



11200 TELECHRON AVE.  
WHITTIER, CA 90605

## **BOARD OF TRUSTEES REGULAR BOARD MEETING**

District Office – Board Room  
October 18, 2016  
5:00 PM

### *Vision/Mission*

*The South Whittier School District holds students and staff to rigorous standards in order to prepare every scholar for 21<sup>st</sup> Century success in college and the workforce, within a safe and supportive environment.*

*Our students are challenged to reach their full potential and develop their curiosity and thirst for discovery.*

*Our district celebrates our families' diverse traditions, cultures, and languages as foundations for learning*

## **AGENDA**

### **1 PRELIMINARY**

**1.1** Call to Order. Roll call:

#### **BOARD OF TRUSTEES:**

Sylvia V. Macias, President  
Francisco "Javi" Santana, Vice President  
Jan Baird, Clerk  
Deborah Pacheco, Member  
Elias Alvarado, Member

#### **ADMINISTRATORS:**

Gail Baxter, Superintendent  
Cecilia Laidemitt, Associate Superintendent of Personnel & Administrative Services  
Martha Mestanza-Rojas, Associate Superintendent of Educational Services  
Mark Keriakous, Associate Superintendent of Business Services

**1.2** Flag salute.

### **2 Approval of Agenda**

Superintendent recommends the approval of the October 18, 2016 Agenda as presented.

Motion: \_\_\_ Second: \_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain\_\_\_ Absent\_\_\_

### **3 CLOSED SESSION**

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code §3459.1, §54956.6, §54956.8, §54957 and §54957.6 and Education Code §35146 and §48914.

#### **3.1 Superintendent's Evaluation**

### **4 OPEN SESSION**

The Board of Trustees by general consent reconvene to Open Session to conduct routine business.

### **5 COMMENTS BY TRUSTEES**

This item is provided as an opportunity for Trustees to report regarding District related topics.

### **6 PUBLIC COMMENTS**

During this time, Members of the public may, without arrangement, make representations to or address the Board on any topic of district related concern that is or is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

### **7 TEACHER OF THE YEAR**

Cheryl Jensen will be presented to the Board of Trustees and receive a plaque honoring her as the South Whittier School District's "Teacher of the Year" for the 2016-2017 school year. A joint reception will follow after the presentation.

### **8 CSEA CLASSIFIED EMPLOYEE OF THE YEAR**

Claudia Romero will be presented to the Board of Trustees and receive a plaque honoring her as the South Whittier School District's "CSEA Classified Employee of the Year" for the 2016-2017 school year. A joint reception will follow after the presentation.

### **9 REPORTS**

There will be no Board discussion on reports given except to ask questions and seek clarification during the board reports presented or refer matters to staff and no action will be taken unless listed as a subsequent agenda item.

**9.1** The Superintendent will report to the Board about various matters involving the District.

#### **9.2 Parent Ed. & Participation**

Mr. Francisco Meza, Director, School/Community Relations & Program Compliance will report to the Board on the current plans for Parent Ed. during the 2016-2017 School Year.

**10 CONSENT**

At each meeting, the Board approves a group of routine action items typically referred to as the Consent Agenda. They will be acted on by the Board as one item, without discussion. Items may be pulled and acted on individually. If any Board member or the Superintendent requests that an item be removed from the Consent Agenda, it will be taken up in the order indicated on the Agenda.

The Superintendent recommends approval of Consent agenda items: 10.1, 10.2, 10.3, 10.4, 10.5, 10.6, 10.7, 10.8, 10.9, 10.10

Motion:\_\_\_\_\_Second:\_\_\_\_\_VOTE:YES\_\_\_\_NO\_\_\_\_Abstain:\_\_\_\_Absent:\_\_\_\_\_

**10.1** Approval of Minutes September 20, 2016 (Supplement)

**10.2** Purchase Order List No. #04 (Supplement)

**10.3** Contract/Memorandum of Understanding (MoU) List No. # 08 FY 2016-2017 (Supplement)

**10.4** Contract/Memorandum of Understanding (MoU) List No. #01 FY 2017-2018 (Supplement)

**10.5** Travel and Conference Report No.# 05 (Supplement)

**10.6** Acceptance of Donation(s)/Gift(s)

<b>DONOR</b>	<b>DESCRIPTION</b>	<b>PURPOSE</b>	<b>AMOUNT/VALUE</b>
Lifetouch	Check #3007223	Any Educational Purpose	\$636.75
Assistance League of Whittier	Target Gift Cards	School Clothing for needy families	\$11,020.00

**10.7** Child and Adult Care Food Program (Supplement)

**10.8** Williams Quarterly Report on Uniform Complaints 2016-2017 - 1st Quarter (Supplement)

**10.9** Williams Fourth Quarter 2015-2016 Results of Site Visits, Reviews, and Uniform Complaint Data (Supplement)

**10.10** Appointment of District Employees (Representative and Alternate) to serve on Listed Committees.

**11 GENERAL**

**11.1 PUBLIC HEARING:** Proposed Waiver to Amend Extended School Year Program for Special Education Students (Supplement)

A Public Hearing is in order to provide an opportunity for discussion of the Proposed Waiver to Amend Extended School Year Program for Special Education Students

**BACKGROUND INFORMATION:**

California Code of Regulations Title 5 Section 3043 (d) requires an extended school year (ESY) program be provided for a minimum of 20 instructional days, including holidays, for special education students who qualify with either mild-moderate, or moderate to severe disabilities. South Whittier School District applied and was granted a waiver from the state board of education, allowing the operation of ESY 2014 using fewer days (16) than the transitional model of 20 days. The total number of instructional hours continued to be (76 hours) as the traditional model provided in a shorter number of days.

**PROPOSED WAIVER ACTIONS:**

Request waiver for two Extended School Years from the California State Board of Education. Our proposed ESY 2017 will operate Monday-Thursday during the weeks of June 12,2017 to July 6, 2017, 4.75 hours of instruction per day. ESY 2018 would operate Monday-Thursday during the weeks of June 11,2018 to July 5, 2018 pending approval of 2017-2018 school calendar.

**RATIONALE FOR WAIVER:**

1. ESY 2016 reported a higher number of district employed highly qualified teachers and staff to 100%. Use of waiver would continue the likelihood that highly qualified and trained classroom teachers and staff will be hired for ESY 2017 and ESY 2018.
2. ESY 2016 resulted in reduction of transportation, electricity, custodial and administration due to reduced days and alignment with the General Education Summer School Program. Cost savings were minimal.

**HOW PROPOSED WAIVER IS RELATED TO DISTRICT GOALS:**

The modified ESY calendar will support and maximize student learning when delivering a quality instructional program while maintaining a cost saving format.

**11.1.1** a) Motion to Open Public Hearing

Motion:\_\_\_\_\_Second:\_\_\_\_\_VOTE: YES \_\_\_NO\_\_\_Abstain:\_\_\_\_\_Absent:\_\_\_\_\_

**11.1.2** b) Motion to Close Public Hearing

Motion:\_\_\_\_\_Second:\_\_\_\_\_VOTE: YES \_\_\_NO\_\_\_Abstain:\_\_\_\_\_Absent:\_\_\_\_\_

**11.2 Approval of the Waiver to Amend Extended School Year Program for Special Education Students (Supplement 11.1)**

The Superintendent recommends approval of the Waiver to Amend Extended School Year Program for Special Education Students.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ VOTE: YES \_\_\_\_\_ NO \_\_\_\_\_ Abstain: \_\_\_\_\_ Absent: \_\_\_\_\_

**11.3 BP 3320 Claims and Actions Against the District - (FIRST READING) (Supplement)**

**11.4 AR 3320 Claims and Actions Against the District – (FIRST READING) (Supplement)**

The following Board Policy and Administrative Regulation is submitted to the Board for a first reading and review. All questions and/or recommendations for additions or revisions should be directed to the Superintendent prior to the next Board Meeting.

**12 BUSINESS SERVICES**

**12.1 Educator Effectiveness Plan (Supplement)**

The Educator Effectiveness Grant expenditure plan for the South Whittier School District is to provide professional development for teachers and administrators that is aligned to the state content standards. On November 10th and March 3rd we will provide time for our teachers to analyze assessment data and in addition we work in grade level teams to collaborate and plan next steps. Emphasis will be on assessing writing and the progress of our English Learners as well as grade level reflections, demonstrations and goal setting for the implementation of the Mathematical Practice Standards. South Whittier School District will have 140 teachers and 13 administrators participate in this professional development. A select number of teachers that are identified as needing improvement will receive additional professional development, coaching and support. The projected cost of the full plan is \$207,367.

Financial Impact:

The projected cost of the full plan is \$207,367.

The Superintendent recommends the Boards approval of the Educator Effectiveness Plan as presented.

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_ VOTE: YES \_\_\_\_\_ NO \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_

**13 PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

## **14 CLOSED SESSION**

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code §3459.1, §54956.6, §54956.8, §54957 and §54957.6 and Education Code §35146 and §48914.

**14.1** Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association. Agency Negotiators: Gail Baxter, Cecilia Laidemitt, Martha Mestanza-Rojas, Mark Keriakous, James C. Romo, Tina L. Kannarr

### **14.2** Conference Real Property Negotiator

**14.2.1** The property under consideration is situated at Carmela School field, 5.1 acres of land at 13300 Lakeland Road, Whittier, CA 90605, which property is known generally as a portion of the District's Carmela Elementary School site (Property). South Whittier School District (Proposed Lessor), Real Property is known generally as a portion of the District's Carmela Elementary School Site ("Property"). South Whittier School District (Proposed Lessor), Real Property Negotiators, Superintendent Gail Baxter, (along with real estate consultants and legal counsel, Andreas Chialtas); and Storm Properties which may lease the property pursuant to applicable California law (Proposed Lessee(s)). Instruction to negotiators will concern price and terms of payment associated with the possible lease of the identified Property, or portion thereof

### **14.3 Classified Public Employee Appointment/Employment/Evaluation**

CLASSIFIED

- 14.3.1 Instructional Aides SDC-SH
- 14.3.2 Instructional Aides-RSP
- 14.3.3 Inclusion Aides-SH
- 14.3.4 Substitute Instructional Aides
- 14.3.5 Substitute Breakfast Duty Supervisors
- 14.3.6 Substitute Noon Duty Supervisors
- 14.3.7 Warehouse Delivery Person
- 14.3.8 Custodians
- 14.3.9 Instructional Aides Interventionist
- 14.3.11 SLPA
- 14.3.12 Instructional Aides-LH
- 14.3.13 Noon Duty Supervisors
- 14.3.14 Breakfast/Noon Duty Supervisors
- 14.3.15 Teacher Assistant/RSP
- 14.3.16 LVN/Health Clerks
- 14.3.17 Health Clerks
- 14.3.18 Adaptive P.E. Aide

### **14.4 Classified Public Employee Dismissal/ Release/ Discipline / Transfers/Reassignments/Retirement**

CLASSIFIED

- 14.4.1 Employee # AM8601640
- 14.4.2 Employee #XG5575308

**14.5 Classified Public Employee Request for Medical Leave of Absence / Paid**

CLASSIFIED

14.5.1 Employee # KA0936821

**14.6 Certificated Public Employee Appointment/Employment/Evaluation**

CERTIFICATED

14.6.1 Substitute Teachers

14.6.2 Teachers

14.6.3 Teaching Vice Principals

14.6.4 BTSA Induction Program - Support Provider

**14.7 Certificated Public Employee**

**Dismissal/Release/Discipline/Transfers/Reassignments/Retirement**

CERTIFICATED

14.7.1 Employee # NW2322423

14.7.2 Reassignment- Tonette Demoray

From: TOSA Special Education Coach - District Office

TO: Special Education Coordinator - District Office

**15 OPEN SESSION**

The Superintendent will report related to any action taken in closed session.

**16 PERSONNEL SERVICES**

The Superintendent recommends approval of the Classified Personnel Report and the Certificated Personnel Report.

**16.1 Classified Personnel Report No.# 10-18-16-04 (Supplement)**

The Superintendent recommends approval of the Classified Personnel Report No.10-18-16-04

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain\_\_\_ Absent \_\_\_\_

**16.2 Certificated Personnel Report No.# 10-18-16-04 (Supplement)**

The Superintendent recommends approval of the Certificated Personnel Report  
No. 10-18-16- 04

Motion: \_\_\_\_ Seconded: \_\_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain\_\_\_ Absent \_\_\_\_

**16.3 PUBLIC HEARING:** South Whittier School District Initial Proposal to California School Employees Association, Chapter 348 (CSEA) (Supplement)

A public hearing is in order for the South Whittier School District Initial Proposal to the California School Employees Association, Chapter 348 to provide an opportunity for communication on the initial proposal by any interested party.

**16.3.1** a) Motion to Open Hearing

Motion:\_\_\_ Second:\_\_\_ VOTE: YES\_\_\_NO\_\_\_Abstain:\_\_\_Absent:\_\_\_

**16.3.2** b) Motion to Close Hearing

Motion:\_\_\_Second:\_\_\_ VOTE: YES\_\_\_NO:\_\_\_Abstain:\_\_\_Absent:\_\_\_

**16.4** South Whittier School District Initial Proposal, Successor Agreement, to the California School Employees Association, Chapter 348. (Supplement 17.3)

The Superintendent recommends approval of the South Whittier School District Initial Proposal, Successor Agreement, to the California School Employees Association, Chapter 348 (CSEA) and submittal to the California School Employees Association.

Motion: \_\_\_ Seconded: \_\_\_ VOTE: YES \_\_\_ NO \_\_\_ Abstain\_\_\_ Absent \_\_\_

**17 ADJOURNMENT**

Unless otherwise posted, the next regularly scheduled meeting will be held  
**November 15, 2016 at 6:00 p.m.**  
District Office Board Room, 11200 Telechron Ave., Whittier, CA 90605