

**SOUTH WHITTIER SCHOOL DISTRICT
11200 TELECHRON AVE.
WHITTIER, CA 90605**

**October 20, 2015
5:00 P.M.**

AGENDA

1. PRELIMINARY

1.1 Call to Order. Roll call:

Trustees

Sharon Stys, President
Sylvia Macias, Vice President
Francisco “Javi” Santana, Clerk
Jan Baird, Member
Deborah Pacheco, Member

Administrators

Gail Baxter, Superintendent
Cecilia Laidemitt, Associate Superintendent
Administrative Services & Personnel Mgt.
Martha Mestanza-Rojas, Associate
Superintendent of Educational Services
Mark Keriakous, Associate Superintendent of
Business Services

1.2 Flag salute.

2. PUBLIC COMMENTS

During this time, Members of the public – may, without arrangement, make representations to or address the Board on any topic of district related concern that is or is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

3. CLOSED SESSION

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

3.1 Superintendent’s Evaluation

4. OPEN SESSION

The Superintendent will report related to any action taken in closed session.

5. PUBLIC COMMENTS

During this time, Members of the public – may, without arrangement, make representations to or address the Board on any topic of district related concern that is or is not on the official agenda for that meeting. Unless otherwise determined by the Board, each person is limited to three minutes.

6. SCHOOL PRESENTATION

Andrea Larios, Principal from Monte Vista will present “Tomorrowland Thinkers and Dreamers” – The Presentation is entitled – “Fulfilling Childhood Dreams Through Multiple Literacies”.

7. TEACHER OF THE YEAR

Gabriela Medina will be presented to the Board of Trustees and receive a plaque honoring her as the South Whittier School District’s “Teacher of the Year” for the 2015-2016 school year. A joint reception will follow after the presentation.

8. CSEA CLASSIFIED EMPLOYEE OF THE YEAR

Gloria Gonzales will be presented to the Board of Trustees and receive a plaque honoring her as the South Whittier School District’s “CSEA Classified Employee of the Year” for the 2015-2016 school year. A joint reception will follow after the presentation.

9. COMMENTS BY TRUSTEES

This item is provided as an opportunity for Trustees to report regarding District related topics.

10. REPORTS

There will be no Board discussion on reports given except to ask questions or refer matters to staff and no action will be taken unless listed on a subsequent agenda.

10.1 The Superintendent will report to the Board about various matters involving the District.

11. CONSENTS

11.1 Approval of Minutes (Supplement). The Superintendent recommends approval of the minutes of the Regular Board Meeting held September 15, 2015.

11.2 Purchase Order List No. 04 (Supplement). The Superintendent recommends approval of Purchase Order List No. 04

- 11.3 Contract/Memorandum of Understanding List No. 04** (Supplement). The Superintendent recommends approval of contract List No. 04
- 11.4 Travel and Conference Report No. 04** (Supplement). The Superintendent recommends approval of Travel and Conference Report No. 04
- 11.5 Williams First Quarter report on Uniform Complaints 2015-2016** (Supplement). As required by Education Code § 1240(c)(2)(H) pursuant to the Williams Settlement, the First Quarter 2015-2016 Results of Site Visits, Reviews and Uniform Complaint Data has been submitted to the board. This report presents the results of the visits and reviews at school sites for the period of July 1 to September 30, 2015. No Complaints were filed with any school in the district during the quarter indicated. The Superintendent recommends approval of the Williams First Quarter Report on Uniform Complaints 2015-2016

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

12. GENERAL

- 12.1 BP 5112.1 Exemptions from Attendance Second Reading** (Supplement)
The Board of Trustees will conduct a second reading and possible approval of BP 5112.1 Exemptions from Attendance.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 12.2 AR 5112.1 Exemptions from Attendance Second Reading** (Supplement)
The Board of trustees will conduct a second reading and possible approval of AR 5112.1 Exemptions from Attendance.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 12.3 BP 5145.12 Search and Seizure Second Reading** (Supplement)
The Board of trustees will conduct a second reading and possible approval of BP 5145.12 Search and Seizure.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 12.4 BP 5141 Health Care and Emergencies Second Reading** (Supplement)
The Board of trustees will conduct a second reading and possible approval of BP 5141 Health Care and Emergencies.

Motion: _____ Second: _____ Vote: Yes _____ No _____ Abstain _____ Absent _____

- 12.5 AR 5141 Health Care and Emergencies Second Reading** (Supplement)
The Board of trustees will conduct a second reading and possible approval of AR 5141 Health Care and Emergencies.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

- 12.6 BP 5141.21 Administering Medication and Monitoring Health Conditions Second Reading** (Supplement)
The Board of trustees will conduct a second reading and possible approval of BP 5141.21 Administering Medication and Monitoring Health Conditions.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

- 12.7 AR 5141.21 Administering Medication and Monitoring Health Conditions Second Reading** (Supplement)
The Board of trustees will conduct a second reading and possible approval of AR 5141.21 Administering Medication and Monitoring Health Conditions.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

- 12.8 AR 6173 Education for Homeless Children Second Reading** (Supplement)
The Board of trustees will conduct a second reading and possible approval of AR 6173 Education for Homeless Children.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

13. BUSINESS/PERSONNEL SERVICES

- 13.1 Acceptance of Donation**
Mr. Ernesto Castillo, Soccer League United, has donated 20 soccer balls, 10 volleyballs, 10 basketballs to be distributed District wide. The Superintendent recommends acceptance of this donation. Mrs. Baxter will forward a letter of acknowledgement to Mr. Castillo on behalf of the Board of Trustees.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

- 13.2 Change in Substitute Pay - Substitute Teacher Salary Rates** (Supplement)
Due to the statewide shortage of Teacher Substitutes, a proposal is attached that raises daily rates of pay for day-to-day, long term and summer school teacher substitutes effective November 1, 2015. The Superintendent recommends acceptance of the Substitute Teacher Salary Rates.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

- 13.3 Disposal of Surplus and Obsolete Items** (Supplement)
In accordance with Board Policy 3270, when district owned equipment becomes unusable, obsolete or no longer needed, the Superintendent shall identify these items to the Board of Trustees. The South Whittier School District requests approval of the Board of Trustees to dispose of obsolete lap tops, monitors, computers, printers, televisions, copier/printers, servers, faxes, projectors, and VCRs (equipment found districtwide). The Superintendent recommends the disposal of the listed obsolete equipment.

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

14. EDUCATIONAL SERVICES

- 14.1 Local Control Accountability Report (LCAP) 2014-2015** (Supplement)
Mrs. Martha Mestanza-Rojas, Associate Superintendent of Educational Services will present a report on the Local Control Accountability Plan 2014-2015 to the Board.

15. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

A total of 10 minutes is provided so members of the public can address the Board. Speakers are limited to three minutes. (Superintendent will present requests from the public to speak to closed session items).

16. CLOSED SESSION

The Board may be required to adjourn to closed session for discussion on matters of personnel, security, negotiations, student discipline, litigation and other matters as authorized by Government Code Sections 3459.1, 54956.6, 54956.8, 54957 and 54957.6 and Education Code Sections 35146 and 48914.

- 16.1** Conference with Agency Labor Negotiators: South Whittier Teachers Association and California School Employees Association.
Agency Negotiators: Gail Baxter, Cecilia Laidemitt, Martha Mestanza-Rojas, Mark Keriakous, James C. Romo, Tina L. Kannarr

16.2 Conference Real Property Negotiator

16.2.1 The property under consideration is situated at Carmela School field, 5.1 acres of land at 13300 Lakeland Road, Whittier, CA 90605, which property is known generally as a portion of the District's Carmela Elementary School site ("Property"). South Whittier School District (Proposed Lessor), Real Property Negotiators Superintendent Gail Baxter (along with real estate consultant and legal counsel, Andreas Chialtas); and one or more potential unidentified lessees which may lease the property pursuant to applicable California law (Proposed Lessee(s)). Instruction to Negotiators will concern price and terms of payment associated with the possible lease of the identified Property, or portion thereof.

16.3 Public Employee Appointment/Employment/Evaluation

CLASSIFIED

16.3.1 Instructional Aide/Interventionist	(18.1)
16.3.2 Substitute Instructional Aide	(18.1)
16.3.3 Substitute Custodian	(18.1)
16.3.4 Substitute Breakfast Duty Supervisor	(18.1)
16.3.5 Substitute Noon Duty Supervisor	(18.1)
16.3.6 Health Clerk	(18.1)
16.3.7 Attendance Clerk	(18.1)
16.3.8 Library Clerk	(18.1)
16.3.9 Noon Duty Supervisor	(18.1)
16.3.10 Inclusion Aide	(18.1)
16.3.11 Instructional Aide SDC-SH	(18.1)
16.3.12 Instructional Aide RSP	(18.1)
16.3.13 Custodian	(18.1)
16.3.14 School Secretary	(18.1)
16.3.15 LVN/Health Clerk	(18.1)
16.3.16 Campus Monitor	(18.1)
16.3.17 Special Sub Request	(18.1)

CERTIFICATED

16.3.18 Substitute Teachers	(18.2)
16.3.19 P.E. Prep Teachers	(18.2)
16.3.20 Fourth Grade Teacher	(18.2)
16.3.21 Teaching Vice Principals	(18.2)
16.3.22 Administrative Designee	(18.2)
16.3.23 Teachers	(18.2)
16.3.24 Assistant Intervention Teacher/ Coordinator	(18.2)
16.3.25 Special Sub Request	(18.2)

- 16.4 Dismissal / Release / Transfers / Re-assignments**
CLASSIFIED
- 16.4.1 AVID Tutor (18.1)
 - 16.4.2 Instruction Aide SDC – SH (18.1)
 - 16.4.3 Inclusion Aide (18.1)
 - 16.4.4 Instructional Aide/Interventionist (18.1)
- CERTIFICATED
- 16.4.1 Teacher on Special Assignment/Spec. Ed D.O. (18.2)
 - 16.4.2 Teachers on Special Assignment (TOSA) (18.2)
- 16.5 Retirement**
CLASSIFIED
- 16.5.1 #KG4258814 (18.1)
- 16.6 Resignation**
CLASSIFIED
- 16.6.1 #SJ7172135 (18.1)
 - 16.6.2 #BG9784412 (18.1)
- CERTIFICATED
- 16.6.3 #RV5591587 (18.1)
- 16.7 Medical Leave of Absence/Paid**
CLASSIFIED
- 16.7.1 #QM0415286 (18.1)
- CERTIFICATED
- 16.7.2 #VJ5042509 (18.2)
- 16.8 Request for Personal Leave/Unpaid**
CLASSIFIED
- 16.8.1 #HR7969175 (18.1)
- 16.9 Superintendents' Evaluation**

17. OPEN SESSION

The Superintendent will report related to any action taken in closed session.

18. PERSONNEL

The Superintendent recommends approval of the Classified Personnel Report and the Certificated Personnel Report

18.1 Classified Personnel Report No. 10-20-15-04 (Supplement).

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

18.2 Certificated Personnel Report No. 10-20-15-04 (Supplement).

Motion: _____ Second: _____ Vote: Yes ____ No ____ Abstain____ Absent _____

19. ADJOURNMENT

Unless otherwise posted, the next regularly scheduled meeting will be held
November 17, 2015, 6:00 p.m.
District Office Board Room, 11200 Telechron Ave., Whittier, CA 90605