

SOUTH WHITTIER SCHOOL DISTRICT  
11200 TELECHRON AVE.  
WHITTIER, CA 90605

September 10, 2013  
6:00 P.M.

**AGENDA**

**1. PRELIMINARY**

**1.1** Call to Order. Roll call:

**Trustees**

Sharon Stys, President  
Jan Baird, Vice President  
Sylvia Macias, Clerk  
Layla Avila  
Jorge Hernandez

**Administrators**

Dr. Erich Kwek, Superintendent  
Cecilia Laidemitt, Associate Superintendent  
Administrative Services & Personnel Mgt.  
Gail Baxter, Associate Superintendent of  
Educational Services  
Michael Krause, Associate Superintendent of  
Business Services

**1.2** Flag salute.

**2. PUBLIC COMMENTS**

During this time, persons – residents of the district, representatives of community organizations, representatives of district employee organizations – may, without arrangement, make representations to or address the Board on any topic of district related concern that is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

**3. COMMENTS BY TRUSTEES**

This item is provided as an opportunity for Trustees to report regarding District related topics.

**4. REPORTS**

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

**4.1** The Superintendent will report to the Board about various matters involving the district.

5. **CONSENT**

- 5.1 **Approval of Minutes** (supplement). The Superintendent recommends approval of the minutes of the workshop held August 26- 27, 2013 and the regular meeting held August 27, 2013.
- 5.2 **Purchase Order List No. 04** (supplement). The Superintendent recommends approval of Purchase Order List No. 04.
- 5.3 **Approval of Contract List No. 04** (supplement). The Superintendent recommends approval of Contract List No. 04.
- 5.4 **Travel and Conference Report No. 04** (supplement). The Superintendent recommends approval of travel and conference report no. 04.
- 5.5 **Resolution No. 13-14-02: GANN Limit Resolution** (supplement). The Superintendent recommends approval of resolution no. 13-14-02: GANN Limit Resolution.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain\_\_\_\_\_ Absent \_\_\_\_\_

6. **CURRICULUM**

- 6.1 **Memorandum of Understanding – THINK Together** (supplement). This Memorandum of Understanding with THINK Together will allow THINK Together Program Leaders to work in classrooms the last hour of each day. The time period covered under this MoU is from September 11, 2013 through May 23, 2014. The Superintendent recommends approval of the Memorandum of Understanding.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain\_\_\_\_\_ Absent \_\_\_\_\_

7. **BUSINESS**

- 7.1 **2012-2013 Unaudited Actuals Report** (supplement). Michael Krause, Associate Superintendent of Business Services, will present the 2012-2013 Unaudited Actuals Report. The Superintendent recommends approval of the 2012-2013 Unaudited Actuals Report.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain\_\_\_\_\_ Absent \_\_\_\_\_

**7.2 Year End Appropriation Transfers** (supplement). The Board of Trustees of the South Whittier School District authorizes the Los Angeles County Office of Education to make appropriation transfers at the close of the 2012-2013 school year. The Superintendent recommends approval of the Year End Appropriation Transfers.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_

**8. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

**9. CLOSED SESSION**

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

**9.1** Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association.  
Agency Negotiators: Dr. Erich Kwek, Cecilia Laidemitt, Michael Krause, James C. Romo, Tina L. Kannarr.

**9.2** Public Employee Appointment/Employment/Evaluation

9.2.1 Breakfast/Noon Duty Supervisor

9.2.2 AVID Tutor

9.2.3 Supervisor of Food Services

9.2.4 Instructional Aides

9.2.5 Library Clerk

9.2.6 Health Clerk

9.2.7 Noon Aide

9.2.8 Teachers

**9.3** Public Employee Discipline/Dismissal/Transfers/Release

9.3.1 Instructional Aide

9.3.2 Information Specialist Technician

9.3.3 Custodian

**10. OPEN SESSION**

The Superintendent will report related to any action taken in closed session.

**11. PERSONNEL**

The Superintendent recommends approval of the Classified Personnel Report and the Certificated Personnel Report

11.1 Classified Personnel Report No. 09-10-13-04 (supplement).

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_

11.2 Certificated Personnel Report No. 09-10-13-04 (supplement).

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: Yes \_\_\_\_\_ No \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_

**12. ADJOURNMENT**

Unless otherwise posted, the next regularly scheduled meeting will be held  
September 24, 2013, 6:00 p.m., District Office Board Room, 11200 Telechron Ave.