

U N A D O P T E D M I N U T E S

of the Board of Trustees
Regular Board Meeting
March 22, 2011

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CALL TO ORDER

The meeting was called to order by Trustee Stys at 6:07 p.m.

Governing Board of Trustees present: Layla Avila (arrived late),
Jan Baird, Jorge Hernandez, Sylvia Macias, Sharon Stys.

Others present: Dr. Erich Kwek, Superintendent
Cecilia Laidemitt, Associate Superintendent of Administrative Services
and Personnel Services
Gail Baxter, Assistant Superintendent of Educational Services
David Rivera, Assistant Superintendent of Business Services

FLAG SALUTE

The flag salute was led by Carmela School student, Jolene Cardenas.

STUDENT PRESENTATION

Carmela School – A Tradition of Excellence. Students and teachers from every grade level, kindergarten through sixth grade, participated in this enjoyable, enthusiastic and informative presentation. The student's reports included the love for reading in celebration of Dr. Seuss, students reading from their own compositions, students from the English Language enrichment class, performing arts exhibition through dance, a reading by a gifted and talented student in the Language Arts Program, and a science presentation. The report culminated by the sixth grade class reporting on their social science exercise where they chose a country to study, wrote letters to dignitaries from these countries and wrote a report on their findings.

PUBLIC COMMENTS

District employees commented in various areas of discontent and in some cases, requested a response to their concerns.

Mrs. Vega Jeter reported the Networking Event held last week was successful and thanked Mrs. Avila, Mr. Hernandez and Dr. Kwek for their support. This event was held to encourage, re-inspire and remind teachers why they chose a teaching career. The next event will be held before the end of the school year. Mrs. Vega Jeter encourages all teachers to attend the forthcoming Networking Event.

A Los Altos School parent addressed the Board of Trustees and administrators relating to them the potentially unsafe situation at Los Altos School during the time that children are dropped off at school in the morning and picked up after school. The parent is not in agreement with the newly established drop off plan and feels offended by it.

COMMENTS BY TRUSTEES

Board members thanked Carmela school students and staff for their excellent presentation that show-cased the many talents possessed by Carmela School students. The many parents and family members who attended this meeting were also recognized.

Both trustees Hernandez and Baird reported they attended the Fiscal Advisory Committee meeting. The two Board members that represent the Board at the FAC meetings are glad to see that parents (committee members) are given significant budget information and reports in other areas of school district business and encouraged to ask questions and voice their opinions. Trustee Macias congratulated the Graves Middle School Band for earning the rating of "Superior" at the Band and Orchestra Festival. Mrs. Macias also saluted the McKibben School community and in particular Mr. Alarcon for organizing the Tree Planting event recently held at McKibben School. Trustee Avila thanked Mrs. Vega Jeter for organizing the Networking Event.

REPORTS

Dr. Kwek reiterated that Board agendas and minutes, Fiscal Advisory Committee minutes, all presentations made at Board meeting by district office administrators, and budget documents are posted on the district web site. He encouraged everyone to review these documents. The Superintendent thanked the Carmela staff and students for the informative report presented at this Board meeting. There was no new budget information to report from Sacramento but it is expected that the Governor will soon make an announcement. A report from the State Superintendent of Schools stated that 30% of school districts in California are experiencing extreme financial hardship. Good news to report was that the Trans application submitted by the district was approved with a rating of "highest short term rating." The Superintendent congratulated both McKibben School for its recent tree planting event and the Graves Middle School Band for the "Superior" rating they earned at a recent band competition.

CONSENT

On a motion by Trustee Baird seconded by Trustee Hernandez and unanimously carried the consent portion of the agenda was approved with the following modification: Contract list no. 14 – contract no. 10-11-061 – Keenan & Associates was tabled.

Approval of Minutes

Approved the minutes of the regular meeting held March 8, 2011.

Purchase Order List No. 16

Approved purchase order list no. 16 for purchases submitted prior to March 22, 2011.

CONSENT

Contract List No. 14

Approved contract list no. 14 for services provided prior to March 22, 2011. Contracts include:

10-11-059: Contractor – Intercommunity Child Guidance Center – DBA: The Whole Child, service – general contract for 1st grade students, duration – 03/01/2011 to 08/31/2011, amount – no charge.

10-11-060: Contractor – Intercommunity Child Guidance Center – DBA: The Whole Child, service – general contract for requiring mental health, duration – 03/01/2011 to 08/31/2011, amount - no charge.

Travel and Conference Report No. 13

Approved travel and conference report no. 13

CURRICULUM AND
INSTRUCTION

Benchmark Report for English/Language Arts – Grades Kindergarten to Eighth

Gail Baxter, Assistant Superintendent of Educational Services presented a Benchmark Report for English/Language Arts in grades Kindergarten to 8th grade. Mrs. Baxter commenced her report by explaining what new procedures and methods were adopted this year to assist teachers in the classroom. She reviewed diagrams that showed the percentage of students at benchmark or above at every grade level. Staff development will continue to be offered to teachers to promote becoming more familiar with the newly adopted common textbook used throughout the district. In addition, Kindergarten through 6th grade teachers will receive in-depth training with Action Learning Systems.

Alternative Governance Report for Loma Vista School and Graves Middle School

Gail Baxter, Assistant Superintendent of Educational Services, provided an Alternative Governance update for Loma Vista School and Graves Middle School. Mrs. Baxter provided extensive reports for each school as part of the agenda references that listed very specific details from visits to each school made by the Alternative Governance Team starting in October, 2010 for Loma Vista and in September, 2010 for Graves Middle School. The focus of the reviews by the team at each school is to observe the implementation of areas of instruction and improvement that were recommended at the previous visit. The recommendations are geared toward continued student achievement.

BUSINESS

Combined Membership Election to the Bond Oversight Committee and the 7/11 Committee

On a motion by Trustee Stys seconded by Trustee Hernandez and unanimously carried the following persons were elected to serve on the combined Bond Oversight Committee and the 7/11 Committee: Ken Arnold, Toby Chavez, Joe Duardo, Barbara George, Melody Gonzalez, Elvira Moreno, Jose Perez, Adrian Romero, Tim Schneider, Gabriel Trinidad. Alternates: Letty Lazo, Stephanie McDade, Sandra Robles.

GENERAL

Graves Middle School Overnight Field Trip to the Catalina Island Marine Institute

On a motion by Trustee Stys seconded by Trustee Baird and unanimously carried the overnight field trip to the Catalina Island Marine Institute was approved. Thirty five students from the middle school and chaperones will participate in this field trip to the Catalina Island Marine Institute on April 6 through April 8, 2011. Ms. Cheryl Jensen and three parents will chaperone the students.

PUBLIC COMMENTS ON CLOSED SESSION ITEMS

There were no comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 9:50 p.m.

OPEN SESSION

The Board of Trustees resumed open session at 11:00 p.m. No action was taken in closed session.

PERSONNEL

On a motion by Trustee Baird seconded by Trustee Stys and unanimously carried Classified Personnel Report No. 03-22-11-15 and Certificated Personnel Report No. 03-22-11-16 were approved.

CLASSIFIED

2010-2011 Retirement – Cafeteria Helper/Food Services – Ratification
Ramona Plastaras, effective March 9, 2011

2010-2011 Placement on 39-month Reemployment List – Cafeteria Helper/Food Services – Ratification
Teresa Villegas, effective March 22, 2011

2010-2011 Substitute Request – Instructional Aides – SDC/SH and Long Term Subs – District wide – Ratification
Five participants will attend a two day workshop on CPI Intervention and will require substitute coverage. Effective March 22 and 29, 2011.

CERTIFICATED

2010-2011 Extra Pay Assignment – Professional Development – Inclusion Specialist – District Wide – Effective Between 02/23/2011 and 06/15/2011 (five hours) – Ratification

Participant: Tonette Demoray, one alternate

2010-2011 Extra Pay Assignment – Arrange and Coordinate “Healthy Choices, Healthy Kids” Event – Adapted PE Teacher – District Wide – Effective Between 03/23/2011 and 06/15/2011 (twenty hours)

Participant: Jeanette Diamond, one alternate

2010-2011 Extra Pay Assignment – Grade Level Collaboration in Reading/Language Arts and ELD – Loma Vista School – Effective Between 03/09/2011 and 06/20/2011 (twenty one hours) – Ratification

Participants: Kaylene Merrill, Sarah Payne

2010-2011 Special Substitute Requests

To release teachers to attend SST meetings – Loma Vista School - effective March 24, 2011

Two substitutes needed

To release GMS Resource Specialist to meet with incoming 7th graders – district wide – effective between April 1, 2011 and June 15, 2011 - (three days)

One substitute needed

To release teachers to attend Action Learning System Partnership Summit – Loma Vista – Effective March 23, 2011

Three substitutes needed

To release teachers to attend a training on “Classroom Management and Discipline” – Monte Vista – Effective April 29, 2011

Two substitutes needed

To release a teacher to attend a conference on “High Functioning Autism Disorders” – McKibben – Effective March 10, 2011 – Ratification

One substitute needed

To release a teacher to attend a workshop on “Crisis Prevention Intervention” – Pre-Kindergarten – Carmela – Effective March 22 and March 29, 2011 – Ratification

One substitute needed

CERTIFICATED

2010-2011 Extension to Medical Leave of Absence/Paid – Carmela –
Effective 03/08/2011 to 04/04/2011 – Ratification
Employee ID Number: UX 821 35 43

ADJOURNMENT

Meeting adjourned at 11:01 p.m.