

**SOUTH WHITTIER SCHOOL DISTRICT
11200 TELECHRON AVE.
WHITTIER, CA 90605**

BOARD OF TRUSTEES MEETING – REGULAR/ORGANIZATION MEETING

**December 9, 2014
6:00 P.M.**

A G E N D A

1. PRELIMINARY

1.1 Call to order. Roll call:

Trustees

Sylvia Macias, President
Jan Baird, Vice President
Sharon Stys, Clerk
Deborah Pacheco, Member
Francisco ‘Javi’ Santana,
Member

Administrative Staff

Gail Baxter, Superintendent
Cecilia Laidemitt, Associate Superintendent,
Administrative Services and Personnel Mgt.
Martha Mestanza Rojas, Associate
Superintendent of Educational Services
Michael Krause, Associate Superintendent of
Business Services

1.2 Flag salute.

2. ORGANIZATION OF THE BOARD

Election of Officers

a. Election of the President

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

b. Election of the Vice President

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- c. Election of the Clerk

Motion: ____ **Second:** ____ **Vote: Yes** ____ **No** ____ **Abstain** ____ **Absent** ____

- d. Election of the Secretary of the Board

It is customary to elect the Superintendent, Gail Baxter, as Secretary of the Board.

Motion: ____ **Second:** ____ **Vote: Yes** ____ **No** ____ **Abstain** ____ **Absent** ____

- e. Election of the Board representative for electing members to the County Committee on School District Organization. (Currently - S. Macias)

Motion: ____ **Second:** ____ **Vote: Yes** ____ **No** ____ **Abstain** ____ **Absent** ____

- f. Selection of the Board's voting delegate to the annual meeting of the Los Angeles County School Trustees Association. (Currently - S. Stys)

Motion: ____ **Second:** ____ **Vote: Yes** ____ **No** ____ **Abstain** ____ **Absent** ____

- g. Selection of the Board's representative to the Whittier Area School Trustees Association. (Currently - S. Stys)

Motion: ____ **Second:** ____ **Vote: Yes** ____ **No** ____ **Abstain** ____ **Absent** ____

- h. Election of the representative and alternate to the Trustee Review Committee of the Pupil Transportation Cooperative. (Currently - S. Macias and F. Santana)

Member _____

Motion: ____ **Second:** ____ **Vote: Yes** ____ **No** ____ **Abstain** ____ **Absent** ____

Alternate _____

Motion: ____ **Second:** ____ **Vote: Yes** ____ **No** ____ **Abstain** ____ **Absent** ____

- i. Election of the representative and alternate to the Trustee Review Committee of the Whittier Area Cooperative Special Education Program. (Currently - S. Macias and D. Pacheco)

Member _____

Motion: ____ **Second:** ____ **Vote: Yes** ____ **No** ____ **Abstain** ____ **Absent** ____

Alternate _____

Motion: ____ **Second:** ____ **Vote: Yes** ____ **No** ____ **Abstain** ____ **Absent** ____

- j. Election of two Board members to serve on the Hearing Committee to Consider Student Expulsion (Currently - J. Baird and D. Pacheco)

Motion: ____ **Second:** ____ **Vote: Yes** ____ **No** ____ **Abstain** ____ **Absent** ____

- k. Selection of two Board members to serve on the Superintendent's Advisory Committee (currently - S. Macias and F. Santana)

Motion: ____ **Second:** ____ **Vote: Yes** ____ **No** ____ **Abstain** ____ **Absent** ____

- l. Election of two Board members to serve on the Wellness Committee as representative and alternate (currently - S. Macias and D. Pacheco)

Member _____

Motion: ____ **Second:** ____ **Vote: Yes** ____ **No** ____ **Abstain** ____ **Absent** ____

Alternate _____

Motion: ____ **Second:** ____ **Vote: Yes** ____ **No** ____ **Abstain** ____ **Absent** ____

- m. It is recommended that the Superintendent Baxter or a designee be appointed as the Board representative to the:

- 1) Whittier Area Cooperative Special Education Program
- 2) Whittier Area Pupil Transportation Cooperative
- 3) School Attendance Review Board
- 4) Whittier Area Self Insurance Authority
- 5) Whittier Area Liability and Property Self Insurance Authority
- 6) South East Educational Technology Consortium and Whittier Area Consortium

Motion: ____ **Second:** ____ **Vote: Yes** ____ **No** ____ **Abstain** ____ **Absent** ____

- n. Board meeting – it is recommended that the Board adopt the second Tuesday and fourth Tuesday of each month as the regular meeting time at the District Office Board Room, 11200 Telechron Ave., Whittier, with Call to Order at 6:00 p.m.

Motion: ____ **Second:** ____ **Vote: Yes** ____ **No** ____ **Abstain** ____ **Absent** ____

- o. Adoption of Resolution 13-14- 09, Certification of Signatures, to authorize signatures as required by law authorizing Gail Baxter, Cecilia Laidemitt, Martha Mestanza Rojas, Michael Krause, Francisco Meza, Phuong Tran, Marsha Escalante and Janine Johnson to sign warrant orders for salary payment, notices of employment and contracts effective December 9, 2014 through December 8, 2015 (supplement).

Motion: ____ **Second:** ____ **Vote: Yes** ____ **No** ____ **Abstain** ____ **Absent** ____

3. PUBLIC COMMENTS

During this time, persons – residents of the district, representatives of community organizations, representatives of district employee organizations – may, without arrangement, make representations to or address the Board on any topic of district-related concern that is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

4. COMMENTS BY TRUSTEES

This item is provided as an opportunity for Trustees to report regarding District related topics.

5. REPORTS

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

- 5.1 Superintendent:** The Superintendent will report to the Board about various matters involving the District.

6. CONSENT

- 6.1 Approval of Minutes** (supplement). The Superintendent recommends approval of the minutes of the Board minutes of the regular Board meeting held November 12, 2014.
- 6.2 Purchase Order List No. 10** (supplement). The Superintendent recommends approval of purchase order list no 10.
- 6.3 Contract List No. 09** (supplement). The Superintendent recommends approval of contract list no. 09.
- 6.4 Travel and Conference Report no. 09** (supplement). The Superintendent recommends approval of travel and conference report no. 09.

Motion: ____ **Second:** ____ **Vote: Yes** ____ **No** ____ **Abstain** ____ **Absent** ____

7. CURRICULUM

7.1 Memorandum of Understanding between the Los Angeles County Office of Education and the South Whittier School District (supplement). This Memorandum of Understanding is for The Nutrition Education Obesity Prevention (NEOP) - this Grant is funded by the United States Department of Agriculture and implemented through the Los Angeles County of Education. The Superintendent recommends approval of this Memorandum of Understanding.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

8. BUSINESS

8.1 First Interim Financial Report (supplement). Michael Krause will present a report to the Board on the First Interim Financial Report. The Superintendent recommends acceptance of the First Interim Financial Report.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

8.2 Public Disclosure of Proposed Collective Bargaining Agreement – AB 1200 – for the 2013-2014 school year, SWTA Proposed Tentative Agreement - (supplement). This public disclosure of proposed collective bargaining agreement complies with AB 1200 and is required by law when any proposed bargaining unit agreement is voted on by the Board of Trustees. The AB 1200 outlines the budget changes that will occur due to any changes in a bargaining unit agreement throughout the school year. The Superintendent recommends approval of the Public Disclosure of Proposed Collective Bargaining Agreement.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

9. GENERAL

9.1 Call for Nominations for CSBA Delegate Assembly (supplement). Call for nomination(s) for the CSBA Delegate Assembly, Region 24, to serve beginning April 1, 2015 through March 31, 2017. (Currently - S. Macias and S. Stys)

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

10. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present any requests from the public to speak to closed session items).

11. CLOSED SESSION

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation or other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

11.1 Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association
Agency Negotiators: Gail Baxter, Cecilia Laidemitt, Michael Krause, James C. Romo, Tina L. Kannarr

11.2 Public Employee Appointments/Employment/Evaluation

- 11.2.1 Substitute Custodian
- 11.2.2 Substitute Non Duty Supervisor
- 11.2.3 Substitute District Office Receptionist
- 11.2.4 Assistant Coach
- 11.2.5 Administrative Secretary/Classified Personnel
- 11.2.6 Library Clerk
- 11.2.7 Instructional Aide
- 11.2.8 Office Health Clerk
- 11.2.9 School Secretary
- 11.2.10 Substitute Teacher
- 11.2.11 Teacher

11.3 Public Employee Discipline/Dismissal/Release

- 11.3.1 Cafeteria Helper
- 11.3.2 Library Clerk
- 11.3.3 Instructional Aide
- 11.3.4 Teacher

11.4 Conference Real Property Negotiator

- 11.4.1 The property under consideration is situated at:
Carmela School field, 13300 Lakeland Road, Whittier, CA 90605

12. OPEN SESSION

The Superintendent will report related to any action taken in closed session.

13. PERSONNEL

The Superintendent recommends approval of the following personnel reports:

- 13.1 Classified Personnel Report No. 12-09-14-09 (supplement).

Motion: ____ **Second:** ____ **Vote: Yes** ____ **No** ____ **Abstain** ____ **Absent** ____

13.2 Certificated Personnel Report No. 12-09-14- 09 (supplement).

Motion: ____ **Second:** ____ **Vote: Yes** ____ **No** ____ **Abstain** ____ **Absent** ____

13.3 Memorandum of Agreement between the South Whittier School District and the South Whittier Teachers Association – changes to the proposed 2014-2015 calendar (supplement). The Superintendent recommends approval of the Memorandum of Agreement between the South Whittier School District and the South Whittier Teachers Association – changes to the proposed 2014-2015 calendar.

Motion: ____ **Second:** ____ **Vote: Yes** ____ **No** ____ **Abstain** ____ **Absent** ____

13.4 Memorandum of Agreement between the South Whittier School District and the South Whittier Teachers Association – Class Size Reduction (supplement). The Superintendent recommends approval of the Memorandum of Agreement between the South Whittier School District and the South Whittier Teachers Association – Class Size Reduction.

Motion: ____ **Second:** ____ **Vote: Yes** ____ **No** ____ **Abstain** ____ **Absent** ____

13.5 South Whittier School District Proposal to the South Whittier Teachers Association, 10-16-14 (supplement). The Superintendent recommends approval of the South Whittier School District Proposal to the South Whittier Teachers Association, 10-16-14.

Motion: ____ **Second:** ____ **Vote: Yes** ____ **No** ____ **Abstain** ____ **Absent** ____

13.6 South Whittier School District Teacher's Salary Schedule, 2014-2015 School Year, Speech and Language Therapist (supplement). The Superintendent recommends approval of the South Whittier School District Teacher's Salary Schedule, 2014-2015 School Year, Speech and Language Therapist.

Motion: ____ **Second:** ____ **Vote: Yes** ____ **No** ____ **Abstain** ____ **Absent** ____

14. ADJOURNMENT

Unless otherwise posted, the next regularly scheduled meeting will be
January 13, 2015, 6:00 p.m., District Office Board Room, 11200 Telechron Ave.