

# U N A D O P T E D M I N U T E S

of the Board of Trustees  
Regular Board Meeting  
May 14, 2013

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## CALL TO ORDER

The meeting was called to order by Trustee Stys at 6:06 p.m.

Governing Board of Trustees present: Jan Baird, Jorge Hernandez, Sylvia Macias, Sharon Stys.

Member absent: Layla Avila.

Others present: Dr. Erich Kwek, Superintendent  
Cecilia Laidemitt, Associate Superintendent of Administrative  
Services and Personnel Management  
Gail Baxter, Associate Superintendent of Educational Services  
Michael Krause, Associate Superintendent of Business Services

## FLAG SALUTE

The flag salute was led by Lily Huntenberg, Director of Fiscal Services.

## PUBLIC COMMENTS

There were no public comments.

## COMMENTS BY TRUSTEES

Board members who attended the Whittier Area Community Resource Fair reported it had been a very well attended event with enjoyable student entertainment and many community information booths present. The District's Art Show was on display during the Fair. Trustee Stys served as one of the judges of the district wide student art pieces saying that all the art work was beautiful with some being spectacular. Mrs. Tricia Vega Jeter was thanked for taking charge of the Student Art Show. The Board also thanked Mrs. Gail Baxter and Think Together staff and district staff for their participation in the excellent and successful event.

Trustees Stys and Macias will be in Sacramento at CSBA's Delegate Assembly meetings as delegates. They will report about the outcomes at the next Board meeting.

## REPORTS

Open House schedule has been given to the Board of Trustees. The GATE Olympiad will be held on June 1<sup>st</sup> at Graves Middle School. This will be the district's third annual Olympiad. Dr. Kwek invited everyone to attend the Olympiad.

## REPORTS

Dr. Kwek reported that the Governor has presented the May Revise to his original budget proposal. The budget proposal appears to be very favorable to school districts. As reported earlier, the Governor is proposing a Local Control Funding Formula (LCFF) with added revenue and wants to eliminate deferrals with all of this put in place over certain number of years. He is proposing adding \$240 million to school budgets with added accountability to insure these funds are being spent in their proper categories. In addition, \$1 billion will be given to schools to implement the Common Core State Standards program. If this is approved, the South Whittier School District will have \$500,000.00 to implement it. State Legislators must take action on the budget by June 15<sup>th</sup>.

## CONSENT

On a motion by Trustee Macias seconded by Trustee Baird and unanimously carried the consent portion of the agenda was approved.

### Approval of Minutes

Approved the minutes of the regular meeting held April 23, 2013.

### Approval of Purchase Order List No. 17

Approved purchase order list no. 17 for purchases submitted prior to May 14, 2013.

### Contract List No. 13

Approved contract list no. 13 for services provided prior to May 14, 2013. Contracts include:

12-13-062: contractor – Department of General Services/Office of Administrative Hearings, service – dispute resolution proceedings in regards to certificated staff, duration – 08/24/2012 to 06/30/2017, amount - not to exceed \$48,000.00;

12-13-066: contractor – Pacific Audio Logics, service – hearing/vision screening services to district students, duration – 07/01/2013 to 06/30/2014, amount – not to exceed \$6,150.00;

12-13-067: contractor – Advancement Via Individual Determination Center, service – provide services to district, duration – 07/01/2013 to 06/30/2014, amount – not to exceed \$7,385.00 plus tax;

12-13-069: contractor – Thomas R. Dorow, service – construction at Carmela School, duration – 05/15/2013 to 12/01/2013, amount – not to exceed \$27,720.00;

12-13-070: contractor – Thomas R. Dorow, service – construction at Los Altos School, duration – 05/15/2013 to 12/01/2013, amount – not to exceed \$28,728.00;

12-13-071: contractor – Thomas R. Dorow, service – construction at McKibben School, duration – 05/15/2013 to 12/01/2013, amount – not to exceed \$27,720.00;

CONSENT

12-13-072: contractor – Thomas R. Dorow, service – construction at Lake Marie School, duration – 05/15/2013 to 12/01/2013, amount – not to exceed \$27,720.00;

12-13-073: contractor – Thomas R. Dorow, service – construction at Loma Vista School, duration – 05/15/2013 to 12/01/2013, amount – not to exceed \$12,096.00

Travel and Conference Report No. 15

Approved travel and conference report no. 15.

CURRICULUM AND INSTRUCTION

Common Core State Standards

Gail Baxter, Associate Superintendent of Educational Services and Martha Mestanza Rojas, currently principal at Los Altos School and named Director of Curriculum, Instruction and Special Programs, presented information on the implementation plan for the Common Core State Standards. In preparation for the implementation of these standards, all classroom teachers have been trained in Direct Interactive Instruction. A plan is in place for any administrators not trained yet to get this instruction from the Instructional Coaches and the Director of Curriculum, Instruction and Special Programs. Past standards focused on testing. These new proposed standards will prepare students to be 'critical thinkers', will learn by project based learning by working collaboratively, will problem solve and will learn to be proficient in technology. The goal is to prepare students with the skills they will need into the 21<sup>st</sup> century. The standards will be introduced district wide to Kindergarten through second grade and in the third grade at Los Altos School in the 2013-2014 school year. Teachers will receive ongoing professional development.

Dr. Kwek congratulated the team working on the implementation of the Common Core State Standards adding that they had been working extremely hard in the preparation.

The Synced Solution, LLC, Contract 12-13-068

On a motion by Trustee Hernandez seconded by Trustee Macias and unanimously carried contract 12-13-068 – The Synced Solution, LLC was approved. Gail Baxter, Associate Superintendent of Educational Services reported the services that this company will provide to the South Whittier School District.

BUSINESS

Resolution No. 12-13-18: Resolution on Spending EPA (Education Protection Account) Funds

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried resolution no. 12-13-18 – Resolution on Spending EPA Funds was approved. These funds may be used for funding certificated salaries within the General Fund.

BUSINESS

Resolution No. 12-13-22: Resolution to Authorize Temporary Borrowing Between Funds of the South Whittier School District for the 2013-2014 Fiscal Year

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried resolution no. 12-13-22 – Resolution to Authorize Temporary Borrowing Between Funds for the South Whittier School District for 2013-2014 was approved.

Award of Bid #2012-5A – Carmela School

On a motion by Trustee Macias seconded by Trustee Baird and unanimously carried Award of Bid #2012-5A to Silver Creek Industries for the Carmela School project was approved.

Award of Bid #2012-5B – Carmela School

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried Award of Bid #2012-5B to Marjani Builders for the Carmela School project was approved.

Award of Bid #2012-1 – Loma Vista School

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried Award of Bid #2021-1 to WCCR Construction for the Loma Vista School project was approved.

Award of Bid #2012-2 – McKibben School

On a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried Award of Bid #2012-2 to Jergensen Construction for the McKibben School project was approved.

Award of Bid #2012-3 – Los Altos School

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried Award of Bid #2012-3 to GDL Best Contractors for the Los Altos School project was approved.

GENERAL

Resolution No. 12-13-20: California Day of the Teacher

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried resolution no. 12-13-20, California Day of the Teacher was approved.

Resolution No. 12-13-21: Classified Employee Week

On a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried resolution no. 12-13-21, Classified Employee Week was approved.

GENERAL

Proposed Board Policy 5141.33 Head Lice – Second Reading and Adoption

The Board of Trustees conducted a second reading of proposed Board Policy 5141.33 – Head Lice. On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried Board Policy 5141.33 – Head Lice was adopted.

Proposed Board Bylaw 9322 - Agenda/Meeting Materials – First Reading

The Board conducted the first reading of proposed Board Bylaw 9322 – Agenda/Meeting Materials.

Proposed Board Bylaw 9323.2 – Actions by the Board – First Reading

The Board conducted the first reading of proposed Board Bylaw 9323.2 – Actions by the Board.

Memorandum of Understanding, SPIRITT Family Services

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried the Memorandum of Understanding to allow SPIRITT Family Services to provide after school programs at no cost to the district from May 21, 2013 through June 13, 2014 was approved.

Memorandum of Understanding, SPIRITT Family Services

On a motion by Trustee Hernandez seconded by Trustee Macias and unanimously carried the Memorandum of Understanding to allow SPIRITT Family Services to provide ‘Life Skills Training’ and ‘Dignity in Schools’ for Graves Middle School students at no cost to the district from May 21, 2013 through June 13, 2014 was approved.

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no public comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 7:04 p.m.

OPEN SESSION

The Board of Trustees resumed open session at 7:26 p.m. No action was taken in closed session.

PERSONNEL CLASSIFIED

On a motion by Trustee Macias seconded by Trustee Hernandez and unanimously carried Classified Personnel Report No. 05-14-13-17 and Certificated Personnel Report No. 05-14-13-17 was approved.

PERSONNEL  
CLASSIFIED

2012-2013 Summer Supplemental Program Staff/Graves Middle School – Effective 06/17/2013 to 07/12/2013

Summer School Secretary: Lorena Ruiz, 5 hours/day

Special Education Instructional Staff Work Hours: 4 hours/day

S/L Pathology Assistant: Jasmine Layne-Rich

Preschool SH-Kinder: Carmen Hernandez

Preschool SH-Kinder: Maritza Dionisio

Preschool SH-Kinder: Victoria Beas-Gonzalez

Autism K-3: Amor Hernandez

Autism K-3: Xochitl Diaz

Autism K-3: Anielia Collette

SH K-3: Marisa Hernandez

SH K-3: Marcia Rangel

SH K3: Sheila Chavez

SH 2-5: Christine Miovsky

SH 2-5; Josie Tafoya

SH 2-5: Kristina Cruz

SH 7-8: Rosa Chavez

SH 7-8: Kala Hamilton

SH 7-8: Leticia Salas

LH 3-6: Armida Romero

LH 7-8: Maria Quijano

2012-2013 Extra Pay Assignments

On 05/01/2013 the participants listed below provided support for inclusion students attending a field trip. Participant will be compensated at her regular rate of pay plus benefits – Ratification.

Participant: Leticia Salas, 3 hours, McKibben School

On 03/11/2013 the participants listed below attended an Eagle Software Conference. Participants will be compensated at their regular rate of pay plus benefit – Ratification

Participants: Gloria Gonzales, Office Health Clerk, 4 hours, Lake Marie

Olivia Morquecho, Office Health Clerk, 4 hours, McKibben School

Carmen Gonzalez, Office Health Clerk, 1.5 hours, Loma Vista School

Elia Herrera, Office Health Clerk, .5 hours, Carmela School

Dawn Camargo, MAA & Library Clerk, 2 hours, District Office/McKibben School

Cindy Rodriguez, Library Clerk, 1.5 hours, Graves Middle School

PERSONNEL  
CLASSIFIED

Between 06/17/2013 and 07/19/2013 the participants listed below will work a total of 168 hours to provide tutoring to students attending summer school Algebra and Pre-Algebra classes at Pioneer High School. Participants will be compensated at their regular rate of pay plus benefits.

Participants: Miguel De La Torre, AVID Tutor  
Mary Ayala, AVID Tutor  
Marianita Paniagua, AVID Tutor  
Thomas Zuniga, AVID Tutor  
Danielle Linke (as needed), AVID Tutor

Between 06 - 07/2013 the participant listed below will work 60 hours to provide clerical support in the library to students and teachers. Participant will be compensated at her regular rate of pay plus benefits.

Participant: Laura Tovar, Library Clerk/ Monte Vista School

2012-2013 Extension Medical Leave of Absence/Unpaid – Secretary – Los Altos – Effective 05/14/2013 to 08/01/2013 – Ratification

Employee ID #: UU 167 42 15

2012-2013 Extension to Medial Leave of Absence/Paid – Instructional Aide/SH – Los Altos School - Effective 04/29/2013 to 05/18/2013 – Ratification

Employee ID #: AZ 488 16 15

PERSONNEL  
CERTIFICATED

2012-2013 Summer Supplemental Program Positions – Graves Middle School – Effective 06/17/2013 to 07/19/2013 – Pending availability of funds, student enrollment and actual student attendance

The daily rate of pay will be .003 of the last year's salary in the South Wittier School District for regular teachers.

\*The daily rate of pay will be \$78.00/day for a four our Summer Substitute Teacher Assignment

Special Education – 06/17/2013 to 07/12/2013 – 19 Days

SDC/LH (Mild to Moderate) 3-6, Graves Middle School –

Joel Anderson

SDC/LH (Mild to Moderate) 7-8, Graves Middle School –

\*Julee Abrahamson

SDC/SH (Moderate to Severe) K-3 AF – Graves Middle School –

Carlos Rivera

SDC/SH (Moderate to Severe) K-3, Graves Middle School –

Lorrene Lake

PERSONNEL  
CERTIFICATED

SDC/SH (Moderate to Severe) 2-5, Graves Middle School – Tracy Boeltl  
SDC/SH (Moderate to Severe), 7-8, Graves Middle School – Brandon Mitsunaga  
SDC/SH Preschool, Graves Middle School – Danyelle Spirlin  
Speech/Language Itinerant Teacher, District Wide – Contracted Position  
Occupational Therapist, District Wide – Contracted Position  
Adapted P.E., District Wide – Contracted Position

Graves Middle School @ Pioneer High School – 06/17/2013 to 07/19/2013 – 24 days – Monday through Friday  
CAHSEE Instructional Support Teacher Algebra, Keith MacInnes  
CAHSEE Instructional Support Teacher Pre-Algebra, Jeff Kearney

Graves Middle School – 06/17/2013 to 07/12/2013 – 19 days – Monday through Friday  
CAHSEE Instructional Support Teacher Algebra, Dale Chitwood  
CAHSEE Instructional Support Teacher Pre-Algebra, George Palomino  
CAHSEE Instructional Support Teacher Writing, Amanda Riisager  
CAHSEE Instructional Support Teacher Reading, Cheryl Jensen  
CAHSEE Instructional Support Teacher Reading, Todd Banner  
CAHSEE Instructional Support Teacher Social Studies, Guy Sardo  
CAHSEE Instructional Support Teacher Social Studies, Daniel Honeycutt

2012-2013 Extra Pay Assignment – Summer Supplemental Instructional Program – Before/After School Supervision – Graves Middle School – Effective 06/17/2013 to 07/19/2013  
Participants: Joel Anderson, Carlos Rivera, Lorrene Lake, Tracy Boeltl, Brandon Mitsunaga, Danyelle Spirlin, Melody Skaggs, Keith MacInnes, Jeff Kearney, Dale Chitwood, George Palomino, Amanda Riisager, Cheryl Jensen, Todd Banner, Guy Sardo, Daniel Honeycutt

2012-2013 Extra Pay Assignment – Supplemental Instructional Program – after school tutoring of grade level standards for CSTs – Teachers – Graves Middle School  
Participants: Daniel Honeycutt, Guy Sardo, Odelisa Orellana, Cheryl Jensen, Garrett Carrington



PERSONNEL  
CERTIFICATED

2012-2013 Special Substitute Requests

Summer Supplemental Instructional Program Assignment – Special Education placement of credentialed teacher per Education Code 56062 and T5 80046.5 – SDC/LH Grades 7/8 – effective 06/17/2013 to 07/19/2013.

Participant: Graves Middle School, Julee Abrahamson – Education Specialist Instruction Credential – Mild/Moderate Disabilities

Participant: Carmela School, to allow teachers to administer ADEPT test to all EL students 16 days to be arranged – 01/2013 to 06/2013 – Ratification

Participant: Carmela School, to allow teachers to attend 6<sup>th</sup> grade articulation with the middle school at Monte Vista effective 05/31/2013 – three substitutes needed

2012-2013 Summer Supplemental Instructional Program Regular Teacher Substitutes – teachers listed will be paid the daily rate of pay of .003 of the last year's salary in the South Whittier School District – substitutes are to be used on call on an as needed basis only – effective 06/17/2013 to 07/19/2013 – Monday to Friday

Participants: Margaret Gardner, Roxanne Grado, Maria Westbrook

2012-2013 Maternity Leave of Absence – Paid – Certificated Employee – District Office – Effective 04/09/2013 to 04/04/30/2013 – Ratification

Employee # RB 003 22 07

2012-2013 Medical Leave of Absence – Paid – Teacher – Lake Marie School – Effective 04/26/2013 to 05/15/2013 – Ratification

Employee # QU 416 67 96

South Whittier School District Teachers Association Initial Contract Proposal for 2013-2014

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried the South Whittier School District Teachers Association Initial Contract Proposal for 2013-2014 was accepted.

Public Hearing: South Whittier School District Teachers Association Initial Contract Proposal for 2013-2014

A public hearing was in order for the initial proposal to provide an opportunity for communication on the initial contract proposal by any interested person. The hearing was open on a motion by Trustee Macias seconded by Trustee Hernandez and unanimously carried. There was no discussion. The hearing was closed on a motion by Trustee Macias seconded by Trustee Hernandez and unanimously carried.

PERSONNEL  
CERTIFICATED

South Whittier School District Initial Contract Proposal for 2013-2014

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried the South Whittier School District Initial Contract Proposal for 2013-2014 was approved and will be submitted to the South Whittier Teachers Association.

Public Hearing: South Whittier School District Initial Contract Proposal for 2013-2014

A public hearing was in order for the initial proposal to provide an opportunity for communication on the initial contract proposal by any interested person. The hearing was open on a motion by Trustee Macias seconded by Trustee Hernandez and unanimously carried. There was no discussion. The hearing was closed on a motion by Trustee Hernandez seconded by Trustee Macias and unanimously carried.

ADJOURNMENT

Meeting adjourned at 7:32 p.m.