

U N A D O P T E D M I N U T E S

of the Board of Trustees
Regular Board Meeting
November 13, 2012

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CALL TO ORDER

The meeting was called to order by Trustee Stys at 6:05 p.m.

Governing Board of Trustees present: Sharon Stys,
Jan Baird, Jorge Hernandez, Sylvia Macias.

Members absent: Layla Avila.

Others present: Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent of Administrative
Services and Personnel Management
Gail Baxter, Associate Superintendent of Educational Services
Rick Holash, Associate Superintendent of Business Services

FLAG SALUTE

The flag salute was led by Rick Holash, Associate Superintendent of Business Services.

PUBLIC COMMENTS

There were no public comments.

COMMENTS BY TRUSTEES

Board members extended a Happy Thanksgiving message to all. Trustee Macias attended the PTA Unit Presidents Retreat hosted and organized by Francisco Meza, Monte Vista School principal. Mrs. Macias was very impressed and thankful for the information and training given to the PTA unit presidents who attended. The unit presidents were from the Whittier area PTAs and the Pico Rivera PTAs. Mrs. Macias has been associated extensively with the PTA in past years and she said that this kind of retreat has never been held where all the unit presidents came together for training. She said it was impressive, stellar and thanked everyone who helped to arrange this retreat.

REPORTS

Dr. Kwek also stated the retreat for the PTA unit presidents had been a great and successful event. He explained that Mr. Meza has had retreats for the council presidents in the past and was asked if this information could be given to all the unit presidents. This is how this unit president event came about. Dr. Kwek said school districts were very happy with the passing of Proposition 30. Schools will not receive any additional funds but no additional reductions will be made. The district will continue to operate with a balanced budget. The Superintendent reminded everyone that classes will not be in session next week, the week of November 19-23, 2012.

CONSENT

On a motion by Trustee Macias seconded by Trustee Baird and unanimously carried the consent portion of the agenda was approved.

Approval of Minutes

Approved the minutes of the regular meeting held October 23, 2012.

Approval of Purchase Order List No. 08

Approved purchase order list no. 08 for purchases submitted prior to November 13, 2012.

Approval of Contract List No. 07

Approved contract list no.07 for services provided prior to October 23, 2012. Contracts include:

12-13-035: contractor – Los Angeles County Office of Education, service – outdoor science camp, duration – 12/03/2012 to 06/30/2013, amount – not to exceed \$30,000.00;

12-13-036: contractor – Academia de Servicios de Tutoria, service – provide services to district students, duration – 11/13/2012 to 06/30/2013, amount not to exceed \$36,396.00;

12-13-037: contractor – Vavrinek, Trine, Day & Co., LLP CPA (VTD), service – provide school finance accounting services, duration – 07/01/2012 to 06/30/2013, amount – not to exceed \$30,000.00;

12-13-038: contractor – Ruthe Janine Johnson, service – food services support, duration – 09/01/2012 to 06/30/2013, amount – not to exceed \$45,000.00;

12-13-039: contractor – Access to Learning, service – provide services to district students, duration – 11/13/2012 to 06/30/2013, amount – not to exceed \$2,729.70;

12-13-040: contractor – ARC Associates, service – provide services to district students, duration – 11/13/2012 to 06/30/2013, amount – not to exceed \$44,585.10;

12-13-041: contractor – ATS Project Success, service – provide services to district students, duration – 11/13/2012 to 06/30/2013, amount – not to exceed \$1,819.80;

12-13-042: contractor – Basic Educational Services Team, Inc., service – provide services to district students, duration – 11/13/2012 to 06/30/2013, amount – not to exceed \$1,819.80,

12-13-043: contractor – Brain Hurricane LLC, service – provide services to district students, duration – 11/13/2012 to 06/30/2013, amount – not to exceed \$14,558.04;

12-13-044: contractor – Club Z! In-Home Tutoring Services, Inc., service – provide services to district students, duration – 11/13/2012 to 06/30/2013, amount – not to exceed \$909.90;

12-13-045: Void;

CONSENT

12-13-046: contractor – Professional Tutors of America, Inc., service – provide services to district students, duration – 11/13/2012 to 06/30/2013, amount – not to exceed \$909.90;
12-13-047: contractor – ThinkTogether, service – provide services to district students, duration – 11/13/2012 to 06/30/2013, amount - \$77,341.50;
12-13-048: contractor – Advanced Reading Solutions LLC/DBA UROK Learning Institute, service – provide services to district students, duration – 11/13/2012 to 06/30/2013, amount – not to exceed \$1,819.80;
12-13-049: contractor - #1 We Can, service – provide services to district students, duration – 11/13/2012 to 06/30/2013, amount – not to exceed \$909.90;
12-13-050: contractor – Eric Hall and Associates, service – provide school finance accounting services, duration – 11/14/2012 to 12/14/2013, amount – not to exceed actual cost

Travel and Conference Report No. 07
 Approved travel and conference report no. 07.

GENERAL

Proposed Board Policy 0200
 On a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried proposed Board Policy 0200, Goals for the School District, was adopted.

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 6:12 p.m.

OPEN SESSION

The Board of Trustees resumed open session at 6:25 p.m. No action was taken in closed session.

PERSONNEL CLASSIFIED

On a motion by Trustee Macias seconded by Trustee Baird and unanimously carried Classified Personnel Report No. 11-13-12-08 was approved.

2012-2013 Extra Pay Assignment – Ratification
 From 10/2012 to 05/2013 the participant listed below will provide campus security during home games for after school sports for a total of 112 hours. Participant will be compensated at his regular rate of pay plus benefits.
 Participant - Adrian Guerra, Campus Monitor

PERSONNEL
CLASSIFIED

From 11/12/2012 to 05/31/2013 the participant listed below will attend a Rosetta Stone ELD training at Lake Marie School for a total of 50 hours. Participant will be compensated at her regular rate of pay plus benefits.

Participant – Maya Rivera, Library Clerk

From 11/2012 to 05/2013, the participants listed below will provide assistance (before and after school) in Target for Success/Success Maker and Rosetta Stone at McKibben School for a total of 120 hours. Participants will be compensated at their regular rate of pay plus benefits.

Participants: Dawn Camargo, Library Clerk; Sheila Chavez, Inclusion Aide; one alternate

On 11/20, 21, 23/2012 the participant listed below will prepare and organize the McKibben School library for the Accelerated Reading Program for a total of 24 hours. Participant will be compensated at her regular rate of pay plus benefits.

Participant: Dawn Camargo, Library Clerk

From 11/01/2012 to 03/30/2013 the participant listed below will provide support to the Student Service Center for processing records requests and cum folder requests in a timely manner for a total of 78 hours. Participant will be compensated at her regular rate of pay plus benefits.

Participant: Dawn Camargo, MAA Clerk

2012-2013 Resignation – Effective November 30, 2012

Richard Holash, Associate Superintendent of Business Services

2012-2013 Extension to Medical Leave of Absence – Paid – Effective 10/08/2012 to 01/15/2013

Employee ID # YU 790 3293

PERSONNEL
CERTIFICATED

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried Certificated Personnel Report No. 11-13-12-08 was approved.

2012-2013 Extra Pay Assignment – Move Instructional Materials – Teacher – Carmela School – Effective 07/02/2012 to 07/31/2012 – 21 hours

Christine Thornton

PERSONNEL
CERTIFICATED

2012-2013 Extra Pay Assignment – Administrative Designee to Cover IEPs and SSTs for Principal – Loma Vista School – Effective 09/26/2012 to 06/13/2013 – Ratification
Tracy Boeltl, SDC/SH Teacher

2012-2013 Extra Pay Assignment – Administrative Designee to cover IEPs and SSTs for Principal – McKibben School – Effective 10/2012 to 06/13/2013 – Ratification
Carolyn Howard, One Alternate

2012-2013 Extra Pay Assignment – Additional Costs to 10/09/2012 Approved Extra Pay Assignment – Teacher Training – Common Core State Standards Implementation – ELD Coaches – Effective 08/6, 7/2012 – Ratification
Kathleen Kivi, Kaylene Merrill

2012-2013 Extra Pay Assignment – Implement Prep Period Pre Algebra Class – Teachers – Graves Middle School – Effective 08/2012 to 06/2013 – Ratification
Jeff Kearney, William McCoy

2012-2013 Extra Pay Assignment – Technology Support – Teacher – Los Altos School – Effective 09/2012 to 05/2013 – Ratification
Michelle Pierce

2012-2013 Extra Curricular Assignments – Stipends – Teachers – Graves Middle School – Effective 2012-2013 School Year – Ratification

Todd Banner, Sports Coordinator, Quarter 1, 2, 3, 4
Kevin Leduff, Sports Coordinator, Quarter 2, 3
Amanda Riisager, Sports Coordinator, Quarter 1, 2, 3, 4
George Palomino, Sports Coordinator, Quarter 1, 2, 3, 4
Lynn McIntosh, Sports Coordinator, Quarter 1, 2, 3, 4
Lynn McIntosh, Varsity Club, Quarter 1, 2, 3, 4
Three Alternates, Sports Coordinators, Quarter 1, 2, 3, 4
Odelissa Orellana, Student Council, Quarter 1, 2, 3, 4
Amanda Riisager, Drama Club, Quarter 1, 2, 3, 4
Odelissa Orellana, Year Book Club, Quarter 1, 2, 3, 4
Two Alternates, Clubs, Quarter 1, 2, 3, 4

2012-2013 Extra Pay Assignment – Supplemental Instructional Program – Saturday Math Assistance to Targeted Students – Effective 10/2012 to 05/2013 – Ratification
William McCoy
One Alternate

PERSONNEL
CERTIFICATED

2012-2013 Extra Pay Assignment – Supplemental Instructional Program – After School – Drama/Performing Arts, ELA Emphasis – Effective 10/14/2012 to 12/2012 – Ratification
Roxanne Grago, Tamara Keiser, One Alternate

2012-2013 Extra Pay Assignment – Supplemental Instructional Program – After School – Targeted 4th Grade Students in E/LA – Teacher – Loma Vista School – Effective 12/11/2012 to 05/2013
Gladys Richardson

2012-2013 Extra Pay Assignment – Supplemental Instructional Program – After School – Targeted 6th Grade Students – Math – Teacher – Loma Vista School – Effective 12/11/2012 to 05/2013
Audrey Radley

2012-2013 Extra Pay Assignment – Common Core Steering Committee – Presenter Teachers – Effective 11/01/2013 to 06/30/2013 – Ratification
Tiffany Baides, Kaylene Merrill, Kathleen Kivi

2012-2013 Extra Pay Assignment – Common Core Steering Committee Members – Teachers – District Wide – Effective 11/01/2012 to 06/30/2013 – Ratification
Helia Adanto, Todd Banner, Silvia Bobluk, Cristina Corrales, Tonette Demoray, Susanna Francia, Roxanne Grago, Daniel Honeycutt, Donald Hotz, Jeffrey Kearney, Irene Maehara, Gabriela Medina, Karen Metcalfe, Cindy Murray, Audrey Radley, Catherine Rohlfig, Laura Stillman, Blaine Woodward, Two Teachers To Be Announced, Four Alternates

2012-2013 Special Substitute Request
Loma Vista School – To release a teacher to receive coaching on California Gateways – effective 10/26/2012 – Ratification – one substitute needed

2012-2013 Special Substitute Request
Graves Middle School – To release a teacher to participate in Alternative Governance Walk – effective 11/09/2012 – one substitute needed

2012-2013 Special Substitute Request
Graves Middle School – To release teachers to attend math and E/LA articulation with Whittier Union High School District teachers and administrators – effective 11/27-28/2012 - four substitutes needed

ADJOURNMENT

Meeting adjourned at 6:27 p.m.

BOARD MINUTES

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