

**SOUTH WHITTIER SCHOOL DISTRICT
11200 TELECHRON AVE.
WHITTIER, CA 90605**

May 28, 2013
6:00 P.M.

AGENDA

1. PRELIMINARY

1.1 Call to Order. Roll call:

Trustees

Sharon Stys, President
Jan Baird, Vice President
Sylvia Macias, Clerk
Layla Avila
Jorge Hernandez

Administrators

Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent
Administrative Services & Personnel Mgt.
Gail Baxter, Associate Superintendent
Educational Services
Michael Krause, Associate Superintendent
Business Services

1.2 Flag salute.

2. PUBLIC COMMENTS

During this time, persons – residents of the district, representatives of community organizations, representatives of district employee organizations – may, without arrangement, make representations to or address the Board on any topic of district related concern that is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

3. COMMENTS BY TRUSTEES

This item is provided as an opportunity for Trustees to report regarding District related topics.

4. REPORTS

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

4.1 The Superintendent will report to the Board about various matters involving the district.

5. **CONSENT**

- 5.1 **Approval of Minutes** (supplement). The Superintendent recommends approval of the minutes of the regular meeting held May 14, 2013.
- 5.2 **Purchase Order List No. 18** (supplement). The Superintendent recommends approval of purchase order list no. 18.
- 5.3 **Contract List No. 14** (supplement). The Superintendent recommends approval of contract list no.14.
- 5.4 **Travel and Conference Report No. 16** (supplement). The Superintendent recommends approval of travel and conference report no. 16.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain_____ Absent _____

6. **GENERAL**

- 6.1 **Proposed Board Bylaw 9322 – Agenda/Meeting Materials – Second Reading and Possible Adoption** (supplement). The Board of Trustees will conduct a second reading and possible adoption of proposed Board Bylaw 9322 – Agenda/Meeting Materials. The Superintendent recommends adoption of Board Bylaw 9322.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain_____ Absent _____

- 6.2 **Proposed Board Bylaw 9323.2 – Actions by the Board – Second Reading and Possible Adoption** (supplement). The Board of Trustees will conduct a second reading and possible adoption of proposed Board Bylaw 9323.2 – Actions by the Board. The Superintendent recommends adoption of Board Bylaw 9323.2

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain_____ Absent _____

- 6.3 **Proposed Board Policy 3260 – Fees and Charges – First Reading** (supplement). The Board of Trustees will conduct a first reading of proposed Board Policy 3260 – Fees and Charges.

7. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

8. **CLOSED SESSION**

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

8.1 Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association.

Agency Negotiators: Dr. Erich Kwek, Cecilia Laidemitt, Michael Krause
James C. Romo, Tina L. Kannarr.

8.2 Public Employee Appointment/Employment/Evaluation

8.2.1 Summer Program Food Services Staff

8.2.2 Instructional Coach

8.2.3 School Psychologist Intern

8.3 Public Employee Discipline/Dismissal/Release

8.3.1 Cafeteria Helper

8.3.2 Instructional Aide

8.3.3 Teacher

8.3.4 District Nurse

8.3.5 Custodian

9. **OPEN SESSION**

The Superintendent will report related to any action taken in closed session.

10. **PERSONNEL**

The Superintendent recommends approval of the Classified Personnel Report and the Certificated Personnel Report.

10.1 Classified Personnel Report No. 05-28-13-18 (supplement).

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

10.2 Certificated Personnel Report No. 05-28-13-18 (supplement).

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

10.3 School Psychologist Intern Job Description (supplement). The Superintendent recommends approval of this job description.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain_____ Absent _____

10.4 Public Hearing: Declaration of Need for Fully Qualified Educators for the 2013-2014 School Year, Title V Regulations (supplement). The Board of Trustees will provide an opportunity to comment on the Proposed Declaration of Need.

a). Motion to open hearing

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain_____ Absent _____

b). Motion to close hearing

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain_____ Absent _____

10.5 Approval of Declaration of Need for Fully Qualified Educators for the 2013-2014 School Year, Title V. Regulations (supplement 10.4). Title V regulations require the South Whittier School District to have a Declaration of Need for Fully Qualified Educators on file. The Superintendent recommends approval of the Declaration of Need for Fully Qualified Educators for the 2013-14 School Year.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain_____ Absent _____

10.6 Public Hearing: Subsequent Variable Term Waiver Request – Speech, Language Pathologist Services Credential – Elise Contreras (supplement). The Board of Trustees will provide an opportunity to comment on the Subsequent Variable Term Waiver Request.

a). Motion to open hearing

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain_____ Absent _____

b). Motion to close hearing

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain_____ Absent _____

10.7 Subsequent Variable Term Waiver Request – Speech, Language Pathologist Services Credential – Elise Contreras (supplement 10.6). A Speech, Language Pathologist is needed for students per their IEPs. A Subsequent Variable Term Waiver is being requested for Elise Contreras. The effective dates of the Subsequent Variable Term Waiver are: August 1, 2013 to June 30, 2014. The Superintendent recommends approval of the Subsequent Variable Term Waiver Request

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

11. **ADJOURNMENT**

Unless otherwise posted, the next regularly scheduled meeting will be held
June 11, 2013, 6:00 p.m., District Office Board Room, 11200 Telechron Ave.