

# U N A D O P T E D M I N U T E S

of the Board of Trustees  
Regular Board Meeting  
March 26, 2013

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## CALL TO ORDER

The meeting was called to order by Trustee Stys at 6:07 p.m.

Governing Board of Trustees present: Layla Avila, Jan Baird, Jorge Hernandez, Sylvia Macias, Sharon Stys.

Others present: Dr. Erich Kwek, Superintendent  
Cecilia Laidemitt, Associate Superintendent of Administrative  
Services and Personnel Management  
Gail Baxter, Associate Superintendent of Educational Services  
Michael Krause, Associate Superintendent of Business Services

## FLAG SALUTE

The flag salute was led by Steven Castrejón.

## SCHOOL PRESENTATION

Loma Vista School presented their Outdoor Science Program. Principal, Mrs. Rosa Pope, introduced Mrs. Monica Fernandez, who has accompanied students attending the Outdoor Science Program trip for the past 20 years. Mrs. Fernandez gave a brief history of the outdoor science program saying that it had been Mrs. Jan Baird who introduced the program to the district. Mrs. Fernandez thanked all current and former Board members and the Superintendent for allowing South Whittier students to participate in this outstanding experience. Students who reported on their experiences at the camp this year included: Carlos Gutierrez, Katherine Martinez, Ariana Berumen, Mark Hernandez, Amber Soto, Ivan Ramos, Steven Castrejón, Shayla de la Torre, and Matthew Ponce de León.

## PUBLIC COMMENTS

Ms. Belinda Stevens-Bernal, Carmela School teacher, commented on working conditions, class size and her need for an instructional aide in her classroom to meet the students' needs. A Carmela School parent, Ms. Maria Baltazar, also commented on the need to reduce class sizes.

Laura Bribiescas, CSEA President, spoke about Food Services Department concerns. Food Services personnel joined Ms. Bribiescas in voicing their concerns. Ms. Bribiescas thanked the Board for listening to their complaints.

## COMMENTS BY TRUSTEES

Trustees thanked all who addressed the Board with their concerns. Trustee Avila thanked Mrs. Pope, Mrs. Fernandez, the students and the parents for entrusting South Whittier School District teachers and administrators in allowing their children to be in their care while attending the outdoor science camp.

## REPORTS

Dr. Kwek also thanked staff members who spoke and told them the district is aware of the existing problems and are working to resolve them.

Dr. Kwek sees the value in children attending outdoor science programs. He participated in them as a teacher and his own children also attended the outdoor camps. He would like to see all sixth grade students have this opportunity.

The District is in the process of re-organizing the South Whittier Community Education Foundation. There is a group of parents who have shown an interest in re-establishing the foundation. An initial meeting is planned.

Both the teachers and classified associations are in agreement in having the district participate in a Health Benefits Collaborative with other districts. It is hoped that rates can be lowered while maintaining adequate employee benefits.

## CONSENT

On a motion by Trustee Macias seconded by Trustee Baird and unanimously carried the consent portion of the agenda was approved.

### Approval of Minutes

Approved the minutes of the workshop held March 7, 2013 and the minutes the regular meeting held March 12, 2013.

### Approval of Purchase Order List No. 15

Approved purchase order list no. 15 for purchases submitted prior to 26, 2013

### Travel and Conference Report No. 13

Approved travel and conference report no. 13.

## CURRICULUM AND INSTRUCTION

### Federal Program Monitoring (FPM), Resolution and Findings: Approval of Revisions of Single Plans for Student Achievement for Carmela Elementary School and Graves Middle School 2012-2013

On a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried the Federal Program Monitoring (FPM), Resolution and Findings – Revisions of Single Plans for Student Achievement for Carmela Elementary School and Graves Middle

## CURRICULUM AND INSTRUCTION

School 2012-2013 were approved. In order to ensure that the council was able to fully participate in the development and monitoring of the Single Plans for Student Achievement (SPSA), school site councils at Carmela Elementary School and Graves Middle School were retrained and provided with current, detailed budget information that matched the 2012-2013 Consolidated Application. The plans had to be re-approved because some minor revisions were made to the SPSAs. Complete copies of the school plans, including detailed budget pages, can be found on the district website at [www.swhittier.k12.ca.us](http://www.swhittier.k12.ca.us).

### Mid Year Accountability Progress Report

Gail Baxter, Associate Superintendent of Administrative Services, presented a Mid Year Accountability Progress in the areas of English/Language Arts and Math. Mrs. Baxter reported that students are showing growth at all grades levels in English/ Language Arts. The growth is a result of all teachers using Direct Interactive Instruction and all schools using research based, district approved intervention materials that provide support to underperforming students among other monitoring methods. Analyzing and measuring math is more difficult to compare. An analysis is done at each site for each individual student. Interventions and re-teaching is used to reinforce skill areas.

### Williams Uniform Complaint Quarterly Report Summary

On a motion by Trustee Baird seconded by Trustee Avila and unanimously carried the Williams Uniform Complaint Quarterly Report Summary was approved. The Williams legislation requires that all schools report summarized data on the nature and resolution of all complaints on a quarterly basis to the County Superintendent of Schools. The South Whittier School District had zero complaints to report.

## BUSINESS

### Authorization to Solicit Bids

On a motion by Trustee Baird seconded by Trustee Avila and unanimously carried authorization was given to prepare the necessary paperwork to solicit bids. These bids are proposed to begin construction on the listed projects found on the supplement of this agenda item.

### Public Disclosure of Proposed Collective Bargaining Agreement

On a motion by Trustee Macias seconded by Trustee Baird and unanimously carried the Public Disclosure of Proposed Collective Bargaining Agreement was approved. This disclosure complies with AB 1200 and collective bargaining agreement public disclosure requirements of Government Code Section 3547.5 and the California Code of Regulations Title V, Section 15449.

GENERAL

Consideration of Canceling Board Meeting Dates

On a motion by Trustee Macias seconded by Trustee Hernandez and unanimously carried the April 9, 2013 and the July 9, 2013 Board meetings were canceled.

PUBLIC COMMENTS ON  
CLOSED SESSION ITEMS

There were no comments on closed session items.

CLOSED SESSION

The Board of Trustees commenced closed session at 7:48 p.m.

OPEN SESSION

The Board of Trustees resumed open session at 8:30 p.m. No action was taken in closed session.

PERSONNEL  
CLASSIFIED

On a motion by Trustee Avila seconded by Trustee Macias and unanimously carried Classified Personnel Report No. 03-26-13-15 was approved.

2012-2013 Extra Pay Assignment - Ratification

From 09/2012 through 06/2013, the participants listed below will support instruction with supervision of students for a total of 20 hours each at Los Altos School. Participants will be compensated at their regular rate of pay plus benefits.

Participants Maria Donosa, Noon Supervisor  
Silvia Chacon, Noon Supervisor

2012-2013 Early Retirement

Martha Rivas, Cafeteria Helper, Graves Middle School, effective June 13, 2013.

2012-2013 Medical Leave of Absence – Paid – Information  
Specialist, Educational Services - Ratification

Employee ID # RE 337 33 95

PERSONNEL  
CERTIFICATED

On a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried Certificated Personnel Report No. 03-26-13-15 was approved.

2012-2013 Revision to Extra Pay Assignment – Approved

11/13/2012: Implementation of 7<sup>th</sup> Period Pre-Algebra Class Rate of Pay As Per Article 28.4 of SWTA Contract – Effective 10/2012 to 06/2013 - Graves Middle School - Ratification

Participants: Jeff Kearney, William McCoy

PERSONNEL  
CERTIFICATED

2012-2013 Extra Pay Assignment – Chaperone Overnight Field Trip for Selected Students as Per Article 28.4 of SWTA Contract Rate of Pay for Non Contracted Days – Teachers – Graves Middle School – Effective 03/29/2013 to 04/03/2013  
Participants: Jeff Kearney, Todd Banner

2012-2013 Extra Pay Assignment – Chaperone Overnight Field Trip for Selected Students as Per Article 28.4 of SWTA Contract Rate of Pay – Teacher – Graves Middle School – Effective 04/17, 18, 19/2013  
Participant: Cheryl Jensen

2012-2013 Extra Pay Assignment – Chaperone Overnight Field Trip for Selected Students as Per Article 28.4 of SWTA Contract Rate of Pay – Effective 04/08/2013 to 04/12/2013 – Teacher – Lake Marie School  
Participant: Denise Andrews

2012-2013 Extra Pay Assignment – Administrative Designee to Attend IEPs – Teacher – Lake Marie School – Effective 10/2012 to 06/2013 – Ratification  
Participant: Patricia Vega-Jeter, One alternate

2012-2013 Special Substitute Requests – District Wide  
Los Altos Release teachers to attend Olweus Training  
Effective 04/11-12/2013 – Four Substitutes Needed

Monte Vista Release teachers to perform classroom visits  
Effective 03/18/2013 – 05/14/2013 – Ratification  
One Substitute Needed Each Day

District Wide Train teachers and provide physical fitness testing for 5<sup>th</sup> grade students  
Effective – 12 days between 04/2013 and 05/2013  
One Substitute Needed

Lake Marie Allow teacher to participate in 6<sup>th</sup> Grade Articulation Day  
Effective 05/31/2013  
One Substitute Needed

2012-2013 Maternity Leave of Absence – Paid – Teacher – Carmela School – Effective 04/17/2013 to 05/19/2013  
Employee ID # VU 886 09 15

## PERSONNEL

### Ten Month Classified Calendar, 2013-2014 School Year

On a motion by Trustee Hernandez seconded by Trustee Macias and unanimously carried the Ten Month Classified Calendar, 2013-2014 was approved.

### Resolution No. 12-13-16: Approval of Contract for Administrative Hearing Services with the Office of Administrative Hearings ("OAH")

On a motion by Trustee Avila seconded by Trustee Baird and unanimously carried resolution no. 12-13-16 – Approval of Contract for Administrative Hearing Services with the Office of Administrative Hearings ("OAH") was approved.

### Contract No. 12-13-062: Department of General Services/Office of Administrative Hearings

On a motion by Trustee Hernandez seconded by Trustee Baird and unanimously carried contract no. 12-13-062 – Department of General Services/Office of Administrative Hearings was approved.

### Public Hearing: Ratification of the Tentative Agreement Between the South Whittier School District and the South Whittier Teachers Association

On a motion by Trustee Macias seconded by Trustee Avila and unanimously carried the public hearing on the Ratification of the Tentative Agreement Between the South Whittier School District and the South Whittier Teachers Association was open. This document represents all items negotiated and agreed to by the parties as part of their 2012-2013 reopener negotiations. Tentative agreement includes: Health and Welfare Benefits, Evaluation, Salary – step and column, Working Days and Hours and Duration of Contract. There was no discussion on the Tentative Agreement Between The South Whittier School District and the South Whittier Teachers Association from the public. The hearing was closed on a motion by Trustee Macias seconded by Trustee Hernandez and unanimously carried.

### Ratification of the Tentative Agreement Between the South Whittier School District and the South Whittier Teachers Association

On a motion by Trustee Baird seconded by Trustee Hernandez, on a vote of 4/1 with Trustee Avila casting the dissenting vote, the Tentative Agreement Between the South Whittier School District and the South Whittier Teachers Association was approved. This document represents all items negotiated and agreed to by the parties as part of their 2012-2013 reopener negotiations. Tentative agreement includes: Health and Welfare Benefits, Evaluation, Salary – step and column, Working Days and Hours and Duration of Contract.

PERSONNEL

Job Description – Director of Curriculum, Instruction and Special Programs

On a motion by Trustee Baird seconded by Trustee Macias and unanimously carried the Director of Curriculum, Instruction and Special Programs was approved.

Job Description – Instructional Coach

On a motion by Trustee Avila seconded by Trustee Hernandez and unanimously carried the Instructional Coach job description was approved.

ADJOURNMENT

Meeting adjourned at 8:36 p.m.