

**SOUTH WHITTIER SCHOOL DISTRICT
11200 TELECHRON AVE.
WHITTIER, CA 90605**

March 12, 2013
6:00 P.M.

AGENDA

1. PRELIMINARY

1.1 Call to Order. Roll call:

Trustees

Sharon Stys, President
Jan Baird, Vice President
Sylvia Macias, Clerk
Layla Avila
Jorge Hernandez

Administrators

Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent
Administrative Services & Personnel Mgt.
Gail Baxter, Associate Superintendent
Educational Services
Michael Krause, Associate Superintendent
Business Services

1.2 Flag salute.

2. PUBLIC COMMENTS

During this time, persons – residents of the district, representatives of community organizations, representatives of district employee organizations – may, without arrangement, make representations to or address the Board on any topic of district related concern that is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

3. COMMENTS BY TRUSTEES

This item is provided as an opportunity for Trustees to report regarding District related topics.

4. REPORTS

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

4.1 The Superintendent will report to the Board about various matters involving the district.

5. **CONSENT**

- 5.1 **Approval of Minutes** (supplement). The Superintendent recommends approval of the minutes of the regular meeting held February 26, 2013.
- 5.2 **Purchase Order List No. 14** (supplement). The Superintendent recommends approval of purchase order list no. 14.
- 5.3 **Contract List No. 11** (supplement). The Superintendent recommends approval of contract list no. 11.
- 5.4 **Travel and Conference Report No. 12** (supplement). The Superintendent recommends approval of travel and conference report no. 12.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

6. **BUSINESS**

- 6.1 **Second Period Interim Report** (supplement). Mr. Michael Krause, Associate Superintendent of Business Services, will present the second period interim report. The Superintendent recommends approval of this report.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

- 6.2 **Resolution No. 12-13-15 - Tax and Revenue Anticipation Notes** (supplement). Michael Krause, Associate Superintendent of Business Services, will present Resolution No. 12-13-15. This resolution gives district administrators authorization to borrow funds for fiscal year 2013-14. The Superintendent recommends approval of resolution no. 12-13-15.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

- 6.3 **Verizon Services Agreement, Contract No. 12-13-061 - E-Rate Funding** (supplement) – (contract provided at Board meeting). This three year agreement includes telephone service, long distance service and Wide Area Network (WAN). The Superintendent recommends approval of this Verizon Services three year agreement.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

- 6.4 **Acceptance of Donation**. Mr. Neal Martin, Elks Lodge #1258 is providing all third grade students in the South Whittier School District dictionaries. The Superintendent recommends acceptance of this donation. Dr. Kwek will send a letter of acknowledgement to Mr. Martin.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

7. **GENERAL**

7.1 **Proposed Board Policy 5131 – Conduct – Second Reading and Possible Adoption** (supplement). The Board of Trustees will conduct a first reading of proposed Board Policy 5131 – Conduct.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain_____ Absent _____

7.2 **Proposed Board Policy 5141.4 – Child Abuse Prevention and Reporting – Second Reading and Possible Adoption** (supplement). The Board of Trustees will conduct a first reading of proposed Board Policy 5141.4 – Child Abuse Preventing and Reporting.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain_____ Absent _____

7.3 **Proposed Board Policy 5144 – Discipline – Second Reading and Possible Adoption** (supplement). The Board of Trustees will conduct a first reading of proposed Board Policy 5144 – Discipline

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain_____ Absent _____

7.4 **Proposed Board Policy 0450 – Comprehensive Safety Plan – Second Reading and Possible Adoption** (supplement). The Board of Trustees will conduct a first reading of proposed Board Policy 0450 – Comprehensive Safety Plan.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain_____ Absent _____

7.5 **Proposed Board Policy 3516.5 – Emergency Schedules – Second Reading and Possible Adoption** (supplement). The Board of Trustees will conduct a first reading of proposed Board Policy 3516.5 – Emergency Schedules.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain_____ Absent _____

8. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

9. CLOSED SESSION

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

9.1 Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association.

Agency Negotiators: Dr. Erich Kwek, Cecilia Laidemitt, Michael Krause
James C. Romo, Tina L. Kannarr.

9.2 Public Employee Appointment/Employment/Evaluation

9.2.1 Noon Duty Supervisor

9.2.2 Library Clerk

9.2.3 School Custodian

9.2.4 Teachers

9.2.5 District Wide Nurse

9.2.6 Music/Band Teacher

9.3 Public Employee Discipline/Dismissal/Release

9.3.1 Administrative Secretary

9.3.2 Instructional Aide

9.3.3 Teachers

9.4 Conference with Real Property Negotiator

9.4.1 The properties under negotiations are situated at:

Former district office building, 10120 So. Painter Ave., Whittier, CA 90605

Carmela School field, 13300 Lakeland Road, Whittier, CA 90605

Park adjacent to Los Altos School, 12001 Bona Vista, Whittier, CA 90604

The Superintendent will discuss said properties

10. OPEN SESSION

The Superintendent will report related to any action taken in closed session.

11. PERSONNEL

The Superintendent recommends approval of the Classified Personnel Report and the Certificated Personnel Report.

11.1 Classified Personnel Report No. 03-12-13-14 (supplement).

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain ____ Absent ____

11.2 Certificated Personnel Report No. 03-12-13-14 (supplement).

Motion: _____ Second: _____ Vote: Yes ___ No ___ Abstain___ Absent _____

11.3 Resolution No. 12-13-12: Resolution Regarding Non-Reelection and Release From Employment of Temporary and Substitute Certificated Employees (supplement). The Superintendent recommends approval of resolution no. 12-13-12.

Motion: _____ Second: _____ Vote: Yes ___ No ___ Abstain___ Absent _____

11.4 Resolution No. 12-13-13: Reduction or Discontinuance of Particular Kinds of Service (supplement). The Superintendent recommends approval of resolution no. 12-13-13.

Motion: _____ Second: _____ Vote: Yes ___ No ___ Abstain___ Absent _____

11.5 Resolution No. 12-13-14: Determination of Seniority Among Certificated Employees With the Same Seniority Date ("Tie-Breaker" Resolution). The Superintendent recommends approval of resolution no. 12-13-14.

Motion: _____ Second: _____ Vote: Yes ___ No ___ Abstain___ Absent _____

12. ADJOURNMENT

Unless otherwise posted, the next regularly scheduled meeting will be held
March 26, 2013, 6:00 p.m., District Office Board Room, 11200 Telechron Ave.