

U N A D O P T E D M I N U T E S

of the Board of Trustees
Regular Board Meeting
August 24, 2010

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CALL TO ORDER

The meeting was called to order at 6:05 p.m.

Governing Board of Trustees present: Layla Avila, Jan Baird,
Jorge Hernandez, Sylvia Macias, Sharon Stys.

Others present: Dr. Erich Kwek, Superintendent;
Cecilia Laidemitt, Associate Superintendent, Administrative Services
and Personnel Management;
Gail Baxter, Assistant Superintendent, Educational Services;
David Rivera, Assistant Superintendent, Business Services.

FLAG SALUTE

The flag salute was led by Audrey Radley.

PUBLIC COMMENTS

Joe Duardo commented on the new Rio Hondo College - South Whittier Educational Center which started classes on August 30, 2010. Mr. Duardo was happy to announce that the courses offered at the educational center are at the college level. The South Whittier School District Board of Trustees and the district were instrumental in the selection of courses offered with their insistence that the classes offered be college level courses with the ability to transfer to California universities. Mr. Duardo also stated that Rio Hondo College offers classes at each of the Whittier Union high schools. Fliers announcing the educational center will be sent to each district school for distribution.

Remarks regarding district concerns were made by a district employee.

COMMENTS BY TRUSTEES

Joe Duardo was thanked for the information he provided on the South Whittier Education Center. Trustee Baird attended a meeting with Mrs. Baxter that discussed the Arts for All Program. Mrs. Baird would like to see this program developed in our district. Trustee Avila and Dr. Kwek attended an area superintendents' meeting conducted by Congresswoman Linda Sanchez. The Congresswoman was seeking input on educational issues from the invitees.

REPORTS

Dr. Kwek reported that the Carmela School roof repair would be complete by the start of school. He also briefed the group regarding the U.S. Jobs Bill that recently passed. This bill allocates funds aimed at saving teachers' jobs. The South Whittier School District has not been informed the amount that will be received or when to expect it. Staff development will be provided for teachers next week, on August 30th and 31st. A District Start of School Kick-Off is planned for August 31st with all employees and Board members being invited. At this gathering, employees who have reached employment milestone anniversaries will be recognized. Schools are ready for the start of school on September 1st.

Mike Muñoz, Associate Dean at Rio Hondo College addressed the group about the South Whittier Education Center. Dr. Muñoz was happy to announce that the classes were filled to capacity. Classes offered include math, English, psychology, speech and other courses. He also reported these classes are transferable to the California universities. Student support services are available and computer labs are open and staffed with lab assistants. Financial aid is available and there is no parking fee.

CONSENT

On a motion by Trustee Stys seconded by Trustee Baird and unanimously carried the consent portion of the agenda was approved.

Approval of Minutes

Approved the minutes of the regular Board meeting held August 10, 2010.

Approval of Purchase Order List No. 03

Approved purchase order list no. 03 for purchases submitted prior to August 24, 2010.

Contract List No. 03

Approved contract list no. 03 for services provided prior to August 24, 2010. Contracts include:

10-11-023: contractor – Alton School, service – provide services to district students, duration – 07/01/2010 to 06/30/2011, amount – nc;

10-11-024: contractor – Alton School, service – provide services to district students, duration – 07/01/2010 to 06/30/2011, amount – not to exceed \$30,877.90;

10-11-025: contractor – Academy for the Advancement of Children with Autism, service – provide services to district students, duration – 07/01/2010 to 06/30/2011, amount – nc;

10-11-026: contractor – Academy for the Advancement of Children with Autism, service – provide services to district students, duration - 07/01/2010 to 06/30/2011, amount – not to exceed \$89,683.50.

Travel and Conference Report No. 03

Approved travel and conference report no. 03 as submitted.

CONSENT

Institutional Membership List

Approved the institutional membership list for the 2010-2011 school year.

GENERAL

California School Boards Association – Nomination for Director-at-Large, Asian/Pacific Islander and Hispanic

Nominations for these Director-at-Large positions were considered by the Board. There were no nominations made by the Board at the August 24, 2010 meeting. Nominations are being accepted until September 24, 2010. The election of these positions will be held at the California School Boards Association Delegate Assembly meeting during the Annual Education Conference in December, 2010.

District Commitments

The Board of Trustees discussed and offered input on the proposed District Commitments. These commitments will be placed on the next Board agenda with the recommendations made by the Board.

Proposed Board Policy 4162 – Vacation Days – Management and Confidential Personnel – Second Reading and Possible Action

The Board conducted the second reading and possible adoption of proposed Board policy 4162. On a motion by Trustee Baird seconded by Trustee Stys and unanimously carried Board Policy 4162 was adopted.

Proposed Administrative Regulation 4162 – Vacation – Management and Confidential Personnel – Second Reading and Possible Action

The Board conducted the second reading and possible adoption of proposed Administrative Regulation 4162. On a motion by Trustee Stys seconded by Trustee Macias and unanimously carried Administrative Regulation 4162 was adopted.

Proposed Board Policy 4163 – Vacation Days – Senior Management Personnel – Second Reading and Possible Action

The Board conducted a second reading and possible adoption of proposed Board Policy 4163. On a motion by Trustee Baird seconded by Trustee Stys and unanimously carried Board Policy 4163 was adopted.

Proposed Administrative Regulation 4163 – Vacation and Furlough Days – Senior Management Personnel – Second Reading and Possible Action

The Board conducted a second reading and possible adoption of proposed Administrative Regulation 4163. On a motion by Trustee Baird seconded by Trustee Stys and unanimously carried Administrative Regulation 4163 was adopted.

PUBLIC COMMENTS ON
CLOSED SESSION ITEMS

There were no public comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 7:00 p.m.

OPEN SESSION

The Board of Trustees resumed open session at 7:35 p.m. No action was taken in closed session.

PERSONNEL

On a motion by Trustee Macias seconded by Trustee Baird and unanimously carried Classified Personnel Report No. 08-24-10-03 and Certificated Personnel Report No. 08-24-10-03 were approved.

CLASSIFIED
PERSONNEL

Extension to Medical Leave of Absence - Paid

Teresa Villegas, Cafeteria Helper, Los Altos School, effective 09/01/2010 through 01/31/2011.

Resignation

Elizabeth Vest, Noon Duty Supervisor, Loma Vista School, effective 08/17/2010.

Reinstatement from 39-Month Reemployment

Yolanda Gonzalez, Noon Duty Supervisor, Loma Vista School, effective 08/30/2010

Extra Pay Assignment

From 09/09/2010 to 06/01/2011, the participants listed below will receive training and provide CELDT testing for identified students. Employees will be compensated at their regular rate of pay.

Participants: Maria Ankeney, Dawn Camargo, Rosa Chavez,
Maria Cornejo, Maritza Dionisio, Flor Garcia, Asunción Gomez,
Marisa Hernandez, Elia Herrera, Cynthia Rodríguez,
Josefina Tafoya, Laura Tovar

Extra Pay Assignment – Food Services

On 08/19/2010 the participants listed below will meet to discuss food services staff changes. Employees will be compensated at their regular rate of pay.

Participants: Silvia Avila, Robbie Boswell, Aurora Cisneros, Elsa Corona,
Donna Davis, Milagros Dimailig, Alicia Gomez, Adela Lomeli,
Ana Maria Gutierrez, Maria Mariscal, Yolanda Michel,
Theresa Moreno, Araceli Murillo, Pauline Ortega, Martha Rivas,
Yolanda Pacheco, Matilde Rodríguez, Terri Rodríguez,
Gloria Torres, Alberta Yaun, Lynda Greenman

CLASSIFIED
PERSONNEL

Extra Pay Assignment – Food Services

On 08/23/2010 the participants listed below will cater for a PTA meeting. Employees will be compensated at their regular rate of pay.

Participants: Silvia Avila, Robbie Boswell, Aurora Cisneros, Elsa Corona, Donna Davis, Milagros Dimailig, Alicia Gomez, Adela Lomeli, Ana Maria Gutierrez, Maria Mariscal, Yolanda Michel, Theresa Moreno, Araceli Murillo, Pauline Ortega, Martha Rivas, Yolanda Pacheco, Matilde Rodríguez, Terri Rodríguez, Gloria Torres, Alberta Yaun, Lynda Greenman

Extra Pay Assignment – Food Services

On 09/30 – 31/2010 the participants listed below will work their regular hours to clean and prepare the kitchens for the first day of school. In addition, employees will be trained on the Point of Sale System (POS). Participants will be compensated at their regular rate of pay.

Participants: Silvia Avila, Robbie Boswell, Aurora Cisneros, Elsa Corona, Donna Davis, Milagros Dimailig, Alicia Gomez, Adela Lomeli, Ana Maria Gutierrez, Maria Mariscal, Yolanda Michel, Theresa Moreno, Araceli Murillo, Pauline Ortega, Martha Rivas, Yolanda Pacheco, Matilde Rodríguez, Terri Rodríguez, Gloria Torres, Alberta Yaun, Lynda Greenman

CERTIFICATED
PERSONNEL

2010-2011 Extra Pay Assignment – New Teacher Training - Math Series – 6th Grade Teachers – District Wide – Effective 08/27/2010

Juliawati Friedman, McKibben
Olegario Acosta, Monte Vista
Karen Fuller, Los Altos
Valerie Favrow, Carmela

2010-2011 Extra Pay Assignment – New Teacher Support and SEIS Training – Effective Between 08/2010 and 10/2010 – Ratification

Diana Postik, Tonette Demoray, 2 alternates

2010-2011 Extra Pay Assignment – Move Instructional Materials – ELD Coach – McKibben – Effective – 3 days in 06/2010 – Ratification

Kathleen Kivi from McKibben to Carmela

2010-2011 Extra Pay Assignment – Supplemental Instructional Program – AVID Tutors – Effective 09/20/2010 to 06/2011

Karissa Sywulka, Jason Friese, Lauren Harrell, Daniel Linke, 3 alternates

CERTIFICATED
PERSONNEL

2010-2011 Extra Pay Assignment – Assess Incoming Kindergarten Students – Kindergarten Teachers – District Wide – Effective 08/23/2010 to 08/27/2010 – Ratification

Carmela: Eileen Ouye, Belinda Stevens-Bernal, Debra Wease, 1 alternate
Los Altos: Gloria Berry Siemers, Sophia Fontes, Lisa Palomino,
Michelle Pierce, Connie Sava, 1 alternate
Lake Marie: Ruby Acosta, Tamara Keiser, 1 alternate
Loma Vista: Gabriela Medina, Maria Teresa Martinez, 1 alternate
McKibben: Carmen Ornelas, Lorena Martinez-Zavala, 1 alternate

2010-2011 Extra Pay Assignment – Leadership Team Meetings – CR, LV, LA, MN, GMS – Effective 08/25/2010 to 06/2011

Carmela: Yvette Arbisio-Wroe, Valerie Favrow, Kathleen Kivi,
Michael Long, Kimberly Pauls, Elisabel Santos-Scott,
Gina Shepherd, Belinda Stevens-Bernal, Patricia Vega-Jeter
Los Altos: Michi Tanimoto, Janette La Course, Lisa Palomino,
Lorrene Lake, Luz Frias
Loma Vista: Monica Fernandez, Audrey Radley, Susanna Francia,
Sarah Payne, Kalika Hocking, Gabriela Medina, Kaylene Merrill,
3 alternates
McKibben: Lorenda Gonzales, Wendy King, Stacy Pentel, Irene Maehara,
Kristen Ryan, Myrna Salazar, 2 alternates
Graves Middle School: Todd Banner, Dale Chitwood, David Crabtree,
Cheryl Jensen, Daniel Honeycutt, Jeff Kearney, Odelisa Orellana,
Guy Sardo

2010-2011 Extra Pay Assignment – Master Teachers – District Wide – Effective 09/01/2010 to 06/15/2011

McKibben: Irene Maehara
Monte Vista: Carrie Galloway, Tamara McGarry
Los Altos: Luz Frias, Laura Stillman
Loma Vista: Helia Adanto
Graves Middle School: Daniel Honeycutt, Donald Hotz, Guy Sardo

2010-2011 - New Hire – Speech/Language Pathologist Specialists – Pre Kindergarten to 8th Grade – Effective 09/01/2010 to 06/15/2011 – Probationary – Provisional Waivered Contract

Kathryn Jones – Speech/Language Pathologist Specialist

2010-2011 - New Hire – 7th / 8th Grade – Math Teacher – Graves Middle School – Temporary Contract – Effective 09/01/2010 to 06/15/2011

Mariella Ponce

2010-2011 Resignation – Teacher – Graves Middle School – Effective 08/25/2010

Camden Oden – English/Language Arts Teacher – Graves Middle School

CERTIFICATED
PERSONNEL

2010-2011 Medical Leave of Absence – Paid – Effective 09/01/2010 to
09/15/2010 - Graves Middle School

Employee I.D. # CHO735258 – English/Language Arts Teacher, Graves
Middle School

2010-2011 Medical Leave of Absence – Paid – Effective 09/01/2010 to
10/11/2010 – Lake Marie

Employee I.D. # TM4419714 – Speech/Language Pathologist, Lake Marie

2010-2011 Request for Family Leave of Absence – Unpaid – Family
Medical Leave of Absence (FMLA) and California Family Rights Act of
1993 (CFRA)

Employee I.D. # TM4419714 – Speech/Language Pathologist, Lake Marie

2010-2011 Involuntary Reassignments – Los Altos School – Effective
09/01/2010

Lisa Palomino, from Kindergarten Teacher to 3rd Grade Teacher

Certification of Evaluators For The 2010-2011 School Year

The following administrators have met the approved criteria developed by
the Superintendent in accordance with Education Code 35160.5 (a) (1):

Jose Alarcon, Gail Baxter, Kathryn Cardiff, Martha Mestanza-Rojas,
Francisco Meza, Amin Oria, Jaime Martinez, William McCoy, Rosa Pope

Administrative Assignments for the 2010-2011 School Year

Dr. Erich Kwek, Superintendent of Schools

Cabinet:

Cecilia Laidemitt, Associate Superintendent, Administrative
Services and Personnel Management

Gail Baxter, Assistant Superintendent, Educational Services

David Rivera, Assistant Superintendent, Business Services

Kathryn Cardiff, Middle School Principal

Elementary School Principals:

Amin Oria, Carmela

Jaime Martinez, Lake Marie

Rosa Pope, Loma Vista

Francisco Meza, Monte Vista

Martha Mestanza-Rojas, Los Altos

Jose Alarcon, Howard J. McKibben

Assistant Principal:

William McCoy, Richard L. Graves Middle School

2010/2011 Daily Time Schedule

Approved the 2010/2011 daily time schedule. This schedule describes
each school schedule for students, teachers and school secretaries.

CERTIFICATED
PERSONNEL

Public Hearing: Initial Variable Term Waiver Request – Speech,
Language Pathologist Services Credential

A Speech Language Pathologist Specialist is needed for students per their IEPs. An Initial Variable Term Waiver is being requested for Kathryn A. Jones. The effective date of this term waiver is August 30, 2010 through June 30, 2011.

A public hearing was held for possible discussion on this term waiver. The hearing was open on a motion by Trustee Macias seconded by Trustee Baird and unanimously carried. There was no discussion on the matter. The hearing was closed on a motion by Trustee Macias seconded by Trustee Stys and unanimously carried.

Initial Variable Term Waiver Request – Speech, Language Pathologist
Services Credential

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried the Initial Term Waiver Request – Speech, Language Pathologist Services Credential was approved. A Speech, Language Pathologist is needed for students per their IEPs. An Initial Term Waiver Request is requested for Kathryn A. Jones. The effective date of this waiver is from August 30, 2010 through June 30, 2011.

ADJOURNMENT

The meeting was adjourned at 7:38 p.m.