

U N A D O P T E D M I N U T E S

of the Board of Trustees
Regular Board Meeting
January 22, 2013

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CALL TO ORDER

The meeting was called to order by Trustee Stys at 6:02 p.m.

Governing Board of Trustees present: Layla Avila, Jan Baird, Jorge Hernandez, Sylvia Macias, Sharon Stys.

Others present: Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent of Administrative Services and Personnel Management
Gail Baxter, Associate Superintendent of Educational Services
Michael Krause, Associate Superintendent of Business Services

FLAG SALUTE

The flag salute was led by McKibben School student Jamee Bates, the Student Council president.

SCHOOL PRESENTATION

Mr. Jose Alarcon, principal, introduced the McKibben School Student Council who presented "Highlights at McKibben School." Students reported on some of the programs offered at McKibben. Students included Jamee Bates - president of the Student Council, Joshua Cepeda - vice president, Elizabeth Vasquez – treasurer, Anthony Lujan – secretary and Aubrey Brown – historian. Each student chose a different program to report. Reports included the Accelerated Reader Program, Rosetta Stone, Success Maker, Think Together and extra curricular activities. Students were thanked for their excellent and informative reports.

PUBLIC COMMENTS

Crystal Allen, Carmela School parent, thanked the Board for rethinking the plans to lease Carmela classrooms. Ms. Allen feels Carmela School students need that area. In addition, Ms. Allen inquired about the Carmela School library and computer lab and its progress. Ms. Allen's inquiry will be answered by the Superintendent.

COMMENTS BY TRUSTEES

Board members thanked the McKibben School Student Council for their very informative report. They commented that students were very well informed and very poised.

Mrs. Baird represented the South Whittier School District at the Board of Supervisors meeting where the proposed Safe Water, Safe Beaches Measure was discussed. Mrs. Baird had a very short time to speak but she made it clear to the Board of Supervisors that the South Whittier School District is opposed to this measure.

REPORTS

Dr. Kwek thanked Mrs. Baird for representing the district at the Board of Supervisors meeting and making it clear to the supervisors that the South Whittier School District can not afford to pay the \$64,245.00 per year fee for the Clean Water, Clean Beaches Measure. The testimony lasted over four hours and most of it was in opposition to this measure. The Supervisor who represents the South Whittier area, Supervisor Knabe, is opposed to the measure. The measure has been delayed for 60 days.

Dr. Kwek will meet with Ms. Allen who commented during the public comments section. The Superintendent stated there are plans for a great library and media center at Carmela School but the district has had considerable delays from the fire department and from the State.

The Superintendent thanked Mr. Jose Alarcon, McKibben School principal and the Student Council for their informative presentation.

The new Associate Superintendent of Business Services, Michael Krause, was introduced and welcomed. Mr. Krause comes from the Baker Unified School District where his position was chief business officer for the past two years. Prior to this position, Mr. Krause was a business teacher and assistant principal at a high school in Victorville.

Dr. Kwek thanked the association presidents, SWTA and CSEA, for attending the School Services of California Budget Conference with him. Some of the information gleaned from this conference is confusing but more information will be learned that will explain the Governor's Local Control Funding Formula in more detail.

Dr. Kwek will attend the yearly Superintendents Symposium where there will be much discussion on the Governor's Budget. Aside from the Symposium, superintendents will meet to organize the "Superintendents One Voice" group. Whittier Union High School District Superintendent, Sandi Thornstenson, is the organizer of the One Voice group. The superintendents will establish a platform that will advocate for students and for education in California.

CONSENT

On a motion by Trustee Baird seconded by Trustee Avila and unanimously carried the consent portion of the agenda was approved with a correction on the total amount of Purchase Order List No. 11. The corrected total is \$53,447.02.

CONSENT

Approval of Minutes

Approved the minutes the regular meeting held January 8, 2013.

Approval of Purchase Order List No. 11

Approved purchase order list no. 11 for purchases submitted prior to January 22, 2013 as corrected.

BUSINESS

State Budget Update

Dr. Kwek presented a state budget update. The superintendent has attended several budget update conferences. His presentation at this Board meeting was a combination of the information he has received at these conferences. The news about the budget is the most positive and promising in a few years. There are no further reductions to school districts and the way funding to schools is provided will be configured in a different manner. The Governor is proposing a Local Control Funding Formula (LCFF) that redistributes funding to schools. The goal is to focus funding on the most needy students. Additional money will be provided to school districts with a higher enrollment of English language learners and students on free or reduced lunch. Another positive action with the Governor's new budget proposal is that school districts will have more local control. As in past years, school districts must plan for two budgets, one that favors the Governor's budget proposals and one in case the legislators do not agree with the Governor's budget. There will be many challenges to the LCFF between now and the May budget revision.

Resolution No. 12-13-06: Resolution to Protest Fee for Clean Water, Clean Beaches Measure

On a motion by Trustee Hernandez seconded by Trustee Macias and unanimously carried resolution no. 12-13-06 – Resolution to Protest Fee for Clean Water, Clean Beaches Measure was approved.

Resolution No. 12-13-07: Certification of Signatures

On a motion by Trustee Macias seconded by Trustee Hernandez and unanimously carried resolution no. 12-13-07 – Certification of Signatures was approved. This resolution, required by law, authorizes Michael Krause, Associate Superintendent of Business Services, to sign warrant orders for salary payments, notices of employment and contracts effective January 23, 2013 through December 10, 2013.

BUSINESS

Resolution No. 12-13-08: Resolution Designating Authorized Agent to Sign School Orders (Commercial Warrants)

On a motion by Trustee Baird seconded by Trustee Avila and unanimously carried resolution no. 12-13-08 – Resolution Designating Authorized Agent to Sign School Orders (Commercial Warrants) was approved. This resolution is to authorize Michael Krause, Associate Superintendent of Business Services, to sign any and all school orders in the name of the South Whittier School District.

Resolution No. 12-13-09: Resolution for Change of Revolving Cash Fund Custodian (Education Code 42800-5)

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried resolution no. 12-13-09 – Resolution for Change of Revolving Cash Fund Custodian (Education Code 42800-5) was approved. This resolution designates Michael Krause, Associate Superintendent of Business Services, as the new custodian of the Revolving Cash Fund.

Resolution No. 12-13-10: Resolution of the Board of Trustees of the South Whittier School District Approving Office of Public School Construction State Funding Applications Identification of District Positions

On a motion by Trustee Hernandez seconded by Trustee Baird resolution no. 12-13-10 – Resolution of the Board of Trustees of the South Whittier School District Approving Office of Public School Construction State Funding Applications Identification of District Positions was approved. This resolution designates Lily Huntenburg, Director of Fiscal Services and Michael Krause, Associate Superintendent of Business Services, as district representatives and are authorized to file applications on behalf of the district with the Office of Public School Construction and are also designated as CEQA (California Environmental Quality Act) officers. Further, Michael Krause, Associate Superintendent of Business Services, is authorized signatory for contracts, agreements and change orders that have been approved by the Board of Trustees.

Appointment of District Employee to Serve on the Whittier Area Liability and Property Self Insurance Authority Committee (WALPSIA), Whittier Self Insurance Authority (WASIA) and the Whittier Area Pupil Transportation Cooperative (PTC).

On a motion by Trustee Baird seconded by Trustee Avila and unanimously carried Associate Superintendent of Business Services, Michael Krause, was appointed to serve on the following committees:

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| BUSINESS | Whittier Area Liability and Property Self Insurance Authority Committee (WALPSIA) Whittier Self Insurance Authority (WASIA) Whittier Area Pupil Transportation Cooperative (PTC). |
| GENERAL | <u>Graves Middle School "College Road Trip" to San Diego</u> On a motion by Trustee Avila seconded by Trustee Macias and unanimously carried the Graves Middle School "College Road Trip to San Diego was approved. Twenty nine 8 th grade students will tour San Diego State University, UC San Diego and Point Loma Nazarene University. The college tour will take place on February 15-16, 2013. The cost for the excursion is \$125.00 and includes all transportation costs and some meals. The students and chaperones will stay at Sea World Camp and will participate in an over night marine science adventure. Teachers accompanying the students are Mr. Guy Sardo and Mr. Daniel Honeycutt. In addition, AVID tutors who will chaperone are Danielle Linke, Miguel de la Torre, Mary Ayala, Mariana Paniagua and Mrs. Sanchez, a parent. The group will travel by chartered bus. |
| PUBLIC COMMENTS ON CLOSED SESSION ITEMS | There were no comments on closed session items. |
| CLOSED SESSION | The Board of Trustees commenced closed session at 7:04 p.m. |
| OPEN SESSION | The Board of Trustees resumed open session at 7:39 p.m. No action was taken in closed session. |
| PERSONNEL CLASSIFIED | On a motion by Trustee Avila seconded by Trustee Hernandez and unanimously carried Classified Personnel Report No. 01-22-13-11 was approved. <u>2012-2013 New Hire – Effective 01/23/2013</u> Leticia Salas, Inclusion Aide/SH, McKibben School Leticia Salas, Substitute Secretary, Substitute Office/Health Clerk Substitute Noon Duty Supervisor, On Call, District Wide Manuel Gastelum, Substitute Custodian, Substitute Noon Duty Supervisor, On Call, District Wide <u>2012-2013 New Hire – Effective 02/01/2013 – Pending Process Completion</u> Ana Ramos, Instructional Aide, Los Altos School Katya Guevara, Instructional Aide, Los Altos School Monique Padilla, Instructional Aide, Los Altos School Martha Saldana, Instructional Aide, Los Altos School |

PERSONNEL
CLASSIFIED

2012-2013 Extra Pay Assignments

Ratification – From 01/2013 to 06/2013, the participant listed below will provide assistance with data input at Graves Middle School, not to exceed 50 hours. Participant will be compensated At her regular rate of pay plus benefits, not to exceed \$1,128.00
Participant: Cynthia Rodriguez, Library Clerk

Ratification – From 12/01/2012 to 06/28/2013, the participant listed below will provide CALPADS reporting at the Educational Services Office for a total of 152 hours. Participant is to be Compensated at her regular rate of pay plus benefits, not to exceed \$9,975.00

Participant: Sidney Gonzalez, Information Specialist

From 01/23/2013 to 05/31/2013 the participant listed below will Work 1.5 hours in the After School Accelerated Reading Program at McKibben School for a total of 120 hours. Participant will be compensated at her regular rate of pay plus benefits and not to exceed \$2,708.00

Participant: Sheila Chavez, Instructional Aide/SH

2012013 Extension of Medical Leave of Absence/Paid

Employee ID # DDS 957 9475

Instructional Aide/SH, Carmela School

Effective 01/11/2013 to 02/11/2013

PERSONNEL
CERTIFICATED

On a motion by Trustee Avila seconded by Trustee Hernandez and unanimously carried certificated personnel report no. 01-22-13-11 was approved.

2012-2013 Extra Pay Assignment – Home Hospital Services to Homebound students - District Wide – Effective 11/01/2012 to 06/30/2013 – Ratification

Participant: Carmen Ornelas

2012-2013 Extra Pay Assignment – After School Supplemental Instructional Program – Targeted Students in English/Language Arts and Math – Carmela School – Ratification

Participants: Linda Andersen, Yvette Arbiso-Wroe, Eileen Chia, Greta Benavides, Silvia Bobluk, Valerie Favrow, Carlos Rivera, Lucilla Gutierrez, James Hamilton, Elyse Kenney-Schiller, Christopher Losoya, Loretta Martinez-Davis, Elisabel Santos-Scott Gina Shepherd, Belinda Stevens-Bernal, Christine Thornton, Esther Vargas-Hollar, Sylvia Villaseñor, Debra Lynne Wease

PERSONNEL
CERTIFICATED

2012-2013 Extra Pay Assignment – Staff Development, Procure Technology, Collaborate with Site Team and Feeder Schools for the STEM Program – Graves Middle School – Effective 08/29/2012 to 06/13/2013 – Ratification
Participant: William McCoy

2012-2013 Extra Pay Assignment – Saturday Supplemental Instructional Program – Targeted Students in Math – Graves Middle School – Effective 01/2013 to 05/2013 – Ratification
Participant: Keith MacInnes, one alternate

2012-2013 Extra Pay Assignment – Supplemental Instructional Program – Targeted Students in Science – Lake Marie School – Effective 01/29/2013 to 05/14/2013
Participant: Patricia Vega-Jeter, one alternate

2012-2013 Extra Pay Assignment – Student Leadership Program – Targeted Students – Loma Vista School – Effective 01/23/2013 to 06/11/2013
Participant: Tracy Boeltl, one alternate

2012-2013 Extra Pay Assignment – Move Instructional Materials McKibben School – Effective 12/2012 – Ratification
Participant: Roberta Ellis

2012-2013 – Special Substitute Requests – District Wide Special Education – To allow participant to attend So CA Autism Training Collaborative (SCATC) – effective 03/13-14/2013
Participant: Carlos Rivera

Carmela School – to administer ADEPT formative test to Targeted EL students – effective 01/2013 to 06/2013 – Ratification
Participants: 16 Substitute Teachers needed

Carmela School – To release classroom teachers to administer Kindergarten benchmark assessments to their classroom students Effective 01/2013 to 05/2013 – Ratification
Participants: 2 Substitute Teachers needed

Los Altos School – To administer ADEPT formative test to Targeted EL students – effective 01/23/2013 to 06/07/2013
Participants: 16 Substitute Teachers needed

Los Altos School – To release classroom teachers to administer Kindergarten benchmark assessments to their classroom students effective - 01/2013 to 05/2013 – ratification
Participants: 3 Substitute Teachers needed

PERSONNEL
CERTIFICATED

Lake Marie School – To administer ADEPT formative test to Targeted EL students – effective 01//23/2013 to 06/07/2013
Participants: 16 Substitute Teachers needed

Lake Marie School – To release classroom teachers to administer Kindergarten benchmark assessments to their classroom students – effective 01/2013 to 05/2013 – ratification
Participant: 1 Substitute Teacher needed

Lake Marie School – To release classroom teacher to participate In 6th grade Articulation Day at Graves Middle School – effective 02/26/2013
Participant: 1 Substitute Teacher needed

Loma Vista School – To administer ADEPT formative test to Targeted EL students – effective 01/23/2013 to 06/07/2013
Participant: 16 Substitute Teachers needed

Loma Vista School – To release classroom teachers to Administer Kindergarten benchmark assessments to their Classroom students – effective 01/2013 to 05/2013 – ratification
Participants: 2 Substitute Teachers needed

McKibben School – To administer ADEPT formative test to Targeted EL students – effective 01/23/2013 to 06/07/2013
Participant: 1 Substitute Teacher needed

McKibben School – To release classroom teachers to administer Kindergarten benchmark assessments to their classroom students effective 01/2013 to 05/2013 – ratification
Participant: 1 Substitute Teacher needed

McKibben School – To release teachers for articulation with English/Language Arts and Math Departments – effective 02/26/2013
Participants: 2 Substitute Teachers needed

Monte Vista School – To release teachers to conduct Quarterly Reviews and Data Conferences in English/Language Arts, Math and Writing to targeted English Language students – effective 9/28/2012, 10/05/2012, 10/30/2012, 11/29/2012, 12/14/2012, 01/25/2013, 02/01/2013, 03/22/2013, 04/12/2013, 05/03/2013, 05/31/2013 – ratification
Participants: 35 Substitute Teachers needed

PERSONNEL
CERTIFICATED

Monte Vista School – To administer ADEPT formative test to Targeted English Language students – effective 01/23/2013 to 06/07/2013

Participants: 16 Substitute Teachers needed

Monte Vista School – To release teacher to provide CORE Supplemental Interventions to targeted English Language students via Rosetta Stone – effective 01/16/2013 to 06/12/2013 – ratification

Participant: 1 Substitute Teacher needed

Monte Vista School – To release teacher to provide Anytime Academic CORE Supplemental Interventions to targeted English Language students via Meet the Masters – effective 01/16/2013 to 06/12/2013 - ratification

Participant: 1 Substitute Teacher needed for Mary Szak

Monte Vista School – To release teachers to plan Direct Interactive Instruction lessons that focus on targeted English Language students – effective – 01/17/2013, 02/05-06/2013, 02/19/2013, 02/26/2013, 03/05/2013, 03/07/2013, 03/26/2013, 03/27/2013, 04/09/2013, 04/18/2013, 04/23/2013

Participants: 12 Substitute Teachers needed

Retirement - Administrator

Rosa Pope, Principal, Loma Vista School, effective at the end of the day - 06/28/2013

Early Retirement

Carolyn Wright – Speech/Language Teacher – Loma Vista School – effective at the end of the day – 06/13/2013

Resolution No. 12-13-11: Regarding Layoff of Classified Personnel

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried resolution no. 12-13-11 – Regarding Layoff of Classified Personnel was approved.

ADJOURNMENT

Meeting adjourned at 7:40 p.m.