

# U N A D O P T E D M I N U T E S

of the Board of Trustees  
Regular Board Meeting  
March 11, 2014

PAGE 83

## CALL TO ORDER

The meeting was called to order by Trustee Macias at 6:02 p.m.

Governing Board of Trustees present: Sylvia Macias, Jan Baird, Sharon Stys, Deborah Pacheco, Francisco "Javi" Santana.

Others present: Erich Kwek, Superintendent  
Gail Baxter, Associate Superintendent of Educational Services  
Cecilia Laidemitt, Associate Superintendent  
Administrative Services & Personnel Management  
Michael Krause, Associate Superintendent of Business Services

## FLAG SALUTE

The flag salute was led by Loma Vista School student, Desirae Rodriguez.

## SCHOOL PRESENTATION

Loma Vista School made a presentation on the J.A.M. program. Per Mrs. Merrill, J.A.M. means "Just a Minute" and is a fun and exciting program in which all students can participate in exercising. This fitness program encourages students to develop a healthy lifestyle. Students learn routines or develop their own one minute exercise routines and exercise several times a day for one minute in their classrooms. Mrs. Susanna Francia and fourth grade students demonstrated several of the of their exercise routines. The students take turns leading the routines. Students who participated in the demonstration were; Marcos Salas, Veronica Zepeda, Desirae Rodriguez, Angel Palomo, Jocelyn Arguijo, Christopher Gramajo, and Brian Jarquin.

## PUBLIC COMMENTS

CSEA members, Chapter 348, addressed administrators regarding negotiations and stated they want to work together to reach a mutual agreement. CSEA member, Chapter 727, Pupil Transportation Cooperative, also addressed administrators relative to their current issue of increased funding for employees. They addressed the South Whittier Board because the district's Associate Superintendent of Business is a member of the PTC Board.

## COMMENTS BY TRUSTEES

Trustee Santana commented on the CSBA Governance workshops he has attended saying he is trying to learn as much information as possible to provide insight in his role as a Board member. Other Board members attended a CSBA sponsored Local Control Funding Formula (LCFF) workshop gaining much information about the LCFF. Trustee Macias reported she attended the Carmela School Library Media Center opening, adding the library is beautiful and the Lake Marie School film presentations featuring school actors. Mrs. Macias commented the films were amazing and entertaining. She also participated in Read Across America at McKibben School.

## REPORTS

Dr. Kwek welcomed the Pupil Transportation Cooperative employees and told them the district appreciated the care they took of South Whittier School District students. Dr. Kwek reminded everyone that there will only be one meeting in March due to spring break. The Smarter Balanced field testing will begin on April 7<sup>th</sup>. The Superintendent also announced that the state had applied for a waiver to be exempt from the requirements of the federal No Child Left Behind test and this waiver request has been approved.

## CONSENT

On a motion by Trustee Baird seconded by Trustee Santana and unanimously carried the consent portion of the agenda was approved.

### Approval of Minutes

Approved the minutes of the regular meeting held February 25, 2014

### Purchase Order List No. 14

Approved purchase order list no. 14 for purchases submitted prior to February 25, 2014.

### Contract List No. 14

Approved contract list no.14 for services provided prior to February 25, 2014. Contracts include:

13-14-075: contractor – Whittier College, service – master teacher program, duration – 03/11/2014 to 06/30/2014, amount – zero;

13-14-076: contractor – Altamarc, Inc, service – maintain E-rate networks, duration – 07/01/2014 to 06/30/018, amount – not to exceed \$75,816.00

### Travel and Conference Report No.14

Approved travel and conference report no. 14.

CURRICULUM

Nutrition Education and Obesity Prevention Program

Gail Baxter, Associate Superintendent of Educational Services, presented information on the Nutrition Education and Obesity Prevention Program grant awarded to the school district and overseen by the district’s nurse. Statistics indicate there is a direct correlation between eating healthy foods and being a better learner in school. Healthy eating provides better classroom performance, better concentration, less absenteeism and fewer behavior problems. This grant is funded through the U.S. Department of Agriculture. Additionally, parents will be offered the opportunity to attend Nutrition Workshops.

Summer School Plans

Gail Baxter, Associate Superintendent of Educational Services, gave an overview of the summer school program for 2014. Mr. Francisco Meza will be the summer school principal. Special Education summer school will be held at Graves Middle School and the Art Institute for 3<sup>rd</sup> to 6<sup>th</sup> grade will be held at Monte Vista School.

BUSINESS

Second Period Interim Report

Michael Krause, Associate Superintendent of Business, presented the Second Period Interim Report. His report included information on the projected continuing declining enrollment in 2014-2015 and 2015-2016 and he presented a comparison between the first and second period interim budget reports. He explained the increase in revenue is due to the Local Control Funding Formula (LCFF) monies. The district will continue to monitor cash flow, can certify that its financial status is positive and can certify the required 3% Reserve for Economic Uncertainties. On a motion by Trustee Stys seconded by Trustee Baird and unanimously carried the Second Period Interim Report was approved.

PUBLIC COMMENTS ON  
CLOSED SESSION ITEMS

There were no comments on closed session items.

CLOSED SESSION

The Board of Trustee commenced closed session at 7:14 p.m.

OPEN SESSION

The Board of Trustee resumed open session at 8:15 p.m. The Superintendent reported the following “In closed session, the Board took action to issue a notice of non-reelection to a probationary certificated employee identified by # FX 0142094, pursuant to Education Code Section 44929.21(b), effective at the end of the 2013-2014 school year, and directed the Superintendent or designee to send out appropriate legal notice.” This action was made on a motion by Trustee Stys seconded by Trustee Baird and unanimously carried.

In closed session, on a motion by Trustee Stys seconded by Trustee Santana and unanimously carried the board accepted a resignation of one principal.

PERSONNEL  
CLASSIFIED

On a motion by Trustee Santana seconded by Trustee Pacheco and unanimously carried Classified Personnel Report No. 03-11-14-13 was approved.

2013-2014 New Hire – Effective 03/12/2014

Phuong Tran, Director of Fiscal Services, 8 hours/12 months  
Margarita Arroyo, Administrative Secretary/Credential  
Analyst, 8 hours/12 months

2013-2014 Substitute List – Ratification

Olivia Morquecho, Sub Secretary, effective 02/21/2014  
Melody Gonzalez, sub Health Clerk, effective 01/16/2014  
Martha Saldana, sub Noon Duty Supervisor, effective  
01/16/201  
Jocelyn Ramirez, sub Secretary, effective 01/07/2014  
Carmen Gonzalez, sub Secretary, effective 01/07/2014  
Carmen Muñoz, sub Accounting Technician, effective  
03/12/2014  
Maria Franco, sub Noon Duty Supervisor, effective 01/22/2014

2013-2014 Increase in Work Hours and Site Transfer – Effective  
03/03/2014 – Ratification

Aniella Collette, from 4.0 hours/10 months, Inclusion Aide,  
Los Altos School to  
4.5 hours/10 months, Inclusion Aide, McKibben School

2013-2014 Extra Pay Assignment – Ratification

From 10/01/2013 to 05/28/2014 the participant listed below will provide Spanish written translation and oral interpretation at McKibben School (not to exceed 120 hours). Participant will receive her regular rate of pay plus benefits.

Participant: Asuncion Gomez, Library Clerk

From 03/2013 to 05/23/2014 the participants listed below will continue classes “Target for Success” before and after school intervention reading program and McKibben School (not to exceed 28 hours each). Participants will receive their regular rate of pay plus benefits.

Participants:

Asuncion Gomez – Library Clerk

Connie Guerra – Inclusion Aide

Olivia Morquecho – Health Clerk

From 09/16/2013 to 05/23/2014 the participant listed below will provide Spanish translation support and child care during school events and parent meetings and conferences at Los Altos School, (not to exceed 30 hours each). Participants will receive their regular rate of pay plus benefits.

Participants:

Melody Gonzalez, Instructional Aide

Jamelyn Alvarado, Noon Duty Supervisor

2 alternates

2013-2014 Extra Pay Assignments – Ratification

From 02/2014 to 05/2014 the participants listed below will provide campus security for various after-school and evening events at Graves Middle School (not to exceed 40 hours). Participant will receive his regular rate of pay plus benefits.

Participant: Manuel Gastelum, Campus Monitor

On 03/2014 the participants listed below will provide babysitting services during mental health parent training at the District Office. Participants will receive their regular rate of pay plus benefits.

Participants:

Armida Castellon Romero, Instructional Aide/SH, 3 hours

Cynthia Mejia, Noon Duty Supervisor, 2 hours

Plus 1 alternate

PERSONNEL  
CLASSIFIED

From 01/07/2014 to 02/28/2014 the participant listed below will provide coverage for an open position in a special day class at Los Altos School. Participant will receive her regular rate of pay plus benefits.

Participant: Anielia Collette, Instructional Aide/SH

PERSONNEL  
CERTIFICATED

On a motion by Trustee Santana seconded by Trustee Baird and unanimously carried Certificated Personnel Report No. 03-11-14-13 was approved.

2013-2014 Extra Pay Assignment – Teacher Trainer – Loma Vista School – NEOP Lead Teacher – Health and Nutrition Program – Effective 02/12/2014 to 05/28/2014 – Ratification

Participant: Tracy Boeltl

2013-2014 Extra Pay Assignment – Teachers – District Wide – Curriculum Council and CCSS Implementation Team Meetings for Math Adoption Materials – Effective 03/19/2014

Participants:

Maria Teresa Martinez, Barbara Llamas, Christie Thornton, Sofia Fontes, Catherine Rohlfing, Julia Friedman, Irene Maehara, Mark Fuentes, Lani Namahoe, Gabriela Medina, Cindy Murray, William McCoy, Tammy Keiser, Denise Andrews, Tiffany Baides, Lucy Frias, Kathie Kivi, Marjorie Coddling, 4 alternates

2013-2014 Extension to Medical Leave of Absence – Paid – Teacher – McKibben School – Effective 03/03/2014 to 03/18/2014 – Ratification

Employee No. CE 35 68 446

2013-2014 Maternity Leave of Absence – Paid – School Psychologist – District Office – Effective 03/08/2014 to 05/30/2014 – Ratification

Employee no. DA 66 85 751

2013-2014 Leave of Absence – Paid – Teacher – Los Altos School – Effective 03/03/2014 to 03/31/2014 – Ratification

Employee no. MQ 27 70 459

2013-2014 – 39 Month Re-Employment – Teacher – Lake Marie School – Effective 03/12/2014 to 06/12/2017

Employee no. NA 23 72 23 49

PERSONNEL  
CERTIFICATED

Resolution No. 13-14-14 – Resolution Regarding Non-Reelection and Release from Employment of Temporary and Substitute Certificated Employees

On a motion by Trustee Stys seconded by Trustee Baird and unanimously carried Resolution No. 13-14-14 – Resolution Regarding Non-Reelection and Release from Employment of Temporary and Substitute Employees.

Resolution No. 13-14-15 – Appointment of Retired Confidential Employee

On a motion by Trustee Baird seconded by Trustee Santana and unanimously carried Resolution No. 13-14-15 – Appointment of Retired Confidential Employee was approved.

2013-2014 Revised Trimester Calendar

On a motion by Trustee Baird seconded by Trustee Pacheco and unanimously carried the 2013-2014 Revised Trimester Calendar was approved.

ADJOURNMENT

Meeting adjourned at 8:20 p.m.