



**SOUTH WHITTIER SCHOOL DISTRICT**  
11200 TELECHRON AVE.  
WHITTIER, CA 90605

**Board of Trustees Regular Board Meeting**  
March 21, 2017  
District Office - Board Room  
6:00 PM

*Vision/Mission*

*The South Whittier School District holds students and staff to rigorous standards in order to prepare every scholar for 21<sup>st</sup> Century success in college and the workforce, within a safe and supportive environment.*

*Our students are challenged to reach their full potential and develop their curiosity and thirst for discovery.*

*Our district celebrates our families' diverse traditions, cultures, and languages as foundations for learning*

**AGENDA**

**1. PRELIMINARY**

**1.1. Call to Order.**

**Roll call:**

**BOARD OF TRUSTEES:**

Francisco 'Javi' Santana, President

Jan Baird, Vice President

Deborah Pacheco, clerk

Sylvia V. Macias, Member

Elias Alvarado, Member

**ADMINISTRATORS:**

Gail Baxter, Superintendent

Cecilia Laidemitt, Associate Superintendent of Personnel & Administrative Services

Martha Mestanza-Rojas, Associate Superintendent of Educational Services

Mark Keriakous, Associate Superintendent of Business Services

**1.2. Flag salute.**

**2. Approval of Agenda**

Superintendent recommends approval of the March 21, 2017 Agenda as presented.

Motion: \_\_\_ Seconded: \_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain \_\_\_ Absent \_\_\_

**3. COMMENTS BY TRUSTEES**

This item is provided as an opportunity for Trustees to report regarding District related topics.

**4. PUBLIC COMMENTS**

During this time, Members of the public may, without arrangement, make representations to or address the Board on any topic of district related concern that is or is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

**5. REPORTS**

There will be no Board discussion on reports given except to ask questions and seek clarification during the board reports presented or refer matters to staff and no action will be taken unless listed as a subsequent agenda item.

**5.1. The Superintendent will report to the Board about various matters involving the District.**

**6. CONSENT**

At each meeting, the Board approves a group of routine action items typically referred to as the Consent Agenda. They will be acted on by the Board as one item, without discussion. Items may be pulled and acted on individually. If any Board member or the Superintendent requests that an item be removed from the Consent Agenda, it will be taken up in the order indicated on the Agenda.

The Superintendent recommends approval of Consent items: 6.1,6.2,6.3,6.4,6.5,6.6,6.7,6.8

Motion: \_\_\_ Seconded: \_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain\_\_\_ Absent\_\_\_

**6.1. Approval of Minutes February 21, 2017 Regular Board Meeting (Supplement)**

**6.2. Approval of Minutes February 11, 2017 - Board Study Session (Supplement)**

**6.3. Purchase Order List No.# 09 (Supplement)**

**6.4. Contract/Memorandum of Understanding (MoU) List No. # 13 FY 16-17 (Supplement)**

**6.5. Travel and Conference Report No.# 11, (Supplement)**

**6.6. Acceptance of Donations**

Pursuant to Board Policy 3290, the South Whittier School District has received donations/gifts which may be accepted by the Board of Education. All gifts, grants, and bequests shall become the property of the South Whittier School District once accepted.

The Superintendent recommends approval of the listed donation(s)/gift(s).

Donor	Description	Purpose	Amount/Value
SHOES THAT FIT	12 PAIRS IF NEW SHOES	NEEDY STUDENTS	NO SPECIFIED DOLLAR AMOUNT.

**6.7. Written Communication to the Board of Trustees (Supplement)**

**6.8. Resolution No. 16-17-26 - Authorization to Provide for Board Member Salary Payment- Deborah Pacheco (Supplement)**

**7. GENERAL**

**7.1. Resolution No. 16-17-23 Identifying South Whittier School District as a Local Agency Who Will Cooperate with Community-based and Legal Service Organizations Providing Counseling and Advice to Immigrant Families Over Immigration Issues And Declaration that South Whittier School District believes that school-age children must not be excluded from receiving educational opportunities. (Supplement)**

The Superintendent recommends approval of Resolution # 16-17-23 as presented.

Motion: \_\_\_ Seconded: \_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain\_\_\_ Absent\_\_\_

**8. REVIEW AND ADOPTION OF BOARD POLICIES, ADMINISTRATIVE REGULATIONS, AND BOARD BYLAWS**

There are no Board Bylaws, Board Policy or Administrative Regulations submitted for Board review and/or approval for this March 21, 2017 Board meeting.

**9. EDUCATIONAL SERVICES**

There are no items from Educational Services submitted for this March 21, 2017 Board meeting.

**10. BUSINESS SERVICES**

**10.1. PRESENTATION: 2016-2017 Second Interim Report**

Mr. Keriakous, Associate Superintendent of Business Services will present the 2016-2017 Second Interim Report through a PowerPoint presentation.

**10.2. 2016-2017 Second Interim Report (Supplement)**

The Education Code requires school districts to submit interim financial reports twice a year. The First Interim report reflects actual transactions through January 31, 2017 and must be submitted to the County office of Education for review in March 2017.

As part of the Interim report, each school district must certify that its financial status is positive, qualified, or negative. Each of these terms is defined below:

- A positive certification means that the district will meet its financial obligations for the current fiscal year and subsequent two years.
- A qualified certification means that the district may not meet its financial obligations for the current fiscal year or two subsequent years.
- A negative certification means that the district will be unable to meet its financial obligations for the remainder of the fiscal year or for the subsequent fiscal year.

As discussed in this report, the South Whittier School District is submitting a positive certification for the 2016-17 Second Interim Report.

The information attached highlights changes since the First Interim budget and projections for 2016-17, 2017-18 and 2018-19.

The Superintendent recommends the Board of Trustees approve the positive certification for the 2016-2017 Second Interim financial report as presented.

Motion:\_\_\_ Seconded: \_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain\_\_\_ Absent \_\_\_

**10.3. 2016-2017 Certificated Salary Schedules (Supplement)**

The attached 2016-2017 certificated salary schedules A, J & T are for a 186 day work year.

The Superintendent recommends approval of the attached 2016-2017 Certificated Salary Schedules A, J & T as presented.

Motion:\_\_\_ Seconded: \_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain\_\_\_ Absent \_\_\_

**10.4. Adoption of Resolution No. # 16-17-25: Resolution Confirming Appointment of Oversight Committee Members (Supplement)**

The Board of Trustees of the South Whittier School District (the “District”) has adopted its Bylaws establishing a Citizens’ Bond Oversight Committee (the “COC”) with respect to the District’s general obligation bonds which were approved at an election held on November 8, 2016; and the Board desires at this time to appoint, upon recommendation of the Superintendent, the initial members of the COC.

The Superintendent recommends adoption of appointing members to Citizens Oversight Committee as listed in Resolution No. # 16-17-25.

Motion:\_\_\_ Seconded: \_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain\_\_\_ Absent \_\_\_

**10.5. Adoption of Resolution No. 16-17-27: Adopting Prequalification Questionnaire And Uniform System Of Rating Pursuant To Public Contract Code Section 20111.5**

The Superintendent recommends adoption of Resolution No. # 16-17-27: Adopting Prequalification Questionnaire and Uniform System of Rating as presented.

Motion:\_\_\_ Seconded: \_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain\_\_\_ Absent \_\_\_

**11. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items)

**12. CLOSED SESSION**

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

**12.1. Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association. Agency Negotiators: Gail Baxter, Cecilia Laidemitt, Martha Mestanza-Rojas, Mark Keriakous, James C. Romo, Tina L. Kannarr, Ed Reitkopp**

**12.2. Classified -Public Employee Appointment/Employment/Evaluation**

**12.3. Classified - Public Employee Dismissal/Release/Discipline/Transfers/Reassignments/Retirement**

**12.4. Classified - Public Employee Request for FMLA/CFRA/Leave of Absence/Paid-Ratification**

**12.5. Classified - 2016-2017 Placement on 39-Month ReEmployment List as Per ED Code §44977 §44978.1**

**12.6. Certificated - Public Employee Appointment/Employment/Evaluation**

**12.7. Certificated - Public Employee Dismissal/Release/Discipline/Transfers/Reassignments/Retirement**

**12.8. Certificated - Public Employee Request for FMLA/Leave of Absence/Unpaid-Ratification**

**12.9. Certificated - 2016-2017 Placement on 39-Month ReEmployment List as Per ED Code §44977 §44978.1**

**12.10. Conference with Legal Counsel. Public Employee Discipline/Dismissal/Transfer/Release potential anticipated litigation - Certificated (Government Code §54957, Government Code §54957.6, Government Code §54956.9)**

**12.10.1 Certificated Employee**

**13. OPEN SESSION**

The Superintendent will report related to any action taken in closed session.

**14. PERSONNEL SERVICES**

The Superintendent recommends approval of the Classified Personnel Report and the Certificated Personnel Report.

**14.1. Classified Personnel Report No.#03-21-17-09 (Supplement)**

The Superintendent recommends approval of Classified Personnel Report No. # 03-21-17-09 as presented.

Motion:\_\_\_ Seconded: \_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain\_\_\_ Absent \_\_\_

**14.2. Certificated Personnel Report No.# 03-21-17-09 (Supplement)**

The Superintendent recommends approval of Certificated Personnel Report No. # 03-21-17-09 as presented.

Motion:\_\_\_ Seconded: \_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain\_\_\_ Absent \_\_\_

**14.3. PUBLIC HEARING: The South Whittier School District to South Whittier Teachers Association (SWTA) Tentative Agreement for 2016-2017 (Supplement 14.4)**

A public hearing is in order for the South Whittier School District to South Whittier Teachers Association (SWTA) Tentative Agreement for 2016-2017 as submitted to provide an opportunity for communication on the initial contract proposal by any interested party.

**14.3.1. a) Motion to Open Hearing**

Motion:\_\_\_ Seconded: \_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain\_\_\_ Absent \_\_\_

**14.3.2. b) Motion to Close Hearing**

Motion:\_\_\_ Seconded: \_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain\_\_\_ Absent \_\_\_

**14.4. The South Whittier School District to South Whittier Teachers Association (SWTA) Tentative Agreement for 2016-2017 (Supplement)**

The Superintendent recommends approval of the South Whittier School District to South Whittier Teachers Association (SWTA) Tentative Agreement for 2016-2017.

Motion:\_\_\_ Seconded: \_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain\_\_\_ Absent \_\_\_

**14.5. Adoption of Resolution No. 16-17-28: Certification of Signatures**

The Superintendent recommends adoption of Resolution No. # 16-17-28: Certification of Signatures, to authorize signatures as required by law authorizing Geta Woldie, Director of Fiscal Services to sign warrant orders for salary payment, notices of employment and contracts effective March 27, 2017 through December 19, 2017.

Motion:\_\_\_ Seconded: \_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain\_\_\_ Absent \_\_\_

**14.6. JOB DESCRIPTION: 2017 Middle School (7/8) Art Teacher (Supplement)**

The Superintendent recommends approval of Job Description: 2017 Middle School (7/8) Art Teacher as presented.

Motion:\_\_\_ Seconded: \_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain\_\_\_ Absent \_\_\_

**15. ADJOURNMENT**

Unless otherwise posted, the next regularly scheduled meeting will be held  
**April 18, 2017 at 6:00 p.m.**  
District office Board Room  
11200 Telechron Ave.  
Whittier, CA 90605