

U N A D O P T E D M I N U T E S

of the Board of Trustees
Regular Board Meeting
September 23, 2014

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CALL TO ORDER

The meeting was called to order by Trustee Macias at 6:08 p.m.

Governing Board of Trustees present: Sylvia Macias, Jan Baird, Sharon Stys, Deborah Pacheco, Francisco "Javi" Santana.

Others present: Gail Baxter, Superintendent
Martha Mestanza Rojas, Associate Superintendent of
Educational Services
Michael Krause, Associate Superintendent of Business Services

FLAG SALUTE

The flag salute was led by Associate Superintendent of Educational Services, Martha Mestanza Rojas

PUBLIC COMMENTS

There were no public comments.

COMMENTS BY TRUSTEES

Trustee Pacheco attended the Teacher of the Year Luncheon saying it was a wonderful event that shows support of the best teachers. Mrs. Pacheco also announced that she has been named as the Community Advisory Representative to Rio Hondo College.

Trustee Stys attended the Teacher of the Year Luncheon as she has for many years. Mrs. Stys stated she was very impressed with the manner in which teachers express their personal feelings about teaching and why they chose the teaching profession. She said she was very proud to have been able to be a part of such a wonderful celebratory event. Mrs. Stys also attended the PTA Retreat that is organized by Mr. Francisco Meza, Director of Special Programs, English Learners and Parent Involvement. The retreat was very well organized and well attended. Trustee Stys appreciated learning about PTA business and involvement.

Trustee Macias also attended the Teacher of the Year Luncheon stating it was a great event. It was exciting to see teachers from many school districts and to hear their presentations. It was an honor to sit with the district's Teacher of the Year, Mr. Honeycutt and his family. Mrs. Macias also attended the PTA Retreat. She said there was much valuable information she learned and was very proud of what the South Whittier School District and Mr. Meza offered PTAs at this retreat.

REPORTS

Superintendent Gail Baxter, commended Mr. Meza for his organization of the PTA Retreat and its success. Mr. Meza is also participating in the South Whittier School District Educational Foundation as a District Advisor. The District can provide information and a location for this group to meet. The Foundation members have met twice this school year and have updated the by-laws. Fund raising activities are being planned. Recently, a retired Principal and dear friend of the District, Roger Salinas, passed away. His family asked in lieu of flowers that donations be made to the Foundation in Mr. Salinas's memory. The Foundation has received \$4,450.00. The District thanks the Salinas family for their thoughtfulness. The focus of the Foundation is promotion of 21st Century Skills enrichment for all district students. Mr. Meza will periodically provide Foundation information updates.

Mrs. Baxter announced the Williams inspection team had found sufficient textbooks and instructional materials. Teachers and school staffs worked very hard to ensure the distribution of the new math textbooks was complete. The Williams facilities inspection is planned in the near future. With most of the school district buildings being old, there may be some negative findings. The District is considering a school facilities Bond proposal in the near future.

Superintendent Baxter thanked CSEA for accepting the invitation to resume negotiations. The groups met last week. More information will follow on the outcome.

CONSENT

On a motion by Trustee Santana seconded by Trustee Baird and unanimously carried the consent portion of the agenda was approved.

CONSENT

Approval of Minutes

Approved the minutes of the regular meeting held September 9, 2014.

Purchase Order List No. 06

Approved purchase order list no. 06 for purchases submitted prior to September 23, 2014.

CONSENT

Contract List No. 05

Approved contract list no. 05 for services provided prior to September 23, 2014. Contracts include:

14-15-042: contractor – Speech & Language Development Center, service – student support, duration – 07/01/2014 through 06/30/2015, amount – none;

14-15-043: contractor – Speech & Language Development Center, service – student 516002, duration – 07/01/2014 through 06/30/2015, amount - \$54,524.00;

14-15-044: contractor – LACOE, service – obesity prevention, duration – 03/01/2014 through 09/30/2014, amount – none;

14-15-045: contractor – Rossier Park School, service – student support, duration – 09/08/2014 through 06/30/2015, amount - \$38,012.00;

13-14-079A: contractor – Frick, Frick & Jette, service – architect fees, duration – 04/22/2014 through 12/31/2015, amount - \$11,150.00

Travel and Conference Report No. 05

Approved travel and conference report no. 05.

CURRICULUM

Public Hearing – Notification of Compliance of Sufficient Textbooks and Instructional Materials – Resolution No. 14-15-06

A public hearing was held in order to provide an opportunity for discussion of the Notification of Compliance of Sufficient Textbooks and Instructional Materials. The hearing was open on a motion by Trustee Baird seconded by Trustee Stys and unanimously carried. There was no discussion. The hearing was closed on a motion by Trustee Baird seconded by Trustee Stys and unanimously carried.

Notice of Compliance of Sufficient Textbooks and Instructional Materials – Resolution No. 14-15-06

On a motion by Trustee Stys seconded by Trustee Santana and unanimously carried Resolution No. 14-15-06, Notice of Compliance of Sufficient Textbooks and Instructional Materials was approved.

BUSINESS

Resolution No. 14-15-08 - Delinquent Taxes Assignment

On a motion by Trustee Santana seconded by Trustee Baird and unanimously carried Resolution No. 14-15-08 – Delinquent Taxes Assignment was approved.

Resolution No. 14-15-09 – Inter-fund Transfer

On a motion by Trustee Baird seconded by Trustee Stys and unanimously carried Resolution No. 14-15-09 – Inter-fund Transfer was approved.

GENERAL

Proposed Board Policy 5116.1 – Intra District Open Enrollment – First Reading

The Board of Trustees conducted the first reading of proposed Board Policy 5116.1 – Intra District Open Enrollment. Board would like to incorporate specific dates under the heading of Application and Selection Process at the second reading.

Election of a Board Representative to the 2014-2015 Los Angeles County School Trustees Association

On a motion by Trustee Santana seconded by Trustee Baird and unanimously carried nominations were in order to elect a Board representative to the 2014-2015 Los Angeles County School Trustees Association. Trustee Francisco ‘Javi’ Santana was elected as the Boards’ representative. The role of the representative is to: (1) vote on all Association matters and (2) communicate between the Executive Board, the Association and the local Board. (This LACSTA representative is a separate position from that of the voting delegate for the annual County Committee election).

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no comments on closed session items.

CLOSED SESSION

The Board of Trustee commenced closed session at 6:25 p.m.

OPEN SESSION

Open session continued at 6:58 p.m. No action was taken in closed session.

PERSONNEL CLASSIFIED

On a motion by Trustee Santana seconded by Trustee Baird and unanimously carried Classified Personnel Report No. 09-23-14-05 was approved.

2014-2015 New Hire

Approved new hire: Jannet Vasquez, Instructional Aide/SDC, Preschool, Lake Marie School, effective September 24, 2014

2014-2015 New Hires

Approved New Hires: After School Assistants:

- Raymond Lopez
- Kevin Canchola
- Joseph Lopez

Effective: pending clearance from the Department of Justice

2014-2015 Extra Pay Assignment

Approved listed employees who will participate in the 'Target for Success' before and after school intervention reading program at McKibben School, effective October, 2014 through May, 2015.

Participants:

Asuncion Gomez, Olivia Morquecho, Katie Fukushima, Leticia Salas, 3 alternates

2014-2015 Extra Pay Assignment

Approved listed employees who will provide training on the Transitional Kindergarten Program-Little Treasures, at the District Office, effective September 24, 2014 through December 20, 2014.

Participants:

Monica Villegas, Wendy Barrios

2014-2015 Extra Pay Assignment

Approved listed employee who will provide translation and interpreting support for parent conferences/training (Title I) at Carmela School, effective September, 2014 through May, 2015.

Participant:

Mayra Rivera

2014-2015 Extra Pay Assignment

Approved listed employees who will help increase ADA by monitoring attendance and organizing weekly attendance incentives as well as monthly awards, Carmela School, effective September, 2014 through May, 2015.

Participants:

Jannet Vasquez, Mayra Rivera, one alternate

2014-2015 Request for Maternity Leave – Paid – Ratification

Approved request – Library Clerk, Lake Marie School, effective September 2, 2014 through October 14, 2014.

2014-2015 Request to extend Medical Leave – Paid – Ratification

Approved request – Secretary, Los Altos School, effective October 1, 2014 through November 17, 2014.

2014-2015 Request for Personal Leave – Paid

Approved request - Instructional Aide, SDC, Preschool and Lake Marie School, effective December 1, 2014 through December 19, 2014.

2014-2015 Request for Accrued Vacation Pay

Approved request – Secretary, Classified Personnel request for vacation pay for 24.5 vacation days accrued in the 2013-2014 school year.

PERSONNEL
CERTIFICATED

On a motion by Trustee Baird seconded by Trustee Stys and unanimously carried Certificated Personnel Report no. 09-23-14-05 was approved.

2014-2015 Reappointment - Ratification

Approved reappointment – a teacher from the 2011-2012 non-reemployed teacher list – per Education Code 44956 and Education Code 44909

Participant: Kristen Ryan, Kindergarten/Transitional Kindergarten, Los Altos School, effective August 1, 2014 through May 29, 2015

2014-2015 Change in FTE Assignment - Ratification

Approved – change in FTE assignment – effective August 1, 2014 through May 29, 2015.

Participant: Sarah Payne, FROM TOSA, District Wide TO Teacher, 2nd grade, Loma Vista School

Participant: Sheril Carrasco-Tolentino, FROM 5th/6th grade combination Teacher, Loma Vista School TO Kindergarten Teacher Loma Vista School

2014-2015 Teachers on Special Assignment - Ratification

Approved - Teachers on Special Assignment (Instructional Coaches) T5 800.20.4(b) and Reading Intervention Teacher – Teacher's consent on file, temporary positions for Categorical Funded Assignment – effective August 1, 2014 through May 29, 2015.

Instructional Coaches: Elisabel Santos Scott, Kathleen Kivi, Tamara Keiser

2014-2015 Extra Pay Assignment - Ratification

Approved – relocation of instructional materials, Monte Vista School, effective August, 2014

Participant: Tamara McGarry

2014-2015 Extra Pay Assignment – Ratification

Approved – Graves Middle School Teacher to serve as Administrative Designee for IEP meetings as needed, effective August, 2014 through May, 2015

Participant: Carmen Sears

2014-2015 Extra Pay Assignment – Ratification

Approved – BTSA Induction Program, Support Providers, District Wide, effective August 1, 2014 through May 29, 2015

Participants: Tonette Demoray, Laura Stillman, Shari Tanimoto

PERSONNEL
CERTIFICATED

2014-2015 – T580020.4 a & b (Staff Developer)

Teacher consent on file, Inclusion Specialist, District Wide, effective August 12, 2014 through May 29, 2015

Participant: Tonette Demoray

2014-2015 AVID Coordinator and AVID Elective Class Teacher - Ratification

Approved – AVID Coordinator and AVID Elective Class Teacher, per Title 5 80005 (b) and T5 80020.4.1 (a), Teacher's consent on file, Graves Middle School, effective August 12, 2014 through May 29, 2015

Participants: Daniel Honeycutt, AVID Coordinator T5 80005 (b) and AVID Elective Class Teacher T5 80020.4.1 (a)

Guy Sardo, AVID Elective Class Teacher T5 80020.4.1 (a)

Extra Pay Assignment – Ratification

Approved – Teacher at Graves Middle School to be paid by stipend to provide extra-curricular activities, After School Sports, effective August 2014 through May 2015

Participant: Lynne McIntosh

Extra Pay Assignment – Ratification

Approved – Teachers at Graves Middle School to be paid by stipend to provide extra-curricular activities during and after school, effective August, 2014 through May, 2015

Participants: Amanda Riisager, Odelissa Orellana

Extra Pay Assignment – Ratification

Approved – Teachers at Graves Middle School to be paid by stipend to provide extra-curricular activities, after school sports, effective August, 2014 through May, 2015

Participants: Garret Carrington, Kevin Le Duff, George Palomino, Amanda Riisager, Jeffrey Kearney, eight alternates

2014-2015 Extra Pay Assignment - Ratification

Approved – Teacher to serve as an Assistant Intervention Teacher for Graves Middle School, effective August, 2014 through May, 2015

Participant: Amanda Riisager

2014-2015 Extra Pay Assignment – Ratification

Approved – Teacher to serve as an Administrative Designee at Speech IEP meetings, Carmela School, effective August, 2014 through May, 2015

Participant: Allison Nakamura

PERSONNEL
CERTIFICATED

2014-2015 Extra Pay Assignment

Approved – Teacher to assist in providing support services to facilitate student success academically and personally by establishing character trait lessons to be used school wide, Carmela School, effective September, 2014 through May, 2015

Participant: James Hamilton

2014-2015 Extra Pay Assignment

Approved – Teacher to instruct 4th through 6th grade EL students using the Rosetta Stone Program, Loma Vista School, effective October 7, 2014 through April, 2015

Participant: Susanna Francia, one alternate

2014-2015 Special Substitute Teacher Request

Approved – Two Substitute Teachers, Graves Middle School, to allow teachers to attend the AVID Site Team Workday, Whittier Union High School District

2014-2015 Special Substitute Teacher Request

Approved – Two Substitute Teachers, Graves Middle School, to allow teachers to participate in the 6th Grade Articulation Meeting, effective October 2, 2014

2014-2015 Special Substitute Teacher Request

Approved – Two Substitute Teachers, Carmela School and McKibben School, to allow teachers to attend training on the Transitional Kindergarten Program, effective September 24, 2014

2014-2015 Special Substitute Teacher Request

Approved – Number of Substitute Teachers to be determined, to allow teachers from Monte Vista School to assess students, analyze data and be able to collaborate and plan with grade level teams and the Principal, effective September, 2014 through June, 2015

2014-2015 Special Substitute Teacher Request

Approved – 24 Substitute Teachers, McKibben School, to allow teachers to meet as a grade level to analyze data and plan next steps, effective September, 2014 through May, 2015

2014-2015 Medical Leave of Absence Request

Approved – request for an extension of a Medical Leave of Absence, paid, Lake Marie School Teacher, effective September 15, 2014 through October 28, 2014

Participant: Employee No. QU4 166 796

ADJOURNMENT

Meeting adjourned at 7:00 p.m.