prior to April 24, 2012.

Approval of Contract List No. 15

Approved contract list no. 15 for services provided prior to April 24, 2012. Contracts include:

11-12-073: contractor – Bowie, Arenson, Wiles & Giannone, service – developer fees, duration – 04/25/2012 to 09/30/2012, amount - not to exceed – tiered fee schedule;

11-12-079: contractor – Speech and Language Development Center, service – provide services to district students, duration – 02/06/2012 to 06/30/2012, amount – not to exceed \$20,670.00;

CONSENT

11-12-065 - Amendment: contractor – Vavrinek, Trine, Day & Co., LLP CPA, service – certified public accountants, duration – 07/18/2011 to 06/30/2012, amount – additional \$25,000.00;  
11-12-025 - Amendment: contractor – HBIC/Cleta Harder Development School, service – provide services to district students, duration – 07/02/2011 to 06/30/2012, amount – additional \$2,250.00;  
11-12-048 –Amendment: contractor – Ruthe Janine Johnson, service – Business/Food Services consultant, duration – 07/18/2011 to 06/30/2012, amount – additional \$15,000.00.

Approval of Travel and Conference Report No. 14  
Approved travel and conference report no. 14.

CURRICULUM

“Arts for All” Report  
Gail Baxter, Associate Superintendent of Educational Services, presented a report on the Lake Marie School and Monte Vista School “Arts for All Program.” Each school has a unique approach to presenting the arts with Lake Marie School incorporating the arts in the daily lesson plans and Monte Vista School’s arts focus is in after-school program offerings.

GENERAL

Proposed Administrative Regulation 3541 – Transportation Routes And Services – Second Reading and Possible Adoption  
On a motion by Trustee Macias seconded by Trustee Hernandez and unanimously carried proposed Administrative Regulation 3541, Transportation Routes and Services was adopted.

Proposed Board Policy 3553 – Free and Reduced Price Meals – Second Reading and Possible Adoption  
On a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried proposed Board Policy 3553, Free and Reduced Price Meals was adopted.

Memorandum of Understanding Between SPIRITT Family Services and the South Whittier School District.  
On a motion by Trustee Baird seconded by Trustee Hernandez with Trustee Avila abstaining from the vote as she is on the SPIRITT Family Services board, the memorandum of understanding was approved. This agreement between the South Whittier School District and SPIRITT Family Services will provide after school programs to identified Graves Middle School students with the SERENA (Self-Empowerment Resources to Educate, Nurture and Advocate) program and the CLARO program (Challenging Latinos to Access Resource Opportunities).

GENERAL

Resolution No. 11-12-19: California Day of the Teacher  
On a motion by Trustee Avila seconded by Trustee Hernandez and unanimously carried resolution no. 11-12-19: California Day of the Teacher was approved.

PUBLIC COMMENTS ON  
CLOSED SESSION ITEMS

There were no comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 7:08 p.m.

OPEN SESSION

The Board of Trustees resumed open session at 7:30 p.m.  
No action was taken in closed session.

PERSONNEL  
CLASSIFIED

On a motion by Trustee Hernandez seconded by Trustee Avila and unanimously carried Classified Personnel Report 04-24-12-16 was approved.

PERSONNEL  
CLASSIFIED

Substitute List  
Elia Herrera, sub secretary, effective 04/02/2012

2011-2012 Extra Pay Assignment – CPI Training - Ratification  
From 03/20-21/2012 the participant listed below attended a CPI training for a total of two hours.  
Participant: April Nelson, Instructional Aide/SH

2011-2012 New Job Description – Occupational Therapist – Classified Management Position  
Occupational Therapist

2011-2012 Resignation – Instructional Aide/RSP, Los Altos and Monte Vista School – Ratification  
Priscilla Lopez

2011-2012 Medical Leave of Absence – Unpaid – Instructional Aide/SDC-SH, Monte Vista School – Ratification – Effective 04/17/2012 through 05/07/2012  
Lillian Garcia

PERSONNEL  
CLASSIFIED

2011-2012 Medical Leave of Absence – Paid – Secretary, Carmela School – Ratification – Effective 03/19/2012 through 04/13/2012  
Evangelina Fernandez

PERSONNEL  
CERTIFICATED

2011-2012 Special Substitute Request – Loma Vista, Monte Vista, Graves Middle, Lake Marie School

Loma Vista – to allow teachers to co-plan with the district ELD coaches to enhance their use of DII strategies which will improve student achievement – effective 3/30/2012 – ratification:  
One substitute teacher needed

Monte Vista – to allow teachers to attend Action Learning Systems Conference – effective 03/21/2012 – ratification:  
Four substitute teachers needed

Graves Middle/Lake Marie – to allow teachers to complete transition meetings for students moving from 6<sup>th</sup> to 7<sup>th</sup> grade – effective 05/25/2012:  
Two substitute teachers needed

2011-2012 Extra Pay Assignment – preparation of materials and information to support substitute RSP teacher – Loma Vista School – Effective 03/20/2012 through 06/13/2012 – Ratification  
Jennifer Woodward, one alternate

2011-2012 Extra Pay Assignment – assist with Computer Technology – Los Altos School teacher – Effective 01/2012 through 02/2012 – Ratification  
Myrna San Pascual

2011-2012 Extension to Maternity Leave of Absence – Paid – Lake Marie School Teacher – Effective 05/01/2012 through 05/31/2012  
Employee I.D. #: TM 44 19 714

2011-2012 Medical Leave of Absence – Paid – Loma Vista School Teacher – Effective 04/02/2012 through 05/22/2012 – Ratification  
Employee I.D. #: BV 63 61 999

Retirement

Monte Vista – Early Learning Center – SDC/SH Teacher – Effective End of Day 06/13/2012  
Carol Dale

Classroom Calendar for the 2012-2013 School Year  
Approved the 2012-2013 Classroom Calendar for the 2012-2013 school year

PERSONNEL

Trimester Classroom Calendar for the 2012-2013 School Year –  
McKibben School  
Approved the 2012-2013 Trimester Classroom Calendar, McKibben  
School

Ten Month Classified Calendar for the 2012-2013 School Year  
Approved the 2012-2013

ADJOURNMENT

Meeting adjourned at 7:34 p.m.