

U N A D O P T E D M I N U T E S

of the Board of Trustees
Regular Board Meeting
November 17, 2015

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CALL TO ORDER

The meeting was called to order by Trustee Stys at 6:00 p.m.

Governing Board of Trustees present: Sharon Stys, Sylvia Macias, Francisco “Javi” Santana, Jan Baird, Deborah Pacheco

Others present:

Gail Baxter, Superintendent

Cecilia Laidemitt, Associate Superintendent of
Administrative Services and Personnel Management

Mark Keriakous, Associate Superintendent of Business Services

Martha Mestanza – Rojas, Associate Superintendent of Educational
Services

FLAG SALUTE

The flag salute was led by Mr. Toby Chávez

PUBLIC COMMENTS

Josie Tafoya, CSEA President briefly spoke about her role as President with the California School Employee Association and briefly described what the representation of Classified Employees means. Josie mentioned a few of the changes that she has seen in the district over the years, one of those changes is opening support staff positions, such as the P.E. Aides. Josie Tafoya invited and introduced Christopher Gonzalez, P.E. Aide at Loma Vista / McKibben to address the Board.

Christopher Gonzalez, P.E. Aide at Loma Vista/McKibben expressed how much he enjoys working as a P.E. Aide.

Christopher described his role as a P.E. Aide and expressed how rewarding it is to see the progress of the students in the course of the school year. Christopher thanked the Board for the opportunity to be able to work as a P.E. Aide and the opportunity to work with the students and help the P.E. Teachers at the schools that he works at.

SHOOL PRESENTATION

Dr. Matthew Fraijo, Principal from Graves Middle School introduced Graves Middle School Teacher, Patricia Vega-Jeter with the help of two Graves Middle School Students, Zachary McDade and Cierra Gonzalez and their parents, Mrs. McDade and Mrs. Gonzalez to speak about their experience in the use of Chromebook and the Google classroom.

Mrs. Vega-Jeter demonstrated the use of the Google Classroom and how user friendly the technology is to use and navigate for both parents and students. Mrs. Vega-Jeter highlighted the features that the Google Classroom offers such as the discussion boards where students can post comments or answer another student's question. Students also have access to the teacher if they need clarification on assignments. Parents are able to log in and view their child's activity, such as assignments that have been given, when the assignments are due and if their child has completed the assignment or not. Parents are also able to monitor their child's progress and communicate with the teacher. Teacher's access allows them to view the student's progress, as well as to view how many students have completed assignments and how many have not. Teachers can also provide feedback on assignments that students may want to revise and re-submit as well as post announcements, videos that were part of the lesson for students to access in order to recall the lesson.

Mrs. Vega-Jeter mentioned that this tool, the Google Classroom is free of charge to use. Mrs. Vega-Jeter thanked the Board of Trustees and the school District for providing the technology and devices for the students to use to facilitate the use of these tools. Mrs. Vega-Jeter closed her presentation by stating that this helps the students, the teacher, and parents stay informed and easy access to all of the lesson material and information for each class, and facilitates communication.

COMMENTS BY TRUSTEES

Trustee Pacheco mentioned the Paris Massacre and pointed out that one of the victims of the Paris massacre, Noemi Gonzalez was a Whittier High School graduate, class of 2010 and a Whittier resident. Trustee Pacheco shared that Noemi Gonzalez was a Cal State Long Beach student studying abroad in Paris when the massacre occurred taking one of our own. Trustee Pacheco mentioned the candle light vigil that is being held this evening in her honor at Whittier High School and Paris held a candle light vigil on November 16, 2015 in honor of all those who lost their lives in the massacre. Trustee Pacheco asked that we all keep the families in our thoughts and prayers.

Trustee Pacheco attended the Read of the LCAP year 2 that was held at Loyola Marymount on October 26 – October 27 and reported that the information was enlightening. Trustee Pacheco expressed that the information helped her to be more aware of what needs to be done to put together a positive application to the LCAP. Trustee Pacheco expressed how much she enjoyed it.

Trustee Pacheco wished a Happy and Blessed Thanksgiving to all and their families.

Trustee Macias thanked Dr. Fraijo and Mrs. Patricia Vega-Jeter for the wonderful school presentation they put together. Trustee Macias expressed how wonderful it is to see all of the great things that the students and the parents are doing.

Trustee Macias thanked Mr. Francisco Meza and all of those that helped coordinate the PTA Retreat. Trustee Macias was very happy to attend and enjoyed seeing the PTA Presidents, PTA members and community groups. Trustee Macias enjoyed learning and listening to a lot of new information that was shared. Trustee Macias commented on how nice the Liberty Community Plaza Center is.

Trustee Macias and all Board Members attended the Mud Run at Lake Marie and mentioned how much fun they had at the event. Trustee Macias hoped that the Mud Run fundraiser was a success.

Trustee Macias thanked Dr. Fraijo for coordinating the care packages that were reported in the newspaper and mentioned how wonderful it is to show the students how to be helpful not just in our city but beyond.

Trustee Macias attended the Wellness Committee meeting and reported that there are a lot of changes but all very interesting.

Trustee Macias also attended the Harvest Festival at Loma Vista and it was exciting. Mentioned that teacher, Mr. Brannon, allowed students to throw pies at him for the fundraiser, and that the students had so much fun and were excited to throw pies at him. Trustee Macias hoped that the fundraiser was a success.

Trustee Macias thanked Trustee Stys for the many years of service as a Board Member and thanked Trustee Stys for mentoring and guiding her through the process of becoming a Delegate at CSBA and a Board Member and teaching her all that she has learned. Trustee Macias expressed how grateful and appreciative she is for all that Trustee Stys has done and how greatly she will miss her.

Trustee Santana attended the Superintendents' Facilities Advisory Committee and reported that the members participated in an exercise that allowed each site to identify their needs. The end result of the exercise identified how much work needs to be done and that working on getting funding is necessary so that a lot of what was identified can be fixed.

Trustee Santana apologized to SWTA for not being able to attend the dinner.

Trustee Baird expressed how much she enjoys the employees' presentations sharing how much they enjoy their jobs and thanked Josie Tafoya for starting to invite employees to speak to the Board.

Trustee Baird enjoyed the school presentation by Graves Middle School and what a great job everyone is doing.

Trustee Baird attended both the SWTA Dinner and the PTA Retreat and they were very well done.

Trustee Baird wished everyone a very Happy Thanksgiving.

Trustee Stys mentioned how this is her last board meeting and thanked everyone for the opportunity to serve for 25 years as a Board Member. Trustee Stys expressed that it has taken a lot of education from everyone to teach her what needs to be done as a Board Member and is not as simple as people may think. Mrs. Stys expressed what a great pleasure it has been to serve this district and how familiar she is with the community and the district not only as a Board Member but as a resident of the community. Trustee Stys expressed how dearly she will miss the District, the issues and the people. Trustee Stys pointed out how much education from the California School Board Association it takes to understand the role as a Board Member and she hopes that the Board Members and people of the community continue to require that all Board Members be trained. This will help to continue to ensure that the Board Members understand their roles, what they are responsible for and what they are not, and that everyone is working together. The Board is comprised of five board members, not one as an individual, all Board Members must work as one. Trustee Stys wishes the Board, the District, the students and the community the best and without a doubt she knows that everything will continue to move forward.

REPORTS

Mrs. Gail Baxter, Superintendent reported that the Board has been very busy and had the opportunity to report on all of the events and committees that have been held over the last few weeks, and that at each event and committee there has been Board representation.

Mrs. Baxter attended the Roundtable with Senator Tony Mendoza. Senator Mendoza has expressed that he is interested in helping provide support to Districts that are interested in placing bond measures on the upcoming ballot.

Mrs. Baxter reported that each year the law offices of Atkinson, Andelson, Loya, Rudd, & Romo coordinate the Education Law Conference. The Education Law Conference brings the most current legal cases and decision that are focused in the different categories such as Human Resources, Student Services, Special Education, and Facilities. A representative from the District from each of these departments was present at the conference today getting the latest information. Each session provided a lot of good ideas and strategies on how to avoid pitfalls and how to address situations that may come up in a district.

Mrs. Baxter mentioned that tonight's board agenda includes a job description for a District Community Liaison. Opening this position is another step that will help to increase the amount of parent participation in the community. The position will start as a 3.5 hour position and will require someone with flexible hours in order to accommodate the hours needed to successfully meet the needs of our parents and to facilitate parent education. Mrs. Baxter mentioned that the stage in the Board Room will be converted to a parent center with computers, access to parent resources and parent education. Mrs. Baxter pointed out that Mr. Meza is the Director in charge of parent participation and has been working closely with the various groups, spoken to the different PTA's and staff as well as visiting other school districts that are operating successful parent centers to get ideas that we can incorporate into our plan for a successful parent center. Mrs. Baxter mentioned that the goal is to have a parent center at all our sites but we are starting out small.

Mrs. Baxter pointed out board agenda item 10.2, "Receipt of Proposals and Delegation of Authority to Negotiate Lease Agreement (Carmela Property)", that the Board will take action on tonight. The action is necessary to allow the Board to move forward with the process of leasing the Carmela property, as it allows for the delegation of authority to make decisions to the Superintendent. All the details about the terms and costs of the agreement will be addressed in detail in closed session. Only two of the agreements will be considered as one of the respondents was only interested in the property if it was going to be sold and that is not the direction of the Board at this time. Mr. Andreas Chialtas will participate in the closed session meeting to provide the details necessary to make the decision.

Mrs. Baxter provided an update on the Graves Middle School Promotion. Mrs. Baxter mentioned that Cal High will not be available this year and Whittier Union High School is not available due to current upgrades in their football field and their facilities and it has not been offered. Mrs. Baxter mentioned a few options to be considered. One option is to use the Vick Lopez Auditorium at Whittier High School which has been offered to us. The Vick Lopez Auditorium comes with some conditions, such as, the ceremony is to start at 2:00 p.m. and each student will be limited to 5 tickets each. The other option is to have the promotion ceremony at Graves Middle school. Having the promotion ceremony at Graves Middle School will allow flexibility to choose a start time but we need to consider the need to rent the equipment, the stage, the chairs, the PA system and the staff hours needed to put together and take down afterwards. Also parking is always a concern. Mrs. Baxter will be meeting with Dr. Fraijo to discuss all the options.

Mrs. Baxter presented Mrs. Stys with a plaque to thank and recognize Mrs. Stys for her 25 years of service as a board member. Mrs. Baxter prepared and read a few highlights of the countless efforts and changes that Mrs. Stys worked so arduously to implement in our school district to help the students and our community, efforts that have helped the school district move forward and grow. Mrs. Baxter shared that Mrs. Stys has performed all of this work as her role as a Board member wholeheartedly and because she strongly believes in all that she has done. Mrs. Baxter thanked Mrs. Stys in behalf of the Students and Community of the South Whittier School District for all that she has done and how she will be greatly missed.

Mrs. Baxter mentioned that Isom Advisors have prepared a presentation to help us evaluate our options for potentially going out for another bond for funding needed facilities upgrades etc.

CONSENT

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried the consent portion of the agenda was approved.

Approval of Minutes

Approved the minutes of the Regular Meeting held October 20, 2015

Purchase Order List No. 05

Approved Purchase Order List No. 05

Contract/Memorandum of Understanding List No. 05

Approved Contract List No. 05

Contracts:

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15-16-026A (Amendment) –Contractor: Summit Speech Pathology Services Inc., Service: Addendum to add additional days/hours to the original contract, Duration: 11/18/2015-06/30/2016, Amount: NOT TO EXCEED \$7,800.00 ADDITIONAL AMOUNT

15-16-050–Contractor: Olive Crest Academy, Service: INDIVIDUAL SERVICE AGREEMENT FOR STUDENT #4167402390, Duration: 10/14/2015-06/30/2016, Amount: \$36,708.00

15-16-051–Contractor: AMY ROWELL-SCHOOL PSYCHOLOGIST, Service: PSYCHOLOGY CONSULTANT TO ASSIST WITH PSYCH SUPPORT FOR STUDENTS, Duration: 11/01/2015-06/30/2016, Amount: NOT TO EXCEED \$20,000.00

15-16-052–MoU/Contractor: CHILDREN'S HAPPY TEETH AND HAPPY BRACES/BABAK YOUSEFI DDS, MS, Service: WILL PROVIDE DENTAL/ORAL EDUCATION AND SCREEININGS AT THE ELEMENTARY SCHOOLS (EXCEPT MONTE VISTA), Duration: 11/2015-06/2016, Amount: NO COST TO DISTRICT

15-16-053–Contractor: JEANNINE JANICKE, RN, BSN, PHN, CPN, Service: WILL PROVIDE TRAINING AND CONTINUED HEALTH SERVICES UNTIL A NEW DISTRICT NURSE CAN BE HIRED, Duration: 11/02/2015-06/30/2016, Amount: NOT TO EXCEED \$5,000.00

15-16-054–Contractor: ELIZABETH CAJAYON-PURVIS, Service: WILL PROVIDE TRAINING AND CONTINUED HEALTH SERVICES UNTIL A NEW DISTRICT NURSE CAN BE HIRED, Duration: 11/02/2015-06/30/2016, Amount: NOT TO EXCEED \$6,000.00

15-16-055–Contractor: #1 ACADEMIA DE SERVICIO DE TUTORIA, Service: SERVICE PROVIDER AVAILABLE TO PARENTS TO MEET THE PROVISIONS OF "NO CHILD LEFT BEHIND" FOR TITLE I PROGRAM IMPROVEMENT SCHOOLS IN YEAR 2+, Duration: 11/18/2015-06/30/2016, Amount: \$4,431.15

15-16-056–Contractor: APRENDE! TUTORING, Service: SERVICE PROVIDER AVAILABLE TO PARENTS TO MEET THE PROVISIONS OF "NO CHILD LEFT BEHIND" FOR TITLE I PROGRAM IMPROVEMENT SCHOOLS IN YEAR 2+, Duration: 11/18/2015-06/30/2016, Amount: \$7,976.07

15-16-057–Contractor: A BETTER TOMORROW EDUCATION, Service: SERVICE PROVIDER AVAILABLE TO PARENTS TO MEET THE PROVISIONS OF "NO CHILD LEFT BEHIND" FOR TITLE I PROGRAM IMPROVEMENT SCHOOLS IN YEAR 2+, Duration: 11/18/2015-06/30/2016, Amount: \$4,431.15

15-16-058–Contractor: ACE IT! TUTORING POWERED BY SYLVAN LEARNING, Service: SERVICE PROVIDER AVAILABLE TO PARENTS TO MEET THE PROVISIONS OF "NO CHILD LEFT BEHIND" FOR TITLE I PROGRAM IMPROVEMENT SCHOOLS IN YEAR 2+, Duration: 11/18/2015-06/30/2016, Amount: \$7,089.84

15-16-059–Contractor: ACHIEVE LEARNING & RESOURCE CENTER, INC., Service: SERVICE PROVIDER AVAILABLE TO PARENTS TO MEET THE PROVISIONS OF "NO CHILD LEFT BEHIND" FOR TITLE I PROGRAM IMPROVEMENT SCHOOLS IN YEAR 2+, Duration: 11/18/2015-06/30/2016, Amount: \$2,658.69

15-16-60–Contractor: ADVANCED READING SOLUTIONS LLC, DBA UROK LEARNING INSTITUTE, Service: SERVICE PROVIDER AVAILABLE TO PARENTS TO MEET THE PROVISIONS OF "NO CHILD LEFT BEHIND" FOR TITLE I PROGRAM IMPROVEMENT SCHOOLS IN YEAR 2+, Duration: 11/18/2015-06/30/2016, Amount: \$48,742.65

15-16-61-Contractor: ASPIRAR A LA EDUCACION, Service: SERVICE PROVIDER AVAILABLE TO PARENTS TO MEET THE PROVISIONS OF "NO CHILD LEFT BEHIND" FOR TITLE I PROGRAM IMPROVEMENT SCHOOLS IN YEAR 2+, Duration: 11/18/2015-06/30/2016, Amount: \$4,431.15

15-16-62-Contractor: CARTER, REDDY & ASSOCIATES, INC., Service: SERVICE PROVIDER AVAILABLE TO PARENTS TO MEET THE PROVISIONS OF "NO CHILD LEFT BEHIND" FOR TITLE I PROGRAM IMPROVEMENT SCHOOLS IN YEAR 2+, Duration: 11/18/2015-06/30/2016, Amount: \$4,431.15

15-16-63-Contractor: CLUB Z! IN-HOME TUTORING SERVICES, INC., Service: SERVICE PROVIDER AVAILABLE TO PARENTS TO MEET THE PROVISIONS OF "NO CHILD LEFT BEHIND" FOR TITLE I PROGRAM IMPROVEMENT SCHOOLS IN YEAR 2+, Duration: 11/18/2015-06/30/2016, Amount: \$26,586.90

15-16-64-Contractor: CREATIVE BRAIN LEARNING, Service: SERVICE PROVIDER AVAILABLE TO PARENTS TO MEET THE PROVISIONS OF "NO CHILD LEFT BEHIND" FOR TITLE I PROGRAM IMPROVEMENT SCHOOLS IN YEAR 2+, Duration: 11/18/2015-06/30/2016, Amount: \$2,658.69

15-16-65-Contractor: LEARN DBA RIO HONDO CONSORTIUM, Service: SERVICE PROVIDER AVAILABLE TO PARENTS TO MEET THE PROVISIONS OF "NO CHILD LEFT BEHIND" FOR TITLE I PROGRAM IMPROVEMENT SCHOOLS IN YEAR 2+, Duration: 11/18/2015-06/30/2016, Amount: \$29,245.59

15-16-66-Contractor: MATH THINK, INC., Service: SERVICE PROVIDER AVAILABLE TO PARENTS TO MEET THE PROVISIONS OF "NO CHILD LEFT BEHIND" FOR TITLE I PROGRAM IMPROVEMENT SCHOOLS IN YEAR 2+ , Duration: 11/18/2015-06/30/2016, Amount: \$1,774.46

15-16-67–Contractor: PROFESSIONAL TUTORS OF AMERICA, INC., Service: SERVICE PROVIDER AVAILABLE TO PARENTS TO MEET THE PROVISIONS OF "NO CHILD LEFT BEHIND" FOR TITLE I PROGRAM IMPROVEMENT SCHOOLS IN YEAR 2+, Duration: 11/18/2015-06/30/2016, Amount: \$2,658.69

15-16-68–Contractor: STUDENTNEST, INC., Service: SERVICE PROVIDER AVAILABLE TO PARENTS TO MEET THE PROVISIONS OF "NO CHILD LEFT BEHIND" FOR TITLE I PROGRAM IMPROVEMENT SCHOOLS IN YEAR 2+, Duration: 11/18/2015-06/30/2016, Amount: \$1,774.46

Travel and Conference Report No. 05

Approved the Travel and Conference Report No. 05

EDUCATIONAL SERVICES

Memorandum of Understanding with the Los Angeles County Office of Education (LACOE) for the Nutrition Education Obesity Prevention Grant (NEOP).

On a motion by Trustee Macias and seconded by Trustee Santana and unanimously carried the Memorandum of Understanding (MoU) with the Los Angeles County Office of Education (LACOE) was approved.

GENERAL

Public Hearing: Proposed Waiver to Amend Extended School Year Program for Special Education Students

A public hearing was in order to provide an opportunity for discussion on the Proposed Waiver to Amend Extended School Year Program for Special Education Students.

The hearing was open on a motion by Trustee Macias seconded by Trustee Santana and unanimously carried. The hearing was closed on a motion by Trustee Macias and seconded by Trustee Baird and unanimously carried.

Approval of the Proposed Waiver to Amend Extended School Year Program for Special Education Students

On a motion by Trustee Baird seconded by Trustee Santana and unanimously carried the Proposed Waiver to Amend Extended School Year Program for Special Education Students was approved.

BUSINESS

Job Description: District Community Liaison

On a motion by Trustee Macias and seconded by Trustee Baird and unanimously carried the Job Description: District Community Liaison was approved.

Receipt of Proposals and Delegation of Authority to Negotiate Lease Agreement (Carmela Property)

On a motion by Trustee Macias seconded by Trustee Santana and unanimously carried the Receipt of Proposals and Delegation of Authority to Negotiate Lease Agreement (Carmela Property) was approved.

PUBLIC COMMENTS
ON CLOSED SESSION
ITEMS

There were no public comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 7:13 p.m.

OPEN SESSION

the Board of Trustees resumed open session at 8:15 p.m.

PERSONNEL

Classified Personnel Report No. 11-17-15-05

On a motion by Trustee Santana seconded by Trustee Macias and unanimously carried the Classified Personnel Report No. 11-17-15-05 was approved.

Certificated Personnel Report No. 11-17-15-05

On a motion by Trustee Macias seconded by Trustee Baird and Unanimously carried the Certificated Personnel Report No. 11-17-15-05 was approved.

ADJOURNMENT

The meeting was adjourned at 8:15 p.m.